

**THE PUBLIC SCHOOLS OF ESSEX FELLS, NJ  
BOARD OF EDUCATION MEETING**

**WEDNESDAY, DECEMBER 19, 2012  
PUBLIC MEETING – 7:30 P.M. – MEDIA CENTER**

In compliance with chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School as of June 20, 2012. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress and the Star Ledger, and posted on the district's web-site.

**I. Call to Order – 7:30 P.M.**

**II. Roll Call**

Mrs. Alison Cirenza  
Mrs. Carol D'Alessandro  
Mr. Peter Hutchinson  
Dr. Steven LoCascio, Vice-President  
Dr. Michele Nitti, President

**III. Flag Salute**

**IV. Public Comment on Agenda Items Only**

**V. President's Report**

**VI. Superintendent's Report**

- School Security Plans
- Staffing 2012-2013
- Staffing 2013-2014
- Administrator Training

**VII. Superintendent's Resolutions**

**RESOLVED** that the Board of Education approves Superintendent Resolutions # 01 – 09.



4. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the resignation of Rosemarie Haberman, Teacher, as of June 30, 2013.

Moved by:

Seconded by:

Ayes:

Nays:

5. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the resignation of Jaclynne Nimon, Paraprofessional, as of January 25, 2013.

Moved by:

Seconded by:

Ayes:

Nays:

6. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Strong Teacher Evaluation System and Oasis Learning Plan at the cost of approximately \$5,000.00 for initial materials and training.

Moved by:

Seconded by:

Ayes:

Nays:

7. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the use of the new D.A.R.E curriculum update: Too Good For Drugs, for the 2012-2013 school year.

Moved by:

Seconded by:

Ayes:

Nays:

8. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Agreement with Educational Specialized Associates for the following CST Evaluations:

Speech (Spanish)	\$500
Educational (Spanish)	\$500
Psychological (Spanish)	\$500

Moved by:

Seconded by:

Ayes:

Nays:

9. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Use of Facilities Request for the following:

Sixth Grade Graduation Meeting  
1/10/13, 7:00-8:00pm, Media Center

Moved by:

Seconded by:

Ayes:

Nays:

**VIII. Business Administrator’s Report**

- Auditor’s Presentation
- CST Office – Gas leak
- 12/11 & 12/13 Police Activity
- 12/15 Payroll – New salary guide with retroactive pay
- Generator & Boiler/HVAC
- Budget
- Audit Resolution
- Sequestration of Funds Resolution

**IX. Business Resolutions**

**RESOLVED** that the Board of Education approves Business Resolutions # 01 – 05.

1. **RESOLVED** that the Board of Education approves the bills and claims for December 19, 2012 in the total amount of \$83,041.81 as certified by the Business Administrator/ Board Secretary; and

**BE IT FURTHER RESOLVED**, that the Board of Education approves the payroll for November 2012 as certified by the Business Administrator and approved by the Superintendent and Board President in the total amount of \$266,648.61 including \$248,701.04 for the gross payroll, \$3,442.39 for the Board’s share of FICA/Medicare and \$14,505.18 for the State’s share of FICA/Medicare.

Moved by:

Seconded by:

Ayes:

Nays:

2. **WHEREAS**, the Board of Education has received the Reports of the Board Secretary (Secretary) and the Custodian of School Monies (Treasurer) for the month of November, and

**WHEREAS**, in compliance with N.J.A.C.6A:23-2.11(c)3, the Secretary has certified that as of the date of the reports, no budgetary line item account, in accordance with the minimum chart of accounts as established by the New Jersey Department of Education, has obligations and payments which in total exceed the amount appropriated by the Board of Education;

**NOW, THEREFORE, BE IT RESOLVED**, that in compliance with N.J.A.C.6A:23-2.11(c)4, the Board of Education certifies that, after review of the Secretary’s monthly financial report, and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(c)4, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year; and

**BE IT FURTHER RESOLVED**, that pursuant to P.L. 2004 C73, the Board certifies that after review of the Secretary’s monthly financial report and certification, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Commissioner of Education; and

**BE IT FURTHER RESOLVED**, that the financial reports for the months be accepted and shall become a part of the official minutes of this meeting.

Moved by:

Seconded by:

Ayes:

Nays:

- 3. **RESOLVED** that the Board of Education acknowledge receipt of and accepts the Comprehensive Annual Financial Report (CAFR) of the Essex Fells School District and the Auditors’ Management Report with no recommendations, prepared by the auditing firm of Samuel Klein and Company for the fiscal year ending June 30, 2012.

**BE IT FURTHER RESOLVED** ,that the Essex Fells Board of Education will file a Corrective Action Plan, as required, indicating that there were no audit recommendations for the 2011-2012 fiscal year.

Moved by:

Seconded by:

Ayes:

Nays:

- 4. **WHEREAS**, a world class public education is essential for the future success of our nation and today’s schoolchildren; and

**WHEREAS**, the Budget Control Act of 2011 includes a provision to impose \$1.2 trillion in across-the-board budget cuts in almost all federal programs, including education, that would become effective January 2, 2013; and

**WHEREAS**, these across-the-board budget cuts, also known as “sequestration,” would have a negative impact on education through a reduction in funds of 7.8 percent or more and could result in larger class sizes, fewer course offerings, possible four-day school weeks, loss of extracurricular activities, and teacher and staff layoffs; and

**WHEREAS**, sequestration would affect almost every public school system in the nation and the millions of students educated through programs such as Title I grants for disadvantaged students, the Individuals With Disabilities Education Act (IDEA), English Language Acquisition, Career and Technical Education, and 21st Century Community Learning Centers; and

**WHEREAS**, public schools nationwide would be negatively affected by an estimated \$2.7 billion loss in just three programs alone – Title I grants, IDEA special education state grants and Head Start – that serve a combined total of 30.7 million children; and

**WHEREAS**, federal funding for K-12 programs was already reduced by more than \$835 million in Fiscal Year 2011; and

**WHEREAS**, New Jersey already ranks last among the states in the percentage of school expenditures (3.1%) supported by the federal government; and

**WHEREAS**, in Fiscal Year 2013, New Jersey will lose more than \$73 million in funding for elementary and secondary education programs, administered through the U.S. Department of Education, as well as over \$11.7 million in Head Start funding; and

**WHEREAS**, with a state-imposed tax levy cap and limited growth in state aid, New Jersey local school districts have limited capacity to absorb cuts in funding resulting from sequestration.

**NOW THEREFORE, BE IT RESOLVED**, that the Essex Fells Board of Education, in the County of Essex, State of New Jersey urges Congress and the Administration to amend the Budget Control Act to mitigate the drastic cuts to education that would affect our students and communities, and to protect education as an investment critical to economic stability and American competitiveness.

**AND BE IT FURTHER RESOLVED**, that a copy of this resolution be sent to United States Senator Robert Menendez, United States Senator Frank Lautenberg, U.S. Representative Rodney P. Frelinghuysen, State Senator Richard Cody, Assembly Representative Mila M. Jasey, Assembly Representative John F. McKeon, the New Jersey School Boards Association, and the National School Boards Association.

Moved by:

Seconded by:

Ayes:

Nays:

5. **RESOLVED** that the Board of Education approve appropriating additional fiscal year 2012 Extraordinary Aid funding to the 2012-13 school budget in the amount of \$37,073 to line account 11-120-100-101-01; and

**BE IT FURTHER RESOLVED** that the Essex Fells Board of Education acknowledges that it did not include an estimated Extraordinary Aid payment in the 2011-12 school budget and received an award of Extraordinary Aid in the amount of \$37,073; and

**BE IT FURTHER RESOLVED** that NJAC 6A:23A2.13(d)6 provides that a district Board of Education may, at any time without commissioner approval, appropriate surplus generated from state revenue such as Extraordinary Aid, that has been excluded from the excess surplus calculation in the prior year.

Moved by:

Seconded by:

Ayes:

Nays:

**X. Old Business / Board Discussion**

- 2013 Sixth Grade Class Configuration
- Carbon Monoxide & AED Quote
- PSE&G Energy Audit
- **Survey Results Update**
- **Baseball Field Renovations - PTA**

**XI. New Business / Board Discussion**

- PA System Upgrades
- Out-of-District, Tuition Paying Students

**XII. Meeting Open for Public Comment**

**XIII. Resolution to Enter Executive Session**

**BE IT RESOLVED** that the Board shall enter into executive session immediately following this meeting to discuss internal school security plans. The items discussed in executive session will be disclosed to the public when the need to maintain their confidentiality no longer exists. No action will be taken.

Moved by:

Seconded by:

Ayes:

Nays:

**XIV. Adjournment**

**BE IT RESOLVED** that this public meeting of the Board of Education be adjourned. The **Reorganizational meeting** of the Board of Education will be on **Wednesday, January 2, 2013 at 7:30 P.M.** in the Superintendent’s Office. The next **Regular meeting** of the Board of Education will be on **Wednesday, January 16, 2013 at 7:30 P.M.** in the Media Center.

Moved by:

Seconded by:

Ayes:

Nays:

**Student Enrollment: 2012-2013**

Teacher	Section	Total	M	F
Mrs. Gann/Ms. Almeida-AM	PS	13	8	5
Mrs. Gann/Ms. Almeida-PM	PS	14	9	5
Mrs. Emma/Ms. Belmont	KE/B	18	7	11
Mrs. Massaro	1LM	12	5	7
Ms. Mitchell	1KM	12	6	6
Mrs. Brutman	2B	13	3	10
Ms. McMahon/Mrs. Hromoko	2M/H	14	4	10
Mrs. Haberman	3H	12	7	5
Mrs. Reynolds/Ms. McLain	3R/M	13	7	6
Mrs. Barshay	4B	19	6	13
Mrs. Hacker/Mrs. Whitman	4H/W	19	8	11
Mrs. Banek/Mrs. Short	5B/S	12	6	6
Ms. Craveiro	5C	12	7	5
Mrs. Buonomo	6B	12	8	4
Ms. Dalton/Ms. Ziccardi	6D/Z	15	7	8
<b>TOTALS</b>		<b>210</b>	<b>98</b>	<b>112</b>

**Fire Drills: 2012-2013**

Month	Fire Drill	Emergency Drill
September	9/13/12	Lockdown 9/18/12
October	10/18/12	Lockdown 10/25/12
November	11/20/12	Shelter in Place 11/29/12
December	<b>12/18/12</b>	
January		
February		
March		
April		
May		
June		

**HIB / V&V Report**

As of Date of BOE Meeting	9/20/12	10/17/12	11/7/12	12/19/12	1/16/13
TOTAL # of Reported Incidents	0	0	0	0	
Number of Unfounded Incidents	0	0	0	0	
Number of Founded Incidents	0	0	0	0	