

**THE PUBLIC SCHOOLS OF ESSEX FELLS, NJ  
BOARD OF EDUCATION MEETING**

**WEDNESDAY, MAY 2, 2018  
WORKSHOP MEETING / SCHOOL BUDGET PUBLIC HEARING – 7:30 P.M.  
MEDIA CENTER**

In compliance with chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School on January 3, 2018. Agendas were subsequently mailed to the Clerk of the Borough of Essex Fells, the Progress and the Star Ledger, and posted on the district's web-site.

**I. Call to Order – 7:30 P.M.**

**II. Roll Call**

Mrs. Shani Drogin, President  
Mrs. Kris Huegel, Vice-President  
Mrs. Bethany Buccino  
Dr. Steven LoCascio  
Mrs. Debra Tedesco

**III. Flag Salute**

**IV. Public Comment on Agenda Items Only**

**V. President's Report**

**VI. Buildings & Grounds**

- Language for Parent Conduct Signs
- Summer Projects
- Tree Quotes

**VII. Curriculum & Instruction**

- PARCC Testing
- Absenteeism Report
- NJDOE Assessment Input

**VIII. Finance**

- Extraordinary Aid Application Open
- 2018-2019 Budget Presentation

**IX. Personnel (Public Items only)**

- Advertising for 2018-2019
- Updated Maternity Leave Request

**X. Policy**

Discussion:

- P 7250 School and Facility Names (not in EFS Policy Manual)

**XI. Old Business / Board Discussion**

- Safety & Security
  - Additional Staff During Recess
  - Infrastructure Update

**XII. New Business / Board Discussion**

- Merit Goal Completion

**XIII. Superintendent's Report**

- Teacher Appreciation Week
- Bring Your Child to Work Day
- State of District / Superintendent Goals

**XIV. Superintendent's Resolutions**

**RESOLVED** that the Board of Education approves Superintendent Resolutions #01 – 05.

1. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the payment of the following travel related expenses in accordance with the travel policy 6471 for Professional Development:

Staff Member(s): Karen Sarto  
 Event: NJASBO Administrative Assistant Program  
 Location: Rockaway Marriott  
 Date: 5/10/18  
 Cost: \$109.24 (\$100.00 fee; \$9.24 mileage)

Staff Member(s): Steven J. Lella  
 Event: NJSIG – ERIC North Subfund Meeting  
 Location: Forsgate Country Club, Monroe Twp., NJ  
                   **OR MAGGIANO'S, HACKENSACK NJ**  
 Date: 5/4/18 **OR 5/11/18**  
 Cost: \$0.00  
 Mileage: \$24.40 + tolls

Staff Member(s): Steven J. Lella  
 Event: 2018 Annual NJASBO Conference  
 Location: Borgata Hotel, Atlantic City, NJ  
 Date: 6/6/18 – 6/8/18  
 Cost: \$275.00  
 Hotel: \$253.83  
 Mileage/Tolls/Parking: \$93.12

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
 Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

2. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Final Quantitative Merit Goals for Michelle V. Gadaleta in the 2017-2018 school year for compensation.

**NOTE:** Merit Goal Report – MVG

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
 Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

3. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following West Essex Senior Service Students to volunteer at EFS from May 21, 2018 - June 19, 2018:

<u>Student</u>	<u>Cooperating Teacher(s)</u>
Dana Andreaggi	Katie McNish / Catherine Codella
Lexi Faust	Kimberly Trafford / Michelle Barshay
Ava Lopez	Nina Buonomo
Eamon Morrissey	John Viggiano
Molly Sweeney	Kelly Mitchell

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
 Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

4. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following Caldwell University Student for the Fall 2018 semester (8/27/18 – 12/7/18 @ 40 hrs/semester – 3 hrs/wk):

Student Intern: Megan Barreto  
 Cooperating Teacher: Kelly Mitchell

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
 Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

5. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the **revised** Maternity/Disability Leave of Absence for Candice Fitzgerald from on or about April 11 to June 21, 2018, using a total of school days as follows:

April 11 – May 15, 2018 = 25 sick days  
 May 16 – June 21, 2018 = 26 days unpaid leave of absence

Moved by: Seconded by:

Ayes: Nays:

**XV. Business Administrator’s Report**

**XVI. Business Resolutions**

**RESOLVED** that the Board of Education approves Business Resolution #01.

1. **RESOLVED** that the Board of Education, after conducting a public hearing, adopts a school district budget for the FY 2018-2019 School Year as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$5,281,688.00	\$4,836,633.00
Special Revenue	57,742.00	0.00
Debt Service Fund	<u>0.00</u>	<u>0.00</u>
Total Budget	\$5,339,430.00	\$4,836,633.00

The Tax Levy includes an enrollment adjustment of \$137,800.

**BE IT FURTHER RESOLVED** that there should be raised for General Funds \$4,836,633.00 for the ensuing school year (2018-2019).

Moved by: Seconded by:

Ayes: Nays:

**XVII. Meeting Open for Public Comment**

**XVIII. Resolution to Enter Executive Session**

**BE IT RESOLVED** that the Board shall enter into executive session immediately following this meeting to discuss personnel, legal matters, safety and security, negotiations, and the Business Administrator’s contract. The items discussed in Executive Session will be disclosed to the public when the need to maintain their confidentiality no longer exists.

Moved by:

Seconded by:

Ayes:

Nays:

**XIX. Adjournment**

**RESOLVED** that this Workshop/School Budget Public Hearing meeting of the Board of Education be adjourned at \_\_\_ P.M.

Moved by:

Seconded by:

Ayes:

Nays: