

**THE PUBLIC SCHOOLS OF ESSEX FELLS, NJ
BOARD OF EDUCATION MEETING**

**WEDNESDAY, MAY 31, 2023
PUBLIC REAPPOINTMENT MEETING
7:30 P.M. – MEDIA CENTER**

In compliance with Chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School as of January 4th, 2023. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress, and the Star Ledger.

I. Call to Order

II. Roll Call

Mrs. Amanda Haber, President
Mr. John Toth, Vice-President
Mr. Raj Mehta
Mrs. Caragh Lavoie
Mrs. Jacquelyn Burke

III. Flag Salute

IV. Public Comment on Agenda Items

V. President's Report

- End of Year

VI. Superintendent's Report

- Celebration of the Arts
- End of Year Activities

VII. Old Business / Board Discussion

- Class III Officer Status

VIII. New Business / Board Discussion

- Open BOE Seat
- BOE Goals 2023-2024
- Superintendent/District Goals 2023-2024
- Teacher Candidate Status
- Kelly DaCosta Memorial Project

IX. Reappointment Action Items

RESOLVED that the Board of Education approves Reorganization Action Items # 01 – 41.

1. **RESOLVED**, that the Board appoints the Steven J. Lella as the purchasing agent for the Essex Fells School District for the 2023-2024 school year in accordance with

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N.J.S.A.18:18A-2b as revised, and assigned the authority, responsibility, accountability for purchasing on behalf of the Board, and having the power to prepare advertisements,

advertise for and receive bids, and to award contracts pursuant to N.J.S.A.18A:18A-3a(Bid Threshold) at a bid threshold up to \$44,000, 18A:18A-37a-c (quotations), and 18A:18A-7 (Emergency Purchases) and prepare and issue all purchase orders in accordance with N.J.S.A.18A:18A et. seq. and applicable Board policies and regulations.

Moved by:

Seconded by:

Ayes:

Nays:

- 2. **RESOLVED**, that the Board appoints the firm of Fogarty & Hara as Board Attorney, as per the proposal, for the 2023-2024 school year, at an hourly rate of \$175 for a partner and \$155 for an associate.

NOTES: Documentation Attached

Moved by:

Seconded by:

Ayes:

Nays:

- 3. **RESOLVED** that Samuel Klein and Company be appointed to perform the 2023-2023 audit in the amount of \$12,875 and be the auditor of record for the 2023-2024 school year.

NOTES: Documentation Attached

Moved by:

Seconded by:

Ayes:

Nays:

- 4. **RESOLVED** that the Brown & Brown Insurance be appointed as the broker of record for Worker’s Compensation Insurance and the Property & Casualty Insurance for the 2023-2024 school year.

Moved by:

Seconded by:

Ayes:

Nays:

- 5. **RESOLVED** that Brown & Brown Benefits Advisors be appointed as the broker of record for the Health & Dental benefits programs for the 2023-2024 school year.

Moved by:

Seconded by:

Ayes:

Nays:

- 6. **RESOLVED** that pursuant to the requirements of NJPL 2011 Chapter 78, the Essex Fells Board of Education hereby resolves to implement a Section 125 Flexible Spending Account (FSA) program and update its Premium Only Plan (POP) effective September 1, 2023, as follows:

1. The Board accepts the recommendation of its group insurance broker, Brown & Brown Benefit Advisors, Inc. to designate Aflac/Wage Works as the Board’s FSA administrator. This recommendation includes Aflac/Wage Works updating the district’s POP at no cost.
2. The Board of Education appoints Brown & Brown Benefits Advisors, Inc. as its FSA and POP broker-of-record.
3. All appropriate Board of Education staff are authorized to take such action and affect such documentation as necessary to implement these changes.

BE IT FURTHER RESOLVED that Board of Education approves the spending limits for FSAs as \$3,050 and as \$5,000 for dependent care for the 2023-2024 school year.

Moved by:

Seconded by:

Ayes:

Nays:

7. **RESOLVED** that the Essex Fells Board of Education approves EI Associates for the position of District Architect for the 2023-2024 school year.

NOTES: Documentation Attached

Moved by:

Seconded by:

Ayes:

Nays:

8. **WHEREAS**, NJAC 6A:23A-14.3 and 14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Essex Fells Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Essex Fells Board of Education has determined that up to \$500,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Essex Fells Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Moved by:

Seconded by:

Ayes:

Nays:

- 9. RESOLVED** that the Board of Education appoint Marie Criscuolo, as the Essex Fells Board of Education Treasurer of School Monies at an annual salary of \$3,345, commencing July 1, 2023, for the 2023–2024 school year.

Moved by: Seconded by:
 Ayes: Nays:

- 10. RESOLVED** that the Board of Education designate the Chief School Administrator to approve line-item transfers as are necessary between meetings of the Board effective July 1, 2023, to June 30, 2024. Such transfers shall be reported to the Board, ratified and recorded in the Minutes at a subsequent meeting of the Board in accordance with Policy and Code.

Moved by: Seconded by:
 Ayes: Nays:

- 11. RESOLVED** that the Board of Education approves the 2023-2024 Petty Cash fund in the amount of \$300.00, to be administered by the Business Administrator/Board Secretary.

Moved by: Seconded by:
 Ayes: Nays:

- 12. RESOLVED** that the Board of Education approves the appointment of Mr. John Thomas, Facility Supervisor, as Integrated Pest Management Coordinator, Coordinator for Right-To-Know, AHERA and other health & safety and environmental programs mandated by the State of New Jersey, for the 2023-2024 school year.

Moved by: Seconded by:
 Ayes: Nays:

- 13. RESOLVED** that the Board of Education approves the renewal of an agreement with New Wave Consultants, Inc, of Lincoln Park, New Jersey to provide mandatory environmental safety services under PEOSHA for the 2023-2024 school year, at an annual fee of \$1,950, services to include training, inspections and plan review update for Right To Know, Bloodborne Pathogens, Indoor Air Quality, AHERA and Integrated Pest Management.

NOTES: Documentation Attached

Moved by: Seconded by:
 Ayes: Nays:

- 14. RESOLVED** that the Board of Education appoints Michelle V. Gadaleta as the 504 Officer for the 2023-2024 school year.

Moved by:	Seconded by:
Ayes:	Nays:

15. **RESOLVED** that the Board of Education appoints the Business Administrator/Board Secretary as the district Affirmative Action Officer, Public Agency Compliance Officer (PACO), and Custodian of Records for the 2023-2024 school year.

Moved by:	Seconded by:
Ayes:	Nays:

16. **RESOLVED** that the Board of Education reaffirms its Policies, Bylaws and Regulations Guides for the 2023-2024 school year and makes necessary revisions in accordance with the Strauss Esmay Alert notifications.

Moved by:	Seconded by:
Ayes:	Nays:

17. **RESOLVED** that the Board of Education approve the renewal of an agreement with the Asbury Park Board of Education – Information Technology Center of Asbury Park, New Jersey, for the continuation of software services for Budgetary/Accounting System and Payroll/Personnel System and Processing, including ID numbers and Computer Ports for the 2023-2024 school year at a fee of \$9,780.00.

NOTES: Documentation Attached

Moved by:	Seconded by:
Ayes:	Nays:

18. **RESOLVED** that the Board of Education approves Valley National Bank as the official Bank Depository for the Board of Education for the 2023-2024 school year and approves the following signatories: The Board of Education President, the Board Secretary and the Treasurer of School Monies and approves the Principal and School Business Administrator for the Student Activity Account only.

BE IT FURTHER RESOLVED that the Essex Fells Board of Education approves the State of New Jersey Cash Management Fund as an official Bank Depository for the Board of Education for the 2023-2024 school year.

Moved by:	Seconded by:
Ayes:	Nays:

19. **RESOLVED** that The Progress be designated as the official newspaper of the Essex Fells Board of Education, and The Star Ledger be designated as the second newspaper for the publication of official notices and notification of meetings for the 2023-2024 school year.

Moved by:

Seconded by:

Ayes:

Nays:

20. **RESOLVED** that the Board of Education grants authority to the Superintendent of Schools to pay bills between Board of Education meetings with subsequent Board of Education approval for the 2023-2024 school year.

Moved by:

Seconded by:

Ayes:

Nays:

21. **RESOLVED** that the Board of Education approves the (12) 2023-2024 Custodial Holidays.

NOTES: Documentation Attached

Moved by:

Seconded by:

Ayes:

Nays:

22. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Wellness & Rehabilitation Services, Physical Therapist, for the 2023-2024 school year, at the following hours and rates:

Estimated 140 hours total at \$90.00/hour for:

- Treatment \$12,600.00
- Data updates and IEP Development/
Progress Reports \$530.00
- Estimated 5 Evaluations total
(initial/Rev.) at \$350.00 each
Not to exceed \$1,750.00

Total school year cost not to exceed: \$14,880.00

Moved by:

Seconded by:

Ayes:

Nays:

23. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Meg Lipper – Hand2Heart, BCBA, for the 2023-2024 school year, at the following hours and rates:

Estimated 45 hours at \$95.00/hour for:

- BCBA Instruction/Home
Not to exceed: \$4,275.00

Estimated 450 hours at \$95.00/hour for:

- BCBA Instruction/School

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Not to exceed: \$42,750.00

Estimated 40 hours at \$60.00/hour for:

- Curriculum Development/Data Review

Not to exceed: \$2,400.00

Total school year cost not to exceed: \$49,425.00

Moved by: Seconded by:

Ayes: Nays:

24. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, contracting with Kaleidoscope Education Services for Occupational Therapist Services for the 2023-2024 school year at a rate of up to \$92.00 per hour.

Moved by: Seconded by:

Ayes: Nays:

25. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Deirdre Mastandrea, School Social Worker, for the 2023-2024 school year, at the following hours and rates:

Up to 10 evaluations per year at \$350 per evaluation: **\$3,500.00**
Hourly rate for additional professional services **\$50.00 each**

Moved by: Seconded by:

Ayes: Nays:

26. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the Out-of-District Program Costs at CTC (Student 370642) for the 2023-2024 school year, at the following daily/yearly rates:

Estimated 183 days at \$456.63

- September 1, 2023 through June 30, 2023

Total school year cost not to exceed: \$83,563.29

Moved by: Seconded by:

Ayes: Nays:

27. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the Out-of-District Program Costs at Academy360 Lower School (Student 370641) for the 2023-2024 school year, at the following daily/yearly rates:

Estimated 183 days at \$427.73/day for:

- September 1, 2023 through June 30, 2023

Total school year cost not to exceed: \$78,274.59

Moved by: Seconded by:

Ayes: Nays:

- 28. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Out-of-District Program Costs at Academy360 Lower School (Student 340600) for the 2023-2024 school year, at the following daily/yearly rates:

Estimated 183 days at \$427.73/day for:

- September 1, 2023 through June 30, 2023

Total school year cost not to exceed: \$78,274.59

Moved by: Seconded by:

Ayes: Nays:

- 29. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the services of The Ambulatory Care Center at St. Barnabas (Hearing & Cranial Facial Center) for the 2023-2024 school year for the following evaluations:

Auditory Processing Evaluations	<u>\$900.00 each</u>
Audiological Evaluations	<u>\$700.00 each</u>

Moved by: Seconded by:

Ayes: Nays:

- 30. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the services of St. Joseph’s Child Development Center (Dr. Aparna Mallik & Dr. Poorvi Patel) for the 2023-2024 school year for the following evaluations:

Pediatric Neurological Evaluations	<u>\$450.00 each</u>
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Moved by: Seconded by:

Ayes: Nays:

- 31. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the services of Dr. Sandra Cammarata for the 2023-2024 school year for the following evaluations:

Pediatric Psychiatric Evaluations	<u>\$1,200.00 each</u>
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Moved by: Seconded by:

Ayes:

Nays:

32. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the services of Platt Psychiatric Associates for the 2023-2024 school year for the following evaluations:

Basic Student Psychiatric Consultation	\$1,000 each
Complex Student Psychiatric Consultation	\$1,600 each
Contested Student Psychiatric Consultation	\$4,500 each
School System Employee Psychiatric Consultation	\$450.00/hour
Court Appearance or Conference With Attorney or Other Forensic Conference	\$600.00/hour
Charge (pro-rated) for ancillary services (e.g., completion of forms or paperwork in addition to report)	\$450.00/hour
Travel Time from Cedar Grove for on-site evaluations and legal proceedings	\$125.00/20mins
Cancellations with less than 2 business days notice	\$500.00
Cancellations with less than 2 hours notice/ Family's failure to keep appointment	\$1,000.00

Moved by:

Seconded by:

Ayes:

Nays:

33. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the services of New Jersey Pediatric Neuroscience Institute for the 2022-2023 school year for the following evaluations:

Neurological Evaluations	<u>\$600.00 each</u>
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Moved by:

Seconded by:

Ayes:

Nays:

34. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the services of New Jersey Pediatric Neuroscience Institute for the 2023-2024 school year for the following evaluations:

Neurological Evaluations	<u>\$600.00 each</u>
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Moved by:

Seconded by:

Ayes:

Nays:

35. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the services of Dr. Lindsey Greenfield for the 2022-2023 school year for the following evaluations:

Neuropsychological Evaluations	<u>\$4,00.00 each</u>
Hourly rate for additional professional services	<u>\$200.00 each</u>

Moved by: Seconded by:
Ayes: Nays:

36. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the services of Dr. Lindsey Greenfield for the 2023-2024 school year for the following evaluations:

Neuropsychological Evaluations **\$4,00.00 each**
Hourly rate for additional professional services **\$200.00 each**

Moved by: Seconded by:
Ayes: Nays:

37. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the services of Dr. Michael Koffman for the 2023-2024 school year for the following evaluations:

Neuropsychological Evaluations **\$5,250.00 each**

Moved by: Seconded by:
Ayes: Nays:

38. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the services of Dr. Stuart M. Rothman for the 2023-2024 school year for the following evaluations:

Telemedicine Visit **\$ 80 each**
Comprehensive Eye Examination **\$255 each**
Pediatric Vision Evaluation **\$195 each**

Vision Processing Evaluation **\$250 each**
Eye Movement Evaluation **\$130 each**

Moved by: Seconded by:
Ayes: Nays:

39. **RESOLVED** that the Board of Education approves the appointment of Dr. Michele Nitti as medical inspector for the 2023-2024 school year, at a rate of \$250.00 per employee physical examination.

Moved by: Seconded by:
Ayes: Nays:

40. **RESOLVED** that the Board of Education accepts and approves, as recommended by

the Superintendent, the services of Dr. Debora Buzinkai for the 2023-2024 school year for the following evaluations:

Dyslexia Evaluation	<u>\$1,350 each</u>
Dysgraphia Evaluation	<u>\$1,350 each</u>
Dyscalculia Evaluation	<u>\$1,350 each</u>
Psychological Evaluation (social-emotional only)	<u>\$800 each</u>
Cognitive Assessment (IQ only)	<u>\$500 each</u>
Complete Neuropsychological Evaluation	<u>\$3,100 each</u>
No Calls/No Show or Cancellation	<u>\$300.00</u>

Moved by: Seconded by:

Ayes: Nays:

41. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Nicole Axentiou as Kindergarten Maternity Leave Teacher, BA Step 5, for the 2023-2024 school year at a prorated salary of \$24,857.72 beginning September 1st, 2023, through January 5th, 2024.

Moved by: Seconded by:

Ayes: Nays:

X. Superintendent’s Resolutions

RESOLVED that the Board of Education approves Superintendent Resolutions #01 – 35.

1. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the contract with Steven J. Lella for the 2023-2024 school year, pending approval of the County Superintendent.

NOTE: Copy of contract with BA

Moved by: Seconded by:

Ayes: Nays:

2. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following administrative salaries for the 2023-2024 school year:

Michelle Gadaleta	Superintendent	\$204,801
Steven J. Lella	Business Administrator	\$129,400

Moved by:

Seconded by:

Ayes:

Nays:

3. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following teaching staff for the 2023-2024 school year:

Name	FTE	Guide	Step	23-24 Salary	Position	5/24/23 EF YOS
Lauren Brzostowski	1.00	BA	8	\$63,815	5 th – Inclusion	5.72
Marisa Burger	1.00	MA + 15	9	\$72,047	Pre K	8.73
Danielle Butler	1.00	BA	5	\$59,815	5 th	2.72
Nicole Criscione	1.00	MA	9	\$70,915	5 th /6 th	9.72
Rory Duarte	1.00	BA +15	6	\$63,315	2 nd	4.73
Padraic Finnegan	1.00	BA	2	\$58,115	Phys. Ed	.29
Laurie Fischer	.70	MA	11	\$52,721	Speech	5.72
Candice Fitzgerald	1.00	BA +30	8	\$68,115	3 rd	10.72
Stefania Focarino	1.00	BA + 15	7	\$64,515	K	.73
Jaclyn Carroll	1.00	MA +15	7	\$68,647	6 th – Inclusion	6.72
Kristen Kowalski	1.00	MA + 30	7	\$70,790	3 rd	5.72
Molly Fornini	1.00	MA	9	\$70,915	K - Maternity	6.72
Jessica Lodato	1.00	MA	12	\$78,315	4 th – Inclusion	1.16
Katie MacKenzie	1.00	MA +30	10	\$76,341	3 rd – Inclusion	12.73
Enrique Manlapid	1.00	MA +30	3	\$66,690	6 th	1.72
Catherine McNish	1.00	BA + 30	10	\$72,065	STEAM	10.72
Patricia Pakonis	.40	BA	7	\$24,886	Spanish	5.72
Erika Pilato	1.00	MA	16	\$90,515	Counselor	.23
Laura Quinn	1.00	BA	10	\$67,765	2 nd	8.73
Mary Renz	1.00	MA	18	\$95,515	Nurse	3.73
Rebecca Santin	1.00	MA	6	\$66,315	Art Therapist	4.73
Jessica Scoras	1.00	MA	6	\$66,315	K – Inclusion	.39
LeeAnn Smith	1.00	MA +30	16	\$93,791	LDT-C	2.72
Kimberly Trafford	.60	MA + 15	9	\$43,228	Media Center	9.64
James Wallace Jr.	.40	BA + 30	11	\$29,726	Art	.73
Tracie Wiczorek	1.00	MA	9	\$70,915	Pre K - Inclusion	4.73
Michelle Barshay	1.00	BA +30	15	\$86,415	BSI	16.73
		Longevity		\$1,200		
		Total		\$87,615		
Dorotea Banek	1.00	MA +30	18	\$99,734	4 th /6 th	25.39
		Longevity		\$1,500		
		Total		\$101,234		
Laura Brutman	1.00	MA	15	\$87,415	1 st	17.72
		Longevity		\$1,200		
		Total		\$88,615		
Kristin Gann	1.00	BA	18	\$90,215	1st	20.71
		Longevity		\$1,500		
		Total		\$91,715		
Susan Hacker	1.00	MA	15	\$87,415	4 th	17.72

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			Longevity	\$1,200		
			Total	\$88,615		
Deana Hromoko	1.00	MA +30	18	\$99,734	1 st - Inclusion	23.0
			Longevity	\$1,500		
			Total	\$101,234		
Lisa Massaro	1.00	MA +15	18	\$97,434	BSI	24.73
			Longevity	\$1,500		
			Total	\$98,934		
Judi Reynolds	1.00	MA +30	18	\$99,734	Enrichment	23.73
			Longevity	\$1,500	I&RS	
			Total	\$101,234		
Rosalie Takkel	1.00	BA +30	13	\$80,315	2 nd - Inclusion	15.73
			Longevity	\$1,200		
			Total	\$81,515		
John Trogani	1.00	BA	15	\$82,115	Music	17.72
			Longevity	\$1,200		
			Total	\$83,315		

Moved by:

Seconded by:

Ayes:

Nays:

4. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of the following paraprofessional staff members for the 2023-2024 school year, 184 days:

Susan FitzGibbon	7 hr/day	@ \$22/hr	\$28,336
Jennifer Sullivan	7 hr/day	@ \$22/hr	\$28,336
Patricia Pakonis (.6)	7 hr/day	@ \$22/hr	\$17,001
Cionna Lane	7 hr/day	@ \$22/hr	\$28,336
Stephanie Bavbek	7 hr/day	@ \$22/hr	\$28,336

Moved by:

Seconded by:

Ayes:

Nays:

5. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following custodial salaries for the 2023-2024 school year:

John Thomas (7:00am-3:00pm)	\$79,568
Santiago Galindo (12:30pm-8:30pm)	\$53,045
James Davis (11:00am-7:00pm)	\$46,350

Moved by:

Seconded by:

Ayes:

Nays:

6. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following 12-month support staff salaries for the 2023-2024 school year:

Lisa Evangelista	Administrative Assistant	\$65,564
Tina Rivera	Administrative Assistant	\$65,564

Moved by: Seconded by:

Ayes: Nays:

7. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, Marco Pannullo as the District Technology Coordinator at a salary of \$82,400 for the 2023-2024 school year.

Moved by: Seconded by:

Ayes: Nays:

8. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following stipend positions for the 2023-2024 school year at the contractual rate:

Judi Reynolds	Lead Teacher - \$5,000
LeeAnn Smith	Child Study Team Coordinator - \$5,000
Enrique Manlapid	Student Council - \$600 per
Judi Reynolds	Student Council - \$600 per
Dorotea Banek	Camp - \$800
Nicole Criscione	Camp - \$800
Jaclyn Carroll	Camp - \$800
Enrique Manlapid	Camp - \$800
Katie McNish	Camp - \$800
Mary Renz	Camp - \$800
Erika Pilato	Camp - \$800
John Trogani	Camp - \$800
Padriac Finnegan	Camp - \$800
Marco Pannullo	Camp - \$800
EFPD Officer	
Nicole Criscione	Sixth Grade Event - \$250
Jaclyn Franzi	Sixth Grade Event - \$250
Katie McNish	Sixth Grade Event - \$250
Enrique Manlapid	Sixth Grade Event - \$250
Mary Renz	Sixth Grade Event - \$250
Rebecca Santin	Sixth Grade Event - \$250
John Trogani	Sixth Grade Event - \$250
Padriac Finnegan	Sixth Grade Event - \$250

Moved by:

Seconded by:

Ayes:

Nays:

13. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Extended School Year (ESY) Program for Summer 2023, and

BE IT FURTHER RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following staff members for the 2023 Extended School Year (ESY) Program Mondays-Thursdays, July 5 – August 9, from 9:00am – 1:00pm, including an additional one half hour per day for planning at the following rates:

LeeAnn Smith	CST Coordinator (not to exceed 50 hours at the contracted rate)
Jaclyn Carroll	Special Ed Teacher at the contracted rate of \$65.00 hourly
Tracie Wieczorek	Special Ed Teacher at the contracted rate of \$65.00 hourly
Arle Berghorn	Nurse at the contracted rate of \$160.00 daily
Stefania Focarino	Paraprofessional at the contracted rate of \$22.00 hourly
Stephanie Bavbek	Paraprofessional at the contracted rate of \$22.00 hourly

NOTES: Dr. Michelle V. Gadaleta, ESY Supervisor

Moved by:

Seconded by:

Ayes:

Nays:

14. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Professional Services Agreements for Related Services for students in accordance with their IEP’s for the Extended School Year (Summer 2023) Program as follows:

OT: Kaleidoscope Education Services

Estimated 15 hours total at \$92.00/hour for:

- Treatment

Total summer cost not to exceed: \$1,380.00

PT: Wellness & Rehabilitation Services

Estimated 20 hours total at \$90.00/hour for:

- Treatment

Total summer cost not to exceed: \$1,800.00

BCBA: Meg Lipper – Hand2Heart

Estimated 15 hours total at \$95.00/hour

Not to exceed: **\$1,425.00**

Speech Therapist: Alex Zigouras

Estimated 20 hours total at \$120.00/hour

Not to exceed **\$2,400.00**

Total summer cost not to exceed: **\$7,005.00**

Moved by: Seconded by:

Ayes: Nays:

15. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the Out of District Program costs for Academy 360 Lower School (Student 370641) for Summer 2023 in the following amount:

22 days total at \$427.73/day

Total Summer Program Not to Exceed **\$9,410.06**

Moved by: Seconded by:

Ayes: Nays:

16. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the Out of District Program costs for Academy 360 Lower School (Student 340600) for Summer 2023 in the following amount:

22 days total at \$427.73/day

Total Summer Program Not to Exceed **\$9,410.06**

Moved by: Seconded by:

Ayes: Nays:

17. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the Out of District Program costs for CTC Academy (Student 370462) for Summer 2023 in the following amount:

23 days total at \$456.63/day

Total Summer Program Not to Exceed **\$10,502.49**

Moved by: Seconded by:

Ayes: Nays:

18. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following contracts with the Essex Regional Educational Services Commission for the 2023-2024 School Year:

1. Transportation of Special Education and / or specific destinations of school students
2. Public School Child Study Team Evaluations and meeting attendance

3. Addendum to the Public School Child Study Team for Additional Services

NOTE: Contracts with BA

Moved by:

Seconded by:

Ayes:

Nays

19. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following contracts with the Sussex Regional Educational Services Commission for the 2023-2024 School Year:

- 1. Transportation of Special Education and / or specific destinations of school students

NOTE: Contracts with BA

Moved by:

Seconded by:

Ayes:

Nays

20. WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a

Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Hunterdon County Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on (May 31st, 2023)) the governing body of the Essex Fells BOE, County of Essex, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This **RESOLUTION** shall be known and may be cited as the Cooperative Pricing Resolution of the Essex Fells BOE

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Essex Fells BOE is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage for the 2023-2024 School Year.

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to enter into Cooperative Pricing Agreements; and

WHEREAS, the Morris-Union Jointure Commission, hereinafter referred to as the “Lead Agency,” has offered voluntary participation in a Cooperative Pricing System known as the “Educational Cooperative Pricing System” for the purchase of Professional Learning; and

WHEREAS, the Essex Fells School District within the County of Essex, New Jersey, desires to participate in the Educational Cooperative Pricing System;

NOW, THEREFORE, BE IT RESOLVED, by the Essex Fells Board of Education as follows:

AUTHORITY

As directed by N.J.S.A.18A:18A-11 et seq. and pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Board President is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall advertise for and receive bids from vendors who will make school supplies, equipment and other related goods and services available to participating members of the said Cooperative Pricing System at the agreed upon price; and

The Lead Agency entering into contracts on behalf of the Essex Fells Board of Education shall be responsible for complying with the 54 provisions of the Local Public

Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage for the 2023-2024 School Year.

Moved by:

Seconded by:

Ayes:

Nays:

21. **RESOLVED** that the Board of Education, as recommended by the Superintendent, extends thanks to the PTA and Essex Fells Foundation for Educational Excellence for their donations and support of the school throughout the 2022-2023 school year.

Moved by:

Seconded by:

Ayes:

Nays:

22. **RESOLVED** that the Board of Education recognizes the Essex Fells Foundation for Educational Excellence and the Essex Fells PTA as official parent support Organizations for the 2023-2024 school year in accordance with Policy #9210; and

BE IT FURTHER RESOLVED that the activities/functions scheduled by these organizations will be brought to the attention of the Board.

Moved by:

Seconded by:

Ayes:

Nays:

23. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following Nursing Agencies to provide substitute nursing services to the 2023-2024 school year:

Bayada Pediatrics	\$68.00/hour
Delta-T Group	\$TBD

Moved by:

Seconded by:

Ayes:

Nays:

24. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Sonia Lawson, Substitute Custodian, at a rate of \$20.00 per hour, for the 2023-24 school year.

Moved by:

Seconded by:

Ayes:

Nays:

25. **RESOLVED** that the Essex Fells Board of Education accepts and approves, as recommended by the Superintendent, the approval of Jan Pro Northern NJ for custodial substitute services at the following rates for the 2023-24 school year:

Regular Service	\$35/hour
Emergency Service (less than 48 hours' notice)	\$50/hour

Moved by:

Seconded by:

Ayes:

Nays:

- 26. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the submission of the Security Drill Statement of Assurance for the 2023-2024 school year to the County Office of Education.

Moved by:

Seconded by:

Ayes:

Nays:

- 27. **RESOLVED** that the Board of Education enters into an agreement for software services for the 2023-2024 school year with Frontline in the amount of \$9,642.16 used for the creation and modification of individualized education programs for students with special needs.

Moved by:

Seconded by:

Ayes:

Nays:

- 28. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the annual approval of District Job Descriptions:

NOTES: Binder located in the Superintendent’s office for review

Moved by:

Seconded by:

Ayes:

Nays:

- 29. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following substitutes for the 2023-2024 school year, at

\$100(teacher) \$160 (nurse)/day, pending the usual criminal history and background check for new hires:

Farrah Carnahan	Teacher
Richard DeVivo	Teacher
Joan Ganton	Teacher
Lucille Lapone	Teacher
Rebeca Katsios	Teacher
Judy Longthorne	Teacher
Kelly King	Teacher
Evelyn Peter	Teacher
Jackie Savarese	Teacher
Patricia Wahl	Teacher
Amy Isabel	Teacher
Marla Kearney	Teacher
PeggyAnne Reinhardt	Teacher
Belinda O’Donnell	Teacher
Joanne Barker	Nurse
Arle Berghorn	Nurse

Moved by:

Seconded by:

Ayes:

Nays:

- 30. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the list of possible field trips and chaperones as assigned for the 2023-2024 school year.

NOTE: List Attached

Moved by:

Seconded by:

Ayes:

Nays:

- 31. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Curriculum List for the 2023-2024 school year.

NOTE: List Attached

Moved by:

Seconded by:

Ayes:

Nays:

- 32. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Textbook List for the 2023-2024 school year.

NOTE: List Attached

Moved by:

Seconded by:

Ayes:

Nays:

- 33. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the payment of the following travel related expenses in accordance with The travel policy 6471 for Professional Development:

Staff Member(s): Stefania Focarino
 Event: A Practical Approach to Classroom Management and Discipline
 Location: Virtual
 Date: 6/8/23
 Cost: \$159.00

Moved by:

Seconded by:

Ayes:

Nays:

- 34. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the \$250.00 donation from Dr. Barretti.

Moved by:

Seconded by:

Ayes:

Nays:

35. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the Use of Facilities Request extension for the following:

West Essex Youth Lacrosse
5th Grade Film Study
5/31/23
5:00pm-6:30pm

Moved by:

Seconded by:

Ayes:

Nays:

XI. Business Administrator’s Report

- Chapter 47 – List of Contracts

XII. Business Resolutions

RESOLVED that the Board of Education approves Business Resolution #1.

- 1. RESOLVED**, that the Board of Education approves the submission of a request to the Executive County Superintendent of Schools for renewal of the required waiver of toilet facilities for kindergarten classrooms 201 and 202 for the 2023-2024 school year.

Moved by:

Seconded by:

Ayes:

Nays:

XIII. Meeting Open for Public Comment

XIV. Adjournment

BE IT RESOLVED that this public meeting of the Board of Education be adjourned. The next **Regular Meeting** of the Board of Education is scheduled for **Wednesday, June 14 at 7:30 P.M.**

Moved by:

Seconded by:

Ayes:

Nays:

AGENDA

May 31, 2023

2022-2023

Teacher	Section	Total	M	F
Mrs. Burger/Ms. Wiezcorek	PS/AM	14	11	3
Mrs. Burger/Ms. Wiezcorek	PS/PM	14	6	8
Mrs. Focarino/Scoras	KFS	12	7	5
Mrs. Fornini	KF	12	6	6
Mrs. Brutman	1B	15	8	7
Mrs. Gann/Mrs. Hromoko	1GH	15	6	9
Ms. Duarte/Mrs. Takkell	2DT	20	9	11
Mrs. Quinn	2Q	19	7	12
Mrs. Fitzgerald/Mrs. MacKenzie	3FM	14	10	4
Ms. Kowalski	3K	15	11	4
Mrs. Banek	4B	15	6	9
Mrs. Hacker/Mrs. Lodato	4HL	15	6	9
Ms. Butler/Mrs. Brzostowski	5BB	16	9	7
Mrs. Truchel	5T	15	7	8
Mrs. Criscione	6C	16	9	7
Mr. Manlapid/Mrs. Carroll	6MC	15	7	8
TOTAL		242	125	117
Out-of-District	*	4		
FINAL TOTALS		246		

*Total includes 3 out-of-district students and 1 unilateral placement.

1/4/2023

Fire Drills: 2022-2023

Month	Fire Drill	Emergency Drill
August	Fire Alarm System Test 8/1/22 12:25pm with Haig	Silent Alarm & 911 Button Test 8/1/22, 9:35am with Entel/EFPD
September	Fire Drill 9/20/22	Shelter In Place 9/22/22, 2:40pm
October	Real Fire Alarm 10/12/22	Shelter In Place 10/24/22, 1:05pm (Share 911 Test)
November	Fire Drill 11/23/22	Shelter In Place 11/28/22, 1:08pm (Share 911 Test)
December	Fire Drill 12/22/22	Bus Evacuation Drill 12/5/22 / Shelter in Place 12/7/22m 9:31am (Share 911)
January	Fire Drill 1/4/23	Silent Alarm & 911 Button Test 8/1/22, 9:35am with Entel/EFPD
February	Fire Drill 2/10/23	Shelter In Place 2/24/23, 1:56pm with EFPD
March	Fire Drill 3/21/23	Lockdown 1:09pm with EFPD thru Share 911
April	Fire Drill 4/26/23	Shelter In Place 4/27/23, 1:18pm (Share 911)
May	Fire Drill 5/12/23	Shelter In Place 5/1/23, 2:00pm (Share 911)
June		
July	7/26/22	Silent Alarm – 7/29/22

HIB / V & V Report

As of Date of BOE Meeting	1/4	1/18	2/1	2/15	3/1	3/15	3/29	4/19	5/3	5/17	5/31					
TOTAL# of Reported Incidents	0	0	0	0	0	0	0	0	0	0	0					
Number of Unfounded Incidents	0	0	0	0	0	0	0	0	0	0	0					
Number of Founded Incidents	0	0	0	0	0	0	0	0	0	0	0					
Violence & Vandalism Incidents	0	0	0	0	0	0	0	0	0	0	0					

ESSEX FELLS SCHOOL
DISTRICT MISSION STATEMENT

The Essex Fells School is a very special public elementary school enrolling boys and girls in preschool through the sixth grades. Pupils enjoy small classes and a total school population of approximately two hundred and fifty.

The size of the school is a wonderful asset as it allows a strong sense of community and offers teachers and pupils many opportunities to form bonds of collegiality, identification and support. It also supports the concept that every adult in the school is responsible for every child.

The comparatively small faculty is also a benefit. The faculty as a whole are the decision-making body on all questions of teaching and learning. Teachers find it easy to share experiences and act consistently across pupils' entire academic program. The combined efforts of the staff work to support a pupil centered approach to education.

Essex Fells teachers are encouraged to try new ideas, to work collaboratively with colleagues, and to participate fully in all aspects of schooling.

The mission of the school is etched in the mortar of the original schoolhouse with the words Studies Pass Into Character.

The primary goals of an Essex Fells education include:

1. Developing in all pupils the capacity to think critically and communicate effectively through a mastery of written and spoken English.
2. Motivating all pupils to recognize and develop their academic abilities in order to build character and to achieve their full potential.
3. Teaching children to value themselves, their peers and their teachers.
4. Establishing a respect for and a strong sense of responsibility to the physical, social, and aesthetic world around them.
5. Nurturing a love of country and a pride in our American heritage and citizenship.
6. Communicating a love of scholarship and continued interest in life-long learning.
7. Ensuring all pupils will achieve the New Jersey Student Learning Standards at all levels.

To secure these common goals, the Essex Fells staff of professional educators recognizes that the collaborative engagement of the children in the learning process is the key to intellectual development. Dedicated teachers create classrooms that are alive with cooperative learning activities and child-centered problem-solving routines. Children are encouraged to explore, to question, to make decisions, and to express opinions in a supportive learning environment. Teachers also model their own commitment to learning by continuing to earn advanced degrees. On-going professional development is acknowledged as the foundation for promoting outstanding pupil achievement.