

Following the Workshop Meeting, the Board of Education of the Borough of Essex Fells, in the County of Essex, New Jersey, convened in a public session on April 17, 2013, in the Media Center of the Essex Fells School. The meeting was called to order by Board Vice President Mrs. Alison Cirenza at 8:53 P.M.

I. Call to Order – 8:53 P.M.

II. Public Comment

No comment.

III. President's Report

- Mrs. Cirenza, in the place of Dr. LoCascio, delivered Mrs. Gadaleta her Superintendent Evaluation, to be discussed further in May.

IV. Superintendent's Report

- Mrs. Gadaleta reiterated points covered during the workshop.

V. Superintendent's Resolutions

1. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the payment of the following travel related expenses in accordance with the travel policy 6471 for Professional Development:

Staff Members: Rosalie Almeida, Kristin Gann
 Event: Early Childhood Education in the 21st Century Workshop
 Location: Caldwell College
 Date: 5/31/13
 Cost: \$75 per person

Staff Members: Steven J. Lella, Adi Sulisty
 Event: Integrated Pest Management Coordinator Training
 Location: Monmouth Regional High School
 Date: 4/12/13
 Cost: Free
 Mileage: \$33.12 for Steven Lella

Moved by: Mrs. D'Alessandro
 Ayes: 4

Seconded by: Dr. Nitti
 Nays: 0

2. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Out-of-District Four-Week Summer Program costs for Student 150082 at the Craig School, not to include transportation, for the weeks of July 8, 2013 through August 1, 2013, Monday through Thursday, 9:00am–12:00pm, at an amount not to exceed \$1,500.00.

Moved by: Mrs. D'Alessandro
 Ayes: 3
 Abstain: 1

Seconded by: Dr. Nitti
 Nays: 0

3. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the revised Maternity Leave for Judi Reynolds as follows:

April 10 – June 21, 2013 = 52 sick days

NOTES: Letter attached

Moved by: Mrs. D'Alessandro
Ayes: 4

Seconded by: Dr. Nitti
Nays: 0

4. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Cheryl Joseph as Maternity Leave Replacement Teacher, BA, Step 1, at a prorated salary of \$49,569, from April 18 – June 21, 2013.

Moved by: Mrs. D'Alessandro
Ayes: 4

Seconded by: Dr. Nitti
Nays: 0

5. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the decommissioning of printers.

NOTES: List of printers attached

Moved by: Mrs. D'Alessandro
Ayes: 4

Seconded by: Dr. Nitti
Nays: 0

VI. **Business Administrator's Report**

- Mr. Lella pointed out two additional Business Resolutions pertaining to Transportation Services and the adoption of the district budget for the 2013-2014 school year.

VII. **Business Resolutions**

1. **RESOLVED** that the Board of Education accepts the minutes of the following meetings:

Regular Meeting Minutes	3/21/13
Executive Session Minutes	3/21/13

Moved by: Dr. Nitti
Ayes: 4

Seconded by: Mrs. D'Alessandro
Nays: 0

2. **RESOLVED** that the Board of Education approves the bills and claims for April 2013 in the total amount of \$103,965.08 as certified by the Business Administrator/ Board Secretary; and

BE IT FURTHER RESOLVED, that the Board of Education approves the payroll for March 2013 as certified by the Business Administrator and approved by the Superintendent and Board President in the total amount of \$284,207.37 including \$264,356.36 for the gross payroll, \$4,072.55 for the Board's share of FICA/Medicare and \$15,778.46 for the State's share of FICA/Medicare.

Moved by: Dr. Nitti
Ayes: 4

Seconded by: Mrs. D'Alessandro
Nays: 0

3. **RESOLVED** that the Board of Education approves the transfer of funds for the month of March as certified by the Business Administrator and authorized by the Superintendent of Schools.

Moved by: Dr. Nitti
Ayes: 4

Seconded by: Mrs. D'Alessandro
Nays: 0

4. **WHEREAS**, the Board of Education has received the Reports of the Board Secretary (Secretary) and the Custodian of School Monies (Treasurer) for the month of March; and

WHEREAS, in compliance with N.J.A.C.6A:23-2.11(c)3, the Secretary has certified that as of the date of the reports, no budgetary line item account, in accordance with the minimum chart of accounts as established by the New Jersey Department of Education, has obligations and payments which in total exceed the amount appropriated by the Board of Education;

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.A.C.6A:23-2.11(c)4, the Board of Education certifies that, after review of the Secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the year; and

BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 C73, the Board certifies that after review of the Secretary's monthly financial report and certification, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Commissioner of Education; and

BE IT FURTHER RESOLVED, that the financial reports for the months be accepted and shall become a part of the official minutes of this meeting.

Moved by: Dr. Nitti
Ayes: 4

Seconded by: Mrs. D'Alessandro
Nays: 0

5. **RESOLVED** that the Board of Education approves the Joint Resolution for Participation of Transportation Services with the Sussex County Regional Cooperative for the 2013-2014 school year.

Moved by: Dr. Nitti
Ayes: 4

Seconded by: Mrs. D'Alessandro
Nays: 0

6. **RESOLVED** that the Board of Education, after conducting a public hearing, adopts a school district budget for the FY 2013-2014 School Year as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$4,728,994.00	\$4,08,052.00
Special Revenue	38,344.50	0.00
Debt Service Fund	<u>215,197.50</u>	<u>215,197.50</u>
Total Budget	\$4,982,536.00	\$4,297,249.50

BE IT FURTHER RESOLVED that there should be raised for General Funds \$4,082,052.00 for the ensuing school year (2013-2014)

Moved by: Dr. Nitti
Ayes: 4

Seconded by: Mrs. D'Alessandro
Nays: 0

VIII. Old Business / Board Discussion

- No report.

IX. New Business / Board Discussion

- No report.

X. Meeting Open for Public Comment

- No comment.

XIV. Resolution to Enter Executive Session

The Board entered into Executive Session at 9:00 P.M. to discuss the Superintendent’s Evaluation and Contract. The items discussed in Executive Session will be disclosed to the public when the need to maintain their confidentiality no longer exists. No action will be taken.

Moved by: Dr. Nitti
Ayes: 4

Seconded by: Mrs. D’Alessandro
Nays: 0

XV. Adjournment

The public meeting of the Board of Education was adjourned at 9:28P.M. The next Workshop Meeting will be held on Wednesday, May 1, 2013 at 7:30 P.M. in the Superintendent’s Office, and the next Regular Meeting of the Board of Education will be held on Wednesday, May 15, 2013 at 7:30 P.M. in the Media Center.

Moved by: Dr. Nitti
Ayes: 4

Seconded by: Mrs. D’Alessandro
Nays: 0

Student Enrollment: 2012-2013

Teacher	Section	Total	M	F
Mrs. Gann/Ms. Almeida-AM	PS	13	8	5
Mrs. Gann/Ms. Almeida-PM	PS	14	9	5
Mrs. Emma/Ms. Belmont	KE/B	19	8	11
Mrs. Massaro	1LM	12	5	7
Ms. Mitchell	1KM	12	6	6
Mrs. Brutman	2B	13	3	10
Ms. McMahan/Mrs. Hromoko	2M/H	13	3	10
Mrs. Haberman	3H	12	7	5
Mrs. Reynolds/Ms. McLain	3R/M	13	7	6
Mrs. Barshay	4B	19	6	13
Mrs. Hacker/Mrs. Whitman	4H/W	19	8	11
Mrs. Banek/Mrs. Short	5B/S	12	7	5
Ms. Craveiro	5C	13	8	5
Mrs. Buonomo	6B	12	8	4
Ms. Dalton/Ms. Ziccardi	6D/Z	15	7	8
TOTALS		211	100	111

Fire Drills: 2012-2013

Month	Fire Drill	Emergency Drill
September	9/13/12	Lockdown 9/18/12
October	10/18/12	Lockdown 10/25/12
November	11/20/12	Shelter in Place 11/29/12
December	12/18/12	Lockdown 12/20/12
January	1/14/13	Lockdown 1/18/12
February	2/20/13	Shelter in Place 2/21/13
March	3/27/13	Lockdown with actors 3/21/13
April	4/10/13	
May		
June		

HIB / V&V Report

As of Date of BOE Meeting	9/20/12	10/17/12	11/7/12	12/19/12	1/16/13	2/20/13	3/21/13	4/17/13
TOTAL # of Reported Incidents	0	0	0	0	0	0	0	0
Number of Unfounded Incidents	0	0	0	0	0	0	0	0
Number of Founded Incidents	0	0	0	0	0	0	0	0

Respectfully submitted,

Mr. Steven J. Lella
 Business Administrator/
 Board Secretary