

**THE PUBLIC SCHOOLS OF ESSEX FELLS, NJ
BOARD OF EDUCATION MEETING**

**WEDNESDAY, OCTOBER 4, 2017
WORKSHOP MEETING – 7:30 P.M. – SUPERINTENDENT’S OFFICE**

In compliance with chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School on September 7, 2017. Agendas were subsequently mailed to the Clerk of the Borough of Essex Fells, the Progress and the Star Ledger, and posted on the district’s web-site.

I. Call to Order – 7:30 P.M.

II. Roll Call

Mrs. Carol D’Alessandro, President
Mrs. Shani Drogin, Vice-President
Mrs. Kris Huegel
Dr. Steven LoCascio
Mrs. Debra Tedesco

III. Flag Salute

IV. Public Comment

V. Buildings & Grounds

- Increased Use of Facilities Requests
- Use of Facilities Saturday Request

VI. Curriculum & Instruction

- October 9-13: Week of Respect / School Violence Awareness Week
- HIB Incidents
- Field Trips Update
- New State Science Assessments
- Cultural Sensitivity Education
- Back-To-School-Night Feedback
- Alternative Schooling for Chronic Absenteeism
- Assessment Schedule

VII. Finance

- 2016-17 Audit
- EFTA Calendar Case
- OPRA Request

VIII. Policy

- Proof of Residency Progress

IX. Personnel (Public Items only)**X. Old Business / Board Discussion**

- Rolling Pick-up Concerns
- Residency Check Follow-up
- New Bulletin Format

XI. New Business / Board Discussion

- NJASK Scores
- OOD Bus Transportation
- October 9 – Professional Development Day Participants
- EFPD Monthly Meetings with MVG

XII. Superintendent's Resolutions

RESOLVED that the Board of Education approves Superintendent Resolutions #01–05.

- 1. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the payment of the following travel related expenses in accordance with the travel policy 6471 for Professional Development:

Staff Member(s): Ashley Messer
Event: Show Me CPR – ACLS + PALS Training
Location: Wayne, NJ
Date: 9/24/17
Cost: \$300.00

Staff Member(s): Ashley Messer
Event: Obesity & Diabetes in Schools Workshop
Location: Morristown Medical Center
Date: 10/9/17
Cost: \$40

Staff Member(s): Jaclyn Franz
Event: Increase the Engagement – Success of Students Who Are Unmotivated and Struggling Workshop
Location: Wilshire Grand Hotel, West Orange, NJ
Date: 10/23/17
Cost: \$249.00

Staff Member(s): Judi Reynolds
Event: Strategies to Rewire the Brain and Change Behavior Workshop
Location: Sheraton Parsippany Hotel
Date: 11/2/17
Cost: \$205.51 (\$199.99 + \$5.52 mileage)

Staff Member(s): Catherine Codella
Event: Art Therapy with challenging Children Training
Location: Sheraton Edison
Date: 12/6/17
Cost: \$199.99

Staff Member(s): Lisa Massaro
Event: NGSS: Beyond the Basics K-5 Workshop
Location: MSU
Date: 12/1/17
Cost: \$150.00

Staff Member(s): Jackie Castellano
Event: NJECC
Location: MSU
Dates: Fridays - 9/29/17, 10/20/17, 11/17/17, 12/15/17, 1/9-11/18, 2/23/18, 3/16/18,
4/20/18, 5/18/18, 6/7/18(Thurs)
Cost: \$0

Staff Member(s): Jackie Castellano
Event: GT County Meetings
Location: Various
Dates: Start at 1:00pm - 9/15/17, 12/1/17, 1/19/18, 3/9/18, 6/8/18(all day)
Cost: \$0

Moved by: Seconded by:

Ayes: Nays:

2. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following Use of Facilities requests for the 2016-2017 school year:

Boy Scouts of America – Recruitment Meeting
Media Center, 3:05pm–4:30pm -- 9/18/17

Brownie Troop #20471
Media Center, 3:05pm–4:15pm -- 10/13/17, 11/17/17, 12/8/17, 1/12/18,
2/9/18, 3/16/18, 5/18/18

Girl Scout Troop 20410
Science Room #105, 3:10pm–4:30pm -- 10/13/17, 11/3/17, 12/1/17, 2/2/18,
3/2/18, 5/4/18, 6/1/18

Cub Scout Pack 321

Grade 4 Room #109, 3:15pm–4:30pm -- 10/16/17, 11/6/17, 12/4/17, 1/8/18,
2/5/18, 3/5/18, 4/9/18, 5/7/18, 6/4/18

EFRD – Youth Basketball Program, Grades 3-6

Gym, 4:30pm–7:45pm, Monday-Friday -- 11/13/17-3/15/18
(will adjust for school functions)

Moved by:

Seconded by:

Ayes:

Nays:

3. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following substitute for the 2017-2018 school year, at \$85/day, pending the usual criminal history and background check for new hires*:

Anna Marzella *

Teacher

Moved by:

Seconded by:

Ayes:

Nays:

4. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the second reading and adoption of the following policies:

- P & R 1240 Evaluation of Superintendent (M) (Revised)
- P 1511 Board of Education Website Accessibility (New)
- P & R 3126 District Mentoring Program (Revised)
- P & R 3221 Evaluation of Teachers (M) (Revised)
- P & R 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
- P & R 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)
- P & R 3224 Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised)
- P & R 3240 Professional Development for Teachers and School Leaders (M) (Revised)
- P & R 5610 Suspension (M) (Revised)
- P 5620 Expulsion (M) (Revised)
- P & R 7424 Bed Bugs (New)

- P 7461 * ~~District Sustainability Policy (New)~~
- P 8442 Reporting Accidents
- P 8505 * ~~Local Wellness Policy / Nutrient Standards for Meals and Other Foods (M) (Revised)~~

NOTES: * Policies 7461 and 8505 – not for adoption

Moved by: Seconded by:

Ayes: Nays:

5. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the first reading of the following policies:

- P 2700 Services to Nonpublic School Students (M) (Revised)
- P 5111* Eligibility of Resident/Nonresident Students
- P & R 7100 Long-Range Facilities Planning (M) (Revised)
- P & R 7101 Educational Adequacy of Capital Projects (Revised)
- P 7102 Site Selection and Acquisition (Revised)
- R 7102 Site Selection and Acquisition (New)
- P 7130 School Closing (Revised)
- P 7300 Disposition of Property (Revised)
- R 7300.1 Disposal of Instructional Property (Abolished)
- R 7300.2 Disposal of Land (Revised)
- R 7300.3 Disposition of Personal Property (Revised)
- R 7300.4 Disposition of Federal Property (Revised)

NOTES: * Policy 5111 – revisit for possible revisions

Moved by: Seconded by:

Ayes: Nays:

XIII. Business Resolutions

RESOLVED that the Board of Education approves Business Resolutions #01-04.

1. RESOLVED that the Board of Education accepts the minutes of the following meetings:

- Regular Meeting Minutes 8/16/17
- Executive Session Minutes 8/16/17

Moved by: Seconded by:

Ayes: Nays:

- 2. **RESOLVED** that the Board of Education approves the bills and claims for September in the total amount of \$206,277.03 as certified by the Business Administrator/ Board Secretary; and

BE IT FURTHER RESOLVED, that the Board of Education approves the payroll for August as certified by the Business Administrator and approved by the Superintendent and Board President in the total amount of \$58,821.72 including \$54,680.03 for the gross payroll, \$2,528.91 for the Board’s share of FICA/Medicare and \$1,612.78 for the State’s share of FICA/Medicare.

BE IT FURTHER RESOLVED, that the Board of Education approves the payroll for September as certified by the Business Administrator and approved by the Superintendent and Board President in the total amount of \$314,322.19 including \$292,812.55 for the gross payroll, \$3,680.56 for the Board’s share of FICA/Medicare and \$16,797.30 for the State’s share of FICA/Medicare.

Moved by:

Seconded by:

Ayes:

Nays:

- 3. **RESOLVED** that the Board of Education approves the transfer of funds for the month of August as certified by the Business Administrator and authorized by the Superintendent of Schools.

Moved by:

Seconded by:

Ayes:

Nays:

- 4. **RESOLVED** that the Board of Education approve appropriating additional fiscal year 2017 Extraordinary Aid funding to the 2017-18 school budget in the amount of \$29,328 to line account 11-120-100-101-01; and

BE IT FURTHER RESOLVED that the Essex Fells Board of Education acknowledges that it did not include an estimated Extraordinary Aid payment in the 2016-17 school budget and received an award of Extraordinary Aid in the amount of \$29,328; and

BE IT FURTHER RESOLVED that NJAC 6A:23A2.13(d)6 provides that a district Board of Education may, at any time without commissioner approval, appropriate surplus generated from state revenue such as Extraordinary Aid, that has been excluded from the excess surplus calculation in the prior year.

Moved by:

Seconded by:

Ayes:

Nays:

XIV. Public Comment

XV. Resolution to Enter Executive Session

BE IT RESOLVED that the Board shall enter into executive session immediately following this meeting to discuss legal matters. The items discussed in executive session will be disclosed to the public when the need to maintain their confidentiality no longer exists.

Moved by:

Seconded by:

Ayes:

Nays:

XVI. Adjournment

RESOLVED that this workshop meeting of the Board of Education be adjourned at ___ P.M.

Moved by:

Seconded by:

Ayes:

Nays: