

**THE PUBLIC SCHOOLS OF ESSEX FELLS, NJ
BOARD OF EDUCATION MEETING**

THURSDAY, JULY 18, 2019

**SPECIAL PUBLIC MEETING
1:00 P.M. – SUPERINTENDENT’S OFFICE**

In compliance with chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School as of July 16, 2019. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress and the Star Ledger, and posted on the district’s web-site.

I. Call to Order

II. Roll Call

Mrs. Kris Huegel, President
Dr. Steven LoCascio, Vice-President
Mrs. Bethany Buccino
Mrs. Shani Drogin
Mrs. Debra Tedesco

III. Flag Salute

IV. Public Comment on Agenda Items Only

V. President’s Report

VI. Superintendent’s Report

- ESY
- Class Lists
- Jury Duty - MVG

VII. Old Business / Board Discussion

VIII. New Business / Board Discussion

- Policy 9210 School-Connected Organizations
- Rolling Pick-Up
- 2019-2020 Before & Aftercare
- Preschool Residency

IX. Superintendent’s Resolutions

RESOLVED that the Board of Education approves Superintendent Resolutions #01 – 17.

- 1. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Merit Goals for Michelle V. Gadaleta in the 2019-2020 school year, for submission to the County Office of Education.

NOTE: Merit Goals Attached

Moved by:

Seconded by:

Ayes:

Nays:

- 2. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the payment of the following travel related expenses in accordance with the travel policy 6471 for Professional Development:

Staff Member(s): Steve Lella
 Event: SSS – Comprehensive Active Shooter Management
 Location: Passaic County Public Safety Academy, Wayne, NJ
 Date: 7/16/19
 Cost: \$0

Staff Member(s): Sara Christopher
 Event: Conquer Mathematics
 Location: Pompton Plains, NJ
 Date: 9/20/19, 11/1/19, 1/17/20, 3/13/20
 Cost: \$668.76 Total (\$160 per session = \$640; \$7.19 per day mileage = \$28.76)

Staff Member(s): Katie McNish
 Event: ARTify 2019 – AENJ Annual Convergence
 Location: Ocean Place Resort, Long Branch, NJ
 Date: 10/6&7/19
 Cost: \$245.04 Total (\$205.00 fees; \$40.04 mileage)

Moved by:

Seconded by:

Ayes:

Nays:

- 3. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the 2019-2020 School Improvement Panel (ScIP)/District Evaluation Advisory Committee:

Michelle Gadaleta	Superintendent/Principal
Michelle Barshay	Teacher Representative

6. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the 2019-2020 Sunshine Committee:

Michelle Gadaleta	Superintendent/Principal
Jackie Castellano	Teacher Representative
Catherine Codella	Teacher Representative
Jaclyn Franzi	Teacher Representative
Kristen Kowalski	Teacher Representative
Molly Livio	Teacher Representative
Lisa Massaro	Teacher Representative
Katie McNish	Teacher Representative
Laura Quinn	Teacher Representative
Kimberly Trafford	Teacher Representative
Katie Vetere	Teacher Representative

Moved by:

Seconded by:

Ayes:

Nays:

7. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the 2019-2020 Report Card Revision/Portal Committee:

Michelle Gadaleta	Superintendent/Principal
Dorotea Banek	Teacher Representative
Sara Christopher	Teacher Representative
Monica Craveiro	Teacher Representative
Candice Fitzgerald	Teacher Representative
Lisa Massaro	Teacher Representative
Kelly Mitchell	Teacher Representative
Laura Quinn	Teacher Representative
Rosalie Takkel	Teacher Representative
John Viggiano	Teacher Representative

Moved by:

Seconded by:

Ayes:

Nays:

8. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the 2019-2020 Professional Development Committee:

Michelle Gadaleta	Superintendent/Principal
Michelle Barshay	Teacher Representative
Catherine Codella	Teacher Representative
Debbie Emma	Teacher Representative
Laurie Fischer	Teacher Representative

- 14. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Curriculum List and Revision Dates for the 2019-2020 school year.

NOTE: List Attached

Moved by:

Seconded by:

Ayes:

Nays:

- 15. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Textbook List for the 2019-2020 school year.

NOTE: List Attached

Moved by:

Seconded by:

Ayes:

Nays:

- 16. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the submission of the *Online School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act*, July 1, 2018 to June 30, 2019, to the NJ Department of Education.

Moved by:

Seconded by:

Ayes:

Nays:

- 17. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the submission of the IDEA application for Fiscal Year 2020, and accepts the grant award of the funds upon subsequent approval of the FY 2020 IDEA application in the following amounts:

Basic (ages 3-21)	\$50,762
Preschool (ages 3-5)	<u>\$ 3,856</u>
Total	\$54,618

Moved by:

Seconded by:

Ayes:

Nays:

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.A.C.6A:23-2.11(c)4, the Board of Education certifies that, after review of the Secretary’s monthly financial report, and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(c)4, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year; and

BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 C73, the Board certifies that after review of the Secretary’s monthly financial report and certification, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Commissioner of Education; and

BE IT FURTHER RESOLVED, that the financial reports for the months be accepted and shall become a part of the official minutes of this meeting.

Moved by:

Seconded by:

Ayes:

Nays:

- 4. **RESOLVED** that the Board of Education approves the transfer of funds for the month of June as certified by the Business Administrator and authorized by the Superintendent of Schools.

Moved by:

Seconded by:

Ayes:

Nays:

- 5. **WHEREAS**, the Essex Fells Board of Education (hereinafter referred to as the "Board") and Michelle V. Gadaleta are parties to an Employment Agreement for the period beginning July 1, 2017 and ending June 30, 2022 (hereinafter referred to as the "Employment Agreement"); and

WHEREAS, the parties have agreed upon modifications to the terms of the Employment Agreement, which are set forth in an Addendum to the Employment Agreement between Michelle V. Gadaleta, Superintendent of Schools and the Essex Fells Board of Education (hereinafter referred to as the “Addendum”); and

WHEREAS, the Addendum has been submitted to and approved by the Interim Executive County Superintendent, in accordance with N.J.S.A. 6A:23A-3.1.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the Addendum, which is attached to this Resolution and made a part hereof

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Board Secretary/Business Administrator to execute the Addendum and any other documents necessary to effectuate same.

Moved by:

Seconded by:

Ayes:

Nays:

- 6. RESOLVED** that the Board of Education accepts and approves the tuition reimbursement for Michelle V. Gadaleta in the amount of \$2,731.50.

Moved by:

Seconded by:

Ayes:

Nays:

XII. Meeting Open for Public Comment

XIII. Resolution to Enter Executive Session

BE IT RESOLVED that the Board shall enter into executive session immediately following this meeting to discuss Legal Issues and Safety & Security. The items discussed in Executive Session will be disclosed to the public when the need to maintain their confidentiality no longer exists.

Moved by:

Seconded by:

Ayes:

Nays:

XIV. Adjournment

BE IT RESOLVED that this public meeting of the Board of Education be adjourned. The next **Regular Meeting** will be held on **Wednesday, August 14, 2019 at 7:30 P.M.** in the Media Center.

Moved by:

Seconded by:

Ayes:

Nays:

2019-2020 Enrollment Count

Teacher	Section	Total	M	F
Mrs. Quinn/Ms. Duarte	PS/AM	14	8	6
Mrs. Quinn/Ms. Duarte	PS/PM	14	6	8
Mrs. Gann/Mrs. Takkel	KG/T	13	9	4
Ms. Livio	KL	13	10	3
Mrs. Brutman	1B	13	8	5
Ms. Mitchell/Mrs. Hromoko	1M/H	13	5	8
Ms. Burger	2B	17	9	8
Mrs. Fitzgerald/Mrs. MacKenzie	2F/M	17	9	8
Ms. Kowalski/Ms. Wieczorek	3K/W	13	7	6
Mrs. Massaro	3M	14	6	8
Mrs. Banek/Ms. Franzi	4B/F	20	10	10
Mrs. Hacker/Mrs. Brzostowski	4H/B	20	9	11
Ms. Craveiro/Mrs. Vetere	5C/V	20	12	8
Mrs. Truchel/Mrs. Criscione	5C/T	19	9	10
Mrs. Buonomo/Ms. Myers	6B/M	14	9	5
Mrs. Christopher	6C	15	11	4
TOTAL		249	137	112
Out-of-District		2*		
FINAL TOTALS		251		

*Total includes 2 out-of-district students

Fire Drills: 2019-20

Month	Fire Drill	Emergency Drill
September		
October		
November		
December		
January		
February		
March		
April		
May		
June		

HIB / V&V Report

As of Date of BOE Meeting	9/18/19	10/16/19	11/20/19	12/18/19
TOTAL # of Reported Incidents				
Number of Unfounded Incidents				
Number of Founded Incidents				
Violence & Vandalism Incidents				

ESSEX FELLS SCHOOL DISTRICT MISSION STATEMENT

The Essex Fells School is a very special public elementary school enrolling boys and girls in preschool through the sixth grades. Pupils enjoy small classes and a total school population of approximately two hundred and fifty.

The size of the school is a wonderful asset as it allows a strong sense of community and offers teachers and pupils many opportunities to form bonds of collegiality, identification and support. It also supports the concept that every adult in the school is responsible for every child.

The comparatively small faculty is also a benefit. The faculty as a whole are the decision making body on all questions of teaching and learning. Teachers find it easy to share experiences and act consistently across pupils' entire academic program. The combined efforts of the staff work to support a pupil centered approach to education.

Essex Fells teachers are encouraged to try new ideas, to work collaboratively with colleagues, and to participate fully in all aspects of schooling.

The mission of the school is etched in the mortar of the original schoolhouse with the words Studies Pass Into Character.

The primary goals of an Essex Fells education include:

1. Developing in all pupils the capacity to think critically and communicate effectively through a mastery of written and spoken English.
2. Motivating all pupils to recognize and develop their academic abilities in order to build character and to achieve their full potential.
3. Teaching children to value themselves, their peers and their teachers.
4. Establishing a respect for and a strong sense of responsibility to the physical, social, and aesthetic world around them.
5. Nurturing a love of country and a pride in our American heritage and citizenship.
6. Communicating a love of scholarship and continued interest in life-long learning.
7. Insuring all pupils will achieve the New Jersey Student Learning Standards at all levels.

To secure these common goals, the Essex Fells staff of professional educators recognizes that the collaborative engagement of the children in the learning process is the key to intellectual development. Dedicated teachers create classrooms that are alive with cooperative learning activities and child-centered problem solving routines. Children are encouraged to explore, to question, to make decisions, and to express opinions in a supportive learning environment. Teachers also model their own commitment to learning by continuing to earn advanced degrees. On-going professional development is acknowledged as the foundation for promoting outstanding pupil achievement.