

**THE PUBLIC SCHOOLS OF ESSEX FELLS, NJ
BOARD OF EDUCATION MEETING**

TUESDAY, MARCH 31, 2015

WORKSHOP MEETING – 7:30 P.M. – SUPERINTENDENT’S OFFICE

In compliance with chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School on March 25, 2015. Agendas were subsequently mailed to the Clerk of the Borough of Essex Fells, the Progress and the Star Ledger, and posted on the district’s web-site.

I. Call to Order – 7:30 P.M.

II. Roll Call

Mrs. Carol D’Alessandro, Vice-President
 Mrs. Shani Drogin
 Mrs. Kris Huegel
 Dr. Steven LoCascio, President
 Dr. Michele Nitti

III. Flag Salute

IV. Public Comment

V. Superintendent’s Resolutions

RESOLVED that the Board of Education approves Superintendent Resolutions #01- 04.

- 1. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Use of Facilities Requests for the following EFFEE Afterschool Enrichment classes:

Yoga with Ms. Cervino, Grades K-4
 Gymnasium, 3:05-4:30pm
 Wednesdays: 4/15, 4/22, 4/29, 5/6, 5/13, 5/20, 5/27, 6/3

NASA Academy of Future Space Explorers, Grades 3-6
 Media Center, 3:25-4:25pm
 Wednesdays: 4/15, 4/22, 4/29, 5/6, 5/13, 5/20, 5/27, 6/3

Karate Program, Grades K-4
 Gymnasium, 3:05-4:30pm
 Thursdays: 4/16, 4/23, 4/30, 5/7, 5/14, 5/21, 5/28, 6/4

Arts & Crafts with Mrs. Barshay, Grades K-6
 Room #109, 3:05-4:30pm
 Thursdays: 4/16, 4/23, 4/30, 5/7, 5/14, 5/21, 5/28, 6/4

Moved by: Seconded by:

Ayes: Nays:

2. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the submission and payment of attained Quantitative Merit Goals 1 & 2 and Qualitative Merit Goal 2 for Michelle V. Gadaleta for the 2014-2015 school year.

NOTES: See Attachment

Moved by:

Seconded by:

Ayes:

Nays:

3. **WHEREAS**, the Essex Fells Board of Education is desirous to change health care carriers, and

WHEREAS, the Essex Fells Board of Education has received quotations as per the Public School Contracts Law, and

WHEREAS, it was determined that participation in the New Jersey State Employees Benefits Plan (SEHBP) provided for the greatest savings to the Essex Fells Board of Education;

THEREFORE BE IT RESOLVED that the Essex Fells Board of Education participate in the SEHBP effective July 1 2015; and

BE IT FURTHER RESOLVED that the Essex Fells BOE authorizes the School Business Administrator to remit the required signed resolution as provided by the State and is herewith attached as attachment #1.

Moved by:

Seconded by:

Ayes:

Nays:

4. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Creative Speech Solutions, LLC, Speech & Language Therapy Services, to cover a maternity leave from on or about April 14, 2015, until June 18, 2015, at the following hours and rates:

- 4 Days per week at \$87/hour
- Evaluations at \$350/evaluation

NOTE: Revised resolution

Moved by:

Seconded by:

Ayes:

Nays:

VI. Buildings & Grounds

- Boiler Bid Update

VII. Curriculum & Instruction

- 2015-2016 Class Sections

VIII. Finance

- 2015-16 Budget Update
- Brown & Brown Benefit Advisors Insurance Consultant Service Proposal

IX. Business Resolutions

RESOLVED that the Board of Education approves Business Resolution #01.

1. WHEREAS, the Essex Fells Board of Education (hereinafter referred to as the “Board”) advertised for bids for the Boiler Replacement at Essex Fells School (hereinafter referred to as the “Project”); and

WHEREAS, on March 31, 2015, the Board received six (6) bids for the Project, as reflected on the attached bid tabulation sheet; and

WHEREAS, the lowest responsible bid for this Project was submitted by C.J. Vanderbeck and Son, Inc. (hereinafter referred to as “Vanderbeck”) with a base bid in the amount of \$123,150; and

WHEREAS, the bid submitted by Vanderbeck is responsive in all material respects and the Board is desirous of awarding the contract for the Project to Vanderbeck;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards the contract for the Boiler Replacement at Essex Fells School to C.J. Vanderbeck and Son, Inc. in a total contract sum of \$123,150 representing a base bid in the amount of \$123,150.

BE IT FURTHER RESOLVED that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the Project specifications, together with an AA201-Project Manning Report, an executed A-101-Standard Form of Agreement Between Owner and Contractor, A-201-General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

Moved by:

Seconded by:

Ayes:

Nays:

X. Policy

- Discussion:

- P 0134 Board Self Evaluation (Revised)
- P 0152 Board Officers (Revised)
- P 2622 Student Assessment (M) (Revised)
- P 3212 Attendance (Revised)
- P 4212 Attendance (Revised) (formerly P 4211 – Attendance)
- P & R 3218 Substance Abuse (M) (Revised)
- P & R 4218 Substance Abuse (M) (Revised)
- P & R 5200 Attendance (M) (Revised)
- P 8630 Bus Driver/Bus Aide Responsibility (M) (Revised)
- R 8630 Emergency School Bus Procedures (M) (Revised)

XI. Personnel (Public Items only)

XII. Old Business / Board Discussion

- Before and Aftercare Update
- Drop-off/Pick-up Update

XIII. New Business / Board Discussion

XIV. Public Comment

XV. Resolution to Enter Executive Session

BE IT RESOLVED that the Board shall enter into executive session immediately following this meeting to discuss contractual negotiations and non-tenured staffing. The items discussed in executive session will be disclosed to the public when the need to maintain their confidentiality no longer exists.

Moved by:

Seconded by:

Ayes:

Nays:

XVI. Adjournment

RESOLVED that this workshop meeting of the Board of Education be adjourned at ___ P.M.

Moved by:

Seconded by:

Ayes:

Nays: