

**THE PUBLIC SCHOOLS OF ESSEX FELLS, NJ
BOARD OF EDUCATION MEETING**

**WEDNESDAY, DECEMBER 16, 2015
PUBLIC MEETING – 7:30 P.M. – MEDIA CENTER**

In compliance with chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School as of January 7, 2015. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress and the Star Ledger, and posted on the district's web-site.

I. Call to Order – 7:30 P.M.

II. Roll Call

Mrs. Carol D'Alessandro, Vice-President
Mrs. Shani Drogin
Mrs. Kris Huegel
Dr. Steven LoCascio, President
Dr. Michele Nitti

III. Flag Salute

IV. Public Comment on Agenda Items Only

V. President's Report

VI. Superintendent's Report

- PARCC Score Report Presentation
- Rolling Pick-up Police Concerns
- NCLB/Every Student Succeeds Act
- 2016 Website Redesign
- Electronic Report Card Report
- **School Board Recognition Month**

VII. Superintendent's Resolutions

RESOLVED that the Board of Education approves Superintendent Resolutions #01 – 05.

- 1. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the payment of the following travel related expenses in accordance with the travel policy 6471 for Professional Development:

Staff Member(s): Jackie Castellano
Event: Google Administrators Console Training
Location: 28 West Grand Avenue, Montvale, NJ
Date: 12/8/15
Cost: \$25.80 mileage

Staff Member(s): Rosalie Almeida, Michelle Barshay, Marisa Burger,
Lisa Massaro, Laura Roberts
Event: Wilson Reading System Workshop
Location: TCNJ
Dates: 1/6-8/16
Cost: \$596.12 per person

Staff Member(s): Nicole Cervino,
Event: Wilson Reading System Workshop
Location: TCNJ
Dates: 1/6-8/16
Cost: \$596.12 + 113.10 mileage per day = \$709.22

Staff Member(s): Katelyn Brower
Event: Assistive Tech Tools to Support Dyslexia and Reading Disabilities
Location: ETTC Bergen County, Paramus, NJ
Dates: 1/7/16
Cost: \$75

Staff Member(s): Monica Craveiro, Sara Dalton, Sue Hacker
Event: PARCC Workshop
Location: Crown Plaza Monroe, Monroe Township, NJ
Dates: 1/14/16
Cost: \$199 conference cost + \$32.24 mileage = \$231.24 per person

Staff Member(s): Catherine Codella
Event: Executive Dysfunction Strategies for Home and School
Location: Sheraton Parsippany Hotel
Dates: 1/29/16
Cost: \$199.99

Moved by:

Seconded by:

Ayes:

Nays:

2. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the second reading and adoption of the following policy:

Policy 5511 - Dress and Grooming

Moved by:

Seconded by:

Ayes:

Nays:

3. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following addition to the Substitute Teacher List for the 2015-2016 school year, at \$80/day, pending the usual criminal history and background check:

Farrah Carnahan Teacher

Moved by:

Seconded by:

Ayes:

Nays:

4. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following Teacher Intern/Assistants from Caldwell University for the Spring Term (1/26/16 – 5/10/16):

Nicole Ough - Teacher Assistant
Candice Fitzgerald - Co-operating Teacher
25 hours over the semester

Jennifer Westervelt - Teacher Intern
Laura Brutman - Co-operating Teacher
60 hours over the semester (approx. 5 hrs/wk)

Moved by:

Seconded by:

Ayes:

Nays:

5. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the Use of Facilities for the following:

EFFEE Enrichment Classes on Tuesdays:

All Sports with Mr. Viggiano – Grades 4-6, Gym
3:05-4:30pm – 1/19/16, 1/26/16, 2/2/16, 2/9/16,
2/16/16, 2/23/16, 3/1/16, 3/8/16

Mad Science for Grades K-3, Science Room #105
3:25-4:30pm – 1/19/16, 1/26/16, 2/2/16, 2/9/16,
2/16/16, 2/23/16, 3/1/16, 3/8/16

Story & Craft with Mrs. Barshay for Grades K-2, Room #109
3:25-4:30pm – 1/19/16, 1/26/16, 2/2/16, 2/9/16,
2/16/16, 2/23/16

EFFEE Enrichment Classes on Wednesdays:

Cooking Class “Chef It Up” for Grades K-2, Science Room #105
3:15-4:30pm – 1/20/16, 1/27/16, 2/3/16, 2/10/16,
2/17/16, 2/24/16

Lego Robotics for Grades 1-4, Media Center
3:05-4:30pm – 1/20/16, 1/27/16, 2/3/16, 2/10/16,
2/17/16, 2/24/16, 3/2/16, 3/9/16

Moved by:

Seconded by:

Ayes:

Nays:

VIII. Business Administrator’s Report

- 2014-15 Audit
- 2016-17 Budget
- Health Benefit Waiver Adjustments
- 2015-16 Mid-Year County Efficiency Review

IX. Business Resolutions

RESOLVED that the Board of Education approves Business Resolutions #01 – 04.

1. **RESOLVED** that the Board of Education accepts the minutes of the following meetings:

Regular Meeting Minutes	10/21/15
Workshop Minutes	11/4/15

Moved by:

Seconded by:

Ayes:

Nays:

2. **RESOLVED** that the Board of Education approves the bills and claims for December in the total amount of **\$150,980.08** as certified by the Business Administrator/ Board Secretary; and

BE IT FURTHER RESOLVED, that the Board of Education approves the payroll for November as certified by the Business Administrator and approved by the Superintendent and Board President in the total amount of \$295,653.41 including \$275,961.28 for the gross payroll, \$4,225.56 for the Board’s share of FICA/Medicare and \$14,297.80 for the State’s share of FICA/Medicare.

Moved by:

Seconded by:

Ayes:

Nays:

- 3. **RESOLVED** that the Board of Education approves the transfer of funds for the months of November as certified by the Business Administrator and authorized by the Superintendent of Schools.

Moved by:

Seconded by:

Ayes:

Nays:

- 4. **WHEREAS**, the Board of Education has received the Reports of the Board Secretary (Secretary) and the Custodian of School Monies (Treasurer) for the month of October & November;

WHEREAS, in compliance with N.J.A.C.6A:23-2.11(c)3, the Secretary has certified that as of the date of the reports, no budgetary line item account, in accordance with the minimum chart of accounts as established by the New Jersey Department of Education, has obligations and payments which in total exceed the amount appropriated by the Board of Education;

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.A.C.6A:23-2.11(c)4, the Board of Education certifies that, after review of the Secretary’s monthly financial report, and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(c)4, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year; and

BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 C73, the Board certifies that after review of the Secretary’s monthly financial report and certification, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Commissioner of Education; and

BE IT FURTHER RESOLVED, that the financial reports for the months be accepted and shall become a part of the official minutes of this meeting.

Moved by:

Seconded by:

Ayes:

Nays:

X. Old Business / Board Discussion

- Sidewalk paving
- 2015-2016 School Calendar
- 2016-2017 School Calendar
- Policies:
 - Policy 5756 - Transgender Students
 - Policy 8630 - Bus Driver Responsibility
 - Regulation 8630 - Emergency School Bus Procedures
- Forest Way Sidewalks
- Out-of-District Case

XI. New Business / Board Discussion

- RICE Letter Discussion

XII. Meeting Open for Public Comment

XIII. Adjournment

BE IT RESOLVED that this public meeting of the Board of Education be adjourned. The **Reorganizational Meeting** will be held on **Wednesday, January 6, 2016** in the Media Center.

Moved by:

Seconded by:

Ayes:

Nays:

Enrollment Count: 2015-2016

Teacher	Section	Total	M	F
Mrs. Quinn/Ms. Burger	PS/AM	13	6	7
Mrs. Quinn/Ms. Burger	PS/PM	12	7	5
Mrs. Gann/Ms. Almeida	KG/A	18	9	9
Ms. Mitchell	KM	18	7	11
Mrs. Brutman	1B	15	9	6
Mrs. Massaro/Mrs. Hromoko	1M/H	16	9	7
Ms. McMahon	2M	14	9	5
Mrs. Roberts/Ms. Brower	2R/B	14	9	5
Ms. Cervino/Mrs. MacKenzie	3C/M	10	4	6
Mrs. Reynolds	3R	10	3	7
Mrs. Barshay/Ms. Franzi	4B/F	11	5	6
Mrs. Hacker	4H	11	5	6
Mrs. Banek	5B	11	3	8
Ms. Craveiro/Mrs. Fitzgerald	5C/F	12	2	10
Mrs. Buonomo/Mrs. Whitman	6B/W	11	5	6
Ms. Dalton	6D	10	5	5
Total		206	97	109
Out-of-District		4+		
FINAL TOTALS		210	97	109

+ Total includes 4 out-of-district students

Fire Drills: 2015-2016

Month	Fire Drill	Emergency Drill
September	9-15-15	Lockdown 9-10-15
October	10-27-15	Lockdown 10-22-15
November	11/2/15	Lockdown 11-23-15
December	12/4/15	
January		
February		
March		
April		
May		
June		

HIB / V&V Report

As of Date of BOE Meeting	9/16/15	10/21/15	11/18/15	12-16-15				
TOTAL # of Reported Incidents	0	0	0	0				
Number of Unfounded Incidents	0	0	0	0				
Number of Founded Incidents	0	0	0	0				

ESSEX FELLS SCHOOL DISTRICT MISSION STATEMENT

The Essex Fells School is a very special public elementary school enrolling boys and girls in preschool through the sixth grades. Pupils enjoy small classes and a total school population of approximately two hundred and fifty.

The size of the school is a wonderful asset as it allows a strong sense of community and offers teachers and pupils many opportunities to form bonds of collegiality, identification and support. It also supports the concept that every adult in the school is responsible for every child.

The comparatively small faculty is also a benefit. The faculty as a whole are the decision making body on all questions of teaching and learning. Teachers find it easy to share experiences and act consistently across pupils' entire academic program. The combined efforts of the staff work to support a pupil centered approach to education.

Essex Fells teachers are encouraged to try new ideas, to work collaboratively with colleagues, and to participate fully in all aspects of schooling.

The mission of the school is etched in the mortar of the original schoolhouse with the words Studies Pass Into Character.

The primary goals of an Essex Fells education include:

1. Developing in all pupils the capacity to think critically and communicate effectively through a mastery of written and spoken English.
2. Motivating all pupils to recognize and develop their academic abilities in order to build character and to achieve their full potential.
3. Teaching children to value themselves, their peers and their teachers.
4. Establishing a respect for and a strong sense of responsibility to the physical, social, and aesthetic world around them.
5. Nurturing a love of country and a pride in our American heritage and citizenship.
6. Communicating a love of scholarship and continued interest in life-long learning.
7. Insuring all pupils will achieve the New Jersey Core Curriculum Content Standards at all levels.

To secure these common goals, the Essex Fells staff of professional educators recognizes that the collaborative engagement of the children in the learning process is the key to intellectual development. Dedicated teachers create classrooms that are alive with cooperative learning activities and child-centered problem solving routines. Children are encouraged to explore, to question, to make decisions, and to express opinions in a supportive learning environment. Teachers also model their own commitment to learning by continuing to earn advanced degrees. On-going professional development is acknowledged as the foundation for promoting outstanding pupil achievement.