

**THE PUBLIC SCHOOLS OF ESSEX FELLS, NJ
BOARD OF EDUCATION MEETING**

**WEDNESDAY, DECEMBER 8, 2010
PUBLIC MEETING – 7:30 P.M. – MEDIA CENTER**

In compliance with chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School as of November 10, 2010. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress and the Star Ledger, and posted on the district's web-site.

I. Call to Order – 7:30 P.M.

II. Roll Call

Mrs. Alison Cirenza
Mrs. Birgit Criqui
Mr. Peter Hutchinson
Mr. Steven LoCascio, Vice- President
Dr. Michele Nitti, President

III. Flag Salute

IV. President's Report

- AdHoc Update
- Strauss Esmay

V. Public Comment on Agenda Items

VI. Superintendent's Report

- Calendar
- Paraprofessional appointment
- Curriculum Revision Cycle

VII. Superintendent's Resolutions

RESOLVED that the Board of Education approves Superintendent Resolutions # 01 – **08**.

- 1. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the payment of the following travel related expenses in accordance with the travel policy 9250 for Professional Development:

Staff Members: Katie McLain, Emily Ziccardi
 Event: "Co-Teaching That Works" Workshop
 Location: Newark: Ramada Plaza - Airport
 Date: 1/28/11
 Cost: \$215 per workshop per person

Moved by:	Seconded by:
Ayes:	Nayes:

- 2. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the 2011-2012 school calendar.

Moved by:	Seconded by:
Ayes:	Nayes:

- 3. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Curriculum Revision Cycle for 2010-2015.

Moved by:	Seconded by:
Ayes:	Nayes:

- 4. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following student teacher from Caldwell College for the Spring Semester of the 2010-2011 school year:

<u>Student Teacher</u>	<u>Cooperating Teacher</u>	<u>Hours</u>
Vincent Peri	John Trogani	Minimum 30 hours of in-school observation

Moved by:	Seconded by:
Ayes:	Nayes:

- 5. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, that Joe Cioffi, Physical Education Teacher from North Arlington, NJ, observes the PE classes of John Viggiano at a date to be determined.

Moved by:

Seconded by:

Ayes:

Nayes:

- 6. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the hiring of Caitlyn Sekel as Paraprofessional at an hourly rate of \$17.00/hr annualized as \$18,564.00, pro-rated, to be effective January 3, 2011 to the end of the school year, pending an archived criminal history/background check.

Moved by:

Seconded by:

Ayes:

Nayes:

- 7. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following substitute for the 2010-2011 school year, at \$70/day, pending the usual criminal history and background check:

Jane McWilliams Teacher

Moved by:

Seconded by:

Ayes:

Nayes:

- 8. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following field trip request:

Grades 4-6 Chorus Students to Canterbury Village, West Orange, NJ - 12/20/10

Moved by:

Seconded by:

Ayes:

Nayes:

VIII. Business Administrator’s Report

- 2009 – 2010 Audit
- 2011 - 2012 Budget Preparation
- Green Expo
- Architect Due Diligence Analysis / Long Range Facilities Plan

- 5. **WHEREAS**, the Board of Education has received the Reports of the Board Secretary (Secretary) and the Custodian of School Monies (Treasurer) for the month of October 2010; and

WHEREAS, in compliance with N.J.A.C.6A:23-2.11(c)3, the Secretary has certified that as of the date of the reports, no budgetary line item account, in accordance with the minimum chart of accounts as established by the New Jersey Department of Education, has obligations and payments which in total exceed the amount appropriated by the Board of Education;

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.A.C.6A:23-2.11(c)4, the Board of Education certifies that, after review of the Secretary’s monthly financial report, and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(c)4, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year; and

BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 C73, the Board certifies that after review of the Secretary’s monthly financial report and certification, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Commissioner of Education; and

BE IT FURTHER RESOLVED, that the financial reports for the months be accepted and shall become a part of the official minutes of this meeting.

Moved by:

Seconded by:

Ayes:

Nayes:

- 6. **RESOLVED**, that the Board of Education approve the use of District Facilities to the following organizations, provided all required documents are submitted.

Group: Essex Fells Brownie Troops
 Location: Media Center
 Date: 12/15/10
 Time: 6:00-8:00 PM

Group: Girl Scout Troop 602
 Location: Kindergarten Room #200 (*Media Center)
 Date: 11/9/10, 12/17/10, 1/21/11*, 2/11/11, 4/29/11, 5/27/11
 Time: 3:10-4:30 PM

Group: Essex Fells Recreation Department (PS & K Basketball Clinic)
 Location: Gymnasium
 Date: Tuesdays & Fridays, January–February 2011, beginning 1/11/11
 Time: 3:10-4:10 PM

Group: Essex Fells PTA
Location: Gymnasium
Date: 1/12/11
Time: 7:00-9:30 PM

Moved by:

Seconded by:

Ayes:

Nayes:

- 7. **RESOLVED**, that the Essex Fells Board of Education approves an amendment to the annual meeting schedule for the additional Workshop Meetings as listed below, to allow for the Board to function as a Committee-of-the-Whole, as permitted by Policy # 9130. Unless otherwise advertised as special meeting, no formal action shall be taken at said Workshop meetings, except to enter executive session for personnel matters as permitted by law. Workshop meetings shall be held in the Superintendent’s Office commencing at 7:30 P.M.

Wednesday, January 12, 2011
Wednesday, February 9, 2011
Wednesday, March 9, 2011
Wednesday, April 6, 2011

Moved by:

Seconded by:

Ayes:

Nayes:

X. Board New Business

XI. Meeting Open to Public

XII. Adjournment

BE IT RESOLVED that this public meeting of the Board of Education be adjourned. The next **Workshop meeting** of the Board of Education will be **Wednesday, January 12, 2011 at 7:30 P.M.** in the Superintendent’s Office, and the next **Regular meeting** of the Board of Education will be **Wednesday, January 26, 2011 at 7:30 P.M.** in the Media Center.

Moved by:

Seconded by:

Ayes:

Nayes:

Student Enrollment as of 12/8/10:

Teacher	Section	Total	M	F
Mrs. Gann/Mrs. Costello	PS	11	5	6
Mrs. Emma/Mrs. Heaney	KE/H	15	4	11
Mrs. McMahon	KM	15	4	11
Mrs. Massaro/ Ms. Almeida	1M/A	12	6	6
Ms. Mitchell	1M	13	6	7
Mrs. Barshay	2B	20	7	13
Mrs. Brutman/Mrs. Hromoko	2B/H	20	8	12
Mrs. Haberman	3H	13	7	6
Ms. Kerrigan/Ms. Ziccardi	3K/Z	13	6	7
Mrs. Hacker	4H	15	9	6
Mrs. Reynolds/Mrs. Short	4R/S	15	8	7
Mrs. Banek/Ms. McLain	5B/M	16	8	8
Ms. Craveiro	5C	17	5	12
Mr. Brohm	6B	23	10	13
Mrs. Buonomo/Mrs. Whitman	6B/W	24	12	12
TOTALS		242	105	137

2010-2011 Fire Drills:

Month	Fire Drill	Emergency Drill
September	9/16	
	9/28	
October	10/11	
	10/22	
November	11/12	Lockdown 11/17
December		