

**THE PUBLIC SCHOOLS OF ESSEX FELLS, NJ
BOARD OF EDUCATION MEETING**

**WEDNESDAY, APRIL 23, 2014
PUBLIC MEETING – 7:30 P.M. – MEDIA CENTER**

In compliance with chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School as of January 8, 2014. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress and the Star Ledger, and posted on the district's web-site.

I. Call to Order – 7:30 P.M.

II. Roll Call

Mrs. Carol D'Alessandro, Vice-President
Mrs. Shani Drogin
Mrs. Kris Huegel
Dr. Steven LoCascio, President
Dr. Michele Nitti

III. Flag Salute

IV. Public Comment on Agenda Items Only

V. President's Report

VI. Superintendent's Report

- Language Arts Curriculum Work
- Social Studies Course Alignment
- 2014-2015 Personnel Update

VII. Superintendent's Resolutions

RESOLVED that the Board of Education approves Superintendent Resolutions # 01-03.

- 1. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the payment of the following travel related expenses in accordance with the travel policy 6471 for Professional Development:

Staff Member: Catherine Codella
Event: Character Education Training
Location: NJ Bar Foundation, New Brunswick
Date: 4/29/14
Cost: \$0

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.A.C.6A:23-2.11(c)4, the Board of Education certifies that, after review of the Secretary’s monthly financial report, and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(c)4, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year; and

BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 C73, the Board certifies that after review of the Secretary’s monthly financial report and certification, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Commissioner of Education; and

BE IT FURTHER RESOLVED, that the financial reports for the months be accepted and shall become a part of the official minutes of this meeting.

Moved by:

Seconded by:

Ayes:

Nays:

5. **WHEREAS**, the Essex Fells Board of Education (hereinafter referred to as the “Board”) may require the services of a licensed site remediation professional to provide professional environmental services in connection with the Board’s environmental remediation responsibilities at the Essex Fells School; and

WHEREAS, the Board solicited quotes for the services; and

WHEREAS, Tetra Tech, Inc. (hereinafter referred to as “Tetra Tech”) submitted a proposal dated March 20, 2014 to provide the services of a licensed site remediation professional (LSRP); and

WHEREAS, the proposal submitted by Tetra Tech is the most advantageous to the Board, price and other factors considered; and

WHEREAS, the Board is desirous of retaining the services of Tetra Tech, should such services be required, in accordance with the terms and conditions of the Agreement which is attached hereto and made a part hereof; and

WHEREAS, Tetra Tech has completed and submitted a Political Contribution Disclosure Form which certifies that Tetra Tech has not made any reportable contributions to a political or candidate committee in the County of Essex, Borough of Essex Fells or the Essex Fells Board of Education in the previous one (1) year, and that the contract will prohibit the Tetra Tech from making any reportable contributions through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED that Tetra Tech is hereby appointed to provide professional environmental services in connection with the Board’s environmental remediation responsibilities at the Essex Fells School, should such services be required, and that a contract shall be awarded for the following reasons:

1. The fee structures proposed are most advantageous to the Board, price and other factors considered.
2. Experience and resources necessary to perform the contract have been demonstrated.
3. Reputation and responsibility of professional contractor are satisfactory.

BE IT FURTHER RESOLVED that:

1. This award is expressly subject to the determination of the New Jersey Department of Environmental Protection that the services of an LSRP are required. In such event, Tetra Tech is hereby authorized to provide professional engineering services in connection with the Board’s environmental remediation responsibilities at the Essex Fells School, in accordance with the terms of the Agreement between the Board and Tetra Tech for professional engineering services, which Agreement is attached hereto and made a part hereof.
2. Should such services be required, the Board President and the Business Administrator/Board Secretary Board are hereby authorized to execute the Agreement and any other documents necessary to effectuate the award.
3. The Business Disclosure Form shall be placed on file with this resolution.

Moved by:

Seconded by:

Ayes:

Nays:

X. Old Business / Board Discussion

- Oil Tank Remediation Update
- Traffic Study
- Fence Update
- **Borough Ordinance**

XI. New Business / Board Discussion

- November Election Board Member Materials
- **Fundraiser**

XII. Meeting Open for Public Comment

XIV. Adjournment

BE IT RESOLVED that this public meeting of the Board of Education be adjourned. The next **Workshop Meeting** of the Board of Education will be held on **Wednesday, May 7, 2014 at 7:30 P.M.** in the Superintendent’s Office and the next **Regular Meeting** will be held on **Wednesday, May 21, 2014 at 7:30 P.M.** in the Media Center.

Moved by:

Seconded by:

Ayes:

Nays:

Enrollment Count: 2013-2014

Teacher	Section	Total	M	F
Ms. Mitchell/Ms. Almeida(Ms. Burger)-AM	PS	13	7	6
Ms. Mitchell/Ms. Almeida(Ms. Burger)-PM	PS	13(14**)	6(7**)	7
Mrs. Emma	KE	14	10	4
Mrs. Gann/Mrs. Short	KG/S	12(13*)	7(8*)	5
Mrs. Massaro/Ms. Cervino	1M/C	20	7	13
Mrs. Brutman/Mrs. Hromoko	2B/H	11	5	6
Ms. McMahon	2M	12	5	7
Mrs. Perry/Ms. McLain	3P/M	13	3	10
Mrs. Reynolds	3R	13	3	10
Mrs. Barshay/Mrs. Calistri	4B/C	13	7	6
Mrs. Hacker	4H	11	6	5
Mrs. Banek	5B	18	6	12
Ms. Craveiro/Ms. Belmont	5C/B	19	8	11
Mrs. Buonomo/Mrs. Whitman	6B/W	13	8	5
Ms. Dalton	6D	13	8	5
Out-of-District		3		
TOTALS		212 +	96	112

- * PM session
- ** Services only
- + Total includes 3 out-of-district students and 1 services only student

Fire Drills: 2013-2014

Month	Fire Drill	Emergency Drill
September	9-16-13	Lockdown 9-30-13
October	10-22-13	Lockdown 10-24-13
November	11-18-13	Lockdown 11-21-13
December	12-19-13	Lockdown 12-16-13
January	1-13-14	Lockdown 1-21-14
February	2-28-14	Lockdown 2-21-14
March	3-31-14	Lockdown 3-21-14
April		
May		
June		

HIB / V&V Report

As of Date of BOE Meeting	9-18-13	10-16-13	11-20-13	12-18-13	1-22-14	2-19-14	3-19-14	4-23-14	5-21-14	6-18-14
TOTAL # of Reported Incidents	1	1	0	0	0	0	0	0		
Number of Unfounded Incidents	1	1	0	0	0	0	0	0		
Number of Founded Incidents	0	0	0	0	0	0	0	0		

ESSEX FELLS SCHOOL DISTRICT MISSION STATEMENT

The Essex Fells School is a very special public elementary school enrolling boys and girls in preschool through the sixth grades. Pupils enjoy small classes and a total school population of approximately two hundred and fifty.

The size of the school is a wonderful asset as it allows a strong sense of community and offers teachers and pupils many opportunities to form bonds of collegiality, identification and support. It also supports the concept that every adult in the school is responsible for every child.

The comparatively small faculty is also a benefit. The faculty as a whole are the decision making body on all questions of teaching and learning. Teachers find it easy to share experiences and act consistently across pupils' entire academic program. The combined efforts of the staff work to support a pupil centered approach to education.

Essex Fells teachers are encouraged to try new ideas, to work collaboratively with colleagues, and to participate fully in all aspects of schooling.

The mission of the school is etched in the mortar of the original schoolhouse with the words Studies Pass Into Character.

The primary goals of an Essex Fells education include:

1. Developing in all pupils the capacity to think critically and communicate effectively through a mastery of written and spoken English.
2. Motivating all pupils to recognize and develop their academic abilities in order to build character and to achieve their full potential.
3. Teaching children to value themselves, their peers and their teachers.
4. Establishing a respect for and a strong sense of responsibility to the physical, social, and aesthetic world around them.
5. Nurturing a love of country and a pride in our American heritage and citizenship.
6. Communicating a love of scholarship and continued interest in life-long learning.
7. Insuring all pupils will achieve the New Jersey Core Curriculum Content Standards at all levels.

To secure these common goals, the Essex Fells staff of professional educators recognizes that the collaborative engagement of the children in the learning process is the key to intellectual development. Dedicated teachers create classrooms that are alive with cooperative learning activities and child-centered problem solving routines. Children are encouraged to explore, to question, to make decisions, and to express opinions in a supportive learning environment. Teachers also model their own commitment to learning by continuing to earn advanced degrees. On-going professional development is acknowledged as the foundation for promoting outstanding pupil achievement.