

IV. Reorganization of the Board of Education

- A. Oath of Office
- B. Roll Call:
 - Mrs. Alison Cirenza
 - Mrs. Carol D'Alessandro
 - Mr. Peter Hutchinson
 - Dr. Steven LoCascio
 - Dr. Michelle Nitti
- C. Election of President
- D. Election of Vice President

V. Board Comments

- Thank you to Birgit Criqui for her years of service on the Essex Fells Board of Education.

VI. Public Comment on Agenda Items Only

VII. Reorganization Action Items

RESOLVED that the Board of Education approves Reorganization Action Items # 1 - 28.

NOTES: Resolution 15 Appointment

Moved by:

Seconded by:

Ayes:

Nayes:

1. RESOLVED that the Board of Education adopts the New Jersey School Board Member Code of Ethics.

NOTES: Attachment A

Moved by:

Seconded by:

Ayes:

Nayes:

4. **RESOLVED** that the Board of Education approves the following dates for its public meetings in the ensuing year:

| | | |
|-----------|--------------------|----------------------------------|
| Wednesday | May 18, 2011 | Regular Monthly Business Meeting |
| Wednesday | June 15, 2011 | Regular Monthly Business Meeting |
| Wednesday | August 17, 2011 | Regular Monthly Business Meeting |
| Wednesday | September 21, 2011 | Regular Monthly Business Meeting |
| Wednesday | October 19, 2011 | Regular Monthly Business Meeting |
| Wednesday | November 16, 2011 | Regular Monthly Business Meeting |
| Wednesday | December 21, 2011 | Regular Monthly Business Meeting |
| Wednesday | January 18, 2012 | Regular Monthly Business Meeting |
| Wednesday | February 15, 2012 | Regular Monthly Business Meeting |
| Wednesday | March 21, 2012 | Regular Monthly Business Meeting |
| Wednesday | April 18, 2012 | Regular Monthly Business Meeting |

Moved by:

Seconded by:

Ayes:

Nayes:

5. **RESOLVED** that the Board of Education approves the following dates for its workshop meetings in the ensuing year:

| | | |
|-----------|-------------------|------------------|
| Wednesday | June 1, 2011 | Workshop Meeting |
| Wednesday | August 3, 2011 | Workshop Meeting |
| Wednesday | September 7, 2011 | Workshop Meeting |
| Wednesday | October 5, 2011 | Workshop Meeting |
| Wednesday | November 2, 2011 | Workshop Meeting |
| Wednesday | December 7, 2011 | Workshop Meeting |
| Wednesday | January 4, 2012 | Workshop Meeting |
| Wednesday | February 1, 2012 | Workshop Meeting |
| Wednesday | March 7, 2012 | Workshop Meeting |
| Wednesday | April 4, 2012 | Workshop Meeting |

Moved by:

Seconded by:

Ayes:

Nayes:

6. **RESOLVED** that all Policies & By-Laws and the Administrative Regulations of the Board of Education of the Borough of Essex Fells now in effect shall be continued until such time as they are amended, revised, or rescinded.

Moved by:

Seconded by:

Ayes:

Nayes:

7. **RESOLVED** that the Board of Education approves the existing curriculum for the 2011-2012 school year.

NOTES: See Attachment B

Moved by:

Seconded by:

Ayes:

Nayes:

8. **RESOLVED** that the Board of Education approves the existing textbooks, workbooks and software for the 2011-2012 school year.

NOTES: See Attachment C

Moved by:

Seconded by:

Ayes:

Nayes:

9. **RESOLVED** that the amount of district taxes needed to meet the obligations of this Board of Education for the school year commencing July 1, 2011 through June 30, 2012 is \$3,923,541 and the Borough of Essex Fells is hereby requested to place in the hands of the Custodian of School Monies that amount in 12 monthly installments of \$326,961.75 to be paid on or before the tenth (10th) of each month; and

BE IT FURTHER RESOLVED that the amount of district taxes needed to meet the debt service obligations of this Board of Education is \$246,730.00 and the Borough of Essex Fells is hereby requested to place in the hands of the Custodian of School Monies that amount in four payments:

| | |
|-------------------|--------------|
| July 10, 2011 | \$236,087.50 |
| December 10, 2011 | \$ 10,642.50 |

Moved by:

Seconded by:

Ayes:

Nayes:

10. RESOLVED, that the Board appoints Michael Davison, as the purchasing agent for the Essex Fells School District for the 2011-2012 school year in accordance with N.J.S.A.18:18A-2b as revised, and assigned the authority, responsibility, accountability for purchasing on behalf of the Board, and having the power to prepare advertisements, advertise for and receive bids, and to award contracts pursuant to N.J.S.A.18A:18A-3a(Bid Threshold) at a bid threshold up to \$17,500, 18A:18A-37a-c (quotations), and 18A:18A-7 (Emergency Purchases), and prepare and issue all purchase orders in accordance with N.J.S.A.18A:18A et. seq. and applicable Board policies and regulations.

Moved by:

Seconded by:

Ayes:

Nayes:

11. Appointment of Board Attorney was pulled for further consideration.

12. RESOLVED that Samuel Klein and Company be appointed to perform of the 2010-2011 audit in the amount of \$9,750.00 and be the auditor of record for the 2011-2012 school year.

Moved by:

Seconded by:

Ayes:

Nayes:

13. RESOLVED that the Brown & Brown Insurance be appointed as the broker of record for Worker’s Compensation insurance and the Property & Casualty insurance for the 2011-2012 school year.

Moved by:

Seconded by:

Ayes:

Nayes:

14. RESOLVED that Brown & Brown Benefits Advisors be appointed as the broker of record for the Health & Dental benefits programs for the 2011-2012 school year.

Moved by:

Seconded by:

Ayes:

Nayes:

15. RESOLVED that the Board of Education suspend Policy # 9130 establishing a committee system and operate as a Committee of Whole; and

BE IT FURTHER RESOLVED that _____ be appointed as legislative chairperson/liaison; and

BE IT FURTHER RESOLVED that _____ be appointed as delegate to the Essex County School Boards Association for one year, and _____ be appointed as delegate to the New Jersey School Boards Association.

Moved by:

Seconded by:

Ayes:

Nayes:

16. RESOLVED that Dr. Schlacter be appointed medical inspector for the 2011-2012 school year.

Moved by:

Seconded by:

Ayes:

Nayes:

17. RESOLVED that the Board of Education appoint Richard Mondelli, Essex Fells Borough Chief Financial Officer, as the Essex Fells Board of Education Treasurer of School Monies at an annual salary of \$2,500 for the 2011 – 2012 school year.

Moved by:

Seconded by:

Ayes:

Nayes:

18. RESOLVED that the Board of Education designate the Chief School Administrator to approve line item transfers as are necessary between meetings of the Board effective May 4, 2011 to the Reorganization Meeting in 2012. Such transfers shall be reported to the Board, ratified and recorded in the Minutes at a subsequent meeting of the Board in accordance with Policy and Code.

Moved by:

Seconded by:

Ayes:

Nayes:

- 19. RESOLVED** that the Board of Education approves the 2011-2012 Petty Cash fund in the amount of \$300.00, to be administered by the Business Administrator/Board Secretary.

Moved by:

Seconded by:

Ayes:

Nayes:

- 20. RESOLVED** that the Board of Education approves the appointment of Mr. Adi Sulisty, Facility Supervisor, as Integrated Pest Management Coordinator, Coordinator for Right-To-Know, AHERA and other health & safety and environmental programs mandated by the State of New Jersey.

Moved by:

Seconded by:

Ayes:

Nayes:

- 21. RESOLVED** that the Board of Education recognizes the Essex Fells Foundation for Educational Excellence and the Essex Fells PTA as official parent support organizations in accordance with Policy #1230; and

BE IT FURTHER RESOLVED that the activities/functions scheduled by these organizations will be brought to the attention of the Board.

Moved by:

Seconded by:

Ayes:

Nayes:

- 22. RESOLVED** that the Board of Education appoints Michelle V. Gadaleta as the 504 Officer for the 2011-2012 school year.

Moved by:

Seconded by:

Ayes:

Nayes:

23. **RESOLVED** that the Board of Education appoints the Business Administrator/ Board Secretary as the district Affirmative Action Officer, Public Compliance Officer, and Custodian of Records for the 2011-2012 school year.

Moved by:

Seconded by:

Ayes:

Nayes:

24. **RESOLVED** that the Board of Education reaffirms its policies on Affirmative Action, Equal Educational Opportunity, and Recruitment, Selection and Hiring.

Moved by:

Seconded by:

Ayes:

Nayes:

25. **RESOLVED** that the Board of Education approve the renewal of an agreement with the Asbury Park Board of Education – Information Technology Center of Asbury Park, New Jersey, for the continuation of software services for Budgetary/Accounting System and Payroll/Personnel System and Processing, including ID numbers and Computer Ports for the 2011-2012 school year at a fee of \$6,636.00.

Moved by:

Seconded by:

Ayes:

Nayes:

26. **WHEREAS**, N.J.S.A. 40A:11-11(5) authorizes contracting units to enter into Cooperative Pricing Agreements; and

WHEREAS, the Educational Services Commission of Morris County, hereinafter referred to as the “Lead Agency,” has offered voluntary participation in a Cooperative Pricing System known as the “Educational Cooperative Pricing System” for the purchase of work, materials and supplies; and

WHEREAS, the Essex Fells School District within the County of Essex, New Jersey, desires to participate in the Educational Cooperative Pricing System;

NOW, THEREFORE, BE IT RESOLVED, by the Essex Fells Board of Education as follows:

AUTHORITY

As directed by N.J.S.A.18A:18A-11 et seq. and pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Board President is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall advertise for and receive bids from vendors who will make school supplies, equipment and other related goods and services available to participating members of the said Cooperative Pricing System at the agreed upon price; and

The Lead Agency entering into contracts on behalf of the Essex Fells Board of Education shall be responsible for complying with the 54 provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect July 1, 2011; and

BE IT FURTHER RESOLVED, that the Board of Education approve payment of a \$500.00 annual fee for participation in the Cooperative Purchasing System, and an additional fee of \$250.00 to Educational Data Services, Inc. for participation in the Cooperative Purchasing System for various Time and Materials bids awarded in accordance with statute.

Moved by:

Seconded by:

Ayes:

Nays:

- 27. **WHEREAS**, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Middlesex Regional Educational Services Commission, hereinafter referred to as the “Lead Agency,” has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on May 4, 2011, the governing body of the Essex Fells Board of Education, County of Essex, State of New Jersey, duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Essex Fells Board of Education.

AUTHORITY

Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Board President is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

Moved by:

Seconded by:

Ayes:

Nayes:

- 28. **RESOLVED** that the Board of Education approves the renewal of an agreement with New Wave Consultants, Inc, of Lincoln Park, New Jersey to provide mandatory environmental safety services under PEOSHA for the 2011-2012 school year, at an annual fee of \$1,250.00, services to include training, inspections and plan review update for Right To Know, Bloodborne Pathogens, Indoor Air Quality, AHERA and Integrated Pest Management.

Moved by:

Seconded by:

Ayes:

Nayes:

VIII. Curriculum & Instruction

- K-12 Curriculum Supervisor
- Science Alignment with 2009 Common Core Standards
- NJ ASK

IX. Finance

X. Buildings & Grounds

- Gutter Repairs
- Boiler Update

XI. Policy

- 5000s

XII. Personnel (Public Items only)

- ESY and 2010-2011 positions will be posted this week

XIII. Old Business / Board Discussion

- RFP: BOE Attorney
 - Fogarty & Hara, ESQS.
 - Schenck, Price, Smith & King, LLP
 - Porzio Bromberg & Newman P.C.

XIV. New Business / Board Discussion

- Correspondence about BOE being an example and not using water bottles at meetings

XV. Public Comment

XVI. Adjournment

RESOLVED that this reorganizational/workshop meeting of the Board of Education be adjourned at ____ p.m.

Moved by:

Seconded by:

Ayes:

Nays: