

**THE PUBLIC SCHOOLS OF ESSEX FELLS, NJ
BOARD OF EDUCATION MEETING**

**WEDNESDAY, NOVEMBER 19, 2014
PUBLIC MEETING – 7:30 P.M. – MEDIA CENTER**

In compliance with chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School as of October 3, 2014. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress and the Star Ledger, and posted on the district's web-site.

I. Call to Order – 7:30 P.M.

II. Roll Call

Mrs. Carol D'Alessandro, Vice-President
Mrs. Shani Drogin
Mrs. Kris Huegel
Dr. Steven LoCascio, President
Dr. Michele Nitti

III. Flag Salute

IV. Public Comment on Agenda Items Only

V. President's Report

VI. Election Report – Board Secretary

- The annual School Election was conducted on Tuesday, November 4, 2014 between the hours of 6:00 A.M. and 8:00 P.M.

The results of the election, as reported and certified by the Essex County Clerk, are as follows:

Members of the Board of Education: Carol D'Alessandro 353

VII. Superintendent's Report

- PARCC Testing
- Annual Progress Target Report
- Out-of-District Hearing Status
- 2015-2016 School Calendar Discussion
- Administrative Assistant
- Parent Visitation

VIII. Superintendent's Resolutions

RESOLVED that the Board of Education approves Superintendent Resolutions #01- 08.

- 1. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the payment of the following travel related expenses in accordance with the travel policy 6471 for Professional Development:

Staff Members: Monica Craveiro, Sara Dalton, Susan Hacker
Event: Curriculum & Instruction Meeting
Location: Glen Ridge Country Club
Date: 10/29/14
Cost: \$0

Staff Members: Michelle Barshay, Debbie Emma, Lisa Massaro,
Judi Reynolds
Event: Lunch & Learn Empowering Writers Workshop
Location: The Montville Inn, 167 Main Road, Montville, NJ
Date: 11/21/14
Cost: \$0

Staff Member: Susan Hacker
Event: Numbers & Operations – Fractions Workshop
Location: Conquer Mathematics Center, Fairfield, NJ
Date: 12/2/14
Cost: \$125

Staff Member: Nicole Aramando
Event: NJASP Winter Conference 2014
Location: Holiday Inn, East Windsor, NJ
Date: 12/12/14
Cost: \$175

Staff Member: Deana Hromoko
Event: Digital Story Telling Workshop
Location: Paramus, NJ
Date: 1/7/15
Cost: \$75

Staff Member: Vanessa Facendola
Event: The PROMPT Institute Training
Location: Jersey City, NJ
Date: 1/22 & 23/15
Cost: \$675.71 (fees & mileage)

Staff Member: Marisa Burger
Event: Early Intervention Strategies to help Young Children with Challenging Behaviors & PPD Workshop
Location: Best Western Plus, Fairfield, NJ
Date: 2/2/15
Cost: \$235

IX. Business Administrator’s Report

- Audit Update
- Boiler Closeout: Allowance Resolution & Rebate
- DRTRS Report Submitted

X. Business Resolutions

RESOLVED that the Board of Education approves Business Resolutions # 01 – 04.

1. **RESOLVED** that the Board of Education approves the bills and claims for November in the total amount of **\$166,207.44** as certified by the Business Administrator/ Board Secretary; and

BE IT FURTHER RESOLVED, that the Board of Education approves the payroll for October 2014 as certified by the Business Administrator and approved by the Superintendent and Board President in the total amount of \$288,726.43 including \$269,617.80 for the gross payroll, \$3,985.26 for the Board’s share of FICA/Medicare and \$15,123.37 for the State’s share of FICA/Medicare.

Moved by:

Seconded by:

Ayes:

Nay

2. **RESOLVED** that the Board of Education approves the transfer of funds for the month of October as certified by the Business Administrator and authorized by the Superintendent of Schools.

Moved by:

Seconded by:

Ayes:

Nays:

3. **WHEREAS**, the Board of Education has received the Reports of the Board Secretary (Secretary) and the Custodian of School Monies (Treasurer) for the month of September; and

WHEREAS, in compliance with N.J.A.C.6A:23-2.11(c)3, the Secretary has certified that as of the date of the reports, no budgetary line item account, in accordance with the minimum chart of accounts as established by the New Jersey Department of Education, has obligations and payments which in total exceed the amount appropriated by the Board of Education;

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.A.C.6A:23-2.11(c)4, the Board of Education certifies that, after review of the Secretary’s monthly financial report, and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(c)4, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year; and

BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 C73, the Board certifies that after review of the Secretary’s monthly financial report and certification, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Commissioner of Education; and

BE IT FURTHER RESOLVED, that the financial reports for the months be accepted and shall become a part of the official minutes of this meeting.

Moved by:

Seconded by:

Ayes:

Nays:

4. BE IT RESOLVED that the Board of Education accepts and approves change order #001 from DeSesa Engineering Co., Inc., as a deduct change order representing the balance of the project allowance being refunded to the Board.

BE IT FURTHER RESOLVED that the aforementioned change order in the amount of \$5,000, results in the project cost being reduced from \$128,400.00 to \$123,400.

Moved by:

Seconded by:

Ayes:

Nays:

XI. Old Business / Board Discussion

- Unemployment Appeal
- Policy Discussion:

Policy 1522	School-level Planning (Abolished)
Policy 5305	Health Services Personnel (Revised)
Policy/Regulation 5306	Health Services to Nonpublic Schools (Revised)
Policy/Regulation 5308	Student Health Records (Revised)
Policy/Regulation 5310	Health Services (Revised)
Policy 5339	Screening for Dyslexia (New)
Policy/Regulation 5530	Substance Abuse (Revised)
Policy/Regulation 5600	Student Discipline/Code of Conduct (Revised)
Policy 5756	Transgender Students (New)
Policy 8505	Wellness Policy/Nutrient Standards for Meals and Other Foods (Revised)

XII. New Business / Board Discussion

- Superintendent Contract

XIII. Meeting Open for Public Comment

XIV. Resolution to Enter Executive Session

BE IT RESOLVED that the Board shall enter into executive session immediately following this meeting to discuss contractual negotiations. The items discussed in executive session will be disclosed to the public when the need to maintain their confidentiality no longer exists.

Moved by:

Seconded by:

Ayes:

Nays:

XV. Adjournment

BE IT RESOLVED that this public meeting of the Board of Education be adjourned. The next **Workshop Meeting** of the Board of Education will be held on **Wednesday, December 3, 2014** in the Superintendent’s Office. The next **Regular Meeting** will be held on **Wednesday, December 17, 2014 at 7:30 P.M.** in the Media Center.

Moved by:

Seconded by:

Ayes:

Nays:

Enrollment Count: 2014-2015

Teacher	Section	Total	M	F
Mrs. Quinn/Ms. Burger	PS/AM	12	7	5
Mrs. Quinn/Ms. Burger	PS/PM	13	4	9
Mrs. Gann	KG	15	9	6
Ms. Mitchell/Mrs. Short	KM/S	14	6	8
Mrs. Brutman/Mrs. Hromoko	1B/H	14	9	5
Mrs. Massaro	1M	14	9	5
Ms. McMahon/Ms. Almeida	2M/A	11	4	7
Mrs. Perry	2P	10	4	6
Ms. Cervino	3C	11	6	5
Mrs. Reynolds/Ms. McLain	3R/M	11	5	6
Mrs. Barshay	4B	12	2	10
Mrs. Hacker/Mrs. Calistri	4H/C	12	3	9
Mrs. Banek/Ms. Belmont	5B/B	11	5	6
Ms. Craveiro	5C	12	7	5
Mrs. Buonomo	6B	19	8	11
Ms. Dalton/Mrs. Whitman	6D/W	18	7	11
Total		209	95	114
Out-of-District		3+		
TOTALS		212	96	114

+ Total includes 3 out-of-district students

Fire Drills: 2013-2014

Month	Fire Drill	Emergency Drill
September	9/8/14	Lockdown 9/16/14
October	10/8/14	Shelter in Place 10/2/14
November	11/12/14	Lockdown 11/19/14
December		
January		
February		
March		
April		
May		
June		

HIB / V&V Report

As of Date of BOE Meeting	9/17/14	10/15/14	11/19/14					
TOTAL # of Reported Incidents	0	0	0					
Number of Unfounded Incidents	0	0	0					
Number of Founded Incidents	0	0	0					

ESSEX FELLS SCHOOL DISTRICT MISSION STATEMENT

The Essex Fells School is a very special public elementary school enrolling boys and girls in preschool through the sixth grades. Pupils enjoy small classes and a total school population of approximately two hundred and fifty.

The size of the school is a wonderful asset as it allows a strong sense of community and offers teachers and pupils many opportunities to form bonds of collegiality, identification and support. It also supports the concept that every adult in the school is responsible for every child.

The comparatively small faculty is also a benefit. The faculty as a whole are the decision making body on all questions of teaching and learning. Teachers find it easy to share experiences and act consistently across pupils' entire academic program. The combined efforts of the staff work to support a pupil centered approach to education.

Essex Fells teachers are encouraged to try new ideas, to work collaboratively with colleagues, and to participate fully in all aspects of schooling.

The mission of the school is etched in the mortar of the original schoolhouse with the words Studies Pass Into Character.

The primary goals of an Essex Fells education include:

1. Developing in all pupils the capacity to think critically and communicate effectively through a mastery of written and spoken English.
2. Motivating all pupils to recognize and develop their academic abilities in order to build character and to achieve their full potential.
3. Teaching children to value themselves, their peers and their teachers.
4. Establishing a respect for and a strong sense of responsibility to the physical, social, and aesthetic world around them.
5. Nurturing a love of country and a pride in our American heritage and citizenship.
6. Communicating a love of scholarship and continued interest in life-long learning.
7. Insuring all pupils will achieve the New Jersey Core Curriculum Content Standards at all levels.

To secure these common goals, the Essex Fells staff of professional educators recognizes that the collaborative engagement of the children in the learning process is the key to intellectual development. Dedicated teachers create classrooms that are alive with cooperative learning activities and child-centered problem solving routines. Children are encouraged to explore, to question, to make decisions, and to express opinions in a supportive learning environment. Teachers also model their own commitment to learning by continuing to earn advanced degrees. On-going professional development is acknowledged as the foundation for promoting outstanding pupil achievement.