

**THE PUBLIC SCHOOLS OF ESSEX FELLS, NJ
BOARD OF EDUCATION MEETING**

**WEDNESDAY, October 27, 2010
PUBLIC MEETING – 7:30 P.M. – MEDIA CENTER**

In compliance with chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School as of May 6, 2010. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress and the Star Ledger, and posted on the district's web-site.

I. Call to Order – 7:30 P.M.

II. Roll Call

Mrs. Alison Cirenza
Mrs. Birgit Criqui
Mr. Peter Hutchinson
Mr. Steven LoCascio, Vice-President
Dr. Michele Nitti, President

III. Flag Salute

IV. President's Report

- BOE Goals
- Attorney Feedback/Feinsod

V. Public Comment on Agenda Items

VI. Superintendent's Report

- Violence and Vandalism report
- NJASK Score Report Spring 2010
- District/Superintendent's Goals 2010-2011
- Learning Links
- Social Skills
- Preliminary Discussion of 2011-2012 Calendar

VII. Superintendent's Resolutions

RESOLVED that the Board of Education approves Superintendent Resolutions # 01 – 10.

- 8. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the report of Violence and Vandalism incidents for the 2009-2010 school year.

Moved by:

Seconded by:

Ayes:

Nayes:

- 9. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following student teachers from Caldwell College for the Spring Semester, 2011:

<u>Name</u>	<u>Cooperating Teacher(s)</u>	<u>Hours</u>
Jennifer Kropilak	Kim McMahon	40 hours/semester (3 per week)
Dana Puchalski	Michelle Barshay (Elem.) Deana Hromoko (SpEd)	Full time (5 days per week - ½ Elementary, ½ SpEd)

Moved by:

Seconded by:

Ayes:

Nayes:

- 10. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, Board of Education Goals and amended District/Superintendent's Goals for the 2010-2011 school year.

Moved by:

Seconded by:

Ayes:

Nayes:

VIII. Business Administrator's Report

- Capital Reserve Account / Emergency Reserve Account Correction

IX. Business Resolutions

RESOLVED that the Board of Education approves Business Resolutions # 01 – 08.

- 1. **RESOLVED** that the Board of Education accepts the minutes of the following meetings:

September 15, 2010 Workshop Meeting
September 29, 2010 Regular Meeting

Moved by: Seconded by:

Ayes: Nayes:

- 2. **RESOLVED** that the Board of Education approves the bills and claims for October 27, 2010 in the total amount of \$94,300.58 as certified by the Business Administrator/Board Secretary; and

BE IT FURTHER RESOLVED, that the Board of Education approves the payroll for September 2010 as certified by the Business Administrator and approved by the Superintendent and Board President in the total amount of \$266,751.57 including \$247,863.56 for the gross payroll, \$3,286.53 for the Board’s share of FICA/Medicare and \$15,601.48 for the State’s share of FICA/Medicare.

Moved by: Seconded by:

Ayes: Nayes:

- 3. **RESOLVED** that the Board of Education approves the transfer of funds for the months of September and October as certified by the Business Administrator and authorized by the Superintendent of Schools.

Moved by: Seconded by:

Ayes: Nayes:

- 4. **WHEREAS**, the Board of Education has received the Reports of the Board Secretary (Secretary) and the Custodian of School Monies (Treasurer) for the months of July and August 2010; and

WHEREAS, in compliance with N.J.A.C.6A:23-2.11(c)3, the Secretary has certified that as of the date of the reports, no budgetary line item account, in accordance with the minimum chart of accounts as established by the New Jersey Department of Education, has obligations and payments which in total exceed the amount appropriated by the Board of Education;

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.A.C.6A:23-2.11(c)4, the Board of Education certifies that, after review of the Secretary’s monthly financial report, and upon consultation with the appropriate district officials, to the best

of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(c)4, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year; and

BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 C73, the Board certifies that after review of the Secretary’s monthly financial report and certification, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Commissioner of Education; and

BE IT FURTHER RESOLVED, that the financial reports for the months be accepted and shall become a part of the official minutes of this meeting.

Moved by:

Seconded by:

Ayes:

Nayes:

- 5. **RESOLVED** that the Board of Education approves the appointment of Mr. Michael Davison, Business Administrator, as the Public Agency Compliance Officer (P.A.C.O.) in accordance with Affirmative Action rule changes pursuant to P.L. 1975 c.127 (N.J.A.C. 17:27) public contracts for the 2010-11 school year.

Moved by:

Seconded by:

Ayes:

Nayes:

- 6. **RESOLVED** that the Board of Education approves the M1/Comprehensive Maintenance Plan for the period FY’ 10 through FY’ 12, and authorizes the Business Administrator/Board Secretary to submit the Plan to the Essex County Executive Superintendent of Schools.

Moved by:

Seconded by:

Ayes:

Nayes:

- 7. **RESOLVED**, that the Board approve the cancellation of stale dated checks/payments from prior years as noted below, said funds to be posted to the general fund as miscellaneous revenue.

General Fund: TOTAL = \$ 105.38

<u>Check #</u>	<u>Amount</u>
8552	\$0.38
10481	\$95.00
Wire to Agency	\$10.00

Moved by:

Seconded by:

Ayes:

Nayes:

- 8. **RESOLVED**, that the Board amend Business Resolution #9 of the June 23, 2010 regular meeting as denoted below to correct a typographical error and thereby reflecting the true intention of the board.

WHEREAS, N.J.S.A.18A:21-2, N.J.S.A.18A:7G-31, and N.J.S.A.18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end; and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Essex Fells Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a **Capital** Reserve account at year end, and

WHEREAS, the Essex Fells Board of Education has determined that an amount not to exceed \$50,000 may available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Essex Fells Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations in an amount not to exceed \$50,000.

Moved by:

Seconded by:

Ayes:

Nays:

X. **Board / Committee Reports**

XI. **Meeting Open for Public Comment**

XII. **Adjournment**

BE IT RESOLVED that this public meeting of the Board of Education be adjourned. The next **Workshop meeting** of the Board of Education will be **Wednesday, November 10, 2010 at 7:00 P.M.** in the Superintendent’s Office, and the next **Regular meeting** of the Board of Education will be **Wednesday, November 17, 2010 at 7:30 P.M.** in the Media Center.

Moved by:

Seconded by:

Ayes:

Nays:

Student Enrollment as of 10/27/10:

Teacher	Section	Total	M	F
Mrs. Gann/Mrs. Costello	PS	11	5	6
Mrs. Emma/Mrs. Heaney	KE/H	15	4	11
Mrs. McMahon	KM	15	4	11
Mrs. Massaro/ Ms. Almeida	1M/A	12	6	6
Ms. Mitchell	1M	13	6	7
Mrs. Barshay	2B	20	7	13
Mrs. Brutman/Mrs. Hromoko	2B/H	20	8	12
Mrs. Haberman	3H	13	7	6
Ms. Kerrigan/Ms. Ziccardi	3K/Z	13	6	7
Mrs. Hacker	4H	15	9	6
Mrs. Reynolds/Mrs. Short	4R/S	15	8	7
Mrs. Banek/Ms. McLain	5B/M	16	8	8
Ms. Craveiro	5C	17	5	12
Mr. Brohm	6B	23	10	13
Mrs. Buonomo/Mrs. Whitman	6B/W	24	12	12
TOTALS		242	105	137

2010-2011 Fire Drills:

Month	Fire Drill	Emergency Drill
September	9/16	
	9/28	
October	10/11	
	10/22	