

The Board of Education of the Borough of Essex Fells, in the County of Essex, New Jersey, convened in a public session on April 18, 2012 in the Media Center of the Essex Fells School. The meeting was called to order by Board President Michele Nitti at 7:32 P.M. Dr. Nitti read the following Statement of Compliance with the Open Public Meetings Act: "In compliance with Chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School on May 4, 2011. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress, the Star Ledger, and posted on the district web-site."

**I. Call to Order – 7:32 P.M.**

**II. Roll Call**

Mrs. Alison Cirenza – present  
Mrs. Carol D'Alessandro – present  
Mr. Peter Hutchinson – present  
Dr. Steven LoCascio, Vice-President – present  
Dr. Michele Nitti, President – present

Also present: Mrs. Michelle V. Gadaleta, Superintendent/Principal, Mr. Ernie Turner, Business Office Consultant, two teachers and one member of the public.

**III. Flag Salute**

The President led the salute to the flag.

**IV. Public Comment**

No public comment.

**V. President's Report**

**VI. Student Body Liaison Report to the Board of Education**

Edward Perrella was the Student Body Liaison.

**VII. Superintendent's Report**

The Superintendent reported on the following items:

- NJASK 4/30-5/11
- Kindergarten & Preschool Parent Orientation 5/15
- Art/Music Festival 5/15
- All School Concert 5/16

**VIII. Superintendent's Resolutions**

1. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following field trips:

Grade 2 to Grover Cleveland's Home/Museum – 6/6/12

Grade 5 to Turtleback Zoo – Treetop Adventure Course – 6/18/12

Moved by: Mrs. Cirenza  
Ayes: 5

Seconded by: Dr. LoCascio  
Nays: 0

- 2. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the payment of the following travel related expenses in accordance with the travel policy 9250 for Professional Development:

Staff Member: Judi Reynolds  
 Event: The ABC's of PLC's  
 Location: Mayfair Farms, West Orange, NJ  
 Date: 4/18/12  
 Cost: \$50.00

Staff Member: Kathleen Natalino  
 Event: 2012 New Pension and Health Benefits Laws for Municipal & School Officials  
 Location: Hilton Garden Inn, Rockaway, NJ  
 Date: 4/26/12  
 Cost: \$99.00

Moved by: Mrs. Cirenza  
 Ayes: 5

Seconded by: Dr. LoCascio  
 Nays: 0

- 3. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Preschool Program Curriculum – March 2012.

Moved by: Mrs. Cirenza  
 Ayes: 5

Seconded by: Dr. LoCascio  
 Nays: 0

- 4. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following revisions to the 2011-12 school calendar:

Friday, May 25	School Closed – Memorial Day
Tuesday, May 29	School Closed – Memorial Day
Wednesday, June 20	Last day for Students
Thursday, June 21	Sixth Grade Graduation Ceremony
	Last Day for Teachers

Moved by: Mrs. Cirenza  
 Ayes: 5

Seconded by: Dr. LoCascio  
 Nays: 0

- 5. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following list of public meeting dates for the Essex Fells School.

**BE IT RESOLVED** that all Regular Monthly Business Meetings will be held in the Media Center of the Essex Fells School and commence at 7:30 P.M.

Wednesday	May 16, 2012	Regular Monthly Business Meeting
Wednesday	June 20, 2012	Regular Monthly Business Meeting
Wednesday	August 15, 20102	Regular Monthly Business Meeting
Wednesday	September 19, 2012	Regular Monthly Business Meeting
Wednesday	October 17, 2012	Regular Monthly Business Meeting
Wednesday	November 21, 2012	Regular Monthly Business Meeting
Wednesday	December 19, 2012	Regular Monthly Business Meeting
Wednesday	January 16, 2013	Reorganization/Regular Monthly Business Meeting

**BE IT FURTHER RESOLVED** all Workshop Meetings will be held in the Superintendent's Office of the Essex Fells School and commence at 7:30 P.M.

Wednesday, May 2, 2012	Workshop Meeting
Wednesday, June 6, 2012	Workshop Meeting
Wednesday, August 1, 2012	Workshop Meeting
Wednesday, September 5, 2012	Workshop Meeting
Wednesday, October 3, 2012	Workshop Meeting
Wednesday, November 7, 2012	Workshop Meeting
Wednesday, December 5, 2012	Workshop Meeting
Wednesday, January 2, 2013	Workshop Meeting

Moved by: Mrs. Cirenza  
Ayes: 5

Seconded by: Dr. LoCascio  
Nays: 0

**IX. Business Administrator's Report**

**X. Business Resolutions**

1. **RESOLVED** that the Board of Education accepts the minutes of the following meetings:

Workshop Meeting Minutes	3/7/12
Executive Session Minutes	3/7/12
Regular Meeting Minutes	3/27/12
Executive Session Minutes	3/27/12

Moved by: Dr. LoCascio  
Ayes: 5

Seconded by: Mrs. Cirenza  
Nays: 0

2. **RESOLVED** that the Board of Education approves the bills and claims for April 18, 2012 in the total amount of \$110,398.71 as certified by the Interim Business Administrator/Board Secretary; and

**BE IT FURTHER RESOLVED**, that the Board of Education approves the payroll for March 2012 as certified by the Interim Business Administrator and approved by the Superintendent and Board President in the total amount of \$253,329.31 including \$235,363.82 for the gross payroll, \$2,062.73 for the Board's share of FICA/Medicare and \$15,902.76 for the State's share of FICA/Medicare.

Moved by: Dr. LoCascio  
Ayes: 5

Seconded by: Mrs. Cirenza  
Nays: 0

3. **RESOLVED** that the Board of Education approves the transfer of funds for the month of February 2012 as certified by the Interim Business Administrator and authorized by the Superintendent of Schools.

Moved by: Dr. LoCascio  
Ayes: 5

Seconded by: Mrs. Cirenza  
Nays: 0

4. **WHEREAS**, the Board of Education has received the Reports of the Interim Board Secretary (Secretary) and the Custodian of School Monies (Treasurer) for the month of February 2012; and

**WHEREAS**, in compliance with N.J.A.C.6A:23-2.11(c)3, the Interim Secretary has certified that as of the date of the reports, no budgetary line item account, in accordance with the minimum chart of accounts as established by the New Jersey Department of Education, has obligations and payments which in total exceed the amount appropriated by the Board of Education;

**NOW, THEREFORE, BE IT RESOLVED**, that in compliance with N.J.A.C.6A:23-2.11(c)4, the Board of Education certifies that, after review of the Interim Secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the year; and

**BE IT FURTHER RESOLVED**, that pursuant to P.L. 2004 C73, the Board certifies that after review of the Interim Secretary's monthly financial report and certification, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Commissioner of Education; and

**BE IT FURTHER RESOLVED**, that the financial reports for the months be accepted and shall become a part of the official minutes of this meeting.

Moved by: Dr. LoCascio  
Ayes: 5

Seconded by: Mrs. Cirenza  
Nays: 0

**XI. Old Business / Board Discussion**

The Board discussed the following items:

- District Employee request – child's attendance at EFS
- Parent correspondence regarding Preschool tuition reimbursement
- Playground and surface information

**XII. New Business / Board Discussion**

The Board discussed the following item:

- Transportation for Second Grade Trip

**XIII. Meeting Open for Public Comment**

No public comment..

**XIV. Resolution to Enter Executive Session**

The Board entered into executive session at 8:08 P.M. to discuss the proposals for business administrator services. The matters discussed in executive session will be disclosed to the public when the need to maintain their confidentiality no longer exists. No action was taken.

Moved by: Mrs. Cirenza  
Ayes: 5

Seconded by: Dr. LoCascio  
Nays: 0

**XV. Adjournment**

The public meeting of the Board of Education was adjourned at 8:30 P.M. The next **Workshop meeting** of the Board of Education will be **Wednesday, May 2, 2012 at 7:30 P.M.** in the Superintendent's Office, and the next **Regular meeting** of the Board of Education will be **Wednesday, May 16, 2012 at 7:30 P.M.** in the Media Center.

Moved by: Dr. LoCascio  
Ayes: 5

Seconded by: Mrs. Cirenza  
Nays: 0

**Student Enrollment: 2011-2012**

Teacher	Section	Total	M	F
Mrs. Gann/Ms. Almeida-AM	PS	7	4	3
Mrs. Emma	KE	12	5	7
Ms. McMahon/Ms. Almeida-PM	KM/A	12/14*	6/7*	6/7*
Mrs. Massaro	1LM	14	5	9
Ms. Mitchell	1KM	12	3	9
Ms. Belmont	2B	13	7	6
Mrs. Brutman/Mrs. Short	2B/S	13	7	6
Mrs. Haberman	3H	19	7	12
Mrs. Reynolds/Mrs. Hromoko	3R/H	19	7	12
Mrs. Barshay(Mrs. Quinn)/Ms. Ziccardi	4B/Z	12	7	5
Mrs. Hacker	4H	13	8	5
Mrs. Banek	5B	14	8	6
Ms. Craveiro/Ms. McLain	5C/M	14	7	7
Mrs. Buonomo	6B	15	6	9
Ms. Dalton/Mrs. Whitman	6D/W	14	6	8
<b>TOTALS</b>		<b>203</b>	<b>93</b>	<b>110</b>

\*PM only

**Fire Drills: 2011-2012**

Month	Fire Drill	Emergency Drill
September	9-12-11	Lockdown 9-16-11
October	10-18-11	Evacuation to Bleachers 10-25-11
November	11-16-11	Shelter in Place 11-28-11
December	12-20-11	Lockdown 12-22-11
January	1-25-12	Lockdown 1-30-12
February	2-23-12	Shelter in Place 2-28-12
March	3-13-12	Lockdown 3-21-12
April		
May		
June		

**Harassment, Intimidation & Bullying Report**

As of Date of BOE Meeting	11/16/11	12/7/11	1/18/12	2/15/12	3/27/12	4/18/12
TOTAL # of Reported Incidents	6/2	2	2	0	1	0
Number of Unfounded Incidents	6/2	2	2	0	0	0
Number of Founded Incidents	0	0	0	0	0	0

Respectfully submitted,

Mr. Mark Resnick  
 Interim Business Administrator/  
 Board Secretary