

**THE PUBLIC SCHOOLS OF ESSEX FELLS, NJ
BOARD OF EDUCATION MEETING**

**WEDNESDAY, FEBRUARY 16, 2011
PUBLIC MEETING – 7:30 P.M. – MEDIA CENTER**

In compliance with chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School as of May 6, 2010. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress and the Star Ledger, and posted on the district's web-site.

I. Call to Order – 7:30 P.M.

II. Roll Call

Mrs. Alison Cirenza
Mrs. Birgit Criqui
Mr. Peter Hutchinson
Mr. Steven LoCascio, Vice- President
Dr. Michele Nitti, President

III. Flag Salute

IV. Public Comment on Agenda Items Only

V. President's Report

- Budget Development

VI. Superintendent's Report

- Buehler
- MAP
- Bullying Assembly
- Winter Break
- Surveys

VII. Superintendent's Resolutions

RESOLVED that the Board of Education approves Superintendent Resolutions # 01 – 02.

- 1. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following field trip requests:

4/5/11	Grade 6 to Veteran’s Courthouse, Newark, NJ
4/6/11	Grade 5 to Holocaust Ed. Center, Elizabeth, NJ
5/18/11	Grade 6 to World Financial Center, New York, NJ

Moved by: _____ Seconded by: _____

Ayes: _____ Nays: _____

- 2. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the payment of the following travel related expenses in accordance with the travel policy 9250 for Professional Development:

Staff Members: Deana Hromoko, Kaitlyn Kerrigan,
 Katie McLain, Judi Reynolds
 Event: I&RS Training
 Location: Millburn, NJ
 Date: March 22, 2011
 Cost: 0

Moved by: _____ Seconded by: _____

Ayes: _____ Nays: _____

VIII. Business Administrator’s Report

- 2011 – 2012 Budget
- Boiler Analysis

IX. Business Resolutions

RESOLVED that the Board of Education approves Business Resolutions # 01 – 04.

- 1. **RESOLVED** that the Board of Education accepts the minutes of the following meetings:

Special Meeting and Executive Session Minutes	January 19, 2011
Workshop Meeting Minutes	January 19, 2011
Regular and Executive Meeting Minutes	February 2, 2011

Moved by: _____ Seconded by: _____

Ayes: _____ Nays: _____

2. **RESOLVED** that the Board of Education approves the bills and claims for February 16, 2011 in the total amount of \$90,117.71 as certified by the Business Administrator/Board Secretary; and

BE IT FURTHER RESOLVED, that the Board of Education approves the payroll for January 2011 as certified by the Business Administrator and approved by the Superintendent and Board President in the total amount of \$270,212.68 including \$251,074.30 for the gross payroll, \$2,617.57 for the Board's share of FICA/Medicare and \$16,520.81 for the State's share of FICA/Medicare.

Moved by:

Seconded by:

Ayes:

Nayes:

3. **WHEREAS**, the Board of Education has received the Reports of the Board Secretary (Secretary) and the Custodian of School Monies (Treasurer) for the month of December 2010; and

WHEREAS, in compliance with N.J.A.C.6A:23-2.11(c)3, the Secretary has certified that as of the date of the reports, no budgetary line item account, in accordance with the minimum chart of accounts as established by the New Jersey Department of Education, has obligations and payments which in total exceed the amount appropriated by the Board of Education;

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.A.C.6A:23-2.11(c)4, the Board of Education certifies that, after review of the Secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the year; and

BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 C73, the Board certifies that after review of the Secretary's monthly financial report and certification, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Commissioner of Education; and

BE IT FURTHER RESOLVED, that the financial reports for the month be accepted and shall become a part of the official minutes of this meeting.

Moved by:

Seconded by:

Ayes:

Nayes:

- 4. **RESOLVED**, that the Board of Education approve the use of District Facilities to the following organizations, provided all required documents are submitted.

Group: Essex Fells Recreation Department
 Location: Gymnasium
 Date: Tuesday, March 1, 2011
 Time: 7:00 – 8:00 P.M.

Group: Brownie Troops
 Location: Gym, Media Center, Hallways
 Date: Saturday, March 19, 2011
 Time: 8:45 – 11:15 A.M.

Group: Girl Scout Troops
 Location: Gymnasium
 Date: Thursday, April 28, 2011
 Time: 5:30 – 8:30 P.M.

Moved by: _____ Seconded by: _____

Ayes: _____ Naves: _____

X. Old Business / Board Discussion

XI. New Business / Board Discussion

XII. Meeting Open for Public Comment

XIII. Resolution to Enter Executive Session (Personnel)

RESOLVED that the Board shall enter into executive session immediately following this meeting to discuss personnel matters. The matters discussed in executive session will be disclosed to the public when the need to maintain their confidentiality no longer exists. No formal action will be taken.

Moved by: _____ Seconded by: _____

Ayes: _____ Naves: _____

XIV. Adjournment

BE IT RESOLVED that this public meeting of the Board of Education be adjourned. The next **Special and Workshop meeting** of the Board of Education will be **Wednesday, March 2, 2011 at 8:00 P.M.** in the Superintendent's Office, and the next **Regular meeting** of the Board of Education will be **Wednesday, March 23, 2011 at 7:30 P.M.** in the Media Center.

Moved by:

Seconded by:

Ayes:

Nayes:

Student Enrollment as of 2/16/11:

Teacher	Section	Total	M	F
Mrs. Gann/Mrs. Costello	PS	11	5	6
Mrs. Emma/Mrs. Heaney	KE/H	15	4	11
Mrs. McMahon	KM	15	4	11
Mrs. Massaro/ Ms. Almeida	1M/A	12	6	6
Ms. Mitchell	1M	13	6	7
Mrs. Barshay	2B	20	7	13
Mrs. Brutman/Mrs. Hromoko	2B/H	20	8	12
Mrs. Haberman	3H	13	7	6
Ms. Kerrigan/Ms. Ziccardi	3K/Z	13	6	7
Mrs. Hacker	4H	15	9	6
Mrs. Reynolds/Mrs. Short	4R/S	15	8	7
Mrs. Banek/Ms. McLain	5B/M	17	9	8
Ms. Craveiro	5C	17	5	12
Mr. Brohm	6B	23	10	13
Mrs. Buonomo/Mrs. Whitman	6B/W	24	12	12
TOTALS		243	106	137

2010-2011 Fire Drills:

Month	Fire Drill	Emergency Drill
September	9/16/10	
	9/28/10	
October	10/11/10	
	10/22/10	
November	11/12/10	Lockdown 11/17/10
December	12/13/10	Shelter in Place 12/20/10
January	1/21/11	Lockdown 1/31/11
February	2/14/11	