

**THE PUBLIC SCHOOLS OF ESSEX FELLS, NJ
BOARD OF EDUCATION MEETING**

**WEDNESDAY, MARCH 23, 2011
PUBLIC MEETING – 7:30 P.M. – MEDIA CENTER**

In compliance with chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School as of February 9, 2011. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress and the Star Ledger, and posted on the district's web-site.

I. Call to Order – 7:30 P.M.

II. Roll Call

Mrs. Alison Cirenza
Mrs. Birgit Criqui
Mr. Peter Hutchinson
Dr. Steven LoCascio, Vice- President
Dr. Michele Nitti, President

III. Flag Salute

IV. Public Comment on Agenda Items Only

V. President's Report

- Budget Presentation

VI. Superintendent's Report

- K-12 Director of Curriculum
- K-2 Math Curriculum Update
- MAP Testing Update
- Science Fair
- Bus Evacuation Drill
- Upcoming Events

VII. Superintendent's Resolutions

RESOLVED that the Board of Education approves Superintendent Resolutions # 01 – 10.

- 4. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Judi Reynolds to the position of Assistant to the Administrator – Maternity Replacement, effective April – June 2011, at a pro-rated stipend amount of \$600.00.

NOTES: Letter/resume attachment

Moved by:

Seconded by:

Ayes:

Nays:

- 5. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Maternity/Disability Leave of Absence for Theresa Knipe be extended to include the 2011-2012 school year, returning in September of 2012 for the 2012-2013 school year.

NOTES: Letter attachment

Moved by:

Seconded by:

Ayes:

Nays:

- 6. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the development of a School Safety Team, comprised of the following members, in accordance with new harassment, intimidation and bullying laws:

Michelle Gadaleta, District Coordinator
 Catherine Codella, Specialist
 Linda Costello
 Gail Ellowitch
 Lauren Guarracino
 Katie McLain
 Deborah Raimo
 Jeanine Whitman
 Emily Ziccardi

Moved by:

Seconded by:

Ayes:

Nays:

10. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the local Professional Development Committee’s updates of the Essex Fells School Professional Development Plan for 2011-12 to be submitted to the Essex County Office of Education, by the April 15, 2011 deadline.

Moved by:

Seconded by:

Ayes:

Nayes:

VIII. Business Administrator’s Report

- Budget Presentation

IX. Business Resolutions

RESOLVED that the Board of Education approves Business Resolutions # 01 – 05.

1. RESOLVED that the Board of Education accepts the minutes of the following meetings:

Workshop Meeting Minutes	February 9, 2011
Executive Session Minutes	February 9, 2011
Regular Session Minutes	February 16, 2011
Executive Session Minutes	February 16, 2011

Moved by:

Seconded by:

Ayes:

Nayes:

2. RESOLVED that the Board of Education approves the bills and claims for March 23, 2011 in the total amount of \$167,347.29 as certified by the Business Administrator/Board Secretary; and

BE IT FURTHER RESOLVED, that the Board of Education approves the payroll for February 2011 as certified by the Business Administrator and approved by the Superintendent and Board President in the total amount of \$264,049.70 including \$248,346.31 for the gross payroll, \$2,425.23 for the Board’s share of FICA/Medicare and \$16,278.16 for the State’s share of FICA/Medicare.

Moved by:

Seconded by:

Ayes:

Nayes:

- 3. **RESOLVED** that the Board of Education approves the transfer of funds for the months of January and February 2011 as certified by the Business Administrator and authorized by the Superintendent of Schools.

Moved by:

Seconded by:

Ayes:

Nayes:

- 4. **WHEREAS**, the Board of Education has received the Reports of the Board Secretary (Secretary) and the Custodian of School Monies (Treasurer) for the month of January 2011; and

WHEREAS, in compliance with N.J.A.C.6A:23-2.11(c)3, the Secretary has certified that as of the date of the reports, no budgetary line item account, in accordance with the minimum chart of accounts as established by the New Jersey Department of Education, has obligations and payments which in total exceed the amount appropriated by the Board of Education;

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.A.C.6A:23-2.11(c)4, the Board of Education certifies that, after review of the Secretary’s monthly financial report, and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(c)4, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year; and

BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 C73, the Board certifies that after review of the Secretary’s monthly financial report and certification, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Commissioner of Education; and

BE IT FURTHER RESOLVED, that the financial reports for the month be accepted and shall become a part of the official minutes of this meeting.

Moved by:

Seconded by:

Ayes:

Nayes:

- 5. **RESOLVED**, that the Essex Fells Board of Education hereby approves the submission of grant application for the 2011 Safety Grant Program through the New Jersey School Boards Association Insurance Group’s ERIC NORTH Subfund for the purposes described in the application, in the amount of \$5,000.00 for the period July 1, 2011 through June 30, 2012.

Moved by:

Seconded by:

Ayes:

Nays:

X. Old Business / Board Discussion

- Attorney Correspondence regarding R.H. Notice of Judgment

XI. New Business / Board Discussion

- Correspondence – zoning application
- Block Grant

XII. Meeting Open for Public Comment

XIII. Adjournment

BE IT RESOLVED that this public meeting of the Board of Education be adjourned. The next **Workshop meeting** of the Board of Education will be **Wednesday, April 6, 2011 at 7:30 P.M.** in the Superintendent’s Office, and the next **Regular meeting** of the Board of Education will be **Wednesday, April 20, 2011 at 7:30 P.M.** in the Media Center.

Moved by:

Seconded by:

Ayes:

Nays:

Student Enrollment as of 3/23/11:

Teacher	Section	Total	M	F
Mrs. Gann/Mrs. Costello	PS	11	5	6
Mrs. Emma/Mrs. Heaney	KE/H	15	4	11
Mrs. McMahon	KM	15	4	11
Mrs. Massaro/ Ms. Almeida	1M/A	12	6	6
Ms. Mitchell	1M	13	6	7
Mrs. Barshay	2B	20	7	13
Mrs. Brutman/Mrs. Hromoko	2B/H	20	8	12
Mrs. Haberman	3H	13	7	6
Ms. Kerrigan/Ms. Ziccardi	3K/Z	13	6	7
Mrs. Hacker	4H	15	9	6
Mrs. Reynolds/Mrs. Short	4R/S	15	8	7
Mrs. Banek/Ms. McLain	5B/M	17	9	8
Ms. Craveiro	5C	17	5	12
Mr. Brohm	6B	23	10	13
Mrs. Buonomo/Mrs. Whitman	6B/W	24	12	12
TOTALS		243	106	137

2010-2011 Fire Drills:

Month	Fire Drill	Emergency Drill
September	9/16/10	
	9/28/10	
October	10/11/10	
	10/22/10	
November	11/12/10	Lockdown 11/17/10
December	12/13/10	Shelter in Place 12/20/10
January	1/21/11	Lockdown 1/31/11
February	2/14/11	Shelter in Place 2/18/11
March	3/11/11	