

The Board of Education of the Borough of Essex Fells, in the County of Essex, New Jersey, convened in a workshop meeting on April 6, 2011, at 7:30 p.m. in the Superintendent's Office of the Essex Fells School. The meeting was called to order by Board President Michele Nitti at 7:34 p.m. Dr. Nitti read the following Statement of Compliance with the Open Public Meetings Act: "In compliance with Chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School on December 15, 2010. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress, the Star Ledger, and posted on the district web-site."

I. Call to Order – 7:34 p.m.

II. Roll Call

Mrs. Alison Cirenza – present
Mrs. Birgit Criqui – present – left meeting at 8:49 p.m.
Mr. Peter Hutchinson – present
Dr. Steven LoCascio, Vice- President – present
Dr. Michele Nitti, President – present

Also present: Mrs. Michelle V. Gadaleta, Superintendent/Principal, Mr. Michael Davison, Business Administrator/Board Secretary, and members of the public.

III. Flag Salute

The President led the flag salute.

IV. Public Comment

No public comment.

V. Curriculum & Instruction

The Superintendent reviewed and discussed the following Curriculum & Instruction item with the members of the Board:

- K-2 Math Curriculum.

VI. Finance

The Business Administrator reviewed and discussed the following Finance item with the Board:

- Timeline for mailing the 2011-2012 budget flyer.

VII. Buildings & Grounds

The Business Administrator reviewed and discussed the following Buildings and Grounds items with the Board:

- Mr. Jared Desposito from Lime Energy made a presentation on the New Jersey Direct Install Program as it relates to the district's boilers. After the presentation the consensus of the Board was to complete a reference check on the sub-contractor who would be performing the installation. In addition, the Board consensus was to request a scope of work pending the reference check for Boiler Room #2.
- Gutter replacement above the Main Office Entrance.

VIII. Policy

The Superintendent reviewed and discussed the following Policy items with members of the Board:

- Strauss Esmay Policies – 4000s Series.

IX. Personnel (Public Items only)

The Superintendent reviewed and discussed the following Personnel items with members of the Board:

- Review of Secretarial Job Descriptions.
- Need for Executive Session on April 20, 2011.

X. Old Business/Board Discussion

The Superintendent reviewed and discussed the following Old Business item with members of the Board:

- The district has not heard back from the former resident who called inquiring about the use of the district facilities for a reunion event.

XI. New Business / Board Discussion

The Superintendent reviewed and discussed the following New Business items with members of the Board:

- The Superintendent received an inquiry regarding zoning for a possible new resident. The new resident's property is located both in Caldwell and Essex Fells and they would like to know where their children would attend school. The Superintendent will contact the Board Attorney to answer the question.
- Legal Services Correspondence.

XII. Public Comment

No public comment.

XIII. Adjournment

RESOLVED that this workshop meeting of the Board of Education be adjourned at 10:00 p.m.

Moved by:	Mr. Hutchinson	Seconded by:	Mrs. Cirenza
Ayes:	4	Nays:	0

Respectfully submitted,

Michael Davison
Business Administrator/Board Secretary