

**THE PUBLIC SCHOOLS OF ESSEX FELLS, NJ
BOARD OF EDUCATION MEETING**

**WEDNESDAY, SEPTEMBER 7, 2016
WORKSHOP MEETING – 7:30 P.M. – SUPERINTENDENT’S OFFICE**

In compliance with chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School on August 18, 2016. Agendas were subsequently mailed to the Clerk of the Borough of Essex Fells, the Progress and the Star Ledger, and posted on the district’s web-site.

I. Call to Order – 7:30 P.M.

II. Roll Call

Mrs. Carol D’Alessandro, President
Mrs. Shani Drogin, Vice-President
Mrs. Kris Huegel
Dr. Steven LoCascio
Mrs. Debra Tedesco

III. Flag Salute

IV. Public Comment

V. Buildings & Grounds

- Ball Field Grooming
- Summer Projects: Paving, Stucco, Stairs, Bleachers, Fire Panel, Shed, Railing, Playground Mulch
- **Bathroom Outside Facilities for EFRD**

VI. Curriculum & Instruction

- School Opening
- Back To School Night

VII. Finance

- Extraordinary Aid

VIII. Policy

- Discussion:

- Multi-Year Equity Plan Policy and Regulation Guide Updates

P 1140	Affirmative Action Program (M) (Revised)
P 1523	Comprehensive Equity Plan (M) (Revised)
P 1530	Equal Employment Opportunities (M) (Revised)
R 1530	Equal Employment Opportunity Complaint Procedure (M) (Revised)
P 1550	Affirmative Action Program for Employment and Contract Practices (M) (Revised)
P&R 2200	Curriculum Content (M) (Revised)
P 2260	Affirmative Action Program for School and Classroom Practices (M) (Revised)
P&R 2411	Guidance Counseling (M) (Revised)
P&R 2423	Bilingual and ESL Education (M) (Revised)
P 2610	Educational Program Evaluation (M) (Revised)
P 2622	Student Assessment (M) (Revised)
P 5750	Equal Educational Opportunity (M) (Revised)
P 5755	Equity in Educational Programs and Services (M) (Revised)

IX. Personnel (Public Items only)

- New Hires

X. Old Business / Board Discussion

- Calendar Case
- New Website

XI. New Business / Board Discussion

- BOE Agendas to Media
- HIB – Grades
- iPads – Thank you to PTA
- Thank you to Mr. Franzl

XII. Superintendent's Resolutions

RESOLVED that the Board of Education approves Superintendent Resolutions #01–08.

- 1. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the payment of the following travel related expenses in accordance with the travel policy 6471 for Professional Development:

Staff Member(s): Michelle V. Gadaleta
 Event: Stronge Training & Public Speaking Workshop
 Location: Piscataway & Rockaway
 Date: 7/14/16 & 8/18/16
 Cost: \$32.05 mileage (\$10.66 & \$21.39)

Staff Member(s): Steven J. Lella
 Event: Essex County Association of School Business Officials
 Location: Belleville
 Date: 9/20/16, 10/20/16, 11/16/16, 12/9/16, 1/18/17, 2/8/17, 3/22/17, 4/19/17, 5/24/17
 Cost: \$200

Moved by: Seconded by:

Ayes: Nays:

2. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following Use of Facilities requests for the 2016-2017 school year:

Girl Scout Brownie Troop 20466
 Gymnasium – 9/16; 3:10-4:30pm

EFFEE Silly Sports Enrichment
 Gymnasium – 9/20, 9/27, 10/4, 10/11, 10/18, 10/25; 3:05-4:30pm

EFFEE Ceramics Enrichment
 Art Room – 9/20, 9/27, 10/4, 10/11, 10/18, 10/25; 3:30-4:30pm

EFFEE Lego Robotics Enrichment
 Media Center – 9/20, 9/27, 10/4, 10/11, 10/18, 10/25; 3:05-4:30pm

EFFEE Golf Enrichment
 Gymnasium – 9/21, 9/28, 10/5, 10/12, 10/19, 10/26, 11/2; 3:05-4:30pm

EFFEE Drama Enrichment
 Media Center – 9/21, 9/28, 10/5, 10/12, 10/19, 10/26, 11/2; 3:05-4:30pm

Moved by: Seconded by:

Ayes: Nays:

3. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the resignation of Nina Sivoilella, paraprofessional, effective September 1, 2016.

Moved by: Seconded by:

Ayes: Nays:

- 4. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following additions to the 2016-2017 Substitute List at \$85/day:

Jackie Burke	Nurse (\$125/day)
Theresa Caffarra	Teacher
Tracey Gardner	Teacher
Jody James	Teacher
Evelyn Peter	Teacher

Moved by: Seconded by:

Ayes: Nays:

- 5. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the job description for the Instructional Student Support Teacher.

NOTE: See attached

Moved by: Seconded by:

Ayes: Nays:

- 6. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Mentoring Handbook for the 2016-2017 school year.

NOTE: Copy in Superintendent’s Office

Moved by: Seconded by:

Ayes: Nays:

- 7. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Professional Development Plan for the 2016-2017 school year.

NOTE: Copy in Superintendent’s Office

Moved by: Seconded by:

Ayes: Nays:

8. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following chaperones for the Sixth Grade Sleepover on Friday, September 9, 2016 at Calvary Church:

- Nina Buonomo
- Catherine Codella
- Gail Ellowitch
- John Trogani
- John Viggiano
- Jeanine Whitman

Moved by:

Seconded by:

Ayes:

Nays:

XIII. Business Resolutions

RESOLVED that the Board of Education approves Business Resolutions #01-02.

1. **RESOLVED** that the Board of Education approves the bills and claims for August in the total amount of \$127,060.74 and September in the total amount of \$60,281.49 as certified by the Business Administrator/ Board Secretary; and

BE IT FURTHER RESOLVED, that the Board of Education approves the payroll for July as certified by the Business Administrator and approved by the Superintendent and Board President in the total amount of \$57,802.56 including \$53,734.68 for the gross payroll, \$2,680.40 for the Board’s share of FICA/Medicare and \$1,387.48 for the State’s share of FICA/Medicare.

Moved by:

Seconded by:

Ayes:

Nays:

2. **RESOLVED** that the Board of Education approves the transfer of funds for the month of June, July & August certified by the Business Administrator and authorized by the Superintendent of Schools.

Moved by:

Seconded by:

Ayes:

Nays:

XIV. Public Comment

XV. Adjournment

RESOLVED that this workshop meeting of the Board of Education be adjourned at ___ P.M.

Moved by:

Seconded by:

Ayes:

Nays: