

The Board of Education of the Borough of Essex Fells, in the County of Essex, New Jersey, convened in a reorganizational/workshop meeting on January 8, 2014, in the Media Center of the Essex Fells School. The meeting was called to order by Board President Dr. Steven LoCascio at 7:30 P.M. Dr. LoCascio read the following Statement of Compliance with the Open Public Meetings Act: "In compliance with Chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School on January 2, 2013. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress, the Star Ledger, and posted on the district web-site."

I. Call to Order – 7:30 P.M.

II. Roll Call

Mrs. Alison Cirenza, Vice-President – present
Mrs. Carol D’Alessandro – present
Mr. Peter Hutchinson – present
Dr. Steven LoCascio, President – present
Dr. Michele Nitti – present

Also present: Mrs. Michelle V. Gadaleta, Superintendent/Principal; Mr. Steven J. Lella, Business Administrator/Board Secretary; and one staff member.

III. Flag Salute

The Board Secretary led the flag salute.

IV. Election Report

- The annual School Election was conducted on Tuesday, November 5, 2013 between the hours of 6:00 A.M. and 8:00 P.M.

The results of the election, as reported and certified by the Essex County Clerk, are as follows:

Members of the Board of Education:	Shani Drogin	<u>48</u>
	Kris Huegel	<u>47</u>

V. Reorganization of the Board of Education

- Mr. Hutchinson and Mrs. Cirenza stepped down from their positions on the Board.
- Mr. Lella administered the Oath of Office to new members Mrs. Drogin and Mrs. Huegel.
- Mr. Lella led the roll call to include new Board members.
- Election of President: Dr. Nitti nominated Dr. LoCascio.

Moved by: Dr. Nitti	Seconded by: Mrs. D’Alessandro
Ayes: 4	Nays: 0

- Election of VP: Dr. Nitti nominated Mrs. D’Alessandro.

Moved by: Dr. Nitti	Seconded by: Mrs. Drogin
Ayes: 4	Nays: 0

VI. Board Comments

- Dr. LoCascio recognized the presence of the outgoing members of the EF Board of Education and offered recognition and thanks for their service to the community and children of EF.
- Dr. Nitti and Mrs. D’Alessandro also gave their thanks Mrs. Cirenza and Mr. Hutchinson.
- Mrs. Cirenza and Mr. Hutchinson gave thanks for their time serving on the Board.
- Mrs. Gadaleta gave her thanks to Mrs. Cirenza and Mr. Hutchinson for being part of the Board.
- Dr. LoCascio recognized and gave thanks to Mrs. Costello for her time serving as a teacher at EF.

VII. Public Comment on Agenda Items

- Mrs. Costello thanked Mrs. Cirenza and Mr. Hutchinson for their time serving the EF Board of Education.

VIII. Reorganization Action Items

1. **RESOLVED** that the Board of Education adopts the New Jersey School Board Member Code of Ethics.

NOTES: Attachment A

Moved by: Mrs. D'Alessandro
Ayes: 5

Seconded by: Dr. Nitti
Nays: 0

2. **RESOLVED** that the Board of Education approves the following dates for its meetings in the ensuing year:

Wednesday	January 22, 2014	Regular Monthly Business Meeting
Wednesday	February 5, 2014	Workshop Meeting
Wednesday	February 19, 2014	Regular Monthly Business Meeting
Wednesday	March 5, 2014	Workshop Meeting
Wednesday	March 19, 2014	Regular Monthly Business Meeting
Wednesday	April 9, 2014	Workshop Meeting
Wednesday	April 23, 2014	Regular Monthly Business Meeting
Wednesday	May 7, 2014	Workshop Meeting
Wednesday	May 21, 2014	Regular Monthly Business Meeting
Wednesday	June 4, 2014	Workshop Meeting
Wednesday	June 18, 2014	Regular Monthly Business Meeting
Wednesday	August 20, 2014	Regular Monthly Business Meeting
Wednesday	September 3, 2014	Workshop Meeting
Wednesday	September 17, 2014	Regular Monthly Business Meeting
Wednesday	October 1, 2014	Workshop Meeting
Wednesday	October 15, 2014	Regular Monthly Business Meeting
Wednesday	November 5, 2014	Workshop Meeting
Wednesday	November 19, 2014	Regular Monthly Business Meeting
Wednesday	December 3, 2014	Workshop Meeting
Wednesday	December 17, 2014	Regular Monthly Business Meeting
Wednesday	January 7, 2015	Reorganizational Meeting

Moved by: Mrs. D'Alessandro
Ayes: 5

Seconded by: Dr. Nitti
Nays: 0

3. **RESOLVED** that the Board of Education recognizes the Essex Fells Foundation for Educational Excellence and the Essex Fells PTA as official parent support Organizations for the 2013-2014 school year in accordance with Policy #9210; and

BE IT FURTHER RESOLVED that the activities/functions scheduled by these organizations will be brought to the attention of the Board.

Moved by: Mrs. D'Alessandro
Ayes: 5

Seconded by: Dr. Nitti
Nays: 0

4. WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to enter into Cooperative Pricing Agreements; and

WHEREAS, the Educational Services Commission of Morris County, hereinafter referred to as the “Lead Agency,” has offered voluntary participation in a Cooperative Pricing System known as the “Educational Cooperative Pricing System” for the purchase of work, materials and supplies; and

WHEREAS, the Essex Fells School District within the County of Essex, New Jersey, desires to participate in the Educational Cooperative Pricing System;

NOW, THEREFORE, BE IT RESOLVED, by the Essex Fells Board of Education as follows:

AUTHORITY

As directed by N.J.S.A. 18A:18A-11 et seq. and pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Board President is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall advertise for and receive bids from vendors who will make school supplies, equipment and other related goods and services available to participating members of the said Cooperative Pricing System at the agreed upon price; and

The Lead Agency entering into contracts on behalf of the Essex Fells Board of Education shall be responsible for complying with the 54 provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall continue to be effective as of January 1, 2014; and

BE IT FURTHER RESOLVED, that the Board of Education approve payment of a \$500.00 annual fee for participation in the Cooperative Purchasing System, and an additional fee of \$250.00 to Educational Data Services, Inc. for participation in the Cooperative Purchasing System for various Time and Materials bids awarded in accordance with statute.

Moved by: Mrs. D’Alessandro
Ayes: 5

Seconded by: Dr. Nitti
Nays: 0

5. WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Middlesex Regional Educational Services Commission, hereinafter referred to as the “Lead Agency,” has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on January 2, 2014, the governing body of the Essex Fells Board of Education, County of Essex, State of New Jersey, duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Essex Fells Board of Education.

AUTHORITY

Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Board President is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

Moved by: Mrs. D'Alessandro
Ayes: 5

Seconded by: Dr. Nitti
Nays: 0

IX. Superintendent's Resolutions

- Mrs. Gadaleta explained Resolution #1, the appointment of ABA For You, LLC, which will provide ABA transition services for an out of district placement from December through June 30th.
- Mrs. Gadaleta gave her thanks and appreciation to Mrs. Costello for her years of service to Essex Fells, and how important she has been to the district.

1. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of ABA For You, LLC to provide ABA services from December 20, 2013 to June 30, 2014 at a rate of \$100 per hour not to exceed 20 hours per month.

Moved by: Dr. Nitti
Ayes: 5

Seconded by: Mrs. D'Alessandro
Nays: 0

2. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the resignation of Linda Costello, Wilson Reading/Basic Skills Teacher, effective June 30, 2014.

Moved by: Dr. Nitti
Ayes: 5

Seconded by: Mrs. D'Alessandro
Nays: 0

X. Curriculum & Instruction

- Mrs. Gadaleta informed the Board that MLK day will be a 12:45 dismissal, with the remainder of the day used for staff professional development. The professional development will cover the Common Core, PARCC Prep and SGO's.
- Mrs. Gadaleta explained the SGO program and testing results for the new Board members.

XI. Finance

- Mr. Lella informed the Board that tentative Budget Summary sheets would be provided at the next meeting for discussion. He will be working with Mrs. Gadaleta in the meantime performing Administrative Budget Review.

XII. Buildings & Grounds

- Mr. Lella had forwarded the Chimney Report to the Architect for his review.
- New Jersey School Insurance Group conducted their annual building walk-thru and was very impressed with the cleanliness and security measures implemented by the district.

XIII. Policy

- Dr. LoCascio explained to the new Board members about Strauss Esmay and how they provide the district with the policies utilized by the district.
- Mrs. Gadaleta explained the process of policy and the Board members responsibility regarding policy at Board meetings.

XIV. Personnel

- No discussion.

XV. Old Business/Board Discussion

- Mr. Lella informed the Board that he had received Mrs. Drogin's Criminal Background Check approval over the break.

XVI. New Business / Board Discussion

- No discussion.

XVII. Public Comment

- No public comment.

XVIII. Adjournment

At 8:00 P.M. the Board of Education made a motion to adjourn.

Moved by: Mrs. D'Alessandro
Ayes: 5

Seconded by: Dr. Nitti
Nays: 0

Respectfully submitted,

Mr. Steven J. Lella
Business Administrator/
Board Secretary