

The Board of Education of the Borough of Essex Fells, in the County of Essex, New Jersey, convened in a public session on August 22, 2013, in the Media Center of the Essex Fells School. The meeting was called to order by Board President Dr. Steven LoCascio at 7:30 P.M. Dr. LoCascio read the following Statement of Compliance with the Open Public Meetings Act: "In compliance with Chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School on August 14, 2013. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress, the Star Ledger, and posted on the district web-site."

I. Call to Order – 7:30 P.M.

II. Roll Call

Mrs. Alison Cirenza, Vice-President ó present
Mrs. Carol D'Alessandro ó present
Mr. Peter Hutchinson ó present
Dr. Steven LoCascio, President ó present
Dr. Michele Nitti ó present

Also present: Mrs. Michelle V. Gadaleta, Superintendent/Principal; and Mr. Steven J. Lella, Business Administrator/Board Secretary.

III. Flag Salute

The President led the salute to the flag.

IV. Public Comment

No comment.

V. President's Report

VI. Superintendent's Report

- Mrs. Gadaleta reminded the Board of their annual refreshment of the ethics of being a board member.
- Mrs. Gadaleta informed the Board that the Cycle 1 scores from NJASK had been received and how proud she was of the results, as the District increased overall in Math & English. The district had 31 perfect Math scores and those students will be recognized at the October Board meeting.
- Mrs. Gadaleta referenced Mrs. Barshay's 4th grade class which excelled in both Math & English and the utilization of Achieve 3000.
- Mrs. Gadaleta informed the Board that the summer packets had gone out to students and staff for the 2013-14 school year opening. Mrs. Gadaleta informed the Board that our enrollment had gone down from 211 to 205, with 2 pre-school students withdrawing and 5 total new students in grades 1, 5 and 6.
- Mrs. Gadaleta informed the Board of Staff Resignations: Mrs. Zeman resigned and will be replaced by Olga Weinberger; Nicole Aramando will replace Beth Mahaney; Deborah Raimo resigned; Nicole Cervino will be a new inclusion teacher.
- Mrs. D'Alessandro asked if we had heard anything back from the fire inspector. There had been no follow up at this time.
- Mrs. D'Alessandro asked about sub pay and the Board discussed the limited availability of subs and possible advertisements.
- Mrs. D'Alessandro asked how lunch duty was assigned.
- Mrs. D'Alessandro asked how the Professional Development Plan for 13-14 was prepared. Mrs. Gadaleta explained that the staff members analyzed prior year's professional development programs and proposed what could be done in the future.

- Mrs. D'Alessandro asked how the School Improvement Panel members are selected for the 13-14 school year. Mrs. Gadaleta said the staff members are asked who would like to be on the panel.
- Mrs. D'Alessandro asked for a brief description as to what the Guidelines for Development of K-6 Student Portfolios were.
- Mrs. D'Alessandro asked about the Summer Technology Academy on 6/24/13. Mrs. Gadaleta informed the Board that it was a day set up with different sessions of how technology could be used in the classroom.

VII. Superintendent's Resolutions

1. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the District/Superintendent Goals for the 2013-2014 school year.

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Dr. Nitti
Nays: 0

2. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the list of possible field trips for the 2013-2014 school year.

NOTE: See Attachment A

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Dr. Nitti
Nays: 0

3. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the resignation of Sharon Zeman, Speech/Language Teacher, as of June 30, 2013.

NOTE: Letter Attached

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Dr. Nitti
Nays: 0

4. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the resignation of Deborah Raimo, Media Specialist, as of August 16, 2013.

NOTE: Letter Attached

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Dr. Nitti
Nays: 0

5. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the resignation of Andrea Petruccio, ABA Provider, for the 2013-2014 school year.

NOTE: E-Mail Attached

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Dr. Nitti
Nays: 0

6. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Olga Weinberger as Speech/Language Teacher, at MA, Step 1, at a (.8) salary of \$44,932, for the 2013-2014 school year.

NOTE: Resume Attached

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Dr. Nitti
Nays: 0

- 7. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following revision to the appointment of Jessica Kristiansen, Paraprofessional, for the 2013-2014 school year:

6.7 hr/day @ \$18/hr \$22,069

NOTE: Letter Attached

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Dr. Nitti
Nays: 0

- 8. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following substitutes for the 2013-2014 school year, at \$75/day, pending the usual criminal history and background check:

Joann Barker	Nurse (\$109/day)
Theresa Caffarra	Teacher
Loretta Castrovinci	Teacher
Jocelyn Eckstein-Friedman	Teacher
Tracey Gardner	Teacher
Jody James	Teacher
Susanne Keane	Teacher
Karen Kopec	Teacher
Lucille Lapone	Teacher
Nancy Leeman	Teacher
Ann Marchioni	Teacher
Frazer O'Neill	Teacher
Patricia Pakonis	Teacher
Evelyn Peter	Teacher
Anita Stabile	Teacher
Jacquelyn Sweigart	Teacher
Laurie Unis	Teacher
Patricia Wahl	Teacher

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Dr. Nitti
Nays: 0

- 9. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the submission of the NCLB (No Child Left Behind) application for 2014 to the County Office of Education and accepts the grant award in the amount of \$2,712.00.

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Dr. Nitti
Nays: 0

- 10. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the submission of the IDEA application for Fiscal Year 2014, and accepts the grant award of the funds upon subsequent approval of the FY 2014 IDEA application in the following amounts:

Basic (ages 3-21) \$40,575

Lisa Massaro
Stacey Perry
Judi Reynolds
Jeanine Whitman

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Dr. Nitti
Nays: 0

- 16. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the submission to the NJDOE of the *NJ Quality Single Accountability Continuum (QSAC) – Statement of Assurance – School Year 2013-14.*

NOTE: Document Attached

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Dr. Nitti
Nays: 0

- 17. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the *Guidelines For Development Of K-6 Student Portfolios.*

NOTE: Portfolio with Mrs. Gadaleta

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Dr. Nitti
Nays: 0

- 18. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, a stipend for the following facilitators of the Summer Technology Academy on Monday, June 24, 2013:

Jackie Castellano \$65/hr
Jeanne Jeffries \$75/hr
Jennifer Mulvaney \$75/hr
Sharon Pontrella \$75/hr

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Dr. Nitti
Nays: 0

- 19. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the revision to the appointment of Patrice Lisante, ABA, for the 2013- 2014 school year, at the following hours and rates:

Estimated 160 hours at \$40.00/hour for:

- ABA Instruction/Home

Not to exceed: \$6,400.00

Estimated 70 hours at \$30.00/hour for:

- Update of Data

Not to exceed: \$2,100.00

Total school year cost not to exceed: \$8,500.00

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Dr. Nitti
Nays: 0

24. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Out of District Program costs for Garden Academy for the 2013-2014 school year in the following amounts:

Summer (2013) 30 days total at \$475.34/day

Total Summer Program Not to Exceed \$14,260.20

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Dr. Nitti
Nays: 0

25. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Out-of-District Program Costs at Garden Academy (Student 230166) for the 2013-2014 school year, at the following daily/yearly rates:

Estimated 180 days at \$475.34/day for:

- September 3, 2013 through June 17, 2014

Total school year cost not to exceed: \$85,561.20

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Dr. Nitti
Nays: 0

VIII. **Business Administrator's Report**

- Mr. Lella informed the Board of a tentative Audit Start Date of September 9th.
- Mr. Lella informed the Board that the district would be switching to Valley National Bank for the 8/30 payroll, but would continue to keep TD Bank accounts open as necessary.
- Mr. Lella informed the Board of the increase in the Employee Health Care Contributions from Tier 1 to Tier 2.
- Mr. Lella notified the Board of a Zero Dollar change order from the boiler project for a hot water circulation pump. The amount will be deducted from the project allowance amount.
- Mr. Lella informed the Board of the NJSBAIG By Laws Resolution that the NJSBAIG had requested approval from all districts allowing them to make changes to their By Laws.

IX. **Business Resolutions**

1. **RESOLVED** that the Board of Education accepts the minutes of the following meetings:

Regular Minutes	May 15, 2013
Workshop Minutes	June 12, 2013
Regular/Reorganizational Minutes	June 19, 2013

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Mrs. D'Alessandro
Nays: 0

2. **RESOLVED** that the Board of Education approves the bills and claims for June 28, 2013 in the total amount of \$14,766.81 as certified by the Business Administrator/ Board Secretary; and

BE IT FURTHER RESOLVED, that the Board of Education approves the payroll for June 2013 as certified by the Business Administrator and approved by the Superintendent and Board President in the total amount of

\$328,339.15 including \$305,347.62 for the gross payroll, \$6,461.34 for the Board's share of FICA/Medicare and \$16,530.19 for the State's share of FICA/Medicare.

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Mrs. DiAlessandro
Nays: 0

3. **RESOLVED** that the Board of Education approves the bills and claims for July 2, 2013 in the total amount of \$222,016.50 as certified by the Business Administrator/ Board Secretary; and

BE IT FURTHER RESOLVED that the Board of Education approves the bills and claims for July 26, 2013 in the total amount of \$164,053.47 as certified by the Business Administrator/ Board Secretary; and

BE IT FURTHER RESOLVED that the Board of Education approves the bills and claims for August 22, 2013 in the total amount of \$232,615.73 as certified by the Business Administrator/ Board Secretary; and

BE IT FURTHER RESOLVED, that the Board of Education approves the payroll for July 2013 as certified by the Business Administrator and approved by the Superintendent and Board President in the total amount of \$57,143.66 including \$53,144.63 for the gross payroll, \$2,733.17 for the Board's share of FICA/Medicare and \$1,295.86 for the State's share of FICA/Medicare.

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Mrs. DiAlessandro
Nays: 0

4. **RESOLVED** that the Board of Education approves the transfer of funds for the month of June as certified by the Business Administrator and authorized by the Superintendent of Schools.

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Mrs. DiAlessandro
Nays: 0

5. **WHEREAS**, the Board of Education has received the Reports of the Board Secretary (Secretary) and the Custodian of School Monies (Treasurer) for the month of June; and

WHEREAS, in compliance with N.J.A.C.6A:23-2.11(c)3, the Secretary has certified that as of the date of the reports, no budgetary line item account, in accordance with the minimum chart of accounts as established by the New Jersey Department of Education, has obligations and payments which in total exceed the amount appropriated by the Board of Education;

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.A.C.6A:23-2.11(c)4, the Board of Education certifies that, after review of the Secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the year; and

BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 C73, the Board certifies that after review of the Secretary's monthly financial report and certification, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Commissioner of Education; and

BE IT FURTHER RESOLVED, that the financial reports for the months be accepted and shall become a part of the official minutes of this meeting.

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Mrs. DiAlessandro
Nays: 0

6. **WHEREAS**, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 et seq., and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 et seq. ("EDECA") and the regulations promulgated thereunder; and

WHEREAS, the Essex Fells Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2018 hereinafter referred to as "Effective Period") issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System #E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2018 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Mrs. DiAlessandro
Nays: 0

7. **WHEREAS**, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 et seq., and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 et seq. ("EDECA") and the regulations promulgated thereunder; and

WHEREAS, the Essex Fells Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2018, hereinafter referred to as "Effective Period") issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2018 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Mrs. D'Alessandro
Nays: 0

- 8. **BE IT RESOLVED THAT** the Essex Fells Board of Education accepts a donation from the Essex Fells Police Foundation in an amount up to \$10,151.50 to be used for Security upgrades at the Essex Fells School buildings.

BE IT FURTHER RESOLVED THAT the following budget line be increased and that the Business Administrator be authorized to administer it: 20-006-400-420 Essex Fells Police Foundation \$10,150.50

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Mrs. D'Alessandro
Nays: 0

- 9. **WHEREAS**, The New Jersey School Boards Association Insurance Group (NJSBAIG) Board of Trustees approved proposed amendments to its Bylaws at a public meeting on March 20, 2013 in accordance with Article IX(C) of the current NJSBAIG Bylaws; and

WHEREAS, the current NJSBAIG Bylaws require for the proposed amendments to be approved by member school districts; and

WHEREAS, seventy-five percent (3/4) of the member school districts must approve the proposed amendments within one hundred eighty (180) days of the hearing on the amendments;

NOW THEREFORE, BE IT RESOLVED that at a regular meeting of the Essex Fells Board of Education held on the 22nd day of August 2013, the Board does hereby approve the proposed amendments to the NJSBAIG Bylaws.

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Mrs. D'Alessandro
Nays: 0

10. **BE IT RESOLVED** that the Board of Education accepts and approves the submission to the NJSBAIG of the *NJSBAIG Annual Safety Questionnaire Score Sheet 2013*.

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Mrs. D'Alessandro
Nays: 0

11. **BE IT RESOLVED** that the Board of Education accepts and approves change order #001 from Sunnyfield Corporation, to provide labor, material and equipment necessary to install a new PR-5 Circulation Pump.

BE IT FURTHER RESOLVED that the aforementioned change order in the amount of \$1,095.63 will be deducted from the project allowance of \$5,000 and will result in a zero dollar change to the original amount of the project.

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Mrs. D'Alessandro
Nays: 0

12. **BE IT RESOLVED** that the Board of Education accepts and approves longevity adjustments for the following:

Linda Costello - \$1462 for 20th year of service beginning 9/23/12
Dorotea Banek - \$540 for 15th year of service beginning 1/1/12
Judi Reynolds - \$900 for 15th year of service beginning 9/1/13

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Mrs. D'Alessandro
Nays: 0

X. **Old Business / Board Discussion**

- Mrs. Gadaleta informed the Board that the new Science Tables had been delivered to the district.
- Mr. Lella informed the Board that the new fire panels and carbon monoxide detectors had been installed and that per the Fire Inspector & Fire Department if the CM alarms are triggered they would go off in the same manner as the fire alarm.
- Mrs. Gadaleta informed the Board that the Security Items for the building were close to being completed.
- Mrs. Gadaleta informed the Board of a request from a family in regards to school landscaping.

XI. **New Business / Board Discussion**

- The Board discussed their attendance for the September 4th Workshop.
- Mr. Lella informed the Board of a Notice of Unemployment Claim Appeal the Business Office had received, and would inform them on the status of the appeal.

XII. **Meeting Open for Public Comment**

No comment.

XV. **Adjournment**

The public meeting of the Board of Education was adjourned at 8:50 P.M. The next Workshop Meeting will be held on Wednesday, September 4, 2013 at 7:30 P.M. in the Superintendent's Office, and the next Regular Meeting of the Board of Education will be held on Wednesday, September 18, 2013 at 7:30 P.M. in the Media Center.

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Mrs. D'Alessandro
Nays: 0

Enrollment Count: 2013-2014

Teacher	Section	Total	M	F
Ms. Mitchell/Ms. Almeida(Ms. Burger)-AM	PS	13	7	6
Ms. Mitchell/Ms. Almeida(Ms. Burger)-PM	PS	12	6	6
Mrs. Emma	KE	13	9	4
Mrs. Gann/Mrs. Short	KG/S	12(13)	7(8*)	5
Mrs. Massaro/Ms. Cervino	1M/C	19	7	12
Mrs. Brutman/Mrs. Hromoko	2B/H	11	5	6
Ms. McMahan	2M	12	5	7
Mrs. Perry/Ms. McLain	3P/M	13	3	10
Mrs. Reynolds	3R	13	3	10
Mrs. Barshay/Mrs. Calistri	4B/C	13	7	6
Mrs. Hacker	4H	11	6	5
Mrs. Banek	5B	18	6	12
Ms. Craveiro/Ms. Belmont	5C/B	19	8	11
Mrs. Buonomo/Mrs. Whitman	6B/W	13	8	5
Ms. Dalton	6D	13	8	5
TOTALS		205	95	110

*PM session

Fire Drills: 2013-2014

Month	Fire Drill	Emergency Drill
September		
October		
November		
December		
January		
February		
March		
April		
May		
June		

HIB / V&V Report

As of Date of BOE Meeting	9/18/13								
TOTAL # of Reported Incidents									
Number of Unfounded Incidents									
Number of Founded Incidents									

ESSEX FELLS SCHOOL DISTRICT MISSION STATEMENT

The Essex Fells School is a very special public elementary school enrolling boys and girls in preschool through the sixth grades. Pupils enjoy small classes and a total school population of approximately two hundred and fifty.

The size of the school is a wonderful asset as it allows a strong sense of community and offers teachers and pupils many opportunities to form bonds of collegiality, identification and support. It also supports the concept that every adult in the school is responsible for every child.

The comparatively small faculty is also a benefit. The faculty as a whole are the decision making body on all questions of teaching and learning. Teachers find it easy to share experiences and act consistently across pupils' entire academic program. The combined efforts of the staff work to support a pupil centered approach to education.

Essex Fells teachers are encouraged to try new ideas, to work collaboratively with colleagues, and to participate fully in all aspects of schooling.

The mission of the school is etched in the mortar of the original schoolhouse with the words Studies Pass Into Character.

The primary goals of an Essex Fells education include:

1. Developing in all pupils the capacity to think critically and communicate effectively through a mastery of written and spoken English.
2. Motivating all pupils to recognize and develop their academic abilities in order to build character and to achieve their full potential.
3. Teaching children to value themselves, their peers and their teachers.
4. Establishing a respect for and a strong sense of responsibility to the physical, social, and aesthetic world around them.
5. Nurturing a love of country and a pride in our American heritage and citizenship.
6. Communicating a love of scholarship and continued interest in life-long learning.
7. Insuring all pupils will achieve the New Jersey Core Curriculum Content Standards at all levels.

To secure these common goals, the Essex Fells staff of professional educators recognizes that the collaborative engagement of the children in the learning process is the key to intellectual development. Dedicated teachers create classrooms that are alive with cooperative learning activities and child-centered problem solving routines. Children are encouraged to explore, to question, to make decisions, and to express opinions in a supportive learning environment. Teachers also model their own commitment to learning by continuing to earn advanced degrees. On-going professional development is acknowledged as the foundation for promoting outstanding pupil achievement.

Respectfully submitted,

Mr. Steven J. Lella
Business Administrator/
Board Secretary