

The Board of Education of the Borough of Essex Fells, in the County of Essex, New Jersey, convened in a workshop meeting on March 7, 2012, at 7:30 P.M. in the Superintendent’s Office of the Essex Fells School. The meeting was called to order by Board President Michele Nitti at 7:30 P.M. Dr. Nitti read the following Statement of Compliance with the Open Public Meetings Act: “In compliance with Chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School on March 2, 2012. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress, the Star Ledger, and posted on the district web-site.”

**I. Call to Order – 7:30 P.M.**

**II. Roll Call**

- Mrs. Alison Cirenza – present
- Mrs. Carol D’Alessandro – present
- Mr. Peter Hutchinson – present
- Dr. Steven LoCascio, Vice-President – present
- Dr. Michele Nitti, President – present

Also present: Mrs. Michelle V. Gadaleta, Superintendent/Principal, Mr. Ernie Turner, Business Office Consultant, and two members of the public.

**III. Flag Salute**

The President led the flag salute.

**IV. Public Comment**

No public comment.

**V. Curriculum & Instruction**

The Superintendent reviewed and discussed the following Curriculum & Instruction items with the members of the Board:

- NJ ASK Score Report
- Social Studies K-6 Curriculum
- Professional Development Parent Survey Results
- MAP Parent Meeting

**VI. Finance**

The Superintendent reviewed and discussed the following Finance items with the members of the Board:

- Increase in State Aid
- Preschool Tuition Refunds
- Resolution to submit Budget to County Office for Approval

**BE IT RESOLVED** that the Essex Fells Board of Education in the County of Essex, New Jersey approves the 2012-2013 school district budget for submission to the Executive County Superintendent as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund:	\$4,408,657.00	\$4,002,012.00
Special Revenue:	46,764.00	0.00
Debt Service:	233,840.00	233,840.00
<b>TOTAL:</b>	<u>\$4,689,261.00</u>	<u>\$4,235,852.00</u>

**WHEREAS**, that the Essex Fells Board of Education approves that the unused taxing authority of \$17,438.00 be banked for potential use in the subsequent two fiscal years. Whereas, school district policy and N.J.A.C. 6A:23A-7.3(a) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the

2012-2013 school year and whereas, the Essex Fells Board of Education approves an amount not to exceed \$13,000.00 for travel during the 2012-2013 school year.

**BE IT FURTHER RESOLVED** that the school Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

**WHEREAS**, N.J.A.C. 6A:23A:5.2(a) mandates boards to establish annually prior to budget preparation, for public relations, and each type of professional service, a maximum level of spending for the ensuing school year; and

**WHEREAS**, the tentative budget includes the following appropriations:

Legal	\$25,000.00
Accounting	12,000.00
Architect	10,850.00
Professional Development	7,000.00
Transportation	17,000.00

**RESOLVED** that the Essex Fells Board of Education hereby, approves the withdrawal of \$50,000.00 from the Capital Reserve to be appropriated in the 2012-2013 school year budget for the following purpose:

Boiler Replacement

**BE IT FURTHER RESOLVED** that the Board authorizes the Superintendent and Business Administrator/Board Secretary to submit the preliminary budget to the Essex County Executive Superintendent of Schools for review and approval, to advertise the preliminary budget in the district's official newspaper, and establish a public hearing and adoption of the final budget for the 2012-13 school year on March 27, 2012 at 7:30 P.M. in the Media Center of the Essex Fells School.

Moved by: Mrs. Cirenza  
Ayes: 5

Seconded by: Dr. LoCascio  
Nays: 0

**VII. Buildings & Grounds**

The Superintendent reviewed and discussed the following Buildings and Grounds items with the members of the Board:

- Demolition work for locker installation
- Boiler inspection

**VIII. Policy**

The Superintendent reviewed and discussed the following Policy item with the members of the Board:

- First reading of the following Policies at the March 28, 2012 Board of Education Meeting:

Policy 1631	Residency Requirement for Person Holding School District Office, Employment, or Position (New)
Policy 2431	Athletic Competition (Revised)
Policy 3324	Right of Privacy – Teaching Staff Members (New)
Policy 4324	Right of Privacy – Support Staff Members (New)
Policy 5117	Interdistrict Public School Choice (New)
Policy 5600	Pupil Discipline/Code of Conduct (Revised)
Policy 7510	Use of School Facilities (Revised)
Policy 8613	Waiver of Pupil Transportation (New)
Policy 9270	Home Schooling and Equivalent Education Outside the Schools (Revised)

**IX. Personnel (Public Items only)**

The Superintendent reviewed and discussed the following Personnel item with the members of the Board:

- Teacher resignation letter

**X. Old Business/Board Discussion**

The Superintendent reviewed and discussed the following Old Business items with the members of the Board:

- Aftercare status
- Policy 9180 – School Volunteers
- EFTA Negotiations Update

**XI. New Business / Board Discussion**

The Superintendent reviewed and discussed the following New Business items with the members of the Board:

- Business Administrator – shared service
- Teacher Evaluations
- NCLB Waiver granted for New Jersey
- EFFFEE Enrichment Program
- Substitute pay
- *Jump Rope for Heart* Total - \$7,300.00
- Use of Facilities – Policy 7510

**XII. Public Comment**

No public comment.

**XIII. Resolution to Enter Executive Session**

The Board entered into executive session at 8:50 P.M. following the workshop meeting to discuss negotiations. The matters discussed in executive session will be disclosed to the public when the need to maintain their confidentiality no longer exists. No action was taken.

Moved by: Mrs. Cirenza  
Ayes: 5

Seconded by: Dr. LoCascio  
Nays: 0

**XIV. Adjournment**

At 9:10 P.M. the Board of Education made a motion to adjourn.

Moved by: Mrs. Cirenza  
Ayes: 5

Seconded by: Dr. LoCascio  
Nays: 0

Respectfully submitted,

Mr. Mark Resnick  
Interim Business Administrator/  
Board Secretary