

**THE PUBLIC SCHOOLS OF ESSEX FELLS, NJ
BOARD OF EDUCATION MEETING**

**WEDNESDAY, MAY 18, 2016
PUBLIC MEETING – 7:30 P.M. – MEDIA CENTER**

In compliance with chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School as of May 16, 2016. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress and the Star Ledger, and posted on the district's web-site.

I. Call to Order – 7:30 P.M.

II. Roll Call

Mrs. Carol D'Alessandro, President
Mrs. Shani Drogin, Vice-President
Mrs. Kris Huegel
Dr. Steven LoCascio
Dr. Michele Nitti

III. Flag Salute

IV. Public Comment on Agenda Items Only

V. President's Report

- Board Candidate Interviews

VI. Superintendent's Report

- New Hires
- PARCC Testing
- School Performance Report – Follow-up
- BA Contract County Approval
- Transfers

VII. Superintendent's Resolutions

RESOLVED that the Board of Education approves Superintendent Resolutions #01 – 06.

1. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the payment of the following travel related expenses in accordance with the travel policy 6471 for Professional Development:

5. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the second reading and adoption of the following policies:

Policy(Bylaw) 0167	Public Participation in Board Meetings (Revised)
Policy(Bylaw) 0168	Recording Board Meetings (Revised)
Policy 2422	Health and Physical Education (Revised)
Policy 2425	Physical Education (Abolished)
Policy/Regulation 5111	Eligibility of Resident/Nonresident Students (Revised)
Policy/Regulation 5310	Health Services (Revised)
Policy/Regulation 5330.01	Administration of Medical Marijuana (New)
Policy/Regulation 8462	Reporting Potentially Missing or Abused Children (Revised)

Moved by:

Seconded by:

Ayes:

Nays:

6. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following students from Caldwell University, Office of Field Experience/Student Teaching:

Jennifer Westervelt
 Cooperating Teacher – Laura Brutman
 Internship – Fall Semester (8/29/16-12/12/16) 90 hrs/semester, 6 hrs/wk
 Student Teaching – Spring Semester 2017 – Full time, 5 days/wk

Gabriella Tornatore
 Cooperating Teacher – Lisa Massaro
 Student Teaching – Fall Semester (8/29/16-12/12/16) – Full time, 5 days/wk

Moved by:

Seconded by:

Ayes:

Nays:

VIII. Business Administrator’s Report

- BOE Candidates: November Election

IX. Business Resolutions

RESOLVED that the Board of Education approves Business Resolutions #01 – **06**.

- 1. RESOLVED that the Board of Education accepts the minutes of the following meetings:

Executive Session 2/3/16
Regular Meeting 3/16/16
Executive Session 3/16/16

Rescind 1/20/16 Executive (no meeting)

Moved by: Seconded by:

Ayes: Nays:

- 2. RESOLVED that the Board of Education approves the bills and claims for May in the total amount of \$90,958.86 as certified by the Business Administrator/ Board Secretary; and

BE IT FURTHER RESOLVED, that the Board of Education approves the payroll for April as certified by the Business Administrator and approved by the Superintendent and Board President in the total amount of \$297,943.96 including \$277,594.30 for the gross payroll, \$4,726.26 for the Board's share of FICA/Medicare and \$15,623.40 for the State's share of FICA/Medicare.

Moved by: Seconded by:

Ayes: Nays:

- 3. RESOLVED that the Board of Education approves the transfer of funds for the months of April as certified by the Business Administrator and authorized by the Superintendent of Schools.

Moved by: Seconded by:

Ayes: Nays:

- 4. RESOLVED that the Essex Fells Board of Education hereby approves the submission of a grant application for the Safety Grant Program through the New Jersey Schools Insurance Group's ERIC NORTH Subfund for the purposes described in the application, in the amount of \$2,500 for the period July 1, 2016 through June 30, 2017.

Moved by: Seconded by:

Ayes: Nays:

- 5. **RESOLVED** that the Board of Education hereby approve the submission of all applicable documents to the Department of Education Facilities for the Fire Panel Replacement Project.

Moved by:

Seconded by:

Ayes:

Nays:

- 6. **RESOLVED** that the Board of Education hereby accepts the funds and approves the submission of the ESEA-NCLB funds for Fiscal Year 2017.

Title I	\$17,158
Title II	<u>2,393</u>
Total	\$19,551

Moved by:

Seconded by:

Ayes:

Nays:

X. Old Business / Board Discussion

- 2015-2016 Calendar Case Status
- Before/AfterCare – Use of Facilities
- School Performance Report – Reward Status
- World Language – Suggestion Box Notes
- **Outside Bathroom**

XI. New Business / Board Discussion

- IT Contract
- **ESY (Student #260256)**

XII. Meeting Open for Public Comment

XIII. Resolution to Enter Executive Session

BE IT RESOLVED that the Board shall enter into executive session immediately following this meeting to discuss personnel matters and Board candidates. The items discussed in executive session will be disclosed to the public when the need to maintain their confidentiality no longer exists.

Moved by:

Seconded by:

Ayes:

Nays:

XIV. Adjournment

BE IT RESOLVED that this public meeting of the Board of Education be adjourned. The next **Workshop Meeting** will be held on **June 1, 2016**, at 7:30 P.M., in the Superintendent’s Office, and the next **Regular Meeting** will be held on **Wednesday, June 15, 2016**, at 7:30 P.M., in the Media Center.

Moved by:

Seconded by:

Ayes:

Nays:

Enrollment Count: 2015-2016

Teacher	Section	Total	M	F
Mrs. Quinn/Ms. Burger	PS/AM	13	6	7
Mrs. Quinn/Ms. Burger	PS/PM	13	7	6
Mrs. Gann/Ms. Almeida	KG/A	17	9	8
Ms. Mitchell	KM	18	7	11
Mrs. Brutman	1B	16	9	7
Mrs. Massaro/Mrs. Hromoko	1M/H	16	9	7
Ms. McMahon	2M	14	9	5
Mrs. Roberts/Ms. Brower	2R/B	14	9	5
Ms. Cervino/Mrs. MacKenzie	3C/M	10	3	7
Mrs. Reynolds	3R	10	4	6
Mrs. Barshay/Ms. Franzi	4B/F	12	6	6
Mrs. Hacker	4H	12	6	6
Mrs. Banek	5B	11	3	8
Ms. Craveiro/Mrs. Fitzgerald	5C/F	12	2	10
Mrs. Buonomo/Mrs. Whitman	6B/W	11	5	6
Ms. Dalton	6D	10	5	5
Total		209	99	110
Out-of-District		4+		
FINAL TOTALS		213	99	110

+ Total includes 4 out-of-district students

Fire Drills: 2015-2016

Month	Fire Drill	Emergency Drill
September	9-15-15	Lockdown 9-10-15
October	10-27-15	Lockdown 10-22-15
November	11-2-15	Lockdown 11-23-15
December	12-4-15	Lockdown 12-18-15
January	1-26-16	Shelter-in-Place 1-28-16
February	2-22-16	Lockdown 2-29-16
March	3-9-16	Lockdown 3-14-16
April	4-21-16	Lockdown 4-28-16
May		
June		

HIB / V&V Report

As of Date of BOE Meeting	9-16-15	10-21-15	11-18-15	12-16-15	1-20-16	2-17-16	3-16-16	4-20-16	5-18-16	6-15-16
TOTAL # of Reported Incidents	0	0	0	0	0	1	0	1	0	
Number of Unfounded Incidents	0	0	0	0	0	1	0	1	0	
Number of Founded Incidents	0	0	0	0	0	0	0	0	0	

ESSEX FELLS SCHOOL DISTRICT MISSION STATEMENT

The Essex Fells School is a very special public elementary school enrolling boys and girls in preschool through the sixth grades. Pupils enjoy small classes and a total school population of approximately two hundred and fifty.

The size of the school is a wonderful asset as it allows a strong sense of community and offers teachers and pupils many opportunities to form bonds of collegiality, identification and support. It also supports the concept that every adult in the school is responsible for every child.

The comparatively small faculty is also a benefit. The faculty as a whole are the decision making body on all questions of teaching and learning. Teachers find it easy to share experiences and act consistently across pupils' entire academic program. The combined efforts of the staff work to support a pupil centered approach to education.

Essex Fells teachers are encouraged to try new ideas, to work collaboratively with colleagues, and to participate fully in all aspects of schooling.

The mission of the school is etched in the mortar of the original schoolhouse with the words Studies Pass Into Character.

The primary goals of an Essex Fells education include:

1. Developing in all pupils the capacity to think critically and communicate effectively through a mastery of written and spoken English.
2. Motivating all pupils to recognize and develop their academic abilities in order to build character and to achieve their full potential.
3. Teaching children to value themselves, their peers and their teachers.
4. Establishing a respect for and a strong sense of responsibility to the physical, social, and aesthetic world around them.
5. Nurturing a love of country and a pride in our American heritage and citizenship.
6. Communicating a love of scholarship and continued interest in life-long learning.
7. Insuring all pupils will achieve the New Jersey Core Curriculum Content Standards at all levels.

To secure these common goals, the Essex Fells staff of professional educators recognizes that the collaborative engagement of the children in the learning process is the key to intellectual development. Dedicated teachers create classrooms that are alive with cooperative learning activities and child-centered problem solving routines. Children are encouraged to explore, to question, to make decisions, and to express opinions in a supportive learning environment. Teachers also model their own commitment to learning by continuing to earn advanced degrees. On-going professional development is acknowledged as the foundation for promoting outstanding pupil achievement.