

**THE PUBLIC SCHOOLS OF ESSEX FELLS, NJ  
BOARD OF EDUCATION MEETING**

**WEDNESDAY, JULY 25, 2012  
SPECIAL MEETING – 8:00 A.M. – SUPERINTENDENT’S OFFICE**

In compliance with chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School on July 20, 2012. Agendas were subsequently mailed to the Clerk of the Borough of Essex Fells, the Progress and the Star Ledger, and posted on the district’s web-site.

**I. Call to Order – 8:00 A.M.**

**II. Roll Call**

- Mrs. Alison Cirenza
- Mrs. Carol D’Alessandro
- Mr. Peter Hutchinson
- Dr. Steven LoCascio, Vice-President
- Dr. Michele Nitti, President

**III. Flag Salute**

**IV. Public Comment**

**V. President’s Report**

**VI. Superintendent’s Report**

**VII. Superintendent Resolutions**

**RESOLVED** that the Board of Education approves Superintendent Resolutions # 01-03.

1. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Steven J. Lella as School Business Administrator/Board Secretary at an annual prorated salary of \$75,000, for the period beginning on or about August 1, 2012 and ending June 30, 2013, and authorizes the contract that has been negotiated by the district and approved by the Essex County Executive Superintendent of Schools.

Moved by:

Seconded by:

Ayes:

Nays:

- 2. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the contract with Summit Management Solution LLC for Business Office Consultant services, at \$75.00/hour, on an as needed basis, for the 2012-2013 school year.

Moved by:

Seconded by:

Ayes:

Nays:

- 3. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, that Michael J. Donow of MJDow Associates, LLC serves as official state mentor for Steven J. Lella for the duration of one year while he attains the requirements needed to fulfill the NJ-DOE Standard Certificate for Business Administrator, at a cost to the District of \$1,500.

Moved by:

Seconded by:

Ayes:

Nays:

**VIII. Old Business / Board Discussion**

**IX. New Business / Board Discussion**

**X. Public Comment**

**XI. Adjournment**

**RESOLVED** that this special meeting of the Board of Education be adjourned at \_\_\_ A.M.

Moved by:

Seconded by:

Ayes:

Nays: