

The Board of Education of the Borough of Essex Fells, in the County of Essex, New Jersey, convened in a workshop meeting on September 7, 2011, at 7:35 P.M. in the Superintendent's Office of the Essex Fells School. The meeting was called to order by Board President Michele Nitti at 7:30 P.M. Dr. Nitti read the following Statement of Compliance with the Open Public Meetings Act: "In compliance with Chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School on May 4, 2011. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress, the Star Ledger, and posted on the district web-site."

I. Call to Order – 7:35 P.M.

II. Roll Call

Mrs. Alison Cirenza – present
Mrs. Carol D'Alessandro – present
Mr. Peter Hutchinson – present
Dr. Steven LoCascio, Vice-President – present
Dr. Michele Nitti, President – present

Also present: Mrs. Michelle V. Gadaleta, Superintendent/Principal, Mr. Michael Davison, Business Administrator/Board Secretary, and members of the public.

III. Flag Salute

The President led the flag salute.

IV. Public Comment

No public comment.

V. Curriculum & Instruction

The Superintendent reviewed and discussed the following Curriculum & Instruction items with the members of the Board:

- Recognition of NJASK students and September 21, 2011 meeting.
- Travel/no expense. The consensus of the Board was to have no expense items included in the Board agenda.

VI. Finance

The Business Administrator/Board Secretary reviewed and discussed the following Finance item with the members of the Board:

- Restitution payment status.

VII. Buildings & Grounds

The Superintendent and Business Administrator/Board Secretary reviewed and discussed the following Buildings and Grounds item with the members of the Board:

- Boiler Update – Given the time of year, both the Superintendent and Business Administrator expressed concern that the boiler project would not be completed by October 15, 2011.

The consensus of the Board was to continue with the proposed project if Lime Energy could assure the district that the project would be completed on time.

VIII. Policy

The Superintendent reviewed and discussed the following Policy item with the members of the Board:

- Adoption of Policy Manual at September 21, 2011 meeting.

IX. Personnel (Public Items only)

The Superintendent reviewed and discussed the following Personnel item with the members of the Board:

- Business Administrator job description, advertise – dual certified employee, salary range.

X. Old Business/Board Discussion

The Superintendent reviewed and discussed the following Old Business item with the members of the Board:

- NJQSAC Corrective Action.

XI. New Business / Board Discussion

The Board discussed adding the Essex Fells PTA and Foundation as an additionally insured group to the district's insurance policy. The consensus of the Board was to allow the additionally insured status for events that are approved by the Board of Education and that take place on school grounds.

XII. Public Comment

A member of the public asked whether the PTA was currently covered by the school district's insurance policy.

XIV. Adjournment

At 8:50 P.M. the Board of Education made a motion to adjourn.

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Dr. LoCascio
Nays: 0

Respectfully submitted,

Michael Davison
Business Administrator/Board Secretary