

The Board of Education of the Borough of Essex Fells, in the County of Essex, New Jersey, convened in a workshop meeting on June 1 in the Superintendent's Office of the Essex Fells School. The meeting was called to order by Board President Mrs. Carol D'Alessandro at 7:32 P.M. Mrs. D'Alessandro read the following Statement of Compliance with the Open Public Meetings Act: "In compliance with Chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School on May 26, 2016. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress, the Star Ledger, and posted on the district web-site."

I. Call to Order – 7:32 P.M.

II. Roll Call

Mrs. Carol D'Alessandro, President– present
Mrs. Shani Drogin, Vice-President – present
Mrs. Kris Huegel – present
Dr. Steven LoCascio, – present
Dr. Michele Nitti – present

Also present: Mrs. Michelle V. Gadaleta, Superintendent/Principal; Mr. Steven J. Lella, Business Administrator/Board Secretary; and one member of the public (arrived at 7:37 P.M. and left at 8:00 P.M.)

III. Flag Salute

The President led the flag salute.

IV. Public Comment

- No comment.

V. Buildings & Grounds

- Mr. Lella informed the Board that NJSIG conducted their annual facilities walk thru. NJSIG noted how well kept the facilities are kept.
- Mrs. Gadaleta reported that the Garden Club would purchase a small shed for equipment storage.

VI. Curriculum & Instruction

- Mrs. Gadaleta noted the staffing for the ESY Program.
- Mrs. Gadaleta informed the Board that for the upcoming Student Council Elections, Mrs. Trafford had arranged to have real voting machines for the children.

VII. Finance

- Mr. Lella informed the Board that he had submitted the Extraordinary Aid Application. Notification will be in the summer.

VIII. Policy

- The Board will discuss the Preschool policy at a future meeting.

IX. Personnel (Public Items only)

- Mrs. Gadaleta pointed out the new hire resolutions.

X. Old Business/Board Discussion

- Mrs. Gadaleta reported to the Board that a few parents were lining up a little early for rolling pick up. Mrs. Gadaleta will send a friendly reminder to all parents to be courteous and respectful of residents and to not arrive until 3pm.
- Mrs. Gadaleta reported that NJASK Testing for 4th grade was completed last week. Results should come in during the summer.
- Mrs. Gadaleta informed the Board that she was still waiting to hear back regarding the School Performance Report Reward Statuses. The NJDOE was unsure who posted the lists of school district growth.
- Mrs. Gadaleta reported that there was no update on the 2015-16 calendar case. Mrs. Gadaleta also informed the Board that Mrs. Castellano had received correspondence from NJEA regarding the 2016-17 calendar and the January 2nd, 2017 return date, but nothing further had been planned at the time being.
- Mrs. Gadaleta reported that due to internet issues, the district will look into upgrades for the 2016-17 School Year.
- The 360 Evaluation will be discussed in Executive Session
- Mrs. D'Alessandro noted that she had spoken to Ms. Lombardy of the recreation program regarding the porta potty and that the district did not want to spend money on the unit. Further discussion will be had in the future.

XI. New Business / Board Discussion

- Mrs. Gadaleta informed the Board of three Superintendent goals being approved by the County Office. The final 2 goals will be submitted at the next meeting.
- Extended School Year Staffing was previously addressed.
- Mrs. Gadaleta stated that she currently is projecting 217 students for the upcoming school year. Mrs. Gadaleta pointed out to keep in mind that families purchasing over the summer may have an impact on special education needs services. Per the County Office, class sizes are permitted to be up to 50% special education students.

XII. Superintendent's Resolutions

1. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the payment of the following travel related expenses in accordance with the travel policy 6471 for Professional Development:

Staff Member(s): Katie McNish, John Trogani
Event: ECCR Meeting/Visual & Performing Arts
Location: Salugo Bistro, Verona
Date: 5/25/16
Cost: \$0

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Dr. Nitti
Nays: 0

2. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the resignation of Kimberly McMahon, teacher, effective June 30, 2016.

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Dr. Nitti
Nays: 0

3. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of the following paraprofessional staff member for the 2016-2017 school year, 184 days:

Lisa Evangelista 7 hr/day @ \$18/hr \$23,184

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Dr. Nitti
Nays: 0

4. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Marco Pannullo, IT Technician, at a salary of \$48,000 for the 2016-2017 school year.

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Dr. Nitti
Nays: 0

5. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the Extended School Year (ESY) Program for Summer 2016, and

BE IT FURTHER RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following staff members for the 2016 Extended School Year (ESY) Program Mondays-Thursdays June 27th-July 28th including 4 additional hours for set-up at the following rates:

Judi Reynolds	Summer 2016 Lead Teacher	\$50 -full summer as needed
Jeanine Whitman	Summer 2016 Lead Teacher	\$50 -full summer as needed
Nicole Cervino	Special Ed Teacher	\$50/hour
Katie MacKenzie	Wilson Teacher	\$50/hour
Katelyn Brower	Paraprofessional	\$18/hour
Laura Roberts	Part-time Paraprofessional	\$18/hour
Mary Hybl	Speech	\$50/hour
Nicole Aramando	Social Skills	\$50/hour

NOTES: Michelle V. Gadaleta, ESY Supervisor

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Dr. Nitti
Nays: 0

6. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Professional Services Agreements for Related Services for students in accordance with their IEP's for the Extended School Year (Summer 2016) Program as follows:

OT: Lori Franklin

Estimated 20 hours total at \$90/hour for:

- Treatment

Total summer cost not to exceed: \$1,800.00

PT: Wellness & Rehabilitation Services

Estimated 20 hours total at \$80/hour for:

- Treatment
- Update of records

Total summer cost not to exceed: \$1,600.00

BCBA: Pane Consulting, LLC (Heather Pane)

Estimated 5 hours total at \$90.00/hour (school/home)

Not to exceed: \$450.00

Estimated 1 hour total at \$55.00/hour for:

- Curriculum development
- Data Review

Not to exceed: \$55.00

Total summer cost not to exceed: \$505.00

ABA: Patrice Lisante

Estimated 8 hours at \$50.00/hour for:

- ABA Instruction/Home

Not to exceed: \$400.00

Estimated 1.5 hours at \$30.00 for

- Update of Data

Not to exceed: \$45.00

Total summer cost not to exceed: \$445.00

Moved by: Dr. LoCascio

Seconded by: Dr. Nitti

Ayes: 5

Nays: 0

7. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Out-of-District Program costs for Harbor Haven Extended School Year for Summer 2016 (Student #260256) in the following amounts:

Tuition	\$6,975.00
Transportation	\$990.00
<u>Total Summer Program Not to Exceed</u>	<u>\$7,965.00</u>

Moved by: Dr. LoCascio

Seconded by: Dr. Nitti

Ayes: 5

Nays: 0

XIII. Public Comment

- Mrs. DiGiovanni stated that she is still working to rectify the porta potty. Mrs. DiGiovanni mentioned that she had met with Ms. Lombardy and that the town did not want to purchase the unit. Further discussion will be had.
- The PTA Green Thumb mentioned the purchase of a shed.

XIV. Resolution to Enter Executive Session

The Board convened in Executive Session at 8:00 P.M. to discuss personnel, the Superintendent's Evaluation, and Board candidates. The items discussed in Executive Session will be disclosed to the public when the need to maintain confidentiality no longer exists.

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Dr. Nitti
Nays: 0

The Board exited the Executive Session at 9:14 P.M. and returned to the Workshop Meeting.

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Dr. Nitti
Nays: 0

XV. Adjournment

At 9:14 P.M. the Board of Education made a motion to adjourn.

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Dr. Nitti
Nays: 0

Respectfully submitted,

Mr. Steven J. Lella
Business Administrator/
Board Secretary