

**THE PUBLIC SCHOOLS OF ESSEX FELLS, NJ  
BOARD OF EDUCATION MEETING**

**WEDNESDAY, JUNE 12, 2019**

**PUBLIC MEETING  
7:30 P.M. – MEDIA CENTER**

In compliance with chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School as of June 3, 2019. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress and the Star Ledger, and posted on the district's web-site.

**I. Call to Order**

**II. Roll Call**

Mrs. Kris Huegel, President  
Dr. Steven LoCascio, Vice-President  
Mrs. Bethany Buccino  
Mrs. Shani Drogin  
Mrs. Debra Tedesco

**III. Flag Salute**

**IV. Public Comment on Agenda Items Only**

**V. President's Report**

**VI. Superintendent's Report**

- Student Council Elections
- Move Up Day / Teacher Assignments / Class Lists
- Olympics
- Graduations
- **PROGRESS Publication - Inaccuracies**

**VII. Old Business / Board Discussion**

- BOE Goals 2019-2020
- Superintendent / District Goals 2019-2020
- Superintendent and Business Administrator Merit Goals 2019-2020
- **Business Administrator Contract – County Approval**

**VIII. New Business / Board Discussion**

- Essex Road / Park Lane Vehicle Traffic Study

**IX. Superintendent’s Resolutions**

**RESOLVED** that the Board of Education approves Superintendent Resolutions #01 – 08.

- 1. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Board of Education Goals for the 2019-2020 school year.

**NOTE:** Attached

Moved by:

Seconded by:

Ayes:

Nays:

- 2. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the District/Superintendent Goals for the 2019-2020 school year.

**NOTE:** Attached

Moved by:

Seconded by:

Ayes:

Nays:

- 3. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Merit Goals for Michelle V. Gadaleta in the 2019-2020 school year.

**NOTE:** Attached

Moved by:

Seconded by:

Ayes:

Nays:

- 4. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, upon completion, the submission of 2018-2019 Business Administrator Qualitative Merit Goal to the Essex County Office of Education for approval and District payment.

Moved by:

Seconded by:

Ayes:

Nays:



- 8. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the second reading and adoption of the following bylaws/policies/regulations:

**P&R 8461    Reporting Violence, Vandalism, Harassment,  
Intimidation, Bullying, Alcohol, and Other Drug Offenses**

Moved by:

Seconded by:

Ayes:

Nays:

**X. Business Administrator’s Report**

- Ch. 47 Report: List of Contracts

**XI. Business Resolutions**

**RESOLVED** that the Board of Education approves Business Resolutions #01–04.

- 1. **RESOLVED** that the Board of Education approves bills and claims for June in the total amount of **\$72,671.25** as certified by the Business Administrator/ Board Secretary; and

**BE IT FURTHER RESOLVED**, that the Board of Education approves the payroll for May as certified by the Business Administrator and approved by the Superintendent and Board President in the total amount of \$348,418.68 including \$324,615.43 for the gross payroll, \$4,819.96 for the Board’s share of FICA/Medicare and \$18,983.29 for the State’s share of FICA/Medicare.

Moved by:

Seconded by:

Ayes:

Nays:

- 2. **RESOLVED** that the Board of Education approves the transfer of funds for the month of May as certified by the Business Administrator and authorized by the Superintendent of Schools.

Moved by:

Seconded by:

Ayes:

Nays:

- 3. **RESOLVED** that the Board of Education accepts and approves the tuition reimbursement for Michelle V. Gadaleta in the amount of \$1,609.50.

Moved by:

Seconded by:

Ayes:

Nays:

- 4. **BE IT RESOLVED THAT** the Essex Fells Board of Education accepts a donation from the Essex Fells PTA in the amount of \$55,411.00 to be used for the Kitchenette Project at Essex Fells School.

**BE IT FURTHER RESOLVED THAT** the following budget line be increased and that the Business Administrator be authorized to administer it: 20-001-400-732-050 Essex Fells PTA \$55,411.00

Moved by:

Seconded by:

Ayes:

Nays:

**XII. Meeting Open for Public Comment**

**XIII. Resolution to Enter Executive Session**

**BE IT RESOLVED** that the Board shall enter into executive session immediately following this meeting to discuss the Superintendent’s Evaluation and Safety & Security. The items discussed in Executive Session will be disclosed to the public when the need to maintain their confidentiality no longer exists.

Moved by:

Seconded by:

Ayes:

Nays:

**XIV. Adjournment**

**BE IT RESOLVED** that this public meeting of the Board of Education be adjourned. The next **Regular Meeting** will be held on **Wednesday, August 14, 2019 at 7:30 P.M.** in the Media Center.

Moved by:

Seconded by:

Ayes:

Nays:

# AGENDA

June 12, 2019

## 2018-2019 Enrollment Count

Teacher	Section	Total	M	F
Mrs. Quinn/Ms. Duarte	PS/AM	14	9	5
Mrs. Quinn/Ms. Duarte	PS/PM	14	7	7
Mrs. Gann	KG	13	6	7
Ms. Livio/Mrs. Takkel	KL/T	14	5	9
Mrs. Brutman/Mrs. Hromoko	1B/H	17	9	8
Ms. Mitchell	1M	18	9	9
Ms. Burger/Mrs. MacKenzie	2B/M	14	6	8
Mrs. Fitzgerald	2F	15	8	7
Ms. Kowalski /Mrs. Vetere	3K/V	20	10	10
Mrs. Massaro/Ms. Wieczorek	3M/W	21	10	11
Mrs. Banek/Ms. Geleailen	4B/G	20	10	10
Mrs. Hacker/Ms. Franzi	4H/F	19	10	9
Ms. Craveiro	5C	14	9	5
Mrs. Criscione/Mrs. Truchel	5C/T	15	11	4
Mrs. Buonomo	6B	13	5	8
Mrs. Christopher/Ms. Myers	6C/M	12	4	8
TOTAL		253	128	125
Out-of-District		2*		
FINAL TOTALS		255		

\*Total includes 2 out-of-district students

## Fire Drills: 2018-2019

Month	Fire Drill	Emergency Drill
September	9-17-18	Lockdown 9-21-18
October	10-24-18	Security Visit – Lockdown 10-29-18
November	11-29-18	Shelter in Place 11-27-18
December	12-18-18	Lockdown 12-19-18
January	1-29-19	Lockdown 1-28-19
February	2-8-19	Lockdown 2-28-19
March	3-15-19	Lockdown 3-27-19
April	4-3-19	Lockdown 4-17-19
May	5-6-19	Shelter in Place 5-13-19
June	6-5-19	Shelter in Place 6-10-19

## HIB / V&V Report

As of Date of BOE Meeting	10/3/18	10/17/18	11/14/18	12/19/18	1/16/19	2/22/19	3/13/19	4/17/19	5/29/19	6/12/19
TOTAL # of Reported Incidents	0	0	2	1	0	0	0	0	0	0
Number of Unfounded Incidents	0	0	2	0	0	0	0	0	0	0
Number of Founded Incidents	0	0	0	1	0	0	0	0	0	0
Violence & Vandalism Incidents	0	0	0	0	0	0	0	0	0	0

**ESSEX FELLS SCHOOL DISTRICT MISSION STATEMENT**

The Essex Fells School is a very special public elementary school enrolling boys and girls in preschool through the sixth grades. Pupils enjoy small classes and a total school population of approximately two hundred and fifty.

The size of the school is a wonderful asset as it allows a strong sense of community and offers teachers and pupils many opportunities to form bonds of collegiality, identification and support. It also supports the concept that every adult in the school is responsible for every child.

The comparatively small faculty is also a benefit. The faculty as a whole are the decision making body on all questions of teaching and learning. Teachers find it easy to share experiences and act consistently across pupils' entire academic program. The combined efforts of the staff work to support a pupil centered approach to education.

Essex Fells teachers are encouraged to try new ideas, to work collaboratively with colleagues, and to participate fully in all aspects of schooling.

The mission of the school is etched in the mortar of the original schoolhouse with the words Studies Pass Into Character.

The primary goals of an Essex Fells education include:

1. Developing in all pupils the capacity to think critically and communicate effectively through a mastery of written and spoken English.
2. Motivating all pupils to recognize and develop their academic abilities in order to build character and to achieve their full potential.
3. Teaching children to value themselves, their peers and their teachers.
4. Establishing a respect for and a strong sense of responsibility to the physical, social, and aesthetic world around them.
5. Nurturing a love of country and a pride in our American heritage and citizenship.
6. Communicating a love of scholarship and continued interest in life-long learning.
7. Insuring all pupils will achieve the New Jersey Student Learning Standards at all levels.

To secure these common goals, the Essex Fells staff of professional educators recognizes that the collaborative engagement of the children in the learning process is the key to intellectual development. Dedicated teachers create classrooms that are alive with cooperative learning activities and child-centered problem solving routines. Children are encouraged to explore, to question, to make decisions, and to express opinions in a supportive learning environment. Teachers also model their own commitment to learning by continuing to earn advanced degrees. On-going professional development is acknowledged as the foundation for promoting outstanding pupil achievement.