

The Board of Education of the Borough of Essex Fells, in the County of Essex, New Jersey, convened in a public session on March 27, 2012 in the Media Center of the Essex Fells School. The meeting was called to order by Board President Michele Nitti at 7:33 P.M. Dr. Nitti read the following Statement of Compliance with the Open Public Meetings Act: "In compliance with Chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School on March 18, 2012. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress, the Star Ledger, and posted on the district web-site."

I. Call to Order – 7:33 P.M.

II. Roll Call

Mrs. Alison Cirenza – present
Mrs. Carol D'Alessandro – present
Mr. Peter Hutchinson – present
Dr. Steven LoCascio, Vice-President – present
Dr. Michele Nitti, President – present

Also present: Mrs. Michelle V. Gadaleta, Superintendent/Principal, Mr. Ernie Turner, Business Office Consultant, 2 teachers and 2 members of the public.

III. Flag Salute

The President led the salute to the flag.

IV. Public Comment

No public comment.

V. President's Report

VI. Student Body Liaison Report to the Board of Education

Olivia Apuzzio was the Student Body Liaison.

VII. Superintendent's Report

VIII. Superintendent's Resolutions

- 1. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the payment of the following travel related expenses in accordance with the travel policy 9250 for Professional Development:

Staff Member: Emily Ziccardi
Event: Conquer Mathematics – Accentuate the Negative Workshop
Location: Fairfield, NJ
Date: 4/17/12
Cost: \$95.00

Staff Member: Emily Ziccardi
Event: Conquer Mathematic – Data About Us Workshop
Location: Fairfield, NJ
Date: 5/8/12
Cost: \$95.00

Staff Member: Kathleen Natalino
 Event: Payroll Workshop for Municipalities and School Districts
 Location: NJ Law Center, New Brunswick, NJ
 Date: 5/18/12
 Cost: \$99.00

Moved by: Dr. LoCascio
 Ayes: 5

Seconded by: Mrs. Cirenza
 Nays: 0

2. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the first reading of the following policies:

Policy 1631	Residency Requirement for Person Holding School District Office, Employment, or Position (New) - approved
Policy 2431	Athletic Competition (Revised) - deleted
Policy 3324	Right of Privacy – Teaching Staff Members (New) - approved
Policy 4324	Right of Privacy – Support Staff Members (New) - approved
Policy 5117	Interdistrict Public School Choice (New) - deleted
Policy 5600	Pupil Discipline/Code of Conduct (Revised) - tabled
Policy 7510	Use of School Facilities (Revised) - tabled
Policy 8613	Waiver of Pupil Transportation (New) - deleted
Policy 9270	Home Schooling and Equivalent Education Outside the Schools (Revised) - approved

Moved by: Dr. LoCascio
 Ayes: 5

Seconded by: Mrs. Cirenza
 Nays: 0

3. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the second reading of the following policy:

Policy 9180 School Volunteers

Moved by: Dr. LoCascio
 Ayes: 5

Seconded by: Mrs. Cirenza
 Nays: 0

4. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the adoption of the *Social Studies K-6 Curriculum* (Revised: 2011).

Moved by: Dr. LoCascio
 Ayes: 5

Seconded by: Mrs. Cirenza
 Nays: 0

5. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the resignation of Theresa Knipe, Teacher on Child Care Leave, effective June 30, 2012.

BE IT FURTHER RESOLVED that the Board of Education thanks Mrs. Knipe for her years of service to Essex Fells students and school.

Moved by: Dr. LoCascio
 Ayes: 5

Seconded by: Mrs. Cirenza
 Nays: 0

6. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Candice Belmont, Teacher, at BA, Step 2 for the 2012-2013 school year.

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Mrs. Cirenza
Nays: 0

7. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Stacey Perry, Maternity Leave Replacement Teacher, BA, Step 1, at a prorated salary of \$48,241, effective April 16 to June 22, 2012.

NOTE: Resume attached

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Mrs. Cirenza
Nays: 0

8. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the increase in the substitute rate-of-pay from \$70.00 per day to \$75.00 per day effective September 2012.

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Mrs. Cirenza
Nays: 0

9. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following additions to the substitute list for the 2011-2012 school year:

Nancy Leeman Teacher @ \$70/day

NOTE: Resume attached

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Mrs. Cirenza
Nays: 0

10. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Use of Facilities Request for the following:

After-school Enrichment – Drama Class, Gym, 3:05-4:30pm
Mondays from 4/16/12 – 6/11/12
After-school Enrichment – Hip Hop Class, Gym, 3:05-4:30pm
Wednesdays from 4/18/12 – 6/6/12
After-school Enrichment – Mad Science Class, Science Lab, 3:20-4:20pm
Wednesdays from 4/18/12 – 6/6/12
After-school Enrichment – Mad Science Class, Room 103, 3:20-4:25pm
Wednesdays from 4/18/12 – 6/6/12
After-school Enrichment – All Sports Class, Gym, 3:05-4:30pm
Thursdays from 4/19/12 – 6/7/12
After-school Enrichment – Drama Class, Media Center, 3:20-4:20pm
Thursdays from 4/19/12 – 6/13/12
After-school Enrichment – Yoga Class, Media Center, 3:05-4:30pm
Fridays from 4/20/12 – 6/8/12
Essex Fells Recreation Department – Summer Camp Program
6/25/12 – 8/2/12 from 8:45am to 12:15pm

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Mrs. Cirenza
Nays: 0

IX. Business Administrator's Report

X. Business Resolutions

1. **RESOLVED** that the Board of Education accepts the minutes of the following meetings:

Workshop Meeting	2/1/12
Special Meeting	2/8/12
Regular Meeting	2/15/12

Moved by: Mrs. Cirenza	Seconded by: Dr. LoCascio
Ayes: 5	Nays: 0

2. **RESOLVED** that the Board of Education approves the bills and claims for March 27, 2012 in the total amount of \$208,519.10 as certified by the Interim Business Administrator/Board Secretary; and

BE IT FURTHER RESOLVED, that the Board of Education approves the payroll for February 2012 as certified by the Interim Business Administrator and approved by the Superintendent and Board President in the total amount of \$255,778.74 including \$237,272.04 for the gross payroll, \$2,586.73 for the Board's share of FICA/Medicare and \$15,919.97 for the State's share of FICA/Medicare.

Moved by: Mrs. Cirenza	Seconded by: Dr. LoCascio
Ayes: 5	Nays: 0

3. **RESOLVED** that the Board of Education approves the transfer of funds for the month of January 2012 as certified by the Interim Business Administrator and authorized by the Superintendent of Schools.

Moved by: Mrs. Cirenza	Seconded by: Dr. LoCascio
Ayes: 5	Nays: 0

4. **WHEREAS**, the Board of Education has received the Reports of the Interim Board Secretary (Secretary) and the Custodian of School Monies (Treasurer) for the month of January 2012; and

WHEREAS, in compliance with N.J.A.C.6A:23-2.11(c)3, the Interim Secretary has certified that as of the date of the reports, no budgetary line item account, in accordance with the minimum chart of accounts as established by the New Jersey Department of Education, has obligations and payments which in total exceed the amount appropriated by the Board of Education;

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.A.C.6A:23-2.11(c)4, the Board of Education certifies that, after review of the Interim Secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the year; and

BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 C73, the Board certifies that after review of the Interim Secretary's monthly financial report and certification, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Commissioner of Education; and

BE IT FURTHER RESOLVED, that the financial reports for the months be accepted and shall become a part of the official minutes of this meeting.

Moved by: Mrs. Cirenza	Seconded by: Dr. LoCascio
Ayes: 5	Nays: 0

XI. Old Business / Board Discussion

The Board discussed the following items:

- NJQSAC Follow-up Visit
- Field and Spring Clean-up Update
- Boiler Meeting at Town Hall/Lime Energy

XII. New Business / Board Discussion

- Non-use of snow days – to be given back:
 - Friday, May 25
 - Tuesday, May 29
 - Wednesday, June 20 - Last day for PS to Grade 5
 - Thursday, June 21 - Grade 6 Graduation and last day for Teachers
- BOE Budget mailing / EF Magazine – information for the town: will be published in *Essex Fells Magazine* and posted on the website
- New Playground

XIII. Meeting Open for Public Comment

A member of the public thanked the Board of Education for their work on the Budget.

XIV. Resolution to Enter Executive Session

The Board entered into executive session at 9:32 P.M. to discuss negotiations. The matters discussed in executive session will be disclosed to the public when the need to maintain their confidentiality no longer exists. No action was taken.

Moved by: Mr. Hutchinson
Ayes: 5

Seconded by: Dr. LoCascio
Nays: 0

XV. Adjournment

The public meeting of the Board of Education was adjourned at 11:25 P.M. The next **Workshop meeting** of the Board of Education will be **Wednesday, April 4, 2012 at 7:30 P.M.** in the Superintendent's Office, and the next **Regular meeting** of the Board of Education will be **Wednesday, April 18, 2012 at 7:30 P.M.** in the Media Center.

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Mrs. Cirenza
Nays: 0

Student Enrollment: 2011-2012

Teacher	Section	Total	M	F
Mrs. Gann/Ms. Almeida-AM	PS	7	4	3
Mrs. Emma	KE	12	5	7
Ms. McMahon/Ms. Almeida-PM	KM/A	12/14*	6/7*	6/7*
Mrs. Massaro	1LM	14	5	9
Ms. Mitchell	1KM	12	3	9
Ms. Belmont	2B	13	7	6
Mrs. Brutman/Mrs. Short	2B/S	13	7	6
Mrs. Haberman	3H	19	7	12
Mrs. Reynolds/Mrs. Hromoko	3R/H	19	7	12
Mrs. Barshay(Mrs. Quinn)/Ms. Ziccardi	4B/Z	12	7	5
Mrs. Hacker	4H	13	8	5
Mrs. Banek	5B	14	8	6
Ms. Craveiro/Ms. McLain	5C/M	14	7	7
Mrs. Buonomo	6B	15	6	9
Ms. Dalton/Mrs. Whitman	6D/W	14	6	8
TOTALS		203	93	110

*PM only

Fire Drills: 2011-2012

Month	Fire Drill	Emergency Drill
September	9-12-11	Lockdown 9-16-11
October	10-18-11	Evacuation to Bleachers 10-25-11
November	11-16-11	Shelter in Place 11-28-11
December	12-20-11	Lockdown 12-22-11
January	1-25-12	Lockdown 1-30-12
February	2-23-12	Shelter in Place 2-28-12
March	3-13-12	Lockdown 3-21-12
April		
May		
June		

Harassment, Intimidation & Bullying Report

As of Date of BOE Meeting	11/16/11	12/7/11	1/18/12	2/15/12	3/27/12	4/18/12
TOTAL # of Reported Incidents	6/2	2	2	0	1	
Number of Unfounded Incidents	6/2	2	2	0	0	
Number of Founded Incidents	0	0	0	0	0	

Respectfully submitted,

Mr. Mark Resnick
 Interim Business Administrator/
 Board Secretary