

**THE PUBLIC SCHOOLS OF ESSEX FELLS, NJ  
BOARD OF EDUCATION MEETING**

**WEDNESDAY, NOVEMBER 4, 2020**

**WORKSHOP MEETING  
7:30 P.M. – REMOTE**

In compliance with chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School as of January 7, 2020. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress and the Star Ledger, and posted on the district's web-site.

**I. Call to Order**

**II. Roll Call**

Mrs. Kris Huegel, President  
Mrs. Bethany Buccino, Vice-President  
Dr. Steven LoCascio  
Mr. Raj Mehta  
Mr. Theodore Skopak

**III. Flag Salute**

**IV. Public Comment on Agenda Items Only**

**V. President's Report**

**VI. Superintendent's Report**

- COVID Discussion with Dr. Michele Nitti

**VII. Buildings & Grounds**

- Additional Lunch Tables
- Fencing by Lower Building Playground

**VIII. Curriculum & Instruction**

- Remote Learning Day – 11/3/20

**IX. Personnel**

- Administrative Assistant Transition

**X Finance**

- 2019-20 Audit
- ACA Medical & COVID Dental Rebates
- NJEHP (New Jersey Educator Health Plan) – January 1, 2021
- 2021-2022 Budget Preparation
- BOE Election

**XI. Policy**

- Discussion:
  - P 1620 Administrative Employment Contracts (M) (Revised)
  - P 1648 Restart and Recovery Plan (M) (Revised)
  - P 1648.03 Restart and Recovery Plan – Full-Time Remote Instruction (M) (New)
  - P 2431 Athletic Competition (M) (Revised)
  - R 2341.1 Emergency Procedures for Sports and Other Athletic Activity (M) (Revised)
  - P 2451 Adult High School (M) (Revised)
  - P 2464 Gifted and Talented Students (M) (Revised)
  - P&R 5330.05 Seizure Action Plan (M) (New)
  - P 6440 Cooperative Purchasing (M) (New)
  - P&R 6470.01 Electronic Funds Transfer and Claimant Certification (M) (New)
  - P&R 7440 School District Security (M) (Revised)
  - P 7450 Property Inventory (M) (Revised)
  - P&R 7510 Use of School Facilities (M) (Revised)
  - P 8420 Emergency and Crisis Situations (M) (Revised)
  - P 8561 Procurement Procedures for School Nutrition Programs (M) (Revised)

**XII. Old Business / Board Discussion**

- Cultural/Social Awareness and Equity Team
- COVID Surveillance Testing
- Communication and Virtual Learning Policies (1648.05 and 9205)

**XIII. New Business / Board Discussion**

- Administrative Assistant Job Descriptions

**XIV. Meeting Open for Public Comment**

**XV. Adjournment**

**RESOLVED** that this workshop meeting of the Board of Education be adjourned at \_\_\_ P.M. The next meeting of the Board of Education will be held remotely on Wednesday, November 18, at 7:30 P.M.

Moved by:

Seconded by:

Ayes:

Nays: