

**THE PUBLIC SCHOOLS OF ESSEX FELLS, NJ
BOARD OF EDUCATION MEETING**

**WEDNESDAY, AUGUST 25, 2010
PUBLIC MEETING – 7:30 P.M. – MEDIA CENTER**

In compliance with chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School as of May 6, 2010 and July 1, 2010. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress and the Star Ledger, and posted on the district's web-site.

I. Call to Order – 7:30 P.M.

II. Roll Call

Mrs. Alison Cirenza
Mrs. Birgit Criqui
Mr. Peter Hutchinson
Mr. Steven LoCascio, Vice-President
Dr. Michele Nitti, President

III. Flag Salute

IV. President's Report

1. President's Report

- 2. RESOLVED**, that the Board of Education approves an amendment to the current agreement between the Essex Fells Board of Education and Michelle V. Gadaleta, Superintendent of Schools/Principal, adjusting the annual compensation to \$134,640.00, in accordance with Article III-J and Article IV-A4 of the existing agreement between the parties, to be effective July 1, 2010.

Moved by:

Seconded by:

Ayes:

Nayes:

V. Public Comment on Agenda Items

VI. Superintendent's Report

- Recognition of NJASK Student Achievement
- West Essex Schedule Change
- Consortium District Math Program Information
- B&G permit form
- Expectations for Student Behavior/Student Handbook
- Curriculum Revision Cycle and Tech. Enrich. Curriculum
- Strauss Esmay Update 8/17/10 meeting

VII. Superintendent's Resolutions

RESOLVED that the Board of Education approves Superintendent Resolutions # 01 – 17.

1. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following field trip requests:

Grade 6- September 24, 2010 NJ Rock Gym, Fairfield, NJ

Moved by:

Seconded by:

Ayes:

Nayes:

2. **RESOLVED** that the Board of Education accepts and approves, as requested by the Superintendent, the payment of the following travel related expenses in accordance with the travel policy 9250 for Professional Development:

Staff Member: Michelle V. Gadaleta
 Event: NJ Superintendent's Study Council
 Location: Various
 Dates: Sept-June monthly
 Cost: \$350.00

Moved by:

Seconded by:

Ayes:

Nayes:

6. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Professional Services Agreements for Related Services for students in accordance with their IEP's for the 2010-2011 school year as follows:

PT:	Gina Zaccaria	\$75 per hour treatment/data \$250 re-evaluation/evaluation
	School Year 2010-11	Average 6.5 hrs/wk – treatment Average 2.5 hrs/wk – data

ABA:	Marie Hardenberg	\$40 per hour - services \$30 per hour - data
	School Year 2010-11	Average of 6.5 hrs/wk

Moved by: Seconded by:

Ayes: Nayes:

7. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the hiring of Mrs. Marie T. Criscuolo as Administrative Assistant for the 2010-2011 school year at the Annual Salary of \$32,000, retroactively to August 16, 2010, pending a criminal history/background check.

Moved by: Seconded by:

Ayes: Nayes:

8. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following list of substitutes for the 2010-2011 school year, at \$70/day, pending the usual criminal history and background check:

Chris Bleeke	Teacher
Theresa Caffarra	Teacher
Loretta Castrovinci	Teacher
Patricia DiBiano	Teacher
Patricia DiFilippo	Nurse (at \$109/day)
Casey Dunn	Teacher
Jocelyn Eckstein-Friedman	Teacher
Pam Garvey	Teacher
Stephania Gautieri	Teacher
Susan Giordano	Teacher
Ann Szalay	Teacher
Karen Kopec	Teacher
Nancy Palmisano	Teacher
M. Frazer O'Neill	Teacher
Evelyn Peter	Teacher
James Ponczek	Teacher
Kristiann Puorro	Teacher

12. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the hiring of Alicia Rodriguez as Paraprofessional for the 2010-2011 school year at an hourly rate of \$17.00/hr annualized as \$18,564.00, pending a criminal history/background check.

Moved by:
Ayes:

Seconded by:
Nayes:

13. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the hiring of Lauren Guarracino as Paraprofessional for the 2010-2011 school year at an hourly rate of \$17.00/hr annualized as \$18,564.00, pending a criminal history/background check.

Moved by:
Ayes:

Seconded by:
Nayes:

14. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the hiring of Maria Rosamilia as Maternity Leave Replacement for the 2010-2011 school year pending a criminal history/background check.

Moved by:
Ayes:

Seconded by:
Nayes:

15. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Mrs. Jeanine Whitman to the position of Assistant to the Administrator effective September 1, 2010 - June 30, 2011 at an annual stipend amount of \$2000.00.

Moved by:
Ayes:

Seconded by:
Nayes:

16. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the amended hiring of Nancy Downey as Paraprofessional for the 2010-2011 school year at an hourly rate of \$17.00/hr for 4.5 hrs annualized as \$13,923.00.

Moved by:
Ayes:

Seconded by:
Nayes:

17. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, an additional 25 hours total for the summer student custodian employees during July/August 2010 at the same rate of \$10.00 per hour.

Moved by:
Ayes:

Seconded by:
Nayes:

VIII. Business Administrator’s Report

- Safety Grant- Lighting, caller identification, and Walkie Talkies
- Business Office update – close out of fiscal 2009-10
- Transition

IX. Business Resolutions

RESOLVED that the Board of Education approves Business Resolutions # 01 – 10.

1. **RESOLVED** that the Board of Education accepts the minutes of the following meetings:

May 12, 2010	Special Meeting, Executive Session
June 16, 2010	Workshop Meeting, Executive Session
June 23, 2010	Regular Meeting, Executive Session

Moved by:
Ayes:

Seconded by:
Nayes:

2. **RESOLVED** that the Board of Education approves the bills and claims for June 30, 2010 in the total amount of \$78,529.16 as certified by the Interim Business Administrator/Board Secretary; and

BE IT FURTHER RESOLVED, that the Board of Education approves the payroll for June 2010 as certified by the Interim Business Administrator and approved by the Superintendent and Board President in the total amount of \$298,396.33 including \$277,233.17 for the gross payroll, \$6,192.18 for the Board’s share of FICA/Medicare and \$14,970.98 for the State’s share of FICA/Medicare.

Moved by:
Ayes:

Seconded by:
Nayes:

- 3. **RESOLVED** that the Board of Education approves the transfer of funds for the month of June 2010 as certified by the Interim Business Administrator and authorized by the Superintendent of Schools.

Moved by:

Seconded by:

Ayes:

Nayes:

- 4. **WHEREAS**, the Board of Education has received the Reports of the Board Secretary (Secretary) and the Custodian of School Monies (Treasurer) for the months of May and June 2010; and

WHEREAS, in compliance with N.J.A.C.6A:23-2.11(c)3, the Secretary has certified that as of the date of the reports, no budgetary line item account, in accordance with the minimum chart of accounts as established by the New Jersey Department of Education, has obligations and payments which in total exceed the amount appropriated by the Board of Education;

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.A.C.6A:23-2.11(c)4, the Board of Education certifies that, after review of the Secretary’s monthly financial report, and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(c)4, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year; and

BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 C73, the Board certifies that after review of the Secretary’s monthly financial report and certification, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Commissioner of Education; and

BE IT FURTHER RESOLVED, that the financial reports for the months be accepted and shall become a part of the official minutes of this meeting.

Moved by:

Seconded by:

Ayes:

Nayes:

- 5. **RESOLVED** that the Board of Education approves the bills and claims for July 2010 in the total amount of \$334,431.30 as certified by the Interim Business Administrator/Board Secretary; and

BE IT FURTHER RESOLVED, that the Board of Education approves the payroll for July 2010 as certified by the Interim Business Administrator and approved by the Superintendent and Board President in the total amount of \$39,094.64 including \$36,314.42 for the gross payroll, \$1,938.72 for the Board’s share of FICA/Medicare and \$841.50 for the State’s share of FICA/Medicare;

BE IT FURTHER RESOLVED, that the Board of Education approves the bills and claims for August 25, 2010 in the total amount of \$80,099.47 as certified by the Interim Business Administrator/Board Secretary

Moved by:

Seconded by:

Ayes:

Nayes:

- 6. **RESOLVED** that the Board of Education approves the transfer of funds for the month of July 2010 as certified by the Interim Business Administrator and authorized by the Superintendent of Schools.

Moved by:

Seconded by:

Ayes:

Nayes:

- 7. **RESOLVED** that the Board of Education approves a Professional Services contract with Puerari Computer of Verona, New Jersey and I.A. Data and Electrical Services LLC of Nutley, New Jersey for technology maintenance and repair services at the hourly rates of \$45.00 and \$30.00, respectively; and

BE IT FURTHER RESOLVED, that these services shall be performed only upon authorization of the Superintendent or Business Administrator.

Moved by:

Seconded by:

Ayes:

Nayes:

- 8. **RESOLVED** that the Board of Education approves the renewal of a contract for regular trash pick-up with T. Farese and Sons, Inc. at the monthly rate of a total of 731.35 plus the mandatory tax/fee for the 2010-11 fiscal year, representing no change in rates form the prior year.

Moved by:

Seconded by:

Ayes:

Nayes:

- 9. **RESOLVED**, that the Board of Education approve a change in the employee’s dental insurance program from the current \$1,000 per covered employee/dependent to \$2,000 per covered employee/dependent; and

BE IT FURTHER RESOLVED, that the Board acknowledges this change has been requested by the Essex Fells Teachers Association, with no change in the negotiated agreement capping the premium paid by the Board of Education at \$850.00 per annum; and

BE IT FURTHER RESOLVED, that the full monthly premium for the new plan shall be:

Single	\$ 55.63
2 Adults	\$105.92
Parent/Child	\$105.92
Family	\$175.62

BE IT FURTHER RESOLVED, that this policy change shall become effective January 1, 2011.

Moved by:

Seconded by:

Ayes:

Nayes:

- 10. **RESOLVED**, that the Board of Education authorizes the Interim Business Administrator to process and release an additional payment of bills on August 31, 2010 to facilitate payment to vendors prior to the opening of school, to be approved by the Board at its next regular meeting.

Moved by:

Seconded by:

Ayes:

Nayes:

X. Board / Committee Reports

XI. Meeting Open to Public

XII. Executive Session & Adjournment

BE IT RESOLVED that the Board of Education shall enter Executive Session immediately following this meeting to discuss matters of personnel. The matters discussed will be disclosed to the public when the need for confidentiality no longer exists. This public meeting will not resume and no further action will be taken, and

BE IT FURTHER RESOLVED that this public meeting of the Board of Education be adjourned. The next Workshop meeting of the Board of Education will be Wednesday, September 15, 2010 at 7:00 p.m. in the Superintendent's Office, and the next Regular meeting of the Board of Education will be Wednesday, September 29, 2010 at 7:30 p.m. in the Media Center.

Moved by:

Seconded by:

Ayes:

Nayes: