

# STAFF EMERGENCY FORM

Name \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

I wear glasses -  Yes  No      I wear contact lenses -  Yes  No

Allergies I have: \_\_\_\_\_

Medications I take: \_\_\_\_\_

When medication is taken: \_\_\_\_\_

Special instructions for medication: \_\_\_\_\_

\_\_\_\_\_ Date of last Tetanus Booster: \_\_\_\_\_

Physician name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

**Person(s) to be notified in case of illness or accident:**

(1)  
Name: \_\_\_\_\_ Relationship \_\_\_\_\_  
Phone Numbers: \_\_\_\_\_

Home: \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_

(2)  
Name: \_\_\_\_\_ Relationship \_\_\_\_\_  
Phone Numbers: \_\_\_\_\_

Home: \_\_\_\_\_ Work: \_\_\_\_\_ Cell \_\_\_\_\_

Hospital of choice: \_\_\_\_\_ Location: \_\_\_\_\_

Special requests or additional pertinent information: \_\_\_\_\_

In case of injury or illness, I hereby authorize the school to call the emergency names indicated and follow his/her instructions. If contact with my emergency names is impossible, the school may call my physician and follow his/her instructions.

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_