

The Board of Education of the Borough of Essex Fells, in the County of Essex, New Jersey, convened in a workshop meeting on June 1, 2011, at 7:30 P.M. in the Superintendent's Office of the Essex Fells School. The meeting was called to order by Board President Michele Nitti at 7:30 P.M. Dr. Nitti read the following Statement of Compliance with the Open Public Meetings Act: "In compliance with Chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School on May 4, 2011. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress, the Star Ledger, and posted on the district web-site."

**I. Call to Order – 7:30 P.M.**

**II. Roll Call**

Mrs. Alison Cirenza – present  
Mrs. Carol D'Alessandro – present  
Mr. Peter Hutchinson – present  
Dr. Steven LoCascio, Vice-President – present  
Dr. Michele Nitti, President – present

Also present: Mrs. Michelle V. Gadaleta, Superintendent/Principal, Mr. Michael Davison, Business Administrator/Board Secretary, and two members of the public.

**III. Flag Salute**

The President led the flag salute.

**IV. Public Comment**

No public comment.

**V. Curriculum & Instruction**

The Superintendent reviewed and discussed the following Curriculum & Instruction items with the Board:

- Professional Development Plan was accepted.
- Science Curriculum Alignment.
- Report from the I-Pad Demonstration.

**VI. Finance**

The Business Administrator/Board Secretary reviewed and discussed the following Finance items with the Board:

- Safety Grant Approved.
- 2010-2011 Extraordinary Aid Allocation.
- Anticipated Reserve Accounts Contributions.

**VII. Buildings & Grounds**

The Business Administrator/Board Secretary reviewed and discussed the following Buildings and Grounds items with the Board:

- Boiler Project application filings including Department of Education and Board of Public Utility.
- Summer Projects which include gutter repair, painting of the lower building's wall, and concrete step repair.

**VIII. Policy**

The Board reviewed and discussed the following Policy item:

- Strauss Esmay Policies – 6000s Series.

**IX. Personnel (Public Items only)**

The Superintendent reviewed and discussed the following Personnel item with the Board:

- Updates on the interview process for the district's open positions.

**X. Old Business/Board Discussion**

The Superintendent reviewed and discussed the following Old Business item with the Board:

- The Superintendent updated the Board regarding the National Guard's attendance at next year's DARE Graduation.

**XI. New Business / Board Discussion**

The Superintendent reviewed and discussed the following New Business items with the Board:

- The Superintendent informed the Board that the PTA purchased fans for the gym.
- The Superintendent informed the Board that the children took part in a security drill that simulated an evacuation to an off-site location.
- The Superintendent informed the Board that the Foundation will be implementing an After School Enrichment Program.

**XII. Public Comment**

A member of the public thanked the Board for using reusable water bottles at the Board meetings.

A member of the public suggested that the PTA Safety Committee be involved with the security drills so parents will know what to do if they are in the building during a lockdown.

**XIII. Resolution to Enter Executive Session (Personnel)**

**BE IT RESOLVED** that the Board shall enter into executive session immediately following this workshop meeting to discuss contract negotiations for legal services. The matters discussed in executive session will be disclosed to the public when the need to maintain their confidentiality no longer exists. No formal action will be taken.

Moved by: Mrs. Cirenza  
Ayes: 5

Seconded by: Dr. LoCascio  
Nays: 0

**XIV. Adjournment**

At 9:43 P.M. the Board of Education made a motion to adjourn.

Moved by: Dr. LoCascio  
Ayes: 5

Seconded by: Mrs. Cirenza  
Nays: 0

Respectfully submitted,

Michael Davison  
Business Administrator/Board Secretary