

The Board of Education of the Borough of Essex Fells, in the County of Essex, New Jersey, convened in a Regular Meeting Session on June 12, 2019, in the Media Center at Essex Fells School. The meeting was called to order by the Board President, Mrs. Kris Huegel, at 7:35 P.M. Mrs. Huegel read the following Statement of Compliance with the Open Public Meetings Act: "In compliance with Chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School on June 3, 2019. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress, the Star Ledger, and posted on the district web-site."

I. Call to Order

- The meeting was called to order by the Board President Mrs. Huegel at 7:35 P.M.

II. Roll Call

Mrs. Kris Huegel, President-Present
 Dr. Steven LoCascio, Vice-President-Present
 Mrs. Bethany Buccino-Present
 Mrs. Shani Drogin -Present
 Mrs. Debra Tedesco-Arrived at 8:00 P.M.

Also present: Mrs. Michelle V. Gadaleta, Superintendent/Principal; Mr. Steven J. Lella, Business Administrator/Board Secretary; and 1 reporter from the Progress.

III. Flag Salute

- Mrs. Huegel led the salute to the flag.

IV. Public Comment on Agenda Items Only

- None

V. President's Report

- None

VI. Superintendent's Report

- Mrs. Gadaleta provided the Board Members with the results of the Student Council Elections and thanked Mr. Chris Durkin and Mrs. Trafford for their efforts.
- Mrs. Gadaleta noted that we are preparing for Move Up Day. Mrs. Gadaleta also noted there will be very minimal staff movement for the 2019-20 school year.
- Mrs. Gadaleta informed the Board that the Olympics would be on Friday.
- Mrs. Gadaleta reported to the Board on next week's Pre-k, Kindergarten and 6th Grade Graduations.
- Mrs. Gadaleta addressed the inaccuracies with some of the recent articles printed in the Progress. Mrs. Gadaleta wants to ensure the information reported is accurate and positive

VII. Old Business / Board Discussion

- The Board reviewed and discussed new BOE Goals for 2019-20. Also discussed were the Superintendent/District Goals, and proposed Superintendent Merit Goals. Mr. Lella noted that he is still reviewing possible BA Merit Goals.

VIII. New Business / Board Discussion

- Mrs. Gadaleta explained the proposed EFPD Traffic Study.

IX. Superintendent's Resolutions

RESOLVED that the Board of Education approves Superintendent Resolutions #01 – 08.

1. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Board of Education Goals for the 2019-2020 school year.

NOTE: Attached

Moved by: Dr. LoCascio	Seconded by: Mrs. Drogin
Ayes: 4	Nays: 0

2. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the District/Superintendent Goals for the 2019-2020 school year.

NOTE: Attached

Moved by: Dr. LoCascio	Seconded by: Mrs. Drogin
Ayes: 4	Nays: 0

3. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Merit Goals for Michelle V. Gadaleta in the 2019-2020 school year.

NOTE: Attached

Moved by:	Seconded by:
Ayes:	Nays:

****TABLED**

4. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, upon completion, the submission of 2018-2019 Business Administrator Qualitative Merit Goal to the Essex County Office of Education for approval and District payment.

Moved by: Dr. LoCascio	Seconded by: Mrs. Drogin
Ayes: 4	Nays: 0

5. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the payment of the following travel related expenses in accordance with the travel policy 6471 for Professional Development:

Staff Member(s): Rebecca Santin
 Event: Art Skills Training
 Location: Apple Store, Garden State Plaza
 Date: 5/24/19
 Cost: \$0

Staff Member(s): Michelle V. Gadaleta
 Event: Inter-rater Reliability Recertification
 Location: ECS of NJ, Piscataway, NJ
 Date: 7/25/19
 Cost: \$196.08 Total (Fee - \$175.00 + Mileage - \$21.08)

Moved by: Dr. LoCascio Seconded by: Mrs. Drogin

Ayes: 4 Nays: 0

6. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the submission of the Comprehensive Equity Plan For School Years 2019-20 through 2021-22 to the Essex County Office of Education.

Moved by: Dr. LoCascio Seconded by: Mrs. Drogin

Ayes: 4 Nays: 0

7. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the submission of the ESEA application for Fiscal Year 2020 to the County Office of Education and accepts the grant award in the amount of \$13,845.

Title I	\$20,262 refusal
Title II-A	3,845
Title IV-A	<u>\$10,000</u>
Total	\$13,845

Moved by: Dr. LoCascio Seconded by: Mrs. Drogin

Ayes:4 Nays: 0

8. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the second reading and adoption of the following bylaws/policies/regulations:

**P&R 8461 Reporting Violence, Vandalism, Harassment,
 Intimidation, Bullying, Alcohol, and Other Drug Offenses**

Moved by: Dr. LoCascio Seconded by: Mrs. Drogin

Ayes: 4 Nays: 0

X. Business Administrator's Report

- Mr. Lella noted that the Ch. 47 Report, List of Contracts, was included in the Board Members packets.

- Mr. Lella noted the resolutions for Mrs. Gadaleta's tuition reimbursement and the PTA Donation for the Kitchenette project.

XI. Business Resolutions

RESOLVED that the Board of Education approves Business Resolutions #01-04.

1. **RESOLVED** that the Board of Education approves bills and claims for June in the total amount of **\$72,671.25** as certified by the Business Administrator/ Board Secretary; and

BE IT FURTHER RESOLVED, that the Board of Education approves the payroll for May as certified by the Business Administrator and approved by the Superintendent and Board President in the total amount of \$348,418.68 including \$324,615.43 for the gross payroll, \$4,819.96 for the Board's share of FICA/Medicare and \$18,983.29 for the State's share of FICA/Medicare.

Moved by: Dr. LoCascio

Seconded by: Mrs. Drogin

Ayes: 4

Nays: 0

2. **RESOLVED** that the Board of Education approves the transfer of funds for the month of May as certified by the Business Administrator and authorized by the Superintendent of Schools.

Moved by: Dr. LoCascio

Seconded by: Mrs. Drogin

Ayes: 4

Nays: 0

3. **RESOLVED** that the Board of Education accepts and approves the tuition reimbursement for Michelle V. Gadaleta in the amount of \$1,609.50.

Moved by: Dr. LoCascio

Seconded by: Mrs. Drogin

Ayes: 4

Nays: 0

4. **BE IT RESOLVED THAT** the Essex Fells Board of Education accepts a donation from the Essex Fells PTA in the amount of **\$55,411.00** to be used for the Kitchenette Project at Essex Fells School.

BE IT FURTHER RESOLVED THAT the following budget line be increased and that the Business Administrator be authorized to administer it: 20-001-400-732-050 Essex Fells PTA \$55,411.00

Moved by: Dr. LoCascio

Seconded by: Mrs. Drogin

Ayes: 4

Nays: 0

XII. Meeting Open for Public Comment

- None

XIII. Resolution to Enter Executive Session

The Board convened in Executive Session at 7:59 P.M. to discuss the Superintendent’s Evaluation, legal matters and safety and security. The items discussed in Executive Session will be disclosed to the public when the need to maintain their confidentiality no longer exists.

Moved by: Dr. LoCascio Seconded by: Mrs. Drogin

Ayes: 4 Nays: 0

XIV. Adjournment

At 8:55 P.M. the Board of Education made a motion to adjourn. The next **Regular Meeting** will be held on **Wednesday, August 14, 2019, 7:30 P.M.** in the Media Center.

Moved by: Dr. LoCascio Seconded by: Mrs. Drogin

Ayes: 4 Nays: 0

Respectfully submitted,

Mr. Steven J. Lella
Business Administrator/
Board Secretary