

**THE PUBLIC SCHOOLS OF ESSEX FELLS, NJ
BOARD OF EDUCATION MEETING**

**WEDNESDAY, JUNE 15, 2022
PUBLIC REAPPOINTMENT MEETING
7:30 P.M. – MEDIA CENTER**

In compliance with Chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School as of January 5th, 2022. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress, and the Star Ledger.

I. Call to Order

II. Roll Call

Mrs. Amanda Haber, President
Mr. John Toth, Vice-President
Mrs. Kris Huegel
Mr. Raj Mehta
Mr. Theodore Skopak

III. Flag Salute

IV. Public Comment on Agenda Items

V. President's Report

- End of Year

VI. Superintendent's Report

- School Picture Dates for 2022-23 (9/19 rain date 9/23)
- Vacancy Status
- Class Lists – July posting to district website

VII. Old Business / Board Discussion

- BOE Goals 2021-2022 – Completion
- Superintendent/District Goals 2021-2022 – Completion
- Residency
- School Resource Officer

VIII. New Business / Board Discussion

- BOE Goals 2022-2023
- Superintendent/District Goals 2022-2023
- Grading System

IX. Reappointment Action Items

RESOLVED that the Board of Education approves Reorganization Action Items # 01 – 38.

1. **RESOLVED**, that the Board appoints the Steven J. Lella as the purchasing agent for the Essex Fells School District for the 2022-2023 school year in accordance with N.J.S.A.18:18A-2b as revised, and assigned the authority, responsibility, accountability for purchasing on behalf of the Board, and having the power to prepare advertisements, advertise for and receive bids, and to award contracts pursuant to N.J.S.A.18A:18A-3a(Bid Threshold) at a bid threshold up to \$44,000, 18A:18A-37a-c (quotations), and 18A:18A-7 (Emergency Purchases) and prepare and issue all purchase orders in accordance with N.J.S.A.18A:18A et. seq. and applicable Board policies and regulations.

Moved by: _____ Seconded by: _____
 Ayes: _____ Nays: _____

2. **RESOLVED**, that the Board appoints the firm of Fogarty & Hara as Board Attorney, as per the proposal, for the 2022-2023 school year, at an hourly rate of \$175 for a partner and \$155 for an associate.

NOTES: Documentation Attached

Moved by: _____ Seconded by: _____
 Ayes: _____ Nays: _____

3. **RESOLVED** that Samuel Klein and Company be appointed to perform the 2021-2022 audit in the amount of \$12,500 and be the auditor of record for the 2022-2023 school year.

NOTES: Documentation Attached

Moved by: _____ Seconded by: _____
 Ayes: _____ Nays: _____

4. **RESOLVED** that the Brown & Brown Insurance be appointed as the broker of record for Worker’s Compensation Insurance and the Property & Casualty Insurance for the 2022-2023 school year.

Moved by: _____ Seconded by: _____
 Ayes: _____ Nays: _____

5. **RESOLVED** that Brown & Brown Benefits Advisors be appointed as the broker of record for the Health & Dental benefits programs for the 2022-2023 school year.

Moved by: _____ Seconded by: _____
 Ayes: _____ Nays: _____

6. **RESOLVED** that pursuant to the requirements of NJPL 2011 Chapter 78, the Essex Fells Board of Education hereby resolves to implement a Section 125 Flexible Spending Account (FSA) program and update its Premium Only Plan (POP) effective September 1, 2022, as follows:

1. The Board accepts the recommendation of its group insurance broker, Brown & Brown Benefit Advisors, Inc. to designate Aflac/Wage Works as the Board’s FSA administrator. This recommendation includes Aflac/Wage Works updating the district’s POP at no cost.
2. The Board of Education appoints Brown & Brown Benefits Advisors, Inc. as its FSA and POP broker-of-record.
3. All appropriate Board of Education staff are authorized to take such action and affect such documentation as necessary to implement these changes.

BE IT FURTHER RESOLVED that Board of Education approves the spending limits for FSAs as \$2,850 and as \$5,000 for dependent care for the 2022-2023 school year.

Moved by:

Seconded by:

Ayes:

Nays:

7. **RESOLVED** that the Essex Fells Board of Education approves EI Associates for the position of District Architect for the 2022-2023 school year.

NOTES: Documentation Attached

Moved by:

Seconded by:

Ayes:

Nays:

8. **WHEREAS**, NJAC 6A:23A-14.3 and 14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Essex Fells Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Essex Fells Board of Education has determined that up to \$500,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Essex Fells Board of Education that it

hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

14. RESOLVED that the Board of Education appoints Michelle V. Gadaleta as the 504 Officer for the 2022-2023 school year.

Moved by:

Seconded by:

Ayes:

Nays:

15. RESOLVED that the Board of Education appoints the Business Administrator/Board Secretary as the district Affirmative Action Officer, Public Agency Compliance Officer (PACO), and Custodian of Records for the 2022-2023 school year.

Moved by:

Seconded by:

Ayes:

Nays:

16. RESOLVED that the Board of Education reaffirms its Policies, Bylaws and Regulations Guides for the 2022-2023 school year.

Moved by:

Seconded by:

Ayes:

Nays:

17. RESOLVED that the Board of Education approve the renewal of an agreement with the Asbury Park Board of Education – Information Technology Center of Asbury Park, New Jersey, for the continuation of software services for Budgetary/Accounting System and Payroll/Personnel System and Processing, including ID numbers and Computer Ports for the 2022-2023 school year at a fee of \$9,400.00.

NOTES: Documentation Attached

Moved by:

Seconded by:

Ayes:

Nays:

18. RESOLVED that the Board of Education approves Valley National Bank as the official Bank Depository for the Board of Education for the 2022-2023 school year and approves the following signatories: The Board of Education President, the Board Secretary and the Treasurer of School Monies and approves the Principal for the Student Activity Account only.

BE IT FURTHER RESOLVED that the Essex Fells Board of Education approves the State of New Jersey Cash Management Fund as an official Bank Depository for the Board of Education for the 2022-2023 school year.

Moved by:

Seconded by:

Ayes:

Nays:

19. RESOLVED that The Progress be designated as the official newspaper of the Essex Fells Board of Education, and The Star Ledger be designated as the second newspaper for the publication of official notices and notification of meetings for the 2022-2023 school year.

Moved by:

Seconded by:

Ayes:

Nays:

20. RESOLVED that the Board of Education grants authority to the Superintendent of Schools to pay bills between Board of Education meetings with subsequent Board of Education approval for the 2022-2023 school year.

Moved by:

Seconded by:

Ayes:

Nays:

21. RESOLVED that the Board of Education approves the (12) 2022-2023 Custodial Holidays.

NOTES: Documentation Attached

Moved by:

Seconded by:

Ayes:

Nays:

22. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Wellness & Rehabilitation Services, Physical Therapist, for the 2022-2023 school year, at the following hours and rates:

Estimated 370 hours total at \$85.00/hour for:	
• Treatment	\$25,500.00
• Data updates and IEP Development/ Progress Reports	\$5,950.00
• Estimated 8 Evaluations total (initial/Rev.) at \$350.00 each Not to exceed	\$2,800.00
<u>Total school year cost not to exceed:</u>	<u>\$34,250.00</u>

Moved by:

Seconded by:

Ayes:

Nays:

23. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Meg Lipper – Hand2Heart, BCBA, for the 2022-2023 school year, at the following hours and rates:

Estimated 42 hours at \$95.00/hour for:

- BCBA Instruction/Home
Not to exceed: \$3,990.00

Estimated 400 hours at \$95.00/hour for:

- BCBA Instruction/School
Not to exceed: \$38,000.00

Estimated 40 hours at \$60.00/hour for:

- Curriculum Development/Data Review
Not to exceed: \$2,400.00

Total school year cost not to exceed: \$44,390.00

Moved by:

Seconded by:

Ayes:

Nays:

24. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Erika Pilato – Garden State Educational Alliance, LLC, Part-time School Counselor, for the 2022-2023 school year, at a rate of \$80.00 per hour, not to exceed 280 hours.

Moved by:

Seconded by:

Ayes:

Nays:

25. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, contracting with Kaleidoscope Education Services for Occupational Therapist Services for the 2022-2023 school year at a rate of up to \$85.70 per hour.

Moved by:

Seconded by:

Ayes:

Nays:

26. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Debbie Rosenson, School Social Worker, for the 2022-2023 school year, at the following hours and rates:

Up to 10 evaluations per year at \$325 per evaluation: **\$3,250.00**

Moved by:

Seconded by:

Ayes:

Nays:

27. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the Out-of-District Program Costs at CTC (Student 370642) for the 2022-2023 school year, at the following daily/yearly rates:

Moved by: Seconded by:
 Ayes: Nays:

32. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the services of Dr. Sandra Cammarata for the 2022-2023 school year for the following evaluations:

Pediatric Psychiatric Evaluations **\$885 each**

Moved by: Seconded by:
 Ayes: Nays:

33. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the services of Platt Psychiatric Associates for the 2022-2023 school year for the following evaluations:

Basic Student Psychiatric Consultation	\$1,000 each
Complex Student Psychiatric Consultation	\$1,600 each
Contested Student Psychiatric Consultation	\$4,500 each
School System Employee Psychiatric Consultation	\$450.00/hour
Court Appearance or Conference With Attorney or Other Forensic Conference	\$600.00/hour
Charge (pro-rated) for ancillary services (e.g., completion of forms or paperwork in addition to report)	\$450.00/hour

Moved by: Seconded by:
 Ayes: Nays:

34. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the services of Dr. Mercedes Paine for the 2022-2023 school year for the following evaluations:

Pediatric Psychiatric Evaluations **\$1,550.00 each**

Moved by: Seconded by:
 Ayes: Nays:

35. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the services of Dr. Stuart M. Rothman for the 2022-2023 school year for the following evaluations:

Telemedicine Visit	<u>\$ 80 each</u>
Comprehensive Eye Examination	<u>\$250 each</u>
Pediatric Vision Evaluation	<u>\$195 each</u>

Vision Processing Evaluation	<u>\$250 each</u>
Eye Movement Evaluation	<u>\$130 each</u>

Moved by:	Seconded by:
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Ayes:	Nays:
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36. RESOLVED that the Board of Education approves the appointment of Dr. Michele Nitti as medical inspector for the 2022-2023 school year, at a rate of \$250.00 per employee physical examination.

Moved by:	Seconded by:
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Ayes:	Nays:
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37. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the services of Dr. Debora Buzinkai for the 2022-2023 school year for the following evaluations:

Dyslexia Evaluation	<u>\$1,300 each</u>
Dysgraphia Evaluation	<u>\$1,300 each</u>
Dyscalculia Evaluation	<u>\$1,300 each</u>
Psychological Evaluation (social-emotional only)	<u>\$800 each</u>
Cognitive Assessment (IQ only)	<u>\$500 each</u>
Complete Neuropsychological Evaluation	<u>\$3,000 each</u>

Moved by:	Seconded by:
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Ayes:	Nays:
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38. RESOLVED that the Board of Education approves the substitute rate of pay for the 2022-2023 school year as follows:

Teacher	\$100/day
Nurse	\$160/day

Moved by:	Seconded by:
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Ayes:	Nays:
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X. Superintendent’s Resolutions

RESOLVED that the Board of Education approves Superintendent Resolutions #01 – 34.

- 1. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the contract with Steven J. Lella for the 2022-2023 school year, pending approval of the County Superintendent.

NOTE: Copy of contract with BA

Moved by: Seconded by:

Ayes: Nays:

- 2. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following administrative salaries for the 2022-2023 school year:

Michelle Gadaleta	Superintendent	\$194,320
	Successive Contracts	\$ 0
	Principal	<u>\$ 5,000</u>
		\$199,320

Steven J. Lella	Business Administrator	\$124,660
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Moved by: Seconded by:

Ayes: Nays:

- 3. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following teaching staff for the 2022-2023 school year:

<u>Name</u>	<u>FTE</u>	<u>Guide</u>	<u>Step</u>	<u>22-23 Salary</u>	<u>Position</u>	<u>6/3/22 EF YOS</u>
Lauren Brzostowski	1.00	BA	7	\$61,785	5 th – Inclusion	4.75
Marisa Burger	1.00	MA + 15	8	\$69,769	Pre K	7.75
Danielle Butler	1.00	BA	4	\$58,485	5 th	1.75
Nicole Criscione	1.00	MA	8	\$68,635	5 th /6 th	8.75
Rory Duarte	1.00	BA	5	\$59,585	2 nd	3.75
Laurie Fischer	.70	MA	10	\$50,775	Speech	4.75
Candice Fitzgerald	1.00	MA	7	\$67,085	3 rd	9.75
Jaclyn Carrol	1.00	BA +30	6	\$64,985	6 th – Inclusion	5.75
Kristen Kowalski	1.00	MA + 30	6	\$69,260	3 rd	4.75
Molly Livio	1.00	MA	8	\$68,635	K	5.75
Jessica Lodato	1.00	MA	11	\$72,535	4 th – Inclusion	.18
Katie MacKenzie	1.00	MA +30	9	\$73,710	3 rd – Inclusion	11.75
Enrique Manlapid	1.00	MA +30	2	\$65,809	6 th	.75
Catherine McNish	1.00	BA + 30	9	\$69,435	STEAM	9.75
Patricia Pakonis	.40	BA	6	\$24,274	Spanish	4.75
Laura Quinn	1.00	BA	9	\$65,135	2 nd	7.75

AGENDA**June 15, 2022**

Mary Renz	1.00	MA	17	\$92,785	Nurse	2.75
Rebecca Santin	1.00	MA	5	\$64,885	Art Therapist	3.75
LeeAnn Smith	1.00	MA +30	15	\$89,959	LDT-C	1.75
Kimberly Trafford	.60	MA + 15	8	\$41,862	Media Center	8.67
Michelle Truchel	1.00	BA	6	\$60,685	4 th /5 th	5.75
Tracie Wiczorek	1.00	BA +30	8	\$67,635	Pre K	3.75
Michelle Barshay	1.00	BA +30	14	82,635	BSI	15.75
		Longevity		\$1,200		
		Total		\$83,835		
Dorotea Banek	1.00	MA +30	18	\$98,804	4 th /6 th	24.42
		Longevity		\$1,500		
		Total		\$100,304		
Laura Brutman	1.00	MA	14	\$83,635	1 st	16.75
		Longevity		\$1,200		
		Total		\$84,835		
Kristin Gann	1.00	BA	18	\$89,285	1st	19.74
		Longevity		\$1,500		
		Total		\$90,785		
Susan Hacker	1.00	MA	14	\$83,635	4 th	16.75
		Longevity		\$1,200		
		Total		\$84,835		
Deana Hromoko	1.00	MA +30	17	\$96,201	1 st - Inclusion	22.03
		Longevity		\$1,500		
		Total		\$97,701		
Lisa Massaro	1.00	MA +15	18	\$96,504	BSI	23.75
		Longevity		\$1,500		
		Total		\$98,004		
Judi Reynolds	1.00	MA +30	18	\$98,804	Enrichment	22.75
		Longevity		\$1,500	I&RS	

AGENDA

June 15, 2022

			Total	\$100,304		
Rosalie Takkel	1.00	BA +30	12	\$76,735	2 nd - Inclusion	14.75
			Longevity	\$1,200		
			Total	\$77,935		
John Trogani	1.00	BA	14	\$78,335	Music	15.9
			Longevity	\$1,200		
			Total	\$79,535		

Moved by:

Seconded by:

Ayes:

Nays:

- 4. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of the following paraprofessional staff members for the 2022-2023 school year, 184 days:

Susan FitzGibbon	7 hr/day	@ \$22/hr	\$28,336
Heather Howard	7 hr/day	@ \$22/hr	\$28,336
Jennifer Sullivan	7 hr/day	@ \$22/hr	\$28,336
Caroline King	7 hr/day	@ \$22/hr	\$28,336
Patricia Pakonis (.6)	7 hr/day	@ \$22/hr	\$17,001

Moved by:

Seconded by:

Ayes:

Nays:

- 5. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following custodial salaries for the 2022-2023 school year:

John Thomas (7:00am-3:00pm)	\$77,250
Santiago Galindo (12:30pm-8:30pm)	\$51,500
James Davis (11:00am-7:00pm)	\$45,000

Moved by:

Seconded by:

Ayes:

Nays:

- 6. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following 12-month support staff salaries for the 2022-2023 school year:

Lisa Evangelista	Administrative Assistant	\$63,654
Tina Rivera	Administrative Assistant	\$63,654

Moved by:

Seconded by:

Ayes:

Nays:

7. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, Marco Pannullo as the District Technology Coordinator at a salary of \$80,000 for the 2022-2023 school year.

Moved by:

Seconded by:

Ayes:

Nays:

8. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following stipend positions for the 2022-2023 school year at the contractual rate:

Judi Reynolds	Lead Teacher - \$5,000
LeeAnn Smith	Child Study Team Coordinator - \$5,000
Enrique Manlapid	Student Council - \$600 per
Judi Reynolds	Student Council - \$600 per
Dorotea Banek	Camp - \$800
Nicole Criscione	Camp - \$800
Jaclyn Carroll	Camp - \$800
Enrique Manlapid	Camp - \$800
Katie McNish	Camp - \$800
Mary Renz	Camp - \$800
Rebecca Santin	Camp - \$800
John Trogani	Camp - \$800
New PE Teacher	Camp - \$800
Marco Pannullo	Camp - \$800
Nicole Criscione	Sixth Grade Event - \$250
Jaclyn Franzi	Sixth Grade Event - \$250
Katie McNish	Sixth Grade Event - \$250
Enrique Manlapid	Sixth Grade Event - \$250
Mary Renz	Sixth Grade Event - \$250
Rebecca Santin	Sixth Grade Event - \$250
John Trogani	Sixth Grade Event - \$250
New PE Teacher	Sixth Grade Event - \$250
Marco Pannullo	Sixth Grade Event - \$250
Michelle Barshay	Lunch/Recess \$40 per session
Danielle Butler	Lunch/Recess \$40 per session
Patricia Pakonis	Lunch/Recess \$40 per session
Marco Pannullo	Lunch/Recess \$40 per session
Rebecca Santin	Lunch/Recess \$40 per session
John Trogani	Lunch/Recess \$40 per session
New PE Teacher	Lunch/Recess \$40 per session

Alternates: All Staff

Lunch/Recess Duty - \$40 per session

Moved by:

Seconded by:

Ayes:

Nays:

- 9. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, that the annual teacher evaluations will be conducted through the STRONGE & Associates model, and

BE IT FURTHER RESOLVED that the Superintendent and Business Administrator’s evaluation tools are District-developed.

Moved by:

Seconded by:

Ayes:

Nays:

- 11. **RESOLVED** that the Board of Education accepts the recommendation of the Superintendent and approves the employment of the following student assistants in the IT/custodial departments for the 2022 summer, for a total of 50 hours each.

Luke Gardner	\$12.00/hr
Abby Woods	\$12.00/hr
TBD	\$12.00/hr
TBD	\$12.00/hr

Moved by:

Seconded by:

Ayes:

Nays:

- 12. **RESOLVED** that the Board of Education accepts the recommendation of the Superintendent and approves Katie McNish as Technology Support for Summer 2022 at the contracted rate, not to exceed 50 hours.

Moved by:

Seconded by:

Ayes:

Nays:

- 13. **RESOLVED** that the Board of Education accepts the recommendation of the Superintendent and approves Judi Reynolds as Lead Teacher, as needed, for Summer 2022 at the contracted rate, not to exceed 50 hours.

Moved by:

Seconded by:

Ayes:

Nays:

- 14. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Extended School Year (ESY) Program for Summer 2022, and

BE IT FURTHER RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following staff members for the 2022 Extended School Year (ESY) Program Mondays-Thursdays, June 27 – July 28, from 9:00am – 1:00pm, including an additional one half hour per day for planning at the following rates:

LeeAnn Smith	CST Coordinator (not to exceed 50 hours at the contracted rate)
Enrique Manlapid	Special Ed Teacher at the contracted rate
Tracie Wiczorek	Special Ed Teacher at the contracted rate
Arle Berghorn	Nurse at the contracted rate

NOTES: Michelle V. Gadaleta, ESY Supervisor

Moved by: _____ Seconded by: _____

Ayes: _____ Nays: _____

15. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the Professional Services Agreements for Related Services for students in accordance with their IEP’s for the Extended School Year (Summer 2022) Program as follows:

OT: Kaleidoscope Education Services

Estimated 15 hours total at \$85.70/hour for:

- Treatment

Total summer cost not to exceed: \$1,285.50

PT: Wellness & Rehabilitation Services

Estimated 20 hours total at \$85.00/hour for:

- Treatment

Total summer cost not to exceed: \$1,700.00

BCBA: Meg Lipper – Hand2Heart

Estimated 10 hours total at \$95.00/hour

Not to exceed: **\$950.00**

Speech Therapist: Allison Darrow – Miriam Skydell & Assoc.

Estimated 20 hours total at \$120.00/hour

Not to exceed **\$2,400.00**

Total summer cost not to exceed: \$6,335.50

Moved by: _____ Seconded by: _____

Ayes: _____ Nays: _____

16. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the Out of District Program costs for Academy 360 Lower School (Student 370641) for Summer 2022 in the following amount:

22 days total at \$448.95/day

Total Summer Program Not to Exceed **\$9,876.90**

Moved by: Seconded by:

Ayes: Nays:

17. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the Out of District Program costs for Academy 360 Lower School (Student 340600) for Summer 2022 in the following amount:

22 days total at \$448.95.00/day

Total Summer Program Not to Exceed **\$9,876.90**

Moved by: Seconded by:

Ayes: Nays:

18. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the settlement agreement of out-of-district placement for (Student 370642) for the summer

July 5th – July 29th – Monday through Friday

Total Summer Program Not to Exceed **\$10,440.00**

Moved by: Seconded by:

Ayes: Nays:

19. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following contracts with the Essex Regional Educational Services Commission for the 2022-2023 School Year:

- 1. Transportation of Special Education and / or specific destinations of school students
- 2. Public School Child Study Team Evaluations
- 3. Addendum to the Public School Child Study Team for Additional Services

NOTE: Contracts with BA

Moved by: Seconded by:

Ayes:

Nays

20. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following contracts with the Sussex Regional Educational Services Commission for the 2022-2023 School Year:

- 1. Transportation of Special Education and / or specific destinations of school students

NOTE: Contracts with BA

Moved by:

Seconded by:

Ayes:

Nays

21. WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Hunterdon County Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on (June 16th, 2022) the governing body of the Essex Fells BOE, County of Essex, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This **RESOLUTION** shall be known and may be cited as the Cooperative Pricing Resolution of the Essex Fells BOE

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Essex Fells BOE is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage for the 2022-2023 School Year.

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to enter into Cooperative Pricing Agreements; and

WHEREAS, the Morris-Union Jointure Commission, hereinafter referred to as the “Lead Agency,” has offered voluntary participation in a Cooperative Pricing System known as the “Educational Cooperative Pricing System” for the purchase of Professional Learning; and

WHEREAS, the Essex Fells School District within the County of Essex, New Jersey, desires to participate in the Educational Cooperative Pricing System;

NOW, THEREFORE, BE IT RESOLVED, by the Essex Fells Board of Education as follows:

AUTHORITY

As directed by N.J.S.A.18A:18A-11 et seq. and pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Board President is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall advertise for and receive bids from vendors who will make school supplies, equipment and other related goods and services available to participating members of the said Cooperative Pricing System at the agreed upon price; and

The Lead Agency entering into contracts on behalf of the Essex Fells Board of Education shall be responsible for complying with the 54 provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage for the 2022-2023 School Year.

Moved by:

Seconded by:

Ayes:

Nays:

22. RESOLVED that the Board of Education, as recommended by the Superintendent, extends thanks to the PTA and Essex Fells Foundation for Educational Excellence for their donations and support of the school throughout the 2022-2023 school year.

Moved by:

Seconded by:

Ayes:

Nays:

23. RESOLVED that the Board of Education recognizes the Essex Fells Foundation for Educational Excellence and the Essex Fells PTA as official parent support Organizations for the 2022-2023 school year in accordance with Policy #9210; and

BE IT FURTHER RESOLVED that the activities/functions scheduled by these organizations will be brought to the attention of the Board.

Moved by:

Seconded by:

Ayes:

Nays:

24. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following Nursing Agencies to provide substitute nursing services to the 2022-2023 school year:

- Bayada Pediatrics
- Delta-T Group
- GHR Education

Moved by:

Seconded by:

Ayes:

Nays:

25. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the submission of the Security Drill Statement of Assurance for the 2021-2022 school year to the County Office of Education.

Moved by:

Seconded by:

Ayes:

Nays:

26. RESOLVED that the Board of Education enters into an agreement for software services for the 2022-2023 school year with Frontline in the amount of \$8,969.45 used for the creation and modification of individualized education programs for students with special needs.

Moved by:

Seconded by:

Ayes:

Nays:

27. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the submission of the IDEA application for Fiscal Year 2022-2023, and accepts the grant award of the funds upon subsequent approval of the FY 2022-2023 IDEA application in the following amounts:

Basic	\$55,141.00
Preschool	\$4,136.00
Total	<u>\$59,277.00</u>

Moved by:

Seconded by:

Ayes:

Nays:

28. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the submission of the ESEA application for Fiscal Year 2022-2023, and accepts the grant award of the funds upon subsequent approval of the FY 2022-2023 ESEA application in the following amounts:

Title IIA	\$3,273.00
Title IVA	\$10,000.00
Total	<u>\$13, 273.00</u>

Moved by:

Seconded by:

Ayes:

Nays:

29. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the annual approval of District Job Descriptions:

NOTES: Binder located in the Superintendent’s office for review

Moved by:

Seconded by:

Ayes:

Nays:

30. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following substitutes for the 2022-2023 school year, at

\$100(teacher) \$160 (nurse)/day, pending the usual criminal history and background check for new hires:

Farrah Carnahan	Teacher
Richard DeVivo	Teacher
Joan Ganton	Teacher
Lucille Lapone	Teacher
Rebeca Katsios	Teacher
Judy Longthorne	Teacher
Kelly King	Teacher
Evelyn Peter	Teacher
Jackie Savarese	Teacher
Patricia Wahl	Teacher
Mariam Whelan	Teacher
Amy Isabel	Teacher
Marla Kearney	Teacher
PeggyAnne Reinhardt	Teacher
Stephanie Bavbek	Teacher
Joanne Barker	Nurse
Arle Berghorn	Nurse

Moved by:

Seconded by:

Ayes:

Nays:

31. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the list of possible field trips for the 2022-2023 school year.

NOTE: List Attached

Moved by:

Seconded by:

Ayes:

Nays:

32. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Curriculum List for the 2022-2023 school year.

NOTE: List Attached

Moved by:

Seconded by:

Ayes:

Nays:

33. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Textbook List for the 2022-2023 school year.

NOTE: List Attached

Moved by:

Seconded by:

Ayes:

Nays:

34. **RESOLVED** that the Board of Education, as recommended by the Superintendent, names the Essex Fells School baseball field the John P. Viggiano Memorial Field.

Moved by:

Seconded by:

Ayes:

Nays:

35. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Use of Facilities Request for the following:

6th Grade Graduation Video
6/23/22
Gymnasium

Moved by:

Seconded by:

Ayes:

Nays:

XI. Business Administrator’s Report

- Chapter 47 – List of Contracts
- Open BOE Member Seats

XII. Business Resolutions

RESOLVED that the Board of Education approves Business Resolutions #01–04.

1. **RESOLVED** that the Board of Education approves bills and claims for June in the total amount of \$127,783.07 as certified by the Business Administrator/ Board Secretary; and

BE IT FURTHER RESOLVED, that the Board of Education approves the payroll for May as certified by the Business Administrator and approved by the Superintendent and Board President in the total amount of \$356,107.33 including \$331,852.47 for the gross

payroll, \$5,189.88 for the Board’s share of FICA/Medicare and \$19,064.98 for the State’s share of FICA/Medicare.

Moved by:

Seconded by:

Ayes:

Nays:

2. **RESOLVED** that the Board of Education approves the transfer of funds for the month of May, and one additional transfer for April, as certified by the Business Administrator and authorized by the Superintendent of Schools.

Moved by:

Seconded by:

Ayes:

Nays:

3. **RESOLVED**, that the Board of Education approves the submission of a request to the Executive County Superintendent of Schools for renewal of the required waiver of toilet facilities for Kindergarten classrooms 201 and 202 for the 2022-2023 school year.

Moved by:

Seconded by:

Ayes:

Nays:

4. **RESOLVED** that the Essex Fells Board of Education hereby approves the submission of a grant application for the Safety Grant Program through the New Jersey Schools Insurance Group’s ERIC NORTH Subfund for the purposes described in the application, in the amount of \$2,097.00 for the period July 1, 2022 through June 30, 2023.

Moved by:

Seconded by:

Ayes:

Nays:

XII. Meeting Open for Public Comment

XIII. Resolution to Enter Executive Session

BE IT RESOLVED that the Board shall enter into executive session immediately following this meeting to discuss legal matters. The items discussed in Executive Session will be disclosed to the public when the need to maintain their confidentiality no longer exists.

Moved by:

Seconded by:

Ayes:

Nays:

XIV. Adjournment

BE IT RESOLVED that this public meeting of the Board of Education be adjourned. The next **Regular Meeting** of the Board of Education is scheduled for **Wednesday, August 18 at 7:30 P.M.**

Moved by:

Seconded by:

Ayes:

Nays:

AGENDA

June 15, 2022

2021-2022

Teacher	Section	Total	M	F
Mrs. Burger/Ms. Wiezcorek	PS/AM	15	11	4
Mrs. Burger/Ms. Wiezcorek	PS/PM	14	6	8
Mrs. Gann	KG	15	7	8
Ms. Livio	KL	15	7	8
Mrs. Brutman	1B	19	10	9
Mrs. Bavbek/Mrs. Hromoko	1MH	19	7	12
Ms. Duarte	2D	13	9	4
Mrs. Quinn/Mrs. Takkel	2QT	15	11	4
Mrs. Fitzgerald/Mrs. MacKenzie	3FM	16	7	9
Ms. Kowalski	3K	14	5	9
Mrs. Banek/Ms. Butler	4BB	16	9	7
Mrs. Hacker	4H	15	7	8
Ms. Craveiro	5C	16	8	8
Mrs. Truchel/Mrs. Brzostowski	5TB	15	8	7
Mrs. Criscione/Mrs. Carroll	6CC	19	9	10
Mr. Manlapid/Mrs. Lodato	6ML	20	9	11
TOTAL		256	130	126
Out-of-District		3		
FINAL TOTALS		259		

*Total in dudes 3 out-of-district students.

4/25/2022

Fire Drills: 2021-2022

Month	Fire Drill	Emergency Drill
September	9/20/21	Shelter in Place 9/22/21
October	10/29/21	Walkie Talkie Check 10/27/21
November	11/11/21	Lockdown 11/12/21
December	12/21/21	Safety Drill 12/23/21
January	1/25/22	Shelter in Place/Walkie Talkie 1/28/22
February	2/23/22	Shelter in Place 2/28/22
March	3/18/22	Lockdown 3/15/22
April	4/26/22	EFPD Shelter in Place 4/6/22
May	5/19/22	EFPD Shelter in Place 5/4/22 EFPD Shelter in Place 5/25/22
June	6/9/22	Walkie Talkie Check 6/15/22
July	7/27/21	7/27/21

HIB / V & V Report

As of Date of BOE Meeting	10/6	10/20	11/17	12/1	1/5	1/19	2/2	2/16	3/2	3/16	4/6	4/18	5/1	6/1	6/15	
TOTAL # of Reported Incidents	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Number of Unfounded Incidents	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Number of Founded Incidents	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Violence & Vandalism Incidents	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

ESSEX FELLS SCHOOL
DISTRICT MISSION STATEMENT

The Essex Fells School is a very special public elementary school enrolling boys and girls in preschool through the sixth grades. Pupils enjoy small classes and a total school population of approximately two hundred and fifty.

The size of the school is a wonderful asset as it allows a strong sense of community and offers teachers and pupils many opportunities to form bonds of collegiality, identification and support. It also supports the concept that every adult in the school is responsible for every child.

The comparatively small faculty is also a benefit. The faculty as a whole are the decision-making body on all questions of teaching and learning. Teachers find it easy to share experiences and act consistently across pupils' entire academic program. The combined efforts of the staff work to support a pupil centered approach to education.

Essex Fells teachers are encouraged to try new ideas, to work collaboratively with colleagues, and to participate fully in all aspects of schooling.

The mission of the school is etched in the mortar of the original schoolhouse with the words Studies Pass Into Character.

The primary goals of an Essex Fells education include:

1. Developing in all pupils the capacity to think critically and communicate effectively through a mastery of written and spoken English.
2. Motivating all pupils to recognize and develop their academic abilities in order to build character and to achieve their full potential.
3. Teaching children to value themselves, their peers and their teachers.
4. Establishing a respect for and a strong sense of responsibility to the physical, social, and aesthetic world around them.
5. Nurturing a love of country and a pride in our American heritage and citizenship.
6. Communicating a love of scholarship and continued interest in life-long learning.
7. Ensuring all pupils will achieve the New Jersey Student Learning Standards at all levels.

To secure these common goals, the Essex Fells staff of professional educators recognizes that the collaborative engagement of the children in the learning process is the key to intellectual development. Dedicated teachers create classrooms that are alive with cooperative learning activities and child-centered problem-solving routines. Children are encouraged to explore, to question, to make decisions, and to express opinions in a supportive learning environment. Teachers also model their own commitment to learning by continuing to earn advanced degrees. On-going professional development is acknowledged as the foundation for promoting outstanding pupil achievement.