

**THE PUBLIC SCHOOLS OF ESSEX FELLS, NJ
BOARD OF EDUCATION MEETING**

**WEDNESDAY, JANUARY 16, 2013
PUBLIC MEETING – 7:30 P.M. – MEDIA CENTER**

In compliance with chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School as of January 2, 2013. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress and the Star Ledger, and posted on the district's web-site.

I. Call to Order – 7:30 P.M.

II. Roll Call

Mrs. Alison Cirenza, Vice-President
Mrs. Carol D'Alessandro
Mr. Peter Hutchinson
Dr. Steven LoCascio, President
Dr. Michele Nitti

III. Flag Salute

IV. Public Comment on Agenda Items Only

V. President's Report

VI. Superintendent's Report

- School Board Recognition Month
- School Safety Update
- Administrator Training for STRONGE Teacher Evaluation System

VII. Student Body Liaison Report to the Board of Education

- Student reporting will begin in February

VIII. Superintendent’s Resolutions

RESOLVED that the Board of Education approves Superintendent Resolutions # 01 – 04.

- RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Stacey Perry, Teacher, at MA, Step 6, at a prorated salary of \$58,970, from January 17 – June 30, 2013.

Moved by: Seconded by:

Ayes: Nays:

- RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of the following Paraprofessionals, from on or about January 17 – June 30, 2013.

Victoria DiGirolomo	6hr/day @ 18/hr	\$19,656
Lindsay Mulligan	6hr/day @ 18/hr	\$19,656

Moved by: Seconded by:

Ayes: Nays:

- RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the first reading of the following bylaws and policies:

Bylaw 0132	Executive Authority
Policy 2415	No Child Left Behind Programs
Policy 2468	Independent Educational Evaluations (new)
Policy/Regulation 3230	Outside Activities
Policy/Regulation 3281	Inappropriate Staff Conduct
Policy/Regulation 4230	Outside Activities
Policy/Regulation 4281	Inappropriate Staff Conduct
Policy 6113	E-Rate (new)
Policy 6163	Advertising on School Property (new)
Policy 8505	School Nutrition

Moved by: Seconded by:

Ayes: Nays:

4. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Use of Facilities Request for the following:

Study Skills Program

Rooms 103 & 110, 3:15-4:15pm

Tuesdays: January 22, 29; February 5, 12, 19, 26; March 5

Thursdays: January 24, 31; February 7, 14, 21, 29; March 7

Moved by:

Seconded by:

Ayes:

Nays:

IX. Business Administrator's Report

- Budget Worksheets for February 6th Workshop

X. Business Resolutions

RESOLVED that the Board of Education approves Business Resolutions # 01 – 04.

1. **RESOLVED** that the Board of Education accepts the minutes of the following meetings:

Workshop Meeting Minutes	12/5/12
Regular Meeting Minutes	12/19/12
Executive Session Minutes	12/19/12
Reorganization Meeting Minutes	1/2/13

Moved by:

Seconded by:

Ayes:

Nays:

2. **RESOLVED** that the Board of Education approves the bills and claims for January 2013 in the total amount of \$92,396.69 as certified by the Business Administrator/ Board Secretary; and

BE IT FURTHER RESOLVED, that the Board of Education approves the payroll for December 2012 as certified by the Business Administrator and approved by the Superintendent and Board President in the total amount of \$315,750.39 including \$294,504.48 for the gross payroll, \$5,199.60 for the Board's share of FICA/Medicare and \$16,046.31 for the State's share of FICA/Medicare.

Moved by:

Seconded by:

Ayes:

Nays:

- 3. **RESOLVED** that the Board of Education approves the transfer of funds for the month of December as certified by the Business Administrator and authorized by the Superintendent of Schools.

Moved by:

Seconded by:

Ayes:

Nays:

- 4. **WHEREAS**, the Board of Education has received the Reports of the Board Secretary (Secretary) and the Custodian of School Monies (Treasurer) for the month of December; and

WHEREAS, in compliance with N.J.A.C.6A:23-2.11(c)3, the Secretary has certified that as of the date of the reports, no budgetary line item account, in accordance with the minimum chart of accounts as established by the New Jersey Department of Education, has obligations and payments which in total exceed the amount appropriated by the Board of Education;

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.A.C.6A:23-2.11(c)4, the Board of Education certifies that, after review of the Secretary’s monthly financial report, and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(c)4, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year; and

BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 C73, the Board certifies that after review of the Secretary’s monthly financial report and certification, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Commissioner of Education; and

BE IT FURTHER RESOLVED, that the financial reports for the months be accepted and shall become a part of the official minutes of this meeting.

Moved by:

Seconded by:

Ayes:

Nays:

XI. Old Business / Board Discussion

- Final Survey Results
- Buildings & Grounds Items

XII. New Business / Board Discussion

- Extended Medical Leave Request

XIII. Meeting Open for Public Comment

XIV. Adjournment

BE IT RESOLVED that this public meeting of the Board of Education be adjourned. The next **Workshop meeting** of the Board of Education will be on **Wednesday, February 6, 2013 at 7:30 P.M.** in the Superintendent’s Office, and the next **Regular meeting** of the Board of Education will be on **Wednesday, February 20, 2013 at 7:30 P.M.** in the Media Center.

Moved by:

Seconded by:

Ayes:

Nays:

Student Enrollment: 2012-2013

Teacher	Section	Total	M	F
Mrs. Gann/Ms. Almeida-AM	PS	13	8	5
Mrs. Gann/Ms. Almeida-PM	PS	14	9	5
Mrs. Emma/Ms. Belmont	KE/B	19	8	11
Mrs. Massaro	1LM	12	5	7
Ms. Mitchell	1KM	12	6	6
Mrs. Brutman	2B	13	3	10
Ms. McMahon/Mrs. Hromoko	2M/H	13	3	10
Mrs. Haberman	3H	12	7	5
Mrs. Reynolds/Ms. McLain	3R/M	13	7	6
Mrs. Barshay	4B	19	6	13
Mrs. Hacker/Mrs. Whitman	4H/W	19	8	11
Mrs. Banek/Mrs. Short	5B/S	12	7	5
Ms. Craveiro	5C	13	8	5
Mrs. Buonomo	6B	12	8	4
Ms. Dalton/Ms. Ziccardi	6D/Z	15	7	8
TOTALS		211	100	111

Fire Drills: 2012-2013

Month	Fire Drill	Emergency Drill
September	9/13/12	Lockdown 9/18/12
October	10/18/12	Lockdown 10/25/12
November	11/20/12	Shelter in Place 11/29/12
December	12/18/12	Lockdown 12/20/12
January	1/14/13	
February		
March		
April		
May		
June		

HIB / V&V Report

As of Date of BOE Meeting	9/20/12	10/17/12	11/7/12	12/19/12	1/16/13
TOTAL # of Reported Incidents	0	0	0	0	0
Number of Unfounded Incidents	0	0	0	0	0
Number of Founded Incidents	0	0	0	0	0