

**THE PUBLIC SCHOOLS OF ESSEX FELLS, NJ
BOARD OF EDUCATION MEETING**

**THURSDAY, SEPTEMBER 20, 2012
PUBLIC MEETING – 7:30 P.M. – MEDIA CENTER**

In compliance with chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School as of August 27, 2012. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress and the Star Ledger, and posted on the district's web-site.

I. Call to Order – 7:30 P.M.

II. Roll Call

Mrs. Alison Cirenza
Mrs. Carol D'Alessandro
Mr. Peter Hutchinson
Dr. Steven LoCascio, Vice-President
Dr. Michele Nitti, President

III. Flag Salute

IV. Public Comment on Agenda Items Only

V. President's Report

VI. Superintendent's Report

- School Year Opening
- NJ ASK – perfect score recipients
- Use of Technology Agreement
- Landscaping Update

VII. Superintendent's Resolutions

RESOLVED that the Board of Education approves Superintendent Resolutions # 01 – 06.

- 1. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the payment of the following travel related expenses in accordance with the travel policy 6471 for Professional Development:

Staff Member: Michelle V. Gadaleta
Event: Commissioner's Convocation
Location: Jackson Liberty High School, Jackson NJ
Date: 9/19/12
Cost: \$0

Staff Member: Michelle V. Gadaleta
Event: Teacher Evaluation Models Conference
Location: Mercer Community College, West Windsor, NJ
Date: 9/20/12
Cost: \$0

Staff Member: Jackie Castellano
Event: NJECC, Essex County G&T, Apple Store
Location: Various
Dates: Various (see attached)
Cost: \$0

Staff Member: Sara Dalton
Event: Conquer Mathematics Workshop
Location: Fairfield, NJ
Dates: 10/16/12, 11/20/12, 12/11/12, 1/23/13
Cost: \$420.00 (\$105 per session)

Staff Members: Catherine Codella, Katie McNish
Event: Art Educators of New Jersey Fall Conference
Location: Hyatt Regency, New Brunswick, NJ
Dates: 10/1/12, 10/2/12
Cost: \$110.00 per person

Staff Member: Emily Ziccardi
Event: Conquer Mathematics Workshop
Location: Fairfield, NJ
Dates: 10/16/12, 10/17/12, 11/20/12, 12/11/12, 12/13/12, 1/23/13
Cost: \$630.00 (\$105 per session)

Staff Members: Candice Belmont, Debbie Emma
Event: Dr. Jean's No More Worksheets Workshop
Location: The Wilshire Grand Hotel, West Orange NJ
Date: 10/25/12
Cost: \$199.00 per person

Staff Member: Steven Lella
Event: BA Roundtable Discussion
Location: Hilton Gardens, 375 Mount Hope Ave, Rockaway NJ
Date: 9/27/12
Cost: \$50.00
Mileage: \$9.92

Staff Member: Steven Lella
Event: Academy for Newly Appointed School Business Administrators
Location: NJASBO Office, Robbinsville NJ
Dates: 9/25/12, 11/30/12, 1/24/13, 3/19/13, June TBD
Cost: \$100.00
Mileage: \$168.95 Total (\$33.79 each trip)

Staff Member: Steven Lella
Event: The Hows and Whys of Student Transportation
Location: Hilton Gardens, 375 Mount Hope Ave, Rockaway NJ
Date: 10/9/12
Cost: \$50
Mileage: \$9.92

Staff Member: Steven Lella
Event: Understanding your CAFR & Audit Review
Location: Hilton Gardens, 375 Mount Hope Ave, Rockaway NJ
Date: 11/9/12
Cost: \$50
Mileage: \$19.84

Staff Member: Steven Lella
Event: ERIC North Meeting
Location: Forsgate Country Club, Monroe Township NJ
Date: 9/28/12
Cost: Free
Mileage: \$24.80

Staff Member: Steven Lella
Event: Bergen & Passaic County – Tenure & Teacher Evaluation
Location: 333 East Ridgewood Avenue Paramus, NJ 07652
Date: 9/13/12
Cost: Free

Staff Member: Steven Lella
Event: Conduct Business at County BA Office
Location: Newark NJ
Dates: 8/20/12 & 8/24/12
Mileage/Parking: \$29.88

- 4. **WHEREAS**, the Board of Education has received the Reports of the Board Secretary (Secretary) and the Custodian of School Monies (Treasurer) for the month of July; and

WHEREAS, in compliance with N.J.A.C.6A:23-2.11(c)3, the Secretary has certified that as of the date of the reports, no budgetary line item account, in accordance with the minimum chart of accounts as established by the New Jersey Department of Education, has obligations and payments which in total exceed the amount appropriated by the Board of Education;

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.A.C.6A:23-2.11(c)4, the Board of Education certifies that, after review of the Secretary’s monthly financial report, and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(c)4, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year; and

BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 C73, the Board certifies that after review of the Secretary’s monthly financial report and certification, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Commissioner of Education; and

BE IT FURTHER RESOLVED, that the financial reports for the months be accepted and shall become a part of the official minutes of this meeting.

Moved by:

Seconded by:

Ayes:

Nays:

X. Old Business / Board Discussion

XI. New Business / Board Discussion

XII. Meeting Open for Public Comment

XIII. Resolution to Enter Executive Session

BE IT RESOLVED that the Board shall enter into executive session immediately following this meeting to discuss the Superintendent’s Evaluation. The items discussed in executive session will be disclosed to the public when the need to maintain their confidentiality no longer exists. No action will be taken.

Moved by:

Seconded by:

Ayes:

Nays:

XIV. Adjournment

BE IT RESOLVED that this public meeting of the Board of Education be adjourned. The next **Workshop meeting** of the Board of Education will be on **Wednesday, October 3, 2012 at 7:30 P.M.** in the Superintendent’s Office, and the next **Regular meeting** of the Board of Education will be on **Wednesday, October 17, 2012 at 7:30 P.M.** in the Media Center.

Moved by:

Seconded by:

Ayes:

Nays:

Student Enrollment: 2012-2013

Teacher	Section	Total	M	F
Mrs. Gann/Ms. Almeida-AM	PS	13	8	5
Mrs. Gann/Ms. Almeida-PM	PS	14	9	5
Mrs. Emma/Ms. Belmont	KE/B	18	7	11
Mrs. Massaro	1LM	12	5	7
Ms. Mitchell	1KM	12	6	6
Mrs. Brutman	2B	13	3	10
Ms. McMahon/Mrs. Hromoko	2M/H	14	4	10
Mrs. Haberman	3H	12	7	5
Mrs. Reynolds/Ms. McLain	3R/M	13	7	6
Mrs. Barshay	4B	19	6	13
Mrs. Hacker/Ms. Whitman	4H/W	19	8	11
Mrs. Banek/Mrs. Short	5B/S	12	6	6
Ms. Craveiro	5C	12	7	5
Mrs. Buonomo	6B	12	8	4
Ms. Dalton/Ms. Ziccardi	6D/Z	15	7	8
TOTALS		210	98	112

Fire Drills: 2012-2013

Month	Fire Drill	Emergency Drill
September	9/13/12	Lockdown 9/18/12
October		
November		
December		
January		
February		
March		
April		
May		
June		

Harassment, Intimidation & Bullying Report

As of Date of BOE Meeting	9/20/12	10/17/12	11/21/12	12/19/12	1/16/13
TOTAL # of Reported Incidents	0				
Number of Unfounded Incidents	0				
Number of Founded Incidents	0				