

**THE PUBLIC SCHOOLS OF ESSEX FELLS, NJ  
BOARD OF EDUCATION MEETING**

**WEDNESDAY, MARCH 5, 2014  
WORKSHOP MEETING – 7:30 P.M. – SUPERINTENDENT’S OFFICE**

In compliance with chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School on February 20, 2014. Agendas were subsequently mailed to the Clerk of the Borough of Essex Fells, the Progress and the Star Ledger, and posted on the district’s web-site.

**I. Call to Order – 7:30 P.M.**

**II. Roll Call**

Mrs. Carol D’Alessandro, Vice-President  
Mrs. Shani Drogin  
Mrs. Kris Huegel  
Dr. Steven LoCascio, President  
Dr. Michele Nitti

**III. Flag Salute**

**IV. Public Comment**

**V. Buildings & Grounds**

- Primary Building Snow & Ice Removal
- Staff Slip & Fall

**VI. Curriculum & Instruction**

- Professional Development Report – Dr. Tracey Severns, CAO-NJDOE
- Enrollment 2014-2015 Preschool & Kindergarten registration numbers
- PARCC Testing – March 2-27, 2015

**VII. Finance**

- ACT Microphone Invoice
- State Aid Amounts Released & Budget Update

**VIII. Policy**

**IX. Personnel (Public Items only)**

- Child Study Team needs
- Non-tenured Staff meeting with BOE Members
- Paraprofessional position
- Staffing assignments
- Michelle V. Gadaleta Merit Goal Status

**X. Old Business / Board Discussion**

- NJQSAC Report

**XI. New Business / Board Discussion**

- Copy Machine Contracts
- HIB Grade Report Results
- EFTA Letter to the Board

**XII. Business Resolution**

**RESOLVED** that the Board of Education approves Business Resolution #01.

1. **WHEREAS**, the Essex Fells Board of Education (hereinafter referred to as the “Board”) advertised for bids for the Boiler Replacements at Essex Fells School (hereinafter referred to as the “Project”); and

**WHEREAS**, on February 27, 2014, the Board received ten (10) bids for the Project, as reflected on the attached bid tabulation sheet; and

**WHEREAS**, the putative low bid was submitted by Envirocon, LLC (hereinafter referred to as “Envirocon”) with a base bid in the amount of \$92,116, which bid is materially defective insofar as the subcontractor listed by the bidder for the plumbing trade was not classified by the New Jersey Department of the Treasury, Division of Property Management and Construction (hereinafter referred to as the “DPMC”) on the date of the bid opening, as required by the bid documents, the bid specifications and N.J.S.A. 18A:18A-18, which is a material, nonwaivable defect; and

**WHEREAS**, the lowest responsible bid for this Project was submitted by DeSesa Engineering Co., Inc. (hereinafter referred to as “DeSesa”) with a base bid in the amount of \$128,400; and

**WHEREAS**, the bid submitted by DeSesa is responsive in all material respects and the Board is desirous of awarding the contract for the Project to DeSesa;

**NOW, THEREFORE, BE IT RESOLVED** as follows:

1. The bid submitted by Envirocon, LLC is hereby rejected as the subcontractor listed by the bidder for the plumbing trade was not classified by the DPMC on the date of the bid opening, as required by the bid specifications and N.J.S.A. 18A:18A-18, which is a material, nonwaivable defect.
2. The Board hereby awards the contract for the Boiler Replacements at Essex Fells School to DeSesa Engineering Co., Inc. in a total contract sum of \$128,400.

**BE IT FURTHER RESOLVED** that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the Project specifications, together with an AA201-Project Manning Report, an executed A-101-Standard Form of Agreement Between Owner and Contractor, A-201-General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

**BE IT FURTHER RESOLVED** that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

Moved by:

Seconded by:

Ayes:

Nays:

**XIII. Public Comment**

**XIV. Adjournment**

**RESOLVED** that this workshop meeting of the Board of Education be adjourned at \_\_\_ P.M.

Moved by:

Seconded by:

Ayes:

Nays: