

**THE PUBLIC SCHOOLS OF ESSEX FELLS, NJ
BOARD OF EDUCATION MEETING**

WEDNESDAY, MAY 20, 2020

**PUBLIC MEETING
7:30 P.M. – Remote Meeting**

In compliance with chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School as of January 7, 2020. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress and the Star Ledger, and posted on the district's web-site.

I. Call to Order

II. Roll Call

Mrs. Kris Huegel, President
Mrs. Bethany Buccino
Dr. Steven LoCascio
Mr. Theodore Skopak
OPEN

III. Flag Salute

IV. President's Report

- Board Candidate Interviews
- BOE Goals 2019-2020 and 2020-2021
- District / Superintendent Goals 2019-2020 and 2020-2021

V. Public Comment on Agenda Items Only

VI. Superintendent's Report

- Remote Learning Survey
- Memorial Day Weekend
- Classroom Pack-up Schedule
- Project ACES
- Move-up Day
- Virtual Olympics
- 6th Grade Clap Out
- 6th Grade Promotion Ceremony
- Last Day of School
- Preliminary Reopening Preparations

VII. Business Administrator’s Report

- 2020-21 State Aid
- CARES Act/ESSER Aid
- Valley Interest
- Transportation

VIII. Business Resolutions

RESOLVED that the Board of Education approves Business Resolutions #01–05.

1. **RESOLVED** that the Board of Education accepts the minutes of the following meetings:

April 22, 2020	Regular Meeting Minutes
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Moved by:	Seconded by:
Ayes:	Nays:

2. **RESOLVED** that the Board of Education approves bills and claims for May in the amount of \$130,622.97 as certified by the Business Administrator/ Board Secretary; and

BE IT FURTHER RESOLVED, that the Board of Education approves the payroll for April as certified by the Business Administrator and approved by the Superintendent and Board President in the total amount of \$352,447.72 including \$328,515.14 for the gross payroll, \$4,486.76 for the Board’s share of FICA/Medicare and \$19,445.82 for the State’s share of FICA/Medicare.

Moved by:	Seconded by:
Ayes:	Nays:

3. **RESOLVED** that the Board of Education approves the transfer of funds for the month of April as certified by the Business Administrator and authorized by the Superintendent of Schools.

Moved by:	Seconded by:
Ayes:	Nays:

AGENDA

May 20, 2020

- 4. WHEREAS**, the Board of Education has received the Reports of the Board Secretary (Secretary) and the Custodian of School Monies (Treasurer) for the month of January, February & March;

WHEREAS, in compliance with N.J.A.C.6A:23-2.11(c)3, the Secretary has certified that as of the date of the reports, no budgetary line item account, in accordance with the minimum chart of accounts as established by the New Jersey Department of Education, has obligations and payments which in total exceed the amount appropriated by the Board of Education;

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.A.C.6A:23-2.11(c)4, the Board of Education certifies that, after review of the Secretary’s monthly financial report, and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(c)4, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year; and

BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 C73, the Board certifies that after review of the Secretary’s monthly financial report and certification, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Commissioner of Education; and

BE IT FURTHER RESOLVED, that the financial reports for the months be accepted and shall become a part of the official minutes of this meeting.

Moved by:

Seconded by:

Ayes:

Nays:

- 5. RESOLVED**, that the Board of Education approves the appointment of Mrs. Bethany Buccino as Vice President of the Essex Fells Board of Education.

Moved by:

Seconded by:

Ayes:

Nays:

IX. Old Business / Board Discussion

X. New Business / Board Discussion

XI. Meeting Open for Public Comment

XII. Resolution to Enter Executive Session

BE IT RESOLVED that the Board shall enter into executive session immediately following this meeting to discuss Candidates for the Open BOE Position and the Business Administrator’s Contract. The items discussed in Executive Session will be disclosed to the public when the need to maintain their confidentiality no longer exists.

Moved by: _____ Seconded by: _____
 Ayes: _____ Nays: _____

XIII. Adjournment

BE IT RESOLVED that this public meeting of the Board of Education be adjourned. The next **Regular Meeting** will be held **remotely** on **Wednesday, June 17, 2020 at 7:30 P.M.**

Moved by: _____ Seconded by: _____
 Ayes: _____ Nays: _____

2019-2020

Teacher	Section	Total	M	F
Mrs. Quinn/Ms. Duarte	PS/AM	15	8	7
Mrs. Quinn/Ms. Duarte	PS/PM	15	7	8
Mrs. Gann/Mrs. Takkel	KG/T	13	9	4
Ms. Livio	KL	13	10	3
Mrs. Brutman	1B	15	9	6
Ms. Mitchell/Mrs. Hromoko	1M/H	15	7	8
Ms. Burger	2B	16	8	8
Mrs. Fitzgerald/Mrs. MacKenzie	2F/M	17	9	8
Ms. Kowalski/Ms. Wieczorek	3K/W	15	8	7
Mrs. Massaro	3M	13	6	7
Mrs. Banek/Ms. Franzi	4B/F	20	10	10
Mrs. Hacker/Mrs. Brzostowski	4H/B	21	9	12
Ms. Craveiro/Mrs. Vetere	5C/V	20	12	8
Mrs. Truchel/Mrs. Criscione	5T/C	18	9	9
Mrs. Buonomo/Ms. Myers	6B/M	15	9	6
Mrs. Christopher	6C	16	11	5
TOTAL		257	141	116
Out-of-District		2*		
FINAL TOTALS		259		

*Total includes 2 out-of-district students

Fire Drills: 2019-20

Month	Fire Drill	Emergency Drill
September	9/11/19	Lockdown 9/13/19
October	10/15/19	Evacuation Drill 10/4/19
November	11/15/19	Lockdown/Shelter in Place 11/18/19
December	12/10/19	Lockdown 12/19/19
January	1/15/20	Shelter in Place 1/24/20
February	2/24/20	Shelter in Place 2/25/20
March	NA	NA
April	NA	NA
May	N/A	N/A
June		

HIB / V&V Report

As of Date of BOE Meeting	9/18/19	10/16/19	11/20/19	12/18/19	1/22/20	2/19/20	3/18/20	4/22/20	5/20/20	6/17/20
TOTAL # of Reported Incidents	0	0	1	0	0	0	0	0	0	
Number of Unfounded Incidents	0	0	1	0	0	0	0	0	0	
Number of Founded Incidents	0	0	0	0	0	0	0	0	0	
Violence & Vandalism Incidents	0	0	0	0	0	0	0	0	0	

ESSEX FELLS SCHOOL DISTRICT MISSION STATEMENT

The Essex Fells School is a very special public elementary school enrolling boys and girls in preschool through the sixth grades. Pupils enjoy small classes and a total school population of approximately two hundred and fifty.

The size of the school is a wonderful asset as it allows a strong sense of community and offers teachers and pupils many opportunities to form bonds of collegiality, identification and support. It also supports the concept that every adult in the school is responsible for every child.

The comparatively small faculty is also a benefit. The faculty as a whole are the decision making body on all questions of teaching and learning. Teachers find it easy to share experiences and act consistently across pupils' entire academic program. The combined efforts of the staff work to support a pupil centered approach to education.

Essex Fells teachers are encouraged to try new ideas, to work collaboratively with colleagues, and to participate fully in all aspects of schooling.

The mission of the school is etched in the mortar of the original schoolhouse with the words Studies Pass Into Character.

The primary goals of an Essex Fells education include:

1. Developing in all pupils the capacity to think critically and communicate effectively through a mastery of written and spoken English.
2. Motivating all pupils to recognize and develop their academic abilities in order to build character and to achieve their full potential.
3. Teaching children to value themselves, their peers and their teachers.
4. Establishing a respect for and a strong sense of responsibility to the physical, social, and aesthetic world around them.
5. Nurturing a love of country and a pride in our American heritage and citizenship.
6. Communicating a love of scholarship and continued interest in life-long learning.
7. Insuring all pupils will achieve the New Jersey Student Learning Standards at all levels.

To secure these common goals, the Essex Fells staff of professional educators recognizes that the collaborative engagement of the children in the learning process is the key to intellectual development. Dedicated teachers create classrooms that are alive with cooperative learning activities and child-centered problem-solving routines. Children are encouraged to explore, to question, to make decisions, and to express opinions in a supportive learning environment. Teachers also model their own commitment to learning by continuing to earn advanced degrees. On-going professional development is acknowledged as the foundation for promoting outstanding pupil achievement.