

**THE PUBLIC SCHOOLS OF ESSEX FELLS, NJ
BOARD OF EDUCATION MEETING**

**WEDNESDAY, JUNE 17, 2020
PUBLIC REAPPOINTMENT MEETING
7:30 P.M. – Remote Meeting**

In compliance with chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School as of January 7, 2020. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress and the Star Ledger, and posted on the district's web-site.

I. Call to Order

II. Roll Call

Mrs. Kris Huegel, President
Mrs. Bethany Buccino, Vice-President
Dr. Steven LoCascio
Mr. Theodore Skopak
OPEN

III. Flag Salute

IV. Board of Education Appointment

- A. Oath of Office: Board Secretary
- B. Roll Call: President
Mrs. Kris Huegel, President
Mrs. Bethany Buccino, Vice-President
Dr. Steven LoCascio
Mr. Raj Mehta
Mr. Theodore Skopak

V. Public Comment on Agenda Items

VI. President's Report

- Remote Learning Survey Report

VII. Superintendent's Report

- 2020 School Closing Pick-up/Drop off
- All School Assembly
- Sixth Grade Promotion
- Remote Extended School Year
- Reopening Committee
- HIB Grades Report
- School Picture Dates for 2020-21

AGENDA

June 17, 2020

- EFPD Use of Facilities
- Interview Status
- Class Lists
- Student Council Executive Board Elections

VIII. Old Business / Board Discussion

- Superintendent Merit Goals 2019-2020 – County Approval
- BOE Goals 2019-2020 - Completion
- Superintendent/District Goals 2019-2020 – Completion
- Essex Fells Health Related School Closure Plans
- Policy Discussion
 - P 0152 Board Officers
 - P 1581 Domestic Violence
 - R 1581 Domestic Violence (New)
 - P 2422 Health and Physical Education
 - P 3421.13 Postnatal Accommodations (New)
 - P 4421.13 Postnatal Accommodations (New)
 - P&R 5330 Administration of Medication
 - P 7243 Supervision of Construction
 - P 8210 School Year
 - P 8220 School Day
 - R 8220 School Closings
 - P 8462 Reporting Potentially Missing or Abused Children

IX. New Business / Board Discussion

- BOE Goals 2020-2021
- Superintendent/District Goals 2020-2021
- Superintendent and Business Administrator Merit Goals 2020-2021
- Preschool Tuition 2020-2021 in relation to possible remote plan in fall 2020

X. Reappointment Action Items

RESOLVED that the Board of Education approves Reorganization Action Items # 01 – 33.

1. RESOLVED, that the Board appoints the Steven J. Lella as the purchasing agent for the Essex Fells School District for the 2020-2021 school year in accordance with N.J.S.A.18:18A-2b as revised, and assigned the authority, responsibility, accountability for purchasing on behalf of the Board, and having the power to prepare advertisements, advertise for and receive bids, and to award contracts pursuant to N.J.S.A.18A:18A-3a(Bid Threshold) at a bid threshold up to \$44,000, 18A:18A-37a-c (quotations), and 18A:18A-7 (Emergency Purchases), and prepare and issue all purchase orders in accordance with N.J.S.A.18A:18A et. seq. and applicable Board policies and regulations.

Moved by:

Seconded by:

Ayes:

Nays:

2. **RESOLVED**, that the Board appoints the firm of Fogarty & Hara as Board Attorney, as per the proposal, for the 2020-2021 school year, at an hourly rate of \$175 for a partner and \$155 for an associate.

NOTES: See Attachment A

Moved by:

Seconded by:

Ayes:

Nays:

3. **RESOLVED** that Samuel Klein and Company be appointed to perform of the 2019-2020 audit in the amount of \$11,875 and be the auditor of record for the 2020-2021 school year.

NOTES: See Attachment B

Moved by:

Seconded by:

Ayes:

Nays:

4. **RESOLVED** that the Brown & Brown Insurance be appointed as the broker of record for Worker’s Compensation Insurance and the Property & Casualty Insurance for the 2020-2021 school year.

Moved by:

Seconded by:

Ayes:

Nays:

5. **RESOLVED** that Brown & Brown Benefits Advisors be appointed as the broker of record for the Health & Dental benefits programs for the 2020-2021 school year.

Moved by:

Seconded by:

Ayes:

Nays:

6. **RESOLVED** that pursuant to the requirements of NJPL 2011 Chapter 78, the Essex Fells Board of Education hereby resolves to implement a Section 125 Flexible Spending Account (FSA) program and update its Premium Only Plan (POP) effective September 1, 2020 as follows:

1. The Board accepts the recommendation of its group insurance broker, Brown & Brown Benefit Advisors, Inc. to designate Aflac/Wage Works as the Board’s FSA administrator. This recommendation includes Aflac/Wage Works updating the district’s POP at no cost.
2. The Board of Education appoints Brown & Brown Benefits Advisors, Inc. as its FSA and POP broker-of-record.

- 3. All appropriate Board of Education staff are authorized to take such action and affect such documentation as necessary to implement these changes.

BE IT FURTHER RESOLVED that Board of Education approves the spending limits for FSAs as \$2,750 for medical and dental and as \$5,000 for dependent care for the 2020-2021 school year.

Moved by:

Seconded by:

Ayes:

Nays:

- 7. **RESOLVED** that the Essex Fells Board of Education EI for the position of District Architect for the 2020-2021 school year.

NOTES: See Attachment C

Moved by:

Seconded by:

Ayes:

Nays:

- 8. **WHEREAS**, NJAC 6A:23A-14.3 and 14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Essex Fells Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Essex Fells Board of Education has determined that up to \$200,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Essex Fells Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Moved by:

Seconded by:

Ayes:

Nays:

- 14. RESOLVED** that the Board of Education appoints Michelle V. Gadaleta as the 504 Officer for the 2020-2021 school year.

Moved by:

Seconded by:

Ayes:

Nays:

- 15. RESOLVED** that the Board of Education appoints the Business Administrator/Board Secretary as the district Affirmative Action Officer, Public Agency Compliance Officer (PACO), and Custodian of Records for the 2020-2021 school year.

Moved by:

Seconded by:

Ayes:

Nays:

- 16. RESOLVED** that the Board of Education reaffirms its Policies, Bylaws and Regulations Guides for the 2020-2021 school year.

Moved by:

Seconded by:

Ayes:

Nays:

- 17. RESOLVED** that the Board of Education approve the renewal of an agreement with the Asbury Park Board of Education – Information Technology Center of Asbury Park, New Jersey, for the continuation of software services for Budgetary/Accounting System and Payroll/Personnel System and Processing, including ID numbers and Computer Ports for the 2020-2021 school year at a fee of \$8,810.00.

NOTES: See Attachment E

Moved by:

Seconded by:

Ayes:

Nays:

- 18. RESOLVED** that the Board of Education approves Valley National Bank as the official Bank Depository for the Board of Education for the 2020-2021 school year and approves the following signatories: The Board of Education President, the Board Secretary and the Treasurer of School Monies and approves the Principal for the Student Activity Account only.

BE IT FURTHER RESOLVED that the Essex Fells Board of Education approves the State of New Jersey Cash Management Fund as an official Bank Depository for the Board of Education for the 2020-2021 school year.

Moved by:

Seconded by:

Ayes:

Nays:

19. RESOLVED that The Progress be designated as the official newspaper of the Essex Fells Board of Education of the Township of Essex Fells, and The Star Ledger be designated as the second newspaper for the publication of official notices and notification of meetings.

Moved by:

Seconded by:

Ayes:

Nays:

20. RESOLVED that the Board of Education grants authority to the Superintendent of Schools to pay bills between Board of Education meetings with subsequent Board of Education approval for the 2020-2021 school year.

Moved by:

Seconded by:

Ayes:

Nays:

21. RESOLVED that the Board of Education approves the annual preschool tuition rate of \$3,500 per student for 2020-2021 school year for a 5-day, 3-hour program.

Moved by:

Seconded by:

Ayes:

Nays:

22. RESOLVED that the Board of Education approves the (10) 2020-2021 Custodial Holidays.

NOTES: See Attachment F

Moved by:

Seconded by:

Ayes:

Nays:

23. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Wellness & Rehabilitation Services, Physical Therapist, for the 2020-2021 school year, at the following hours and rates:

Estimated 300 hours total at \$85.00/hour for:	
• Treatment	\$25,500.00
• Data updates and IEP Development/ Progress Reports	\$5,650.00
• Estimated 8 Evaluations total (initial/Rev.) at \$350.00 each Not to exceed	\$2,800.00
<u>Total school year cost not to exceed:</u>	<u>\$33,950.00</u>

Moved by: _____ Seconded by: _____

Ayes: _____ Nays: _____

24. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Meg Lipper, BCBA, for the 2020-2021 school year, at the following hours and rates:

Estimated 20 hours at \$90.00/hour for:	
• BCBA Instruction/Home Not to exceed:	\$1,800.00
Estimated 400 hours at \$90.00/hour for:	
• BCBA Instruction/School Not to exceed:	\$36,000.00
Estimated 40 hours at \$55.00/hour for:	
• Curriculum Development/Data Review Not to exceed:	\$2,200.00
<u>Total school year cost not to exceed:</u>	<u>\$40,000.00</u>

Moved by: _____ Seconded by: _____

Ayes: _____ Nays: _____

25. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Debbie Rosenson, School Social Worker, for the 2020-2021 school year, at the following hours and rates:

4. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following administrative salaries for the 2020-2021 school year:

Michelle Gadaleta	Superintendent	\$157,416
	Successive Contracts	\$ 3,243
	Principal	<u>\$ 5,000</u>
		\$165,389
Steven J. Lella	Business Administrator	\$111,024

Moved by: Seconded by:

Ayes: Nays:

5. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the resignation of Jeanine Whitman, LDT-C, effective at the completion of the Extended School Year Program which ends on July 30, 2020.

Moved by: Seconded by:

Ayes: Nays:

6. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following teaching staff for the 2020-2021 school year:

Name	FTE	Guide	Step	20-21 Salary	Position	6/17/20 EF YOS
Lauren Brzostowski	1.00	BA	5	\$58,933	4 th – Inclusion	2.9
Marisa Burger	1.00	MA + 15	6	\$66,280	Pre K	5.9
Sara Christopher	1.00	MA + 15	6	\$66,280	6 th	8.9
Monica Craveiro	1.00	MA	7	\$66,006	5 th	9.9
Nicole Criscione	1.00	MA	6	\$64,999	5 th – Inclusion	6.9
Rory Duarte	1.00	BA	3	\$57,168	Pre K – Inclusion	1.9
Laurie Fischer	.60	MA	8	\$40,504	Speech	2.9
Candice Fitzgerald	1.00	BA +30	5	\$63,220	2 nd (Mat.)	7.9
Jaclyn Franzl	1.00	BA +30	4	\$62,303	3 rd	3.9
Kristen Kowalski	1.00	BA + 30	4	\$62,303	3 rd	2.9
Molly Livio	1.00	BA +15	6	\$61,994	K	3.9
Katie MacKenzie	1.00	MA +30	7	\$69,340	2 nd – Inclusion	9.9
Catherine McNish	1.00	BA + 30	7	\$64,999	Art/STEAM	7.9
Allison Myers	1.00	MA	3	\$62,409	6 th - Inclusion	1.9
Patricia Pakonis	.40	BA	4	\$23,206	Spanish	2.9
Laura Quinn	1.00	BA	7	\$60,765	2 nd	5.9

AGENDA**June 17, 2020**

Mary Renz	1.00	MA	15	\$84,915	Nurse	.9
Rebecca Santin	.60	MA	3	\$37,445	Art Therapist	1.9
Rosalie Takkel	1.00	BA +30	10	\$70,303	K – Inclusion	12.9
Kimberly Trafford	.60	MA + 15	6	\$39,768	Media Center	6.8
Michelle Truchel	1.00	BA	4	\$58,016	5 th	3.9
Katie Vetere	1.00	MA	8	\$67,507	5th – Inclusion	2.9
John Viggiano	1.00	MA	10	\$71,127	Phys Ed	12.7
Tracie Wieczorek	1.00	BA +30	6	\$64,138	3 rd – Inclusion	1.9
Michelle Barshay	1.00	BA +30	12	75,338	BSI	13.9
		Longevity		\$1,200		
		Total		\$76,538		
Dorotea Banek	1.00	MA +30	18	\$96,719	4 th /6 th	22.6
		Longevity		\$1,500		
		Total		\$98,219		
Laura Brutman	1.00	MA	12	\$76,184	1 st	14.9
		Longevity		\$1,200		
		Total		\$77,384		
Nina Buonomo	1.00	MA +15	16	\$89,108	6 th /5 th	18.9
		Longevity		\$1,500		
		Total		\$90,608		
Jackie Castellano	1.00	MA +30	18	\$96,719	Technology	30.9
		Longevity		\$1,500		
		Total		\$98,219		
Catherine Codella	.40	MA	14	\$32,766	Art Therapist	16.9
		Longevity		\$600		
		Total		\$33,366		
Kristin Gann	1.00	BA	18	\$87,200	K	17.9
		Longevity		\$1,200		
		Total		\$88,400		
Susan Hacker	1.00	MA	12	\$76,184	4 th	14.9
		Longevity		\$1,200		
		Total		\$77,384		

AGENDA

June 17, 2020

Deana Hromoko	1.00	MA +30	15	\$88,249	1 st	20
			Longevity	\$1,500		
			Total	\$89,749		
Lisa Massaro	1.00	MA +15	18	\$94,419	BSI	21.9
			Longevity	\$1,500		
			Total	\$95,919		
Kelly Mitchell	1.00	MA +15	13	\$80,244	2nd	15.9
			Longevity	\$1,200		
			Total	\$81,444		
Judi Reynolds	1.00	MA +30	18	\$96,719	BSI	20.9
			Longevity	\$1,500		
			Total	\$98,219		
John Trogani	1.00	BA	12	\$70,943	Music	14.9
			Longevity	\$1,200		
			Total	\$72,143		

Moved by:

Seconded by:

Ayes:

Nays:

7. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of the following paraprofessional staff members for the 2020-2021 school year, 184 days:

Nancy Cannon	7 hr/day	@ \$22/hr	\$28,336
Susan Fitz Gibbon	7 hr/day	@ \$22/hr	\$28,336
Heather Howard	7 hr/day	@ \$22/hr	\$28,336
Patricia Pakonis (.6)	7 hr/day	@ \$22/hr	\$17,001

Moved by:

Seconded by:

Ayes:

Nays:

8. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following custodial salaries for the 2020-2021 school year:

Santiago Galindo	\$44,740
Adi Sulisty	\$82,042

BE IT FURTHER RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following staff members for the 2020 Extended School Year (ESY) Program Mondays-Thursdays, June 29 – July 30, from 9:00am – 1:00pm, including one half hour additional per day for planning at the following rates:

Jeanine Whitman	CST Coordinator (not to exceed 50 hours) at the contracted rate
Jaclyn Franzi	Special Ed Teacher at the contracted rate
Katie MacKenzie	Special Ed Teacher at the contract rate
Alyssa Rowen	Speech at the contracted rate

NOTES: Michelle V. Gadaleta, ESY Supervisor

Moved by:

Seconded by:

Ayes:

Nays:

18. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the Professional Services Agreements for Related Services for students in accordance with their IEP’s for the Extended School Year (Summer 2020) Program as follows:

OT: Kaleidoscope Education Services

Estimated 15 hours total at \$85.70/hour for:

- Treatment

Total summer cost not to exceed: \$1,285.50

PT: Wellness & Rehabilitation Services

Estimated 20 hours total at \$85.00/hour for:

- Treatment

Total summer cost not to exceed: \$1,700.00

BCBA: Meg Lipper

Estimated 10 hours total at \$90.00/hour

Not to exceed: **\$900.00**

Total summer cost not to exceed: \$3,885.50

Moved by:

Seconded by:

Ayes:

Nays:

19. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the Out of District Program costs for Newmark School for Summer 2020 in the following amount:

17 days total at \$313.30/day

Total Summer Program Not to Exceed

\$5,612.21

Moved by:

Seconded by:

Ayes:

Nays:

20. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the Out of District Program costs for PG Chambers for Summer 2020 in the following amount:

30 days total at \$390.06/day

Total Summer Program Not to Exceed

\$11,701.80

Moved by:

Seconded by:

Ayes:

Nays:

21. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, contracting with Kaleidoscope Education Services for Occupational Therapist Services for the 2020-2021 school year at a rate of up to \$85.70 per hour.

Moved by:

Seconded by:

Ayes:

Nays:

22. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following contracts with the Essex Regional Educational Services Commission for the 2020-2021 School Year:

1. Transportation of Special Education and / or specific destinations of school students (Revised)
2. Public School Child Study Team Evaluations
3. Addendum to the Public School Child Study Team for Additional Services

NOTE: Contracts with BA

Moved by:

Seconded by:

Ayes:

Nays

23. WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Hunterdon County Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on (June 17th, 2020) the governing body of the Essex Fells BOE, County of Essex, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This **RESOLUTION** shall be known and may be cited as the Cooperative Pricing Resolution of the Essex Fells BOE

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Essex Fells BOE is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage for the 2020-2021 School Year.

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to enter into Cooperative Pricing Agreements; and

WHEREAS, the Morris-Union Jointure Commission, hereinafter referred to as the "Lead Agency," has offered voluntary participation in a Cooperative Pricing System known as the "Educational Cooperative Pricing System" for the purchase of Professional Learning; and

WHEREAS, the Essex Fells School District within the County of Essex, New Jersey, desires to participate in the Educational Cooperative Pricing System;

NOW, THEREFORE, BE IT RESOLVED, by the Essex Fells Board of Education as follows:

AUTHORITY

As directed by N.J.S.A.18A:18A-11 et seq. and pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Board President is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall advertise for and receive bids from vendors who will make school supplies, equipment and other related goods and services available to participating members of the said Cooperative Pricing System at the agreed upon price; and

The Lead Agency entering into contracts on behalf of the Essex Fells Board of Education shall be responsible for complying with the 54 provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage for the 2020-2021 School Year.

Moved by:

Seconded by:

Ayes:

Nays:

24. RESOLVED that the Board of Education, as recommended by the Superintendent, extends thanks to the PTA and Essex Fells Foundation for Educational Excellence for their donations and support of the school throughout the 2020-2021 school year.

Moved by:

Seconded by:

Ayes:

Nays:

25. RESOLVED that the Board of Education recognizes the Essex Fells Foundation for Educational Excellence and the Essex Fells PTA as official parent support Organizations for the 2020-2021 school year in accordance with Policy #9210; and

BE IT FURTHER RESOLVED that the activities/functions scheduled by these organizations will be brought to the attention of the Board.

Moved by:

Seconded by:

Ayes:

Nays:

Sue Hacker	Teacher Representative
Katie McNish	Teacher Representative
Michelle Truchel	Teacher Representative
Tracie Wieczorek	Teacher Representative
Cindy Mehta	PTA Representative
Laura D’Avella	EFFEE Representative

Moved by: Seconded by:

Ayes: Nays:

36. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the 2020-2021 District Testing Committee:

Michelle Gadaleta	Superintendent/Principal
Jackie Castellano	Teacher Representative
Marco Pannullo	Teacher Representative
Judi Reynolds	Teacher Representative
CST Coord.	Teacher Representative

Moved by: Seconded by:

Ayes: Nays:

37. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the 2020-2021 Report Card Revision/Portal Committee:

Michelle Gadaleta	Superintendent/Principal
Katie McNish	Specials
Marisa Burger	Preschool
Molly Livio	Kindergarten
Deana Hromoko	First Grade
Laura Quinn	Second Grade
Kristen Kowalski	Third Grade
Susan Hacker	Fourth Grade
Monica Craveiro	Fifth Grade
Nina Buonomo	Sixth Grade

Moved by: Seconded by:

Ayes: Nays:

XII. Business Administrator’s Report

- State Aid Reduction
- 2019-20 Transportation Billing

XIII. Business Resolutions

RESOLVED that the Board of Education approves Business Resolutions #01–07.

- 1. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Mr. Raj Mehta to the Essex Fells Board of Education.

Moved by: Seconded by:

Ayes: Nays:

- 2. **RESOLVED** that the Board of Education accepts the minutes of the following meeting(s):

Workshop Meeting Minutes	5/6/20
Special Meeting Minutes	5/14/20
Executive Session Minutes	5/14/20
Regular Meeting Minutes	5/20/20
Executive Session Minutes	5/20/20

Moved by: Seconded by:

Ayes: Nays:

- 3. **RESOLVED** that the Board of Education approves bills and claims for June in the total amount of \$117,809.71 as certified by the Business Administrator/ Board Secretary; and

BE IT FURTHER RESOLVED, that the Board of Education approves the payroll for May as certified by the Business Administrator and approved by the Superintendent and Board President in the total amount of \$346,056.76 including \$322,475.89 for the gross payroll, \$4,525.69 for the Board’s share of FICA/Medicare and \$19,055.18 for the State’s share of FICA/Medicare.

Moved by: Seconded by:

Ayes: Nays:

- 4. **WHEREAS**, the Board of Education has received the Reports of the Board Secretary (Secretary) and the Custodian of School Monies (Treasurer) for the month of April;

WHEREAS, in compliance with N.J.A.C.6A:23-2.11(c)3, the Secretary has certified that as of the date of the reports, no budgetary line item account, in accordance with the minimum chart of accounts as established by the New Jersey

AGENDA

June 17, 2020

Department of Education, has obligations and payments which in total exceed the amount appropriated by the Board of Education;

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.A.C.6A:23-2.11(c)4, the Board of Education certifies that, after review of the Secretary’s monthly financial report, and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(c)4, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year; and

BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 C73, the Board certifies that after review of the Secretary’s monthly financial report and certification, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Commissioner of Education; and

BE IT FURTHER RESOLVED, that the financial reports for the months be accepted and shall become a part of the official minutes of this meeting.

Moved by:

Seconded by:

Ayes:

Nays:

- 5. **RESOLVED** that the Board of Education approves the transfer of funds for the month of May as certified by the Business Administrator and authorized by the Superintendent of Schools.

Moved by:

Seconded by:

Ayes:

Nays:

- 6. **RESOLVED**, that the Board of Education approves the submission of a request to the Executive County Superintendent of Schools for renewal of the required waiver of toilet facilities for Kindergarten classrooms 201 and 202 for the 2020-2021 school year.

Moved by:

Seconded by:

Ayes:

Nays:

- 7. **RESOLVED** that the Board of Education accepts and approves the tuition reimbursement for Michelle V. Gadaleta in the amount of \$742.50.

Moved by:

Seconded by:

Ayes:

Nays:

XIV. Meeting Open for Public Comment

XV. Adjournment

BE IT RESOLVED that this public meeting of the Board of Education be adjourned. The next **Regular Meeting** of the Board of Education is scheduled for **Wednesday, August 19 at 7:30 P.M.** location TBD.

Moved by:

Seconded by:

Ayes:

Nays:

2019-2020

Teacher	Section	Total	M	F
Mrs. Quinn/Ms. Duarte	PS/AM	15	8	7
Mrs. Quinn/Ms. Duarte	PS/PM	15	7	8
Mrs. Gann/Mrs. Takkel	KG/T	13	9	4
Ms. Livio	KL	13	10	3
Mrs. Brutman	1B	15	9	6
Ms. Mitchell/Mrs. Hromoko	1M/H	15	7	8
Ms. Burger	2B	16	8	8
Mrs. Fitzgerald/Mrs. MacKenzie	2F/M	17	9	8
Ms. Kowalski/Ms. Wieczorek	3K/W	15	8	7
Mrs. Massaro	3M	13	6	7
Mrs. Banek/Ms. Franzi	4B/F	20	10	10
Mrs. Hacker/Mrs. Brzostowski	4H/B	21	9	12
Ms. Craveiro/Mrs. Vetere	5C/V	20	12	8
Mrs. Truchel/Mrs. Criscione	5T/C	18	9	9
Mrs. Buonomo/Ms. Myers	6B/M	15	9	6
Mrs. Christopher	6C	16	11	5
TOTAL		257	141	116
Out-of-District		2*		
FINAL TOTALS		259		

*Total includes 2 out-of-district students

Fire Drills: 2019-20

Month	Fire Drill	Emergency Drill
September	9/11/19	Lockdown 9/13/19
October	10/15/19	Evacuation Drill 10/4/19
November	11/15/19	Lockdown/Shelter in Place 11/18/19
December	12/10/19	Lockdown 12/19/19
January	1/15/20	Shelter in Place 1/24/20
February	2/24/20	Shelter in Place 2/25/20
March	NA	NA
April	NA	NA
May	N/A	N/A
June	N/A	N/A

HIB / V&V Report

As of Date of BOE Meeting	9/18/19	10/16/19	11/20/19	12/18/19	1/22/20	2/19/20	3/18/20	4/22/20	5/20/20	6/17/20
TOTAL # of Reported Incidents	0	0	1	0	0	0	0	0	0	0
Number of Unfounded Incidents	0	0	1	0	0	0	0	0	0	0
Number of Founded Incidents	0	0	0	0	0	0	0	0	0	0
Violence & Vandalism Incidents	0	0	0	0	0	0	0	0	0	0

ESSEX FELLS SCHOOL
DISTRICT MISSION STATEMENT

The Essex Fells School is a very special public elementary school enrolling boys and girls in preschool through the sixth grades. Pupils enjoy small classes and a total school population of approximately two hundred and fifty.

The size of the school is a wonderful asset as it allows a strong sense of community and offers teachers and pupils many opportunities to form bonds of collegiality, identification and support. It also supports the concept that every adult in the school is responsible for every child.

The comparatively small faculty is also a benefit. The faculty as a whole are the decision-making body on all questions of teaching and learning. Teachers find it easy to share experiences and act consistently across pupils' entire academic program. The combined efforts of the staff work to support a pupil centered approach to education.

Essex Fells teachers are encouraged to try new ideas, to work collaboratively with colleagues, and to participate fully in all aspects of schooling.

The mission of the school is etched in the mortar of the original schoolhouse with the words Studies Pass Into Character.

The primary goals of an Essex Fells education include:

1. Developing in all pupils the capacity to think critically and communicate effectively through a mastery of written and spoken English.
2. Motivating all pupils to recognize and develop their academic abilities in order to build character and to achieve their full potential.
3. Teaching children to value themselves, their peers and their teachers.
4. Establishing a respect for and a strong sense of responsibility to the physical, social, and aesthetic world around them.
5. Nurturing a love of country and a pride in our American heritage and citizenship.
6. Communicating a love of scholarship and continued interest in life-long learning.
7. Insuring all pupils will achieve the New Jersey Student Learning Standards at all levels.

To secure these common goals, the Essex Fells staff of professional educators recognizes that the collaborative engagement of the children in the learning process is the key to intellectual development. Dedicated teachers create classrooms that are alive with cooperative learning activities and child-centered problem-solving routines. Children are encouraged to explore, to question, to make decisions, and to express opinions in a supportive learning environment. Teachers also model their own commitment to learning by continuing to earn advanced degrees. On-going professional development is acknowledged as the foundation for promoting outstanding pupil achievement.