

The Board of Education of the Borough of Essex Fells, in the County of Essex, New Jersey, convened in a public session on November 16, 2011 in the Media Center of the Essex Fells School. The meeting was called to order by Board President Michele Nitti at 7:30 P.M. Dr. Nitti read the following Statement of Compliance with the Open Public Meetings Act: "In compliance with Chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School on May 4, 2011. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress, the Star Ledger, and posted on the district web-site."

**I. Call to Order – 7:30 P.M.**

**II. Roll Call**

Mrs. Alison Cirenza – present  
Mrs. Carol D'Alessandro – present  
Mr. Peter Hutchinson – present  
Dr. Steven LoCascio, Vice-President – present  
Dr. Michele Nitti, President – present

Also present: Mrs. Michelle V. Gadaleta, Superintendent/Principal, Mr. Ernie Turner, Interim Business Administrator/Board Secretary, staff members, and members of the public.

**III. Flag Salute**

The President led the salute to the flag.

**IV. Public Comment**

No public comment.

**V. President's Report**

**VI. Superintendent's Report**

The Superintendent reported on the HIB Incident Update, on personnel items, and presented NJASK results.

**VII. Superintendent's Resolutions**

1. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the payment of the following travel related expenses in accordance with the travel policy 9250 for Professional Development:

Staff Member: Rosalie Almeida  
Event: Using the iPad Apps to Support Special Ed Students Workshop  
Location: Bergen County ETTC  
**Date: 12/1/11**  
Cost: \$60.00

Staff Member: John Viggiano  
Event: Mary Jo Young Hands on Health Conference  
Location: Crowne Plaza Motel, Monroe, NJ  
Date: 12/5/11  
**Cost: \$80.00**

Staff Members: Katie McLain, Sonja Oftedal  
Event: Software to Support the Writing Process Workshop  
Location: Bergen County ETTC  
**Date: 12/7/11**  
Cost: \$60.00

Staff Member: Deana Hromoko  
 Event: iPad as a Writing Tool  
 Location: Bergen County ETTC  
 Date: 12/8/11  
 Cost: \$60.00

Staff Member: Catherine Codella, Jeanine Whitman  
 Event: HIB in Educational Settings Workshop  
 Location: MSU  
 Date: 12/9/11  
 Cost: \$125.00

Staff Member: Sara Dalton  
 Event: Connected Mathematics II Project Workshop  
 Location: Conquer Mathematics, 75 Lane Road, Fairfield, NJ  
 Dates: 12/9/11, 1/30/12, 3/12/12, 4/17/12, 5/8/12  
 Cost: \$95.00 per workshop, \$475.00 total

Staff Members: Rosalie Almeida, Kristin Gann  
 Event: Using iPad Apps in the Special Ed Classroom Workshop  
 Location: SARC Instructional Center, Caldwell, NJ  
 Date: 1/10/12  
 Cost: \$75.00

Staff Members: Catherine Codella, Linda Costello  
 Event: An Introduction to Teasing and Bullying Workshop  
 Location: NJ Bar Foundation, New Brunswick, NJ  
**Date: 1/12/12**  
 Cost: 0

Staff Members: Jeanine Whitman, Emily Ziccardi  
 Event: Using the iPad to Support Special Education Students Workshop  
 Location: Bergen County ETTC  
**Date: 1/25/12**  
 Cost: \$60.00

**NOTE: Changes in date/cost are highlighted**

Moved by: Mrs. Cirenza  
 Ayes: 5

Seconded by: Mr. Hutchinson  
 Nays: 0

2. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of the following paraprofessional staff member for the 2011-2012 school year, pending the usual criminal history and background check, effective on or about November 21, 2011.

Margot Vreeland 6hr/day @ \$18/hr \$19,656 (prorated)

**NOTE:** Resume attached

Moved by: Mrs. Cirenza  
 Ayes: 5

Seconded by: Mr. Hutchinson  
 Nays: 0

3. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of the Kathleen Natalino as administrative assistant at \$40,000 (prorated) for the 2011-2012 school year, pending the usual criminal history and background check, effective on or about November 28, 2011.

**NOTE:** Resume attached

Moved by: Mrs. Cirenza  
Ayes: 5

Seconded by: Mr. Hutchinson  
Nays: 0

4. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following substitute teacher, for the 2011-2012 school year, pending the usual criminal history/background check:

Mary Katherine Farrell

**NOTE:** Resume attached

Moved by: Mrs. Cirenza  
Ayes: 5

Seconded by: Mr. Hutchinson  
Nays: 0

5. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Use of Facilities Request by Brownie Troop 1179 for use of the Media Center on December 8, 2011 (rain date: 12/15/11) for a Christmas Caroling Party.

Moved by: Mrs. Cirenza  
Ayes: 5

Seconded by: Mr. Hutchinson  
Nays: 0

**VIII. Business Administrator's Report**

**IX. Business Resolutions**

1. **RESOLVED** that the Board of Education accepts the minutes of the following meetings:

Workshop Minutes	10/5/11
Executive Session Minutes	10/5/11
Regular Meeting Minutes	10/19/11
Executive Session Minutes	10/19/11

Moved by: Mrs. Cirenza  
Ayes: 5

Seconded by: Dr. LoCascio  
Nays: 0

2. **RESOLVED** that the Board of Education approves the bills and claims for November 14, 2011 in the total amount of \$81,724.99 as certified by the Interim Business Administrator/Board Secretary; and

**BE IT FURTHER RESOLVED**, that the Board of Education approves the payroll for October, 2011 as certified by the Interim Business Administrator and approved by the Superintendent and Board President in the total amount of \$257,213.76 including \$239,359.57 for the gross payroll, \$1,789.93 for the Board's share of FICA/Medicare and \$16,064.29 for the State's share of FICA/Medicare.

Moved by: Mrs. Cirenza  
Ayes: 5

Seconded by: Dr. LoCascio  
Nays: 0

**X. Old Business / Board Discussion**

The Superintendent discussed the calendar adjustments and Gifted & Talented criteria development.

**XI. New Business / Board Discussion**

The Superintendent and Interim Business Administrator reported that the budget preparation has begun.

Materials have been passed out.

**XII. Meeting Open for Public Comment**

A resident discussed the Gifted & Talented Program.

**XIV. Adjournment**

The public meeting of the Board of Education was adjourned at 8:15 P.M. The next **Workshop meeting** and the next **Regular meeting** of the Board of Education will both be held on **Wednesday, December 7, 2011 at 7:30 P.M.** in the Media Center.

Moved by: Dr. LoCascio  
Ayes: 5

Seconded by: Mrs. Cirenza  
Nays: 0

**Student Enrollment: 2011-2012**

Teacher	Section	Total	M	F
Mrs. Gann/Ms. Almeida-AM	PS	5	3	2
Mrs. Emma	KE	12	5	7
Ms. McMahon/Ms. Almeida-PM	KM/A	12/14*	6/7*	6/7*
Mrs. Massaro	1LM	14	5	9
Ms. Mitchell	1KM	13	3	10
Ms. Belmont	2B	13	7	6
Mrs. Brutman/Mrs. Short	2B/S	13	7	6
Mrs. Haberman	3H	18	6	12
Mrs. Reynolds/Mrs. Hromoko	3R/H	20	8	12
Mrs. Barshay(Mrs. Quinn)/Ms. Ziccardi	4B/Z	13	7	6
Mrs. Hacker	4H	13	8	5
Mrs. Banek	5B	14	8	6
Ms. Craveiro/Ms. McLain	5C/M	14	7	7
Mrs. Buonomo	6B	15	6	9
Ms. Dalton/Mrs. Whitman	6D/W	14	6	8
<b>TOTALS</b>		<b>204</b>	<b>93</b>	<b>111</b>

\*PM only

**Fire Drills: 2011-2012**

Month	Fire Drill	Emergency Drill
September	9-12-11	Lockdown 9-16-11
October	10-18-11	Evacuation to Bleachers 10/25/11
November	11/16/11	
December		
January		
February		
March		
April		
May		
June		

**Harassment, Intimidation & Bullying Report**

As of Date of BOE Meeting	11/16/11	12/21/11	1/18/12	2/15/12	3/21/12	4/18/12
TOTAL # of Reported Incidents	6/2					
Number of Unfounded Incidents	6/2					
Number of Founded Incidents	0					

Respectfully submitted,

Ernie Turner  
Interim Business Administrator/Board Secretary