

**THE PUBLIC SCHOOLS OF ESSEX FELLS, NJ
BOARD OF EDUCATION MEETING**

**WEDNESDAY, JUNE 17, 2015
PUBLIC MEETING
7:30 P.M. – MEDIA CENTER**

In compliance with chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School as of January 7, 2015. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress and the Star Ledger, and posted on the district's web-site.

I. Call to Order

II. Roll Call

Mrs. Carol D'Alessandro, Vice-President
Mrs. Shani Drogen
Mrs. Kris Huegel
Dr. Steven LoCascio, President
Dr. Michele Nitti

III. Public Comment on Agenda Items

IV. President's Report

V. Superintendent's Report

- Successful School Year; Safe Summer
- First Day of School for Students – Wednesday, September 2, 2015
- New Hires
- Superintendent – Final Merit Goals
- Character Ed Report
- 2015-2016 Kindergarten Enrollment/Support
- Security Audit, Drill and Suggestions
- PTA and EFFEE - Thank You

VI. Reorganization Action Items

RESOLVED that the Board of Education approves Reorganization Action Items # 01 – 37.

1. **RESOLVED**, that the Board appoints the Steven J. Lella as the purchasing agent for the Essex Fells School District for the 2015-2016 school year in accordance with N.J.S.A.18:18A-2b as revised, and assigned the authority, responsibility, accountability for purchasing on behalf of the Board, and having the power to prepare advertisements, advertise for and receive bids, and to award contracts pursuant to N.J.S.A.18A:18A-3a(Bid Threshold) at a bid threshold up to \$26,000, 18A:18A-37a-c (quotations), and 18A:18A-7

AGENDA

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(Emergency Purchases), and prepare and issue all purchase orders in accordance with N.J.S.A.18A:18A et. seq. and applicable Board policies and regulations.

Moved by:

Seconded by:

Ayes:

Nays:

- 2. **RESOLVED**, that the Board appoints the firm of Fogarty & Hara as Board Attorney, as per the proposal, for the 2015-2016 school year, at an hourly rate of \$175.00 for a partner and \$155 for an associate.

NOTES: See Attachment A

Moved by:

Seconded by:

Ayes:

Nays:

- 3. **RESOLVED** that Samuel Klein and Company be appointed to perform of the 2014-2015 audit in the amount of \$10,775.00 and be the auditor of record for the 2015-2016 school year.

NOTES: See Attachment B

Moved by:

Seconded by:

Ayes:

Nays:

- 4. **RESOLVED** that the Brown & Brown Insurance be appointed as the broker of record for Worker’s Compensation Insurance and the Property & Casualty Insurance for the 2015-2016 school year.

Moved by:

Seconded by:

Ayes:

Nays:

- 5. **RESOLVED** that Brown & Brown Benefits Advisors be appointed as the district’s SEHBP Consultant for the 2015-2016 school year in the amount of \$15,000.

Moved by:

Seconded by:

Ayes:

Nays:

6. RESOLVED that pursuant to the requirements of NJPL 2011 Chapter 78, the Essex Fells Board of Education hereby resolves to implement a Section 125 Flexible Spending Account (FSA) program and update its Premium Only Plan (POP) effective September 1, 2015, as follows:

1. The Board accepts the recommendation of its group insurance broker, Brown & Brown Benefit Advisors, Inc. to designate Aflac/Wage Works as the Board’s FSA administrator. This recommendation includes Aflac/Wage Works updating the district’s POP at no cost.
2. The Board of Education appoints Brown & Brown Benefits Advisors, Inc. as its FSA and POP broker-of-record.
3. All appropriate Board of Education staff are authorized to take such action and affect such documentation as necessary to implement these changes.

BE IT FURTHER RESOLVED that Board of Education approves the spending limits for FSAs as \$2,500 for medical and dental and as \$5,000 for dependent care for the 2015-2016 school year.

Moved by:

Seconded by:

Ayes:

Nays:

7. RESOLVED that Robert E. Donahue be appointed Architect for the 2015-2016 school year, as per the proposal.

NOTES: See Attachment C

Moved by:

Seconded by:

Ayes:

Nays:

8. WHEREAS, NJAC 6A:23A-14.3 and 14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Essex Fells Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Essex Fells Board of Education has determined that up to \$200,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Essex Fells Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Moved by:

Seconded by:

Ayes:

Nays:

- 9. **RESOLVED** that the Board of Education appoint Marie Criscuolo, as the Essex Fells Board of Education Treasurer of School Monies at an annual salary of \$2,706, commencing July 1, 2015 for the 2015–2016 school year.

Moved by:

Seconded by:

Ayes:

Nays:

- 10. **RESOLVED** that the Board of Education designate the Chief School Administrator to approve line item transfers as are necessary between meetings of the Board effective July 1, 2015 to June 30, 2016. Such transfers shall be reported to the Board, ratified and recorded in the Minutes at a subsequent meeting of the Board in accordance with Policy and Code.

Moved by:

Seconded by:

Ayes:

Nays:

- 11. **RESOLVED** that the Board of Education approves the 2015-2016 Petty Cash fund in the amount of \$300.00, to be administered by the Business Administrator/Board Secretary.

Moved by:

Seconded by:

Ayes:

Nays:

- 12. **RESOLVED** that the Board of Education approves the appointment of Mr. Adi Sulisty, Facility Supervisor, as Integrated Pest Management Coordinator, Coordinator for Right-To-Know, AHERA and other health & safety and environmental programs mandated by the State of New Jersey, at a \$2,000.00 stipend, for the 2015-2016 school year.

Moved by:

Seconded by:

Ayes:

Nays:

- 13. RESOLVED** that the Board of Education approves the renewal of an agreement with New Wave Consultants, Inc, of Lincoln Park, New Jersey to provide mandatory environmental safety services under PEOSHA for the 2015-2016 school year, at an annual fee of \$1,250.00, services to include training, inspections and plan review update for Right To Know, Bloodborne Pathogens, Indoor Air Quality, AHERA and Integrated Pest Management.

NOTES: See Attachment D

Moved by:

Seconded by:

Ayes:

Nays:

- 14. RESOLVED** that the Board of Education appoints Michelle V. Gadaleta as the 504 Officer for the 2015-2016 school year.

Moved by:

Seconded by:

Ayes:

Nays:

- 15. RESOLVED** that the Board of Education appoints the Business Administrator/Board Secretary as the district Affirmative Action Officer, Public Compliance Officer, and Custodian of Records for the 2015-2016 school year.

Moved by:

Seconded by:

Ayes:

Nays:

- 16. RESOLVED** that the Board of Education reaffirms its Policies, Bylaws and Regulations Guides for the 2015-2016 school year.

Moved by:

Seconded by:

Ayes:

Nays:

- 17. RESOLVED** that the Board of Education approve the renewal of an agreement with the Asbury Park Board of Education – Information Technology Center of Asbury Park, New Jersey, for the continuation of software services for Budgetary/Accounting System and Payroll/Personnel System and Processing, including ID numbers and Computer Ports for the 2015-2016 school year at a fee of \$7,350.00.

NOTES: See Attachment E

Moved by:

Seconded by:

Ayes:

Nays:

18. RESOLVED that the Board of Education approves Valley National Bank as the official Bank Depository for the Board of Education for the 2015-2016 school year and approves the following signatories: the Board of Education President, the Board Secretary and the Treasurer of School Monies and approves the Principal for the Student Activity Account only.

Moved by:

Seconded by:

Ayes:

Nays:

19. RESOLVED that The Progress be designated as the official newspaper of the Essex Fells Board of Education of the Township of Essex Fells, and The Star Ledger be designated as the second newspaper for the publication of official notices and notification of meetings.

Moved by:

Seconded by:

Ayes:

Nays:

20. RESOLVED that the Board of Education grants authority to the Superintendent of Schools to pay bills between Board of Education meetings with subsequent Board of Education approval for the 2015-2016 school year.

Moved by:

Seconded by:

Ayes:

Nays:

21. RESOLVED that the Board of Education approves the annual preschool tuition rate of \$2,000 per student for 2015-2016 school year for a 5-day, 3-hour program.

Moved by:

Seconded by:

Ayes:

Nays:

22. RESOLVED that the Board of Education approves the 2015-2016 Custodial Holidays.

NOTES: See Attachment F

Moved by:

Seconded by:

Ayes:

Nays:

Estimated 40 hours at \$55.00/hour for:

- Curriculum development
- Data Review

Not to exceed: \$2,200.00

Total school year cost not to exceed: \$25,465.00

Moved by: _____ Seconded by: _____

Ayes: _____ Nays: _____

26. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Patrice Lisante, ABA, for the 2015-2016 school year, at the following hours and rates:

Estimated 160 hours at \$50.00/hour for:

- ABA Instruction/Home

Not to exceed: \$8,000.00

Estimated 60 hours at \$30.00/hour for:

- Update of Data

Not to exceed: \$1,800.00

Total school year cost not to exceed: \$9,800.00

Moved by: _____ Seconded by: _____

Ayes: _____ Nays: _____

27. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Debbie Rosenson, School Social Worker, for the 2015-2016 school year, at the following hours and rates:

Up to 10 evaluations per year at \$325 per evaluation

Moved by: _____ Seconded by: _____

Ayes: _____ Nays: _____

28. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Linda Costello, Language Arts Consultant, for the 2015-2016 school year, at the following hours and rates:

- 12 hours per month for a period of 10 months
- \$80 per hour
 - o 120 hours * \$80/hour = \$9,600

Moved by: _____ Seconded by: _____

Ayes: _____ Nays: _____

33. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the services of The Hearing Group for the 2015-2016 school year for the following evaluations:

Auditory Processing Evaluations (CAP)	<u>\$600.00</u> each
Audiological Evaluations	<u>\$200.00</u> each

Moved by:	Seconded by:
Ayes:	Nays:

34. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the services of St. Joseph’s Children’s Hospital (Dr. Joseph Holahan, Dr. Aparna Mallik, and Dr. Nancy Holahan) for the 2015-2016 school year for the following evaluations:

Neurodevelopmental Evaluations	<u>\$400.00</u> each
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Moved by:	Seconded by:
Ayes:	Nays:

35. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the services of St. Joseph’s Children’s Hospital (Dr. Poorvi Patel) for the 2015-2016 school year for the following evaluations:

Pediatric Neurological Evaluations	<u>\$400.00</u> each
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Moved by:	Seconded by:
Ayes:	Nays:

36. RESOLVED that the Board of Education approves the appointment of Dr. Susan Cecere as medical inspector for the 2015-2016 school year, at a rate of \$200.00 per employee physical examination.

Moved by:	Seconded by:
Ayes:	Nays:

37. RESOLVED, that the Board appoints Netwerx Plus for IT Services, for the 2015-2016 school year, at an hourly rate of \$40.

NOTE: *Requested proposal from Netwerx Plus

Moved by:	Seconded by:
Ayes:	Nays:

VII. Superintendent’s Resolutions

RESOLVED that the Board of Education approves Superintendent Resolutions # 01 – 38.

1. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the Superintendent Final Merit Goals for compensation, and

BE IT FURTHER RESOLVED that Grade 3-6 students met/exceeded MAP growth projections for reading and/or math and Mrs. Gadaleta completed the implementation of three Parent/Community outreach projects to promote a strong, positive, and unified home/school relationship.

NOTE: Merit Goals Attached

Moved by:

Seconded by:

Ayes:

Nays:

2. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the payment of the following travel related expenses in accordance with the travel policy 6471 for Professional Development:

Staff Member: Katie McLain
Event: Out-of-District PARCC Testing
Location: Whippany, NJ
Date: 5/18/15, 5/19/15 & 5/21/15
Cost: \$17.49 travel reimbursement (18.8 miles/day x \$0.31 x 3 days)

Staff Member: Candice Fitzgerald
Event: Out-of-District PARCC Testing
Location: Oakland, NJ
Date: 5/18/15, 5/19/15 & 5/21/15
Cost: \$29.76 travel reimbursement (32 miles/day x \$0.31 x 3 days)

Staff Member: Catherine Codella
Event: Social Skills for Building Social Competence Training
Location: Sheraton Parsippany Hotel
Date: 7/21/15
Cost: \$199.99

Staff Member: Catherine Codella
Event: Play Therapy Training
Location: Holiday Inn Hasbrouck Heights
Date: 8/12/15
Cost: \$199.99

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Staff Member: Steven Lella
Event: Annual NJASBO Conference
Location: Borgata Hotel – Atlantic City
Date: 6/3/15 – 6/5/15
Cost: \$25.23 (Tolls/mileage/parking)

Moved by:

Seconded by:

Ayes:

Nays:

- 3. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Use of Facilities Request for the following:

West Essex Class of 1965 - Tour of the EFS Building
October 16, 2015; 4:00-5:00pm

Moved by:

Seconded by:

Ayes:

Nays:

- 4. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the revised 2015-2016 school calendar.

NOTE: Calendar Attached

Moved by:

Seconded by:

Ayes:

Nays:

- 5. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Agreement Between the Essex Fells Board of Education and the Essex Fells Teachers’ Association - July 1, 2015 to June 30, 2018.

Moved by:

Seconded by:

Ayes:

Nays:

- 6. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the contract with Steven J. Lella for the 2015-2016 school year.

Moved by:

Seconded by:

Ayes:

Nays:

7. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following administrative salaries for the 2015-2016 school year:

Michelle Gadaleta	Supt/Principal	\$125,000
Steven J. Lella	Business Administrator	\$ 92,700

Moved by: _____ Seconded by: _____
 Ayes: _____ Nays: _____

8. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following teaching staff for the 2015-2016 school year:

<u>Name</u>	<u>FTE</u>	<u>Guide</u>	<u>Step</u>	<u>15-16 Salary</u>	<u>Position</u>
Rosalie Almeida	1.00	BA +30	6	\$60,829	K – Inclusion
Nicole Aramando	.80	MA	2	\$46,602	School Psych
Michelle Barshay	1.00	BA +30	8	\$63,246	4 th
Laura Brutman	1.00	MA	8	\$64,197	1st
Marisa Burger	1.00	MA + 15	2	\$59,444	Pre K Inclusion
Nicole Cervino	1.00	MA	2	\$58,253	3rd
Catherine Codella	.80	MA	10	\$54,594	Art Therapist
Monica Craveiro	1.00	BA +15	3	\$56,005	5th
Sara Dalton	1.00	BA +15	2	\$55,158	6th
Debbie Emma	1.00	BA	14	\$73,661	BSI
Vanessa Facendola	.80	MA	3	\$47,281	Speech Thpst.
Sarah Fernandes	1.00	MA	11	\$70,305	LDT-C
Candice Fitzgerald	1.00	BA	2	\$53,012	5 th - Inclusion
Kristin Gann	1.00	BA	16	\$80,357	K
Susan Hacker	1.00	MA	8	\$64,197	4th
Katie MacKenzie	1.00	MA +15	3	\$60,292	3 rd - Inclusion
Kimberly McMahon	1.00	BA	8	\$58,957	2nd
Catherine McNish	.60	BA + 15	3	\$33,603	Art
Kelly Mitchell	1.00	MA +15	9	\$67,369	K
Laura Quinn	1.00	BA	3	\$53,860	Pre K
Kimberly Trafford	.60	MA + 15	2	\$35,666	Media Center
John Trogani	1.00	BA	8	\$58,957	Music
John Viggiano	1.00	MA	6	\$61,783	Phys Ed
Jeanine Whitman	1.00	MA +30	11	\$73,640	6 th - Inclusion

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Dorotea Banek	1.00	MA +30	16		\$89,113	5th
				Longevity	\$900	
				Total	\$90,013	
Nina Buonomo	1.00	MA +15	12		\$74,363	6th
				Longevity	\$900	
				Total	\$75,263	
Jackie Castellano	1.00	MA +30	17		\$93,581	Technology
				Longevity	\$1,181	
				Total	\$94,762	
Gail Ellowitch	1.00	BA +15	17		\$86,386	Nurse
				Longevity	\$1,181	
				Total	\$87,544	
Deanna Hromoko	1.00	MA +30	11		\$73,640	1 st - Inclusion
				Longevity	\$900	
				Total	\$74,540	
Lisa Massaro	1.00	MA +15	16		\$86,971	1st
				Longevity	\$900	
				Total	\$87,871	
Judi Reynolds	1.00	MA +30	14		\$82,235	3rd
				Longevity	\$900	
				Total	\$83,135	

Moved by:

Seconded by:

Ayes:

Nays:

9. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of the following paraprofessional staff members for the 2015-2016 school year, 184 days:

Patricia Pakonis 7 hr/day @ \$18/hr \$23,184

Moved by:

Seconded by:

Ayes:

Nays:

14. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the resignation of Linda Ruckert, Administrative Assistant in the Business Office, with the final date of employment on July 10, 2015.

NOTE: Letter Attached

Moved by:

Seconded by:

Ayes:

Nays:

15. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the resignation of Marco Pannullo, IT Technician, with the final date of employment on June 30, 2015.

NOTE: Letter Attached

Moved by:

Seconded by:

Ayes:

Nays:

16. **RESOLVED** that the Board of Education accepts and approves, the request of Vanessa Facendola, Speech Teacher, for an extension of one year Maternity-Disability Leave of Absence for the 2015-2016 school year.

NOTE: Letter Attached

Moved by:

Seconded by:

Ayes:

Nays:

17. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Laura Roberts, Teacher, BA + 30, Step 1, at a salary of \$56,799 for the 2015-2016 school year.

Moved by:

Seconded by:

Ayes:

Nays:

18. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Katelyn Brower, Long-term Leave Replacement Special Education Teacher, BA, Step 1, at a salary of \$52,512 for the 2015-2016 school year.

Moved by:

Seconded by:

Ayes:

Nays:

AGENDA

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Gail Ellowitch Lunch Duty - 3-6: W - \$30 per session

Moved by:

Seconded by:

Ayes:

Nays:

25. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the Extended School Year (ESY) Program for Summer 2015, and

BE IT FURTHER RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following staff members for the 2015 Extended School Year (ESY) Program at \$45/hr for 2014-15 and \$50/hr for 2015-16:

Judi Reynolds	Summer 2015 Lead Teacher
Jeanine Whitman	Summer 2015 Lead Teacher
Marisa Burger	Resource Center Teacher for ESY 6/26/15-7/31/15
Nicole Cervino	Resource Center Teacher for ESY 6/26/15-7/31/15
Nicole Aramando	Social Skills Teacher 6/26/15-7/31/15
Katelyn Brower	Paraprofessional for ESY (\$18/hr) 6/29/15-7/31/15 (*shared)
Patricia Pakonis	Paraprofessional for ESY (\$18/hr) 6/29/15-7/31/15>(*shared)

NOTES: Michelle V. Gadaleta, ESY Supervisor

Moved by:

Seconded by:

Ayes:

Nays:

26. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the Professional Services Agreements for Related Services for students in accordance with their IEP's for the Extended School Year (Summer 2015) Program as follows:

OT: Lori Franklin

Estimated 17.5 hours total at \$90/hour for:

- Treatment

Total summer cost not to exceed:

\$1,575.00

PT: Wellness & Rehabilitation Services

Estimated 22.5 hours total at \$80/hour for:

- Treatment
- Update of records

Total summer cost not to exceed: \$1,800.00

BCBA: Pane Consulting, LLC (Heather Pane)

Estimated 15 hours total at \$90.00/hour (school/home)

Not to exceed: \$1,350.00

Estimated 2 hours total at \$55.00/hour for:

- Curriculum development
- Data Review

Not to exceed: \$110.00

Total summer cost not to exceed: \$1,460.00

ABA: Patrice Lisante

Estimated 28 hours at \$40.00/hour for:

- ABA Instruction/Home

Not to exceed: \$1,200.00

Estimated 3 hours at \$30.00 for

- Update of Data

Not to exceed: \$90.00

Total summer cost not to exceed: \$1,290.00

Speech: Therapy Source

Estimated 30 hours at \$90.00/hour for:

- Direct Instruction

Total summer not to exceed: \$2,700.00

Moved by:

Seconded by:

Ayes:

Nays:

27. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the Out of District Program costs for Garden Academy for Summer 2015 in the following amount:

Summer (2015) 30 days total at \$504.29/day

Total Summer Program Not to Exceed \$15,128.70

Moved by:

Seconded by:

Ayes:

Nays:

28. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Out of District Program costs for Summit Extended School Year for Summer 2015 in the following amount:

Summer (2015) 30 days total at \$308.40/day

Total Summer Program Not to Exceed **\$9,252.00**

Moved by: Seconded by:

Ayes: Nays:

29. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Out of District Transportation costs through the Sussex County Co-op (Student 230166) for the 2015-2016 school year in the following amounts:

Summer (2015) 30 days total at \$TBD/day

Total Summer Program Not to Exceed **\$XXXX.00**

School Year (2015-16) 180 days total at \$TBD/day

Total School Year Program Not to Exceed **\$XXXX.00**

Moved by: Seconded by:

Ayes: Nays:

30. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Out of District Transportation costs through the Sussex County Co-op (Student 260256) for the 2015-2016 school year in the following amounts:

Summer (2015) 30 days total at \$TBD/day

Total Summer Program Not to Exceed **\$XXXX.00**

School Year (2015-16) 180 days total at \$TBD/day

Total School Year Program Not to Exceed **\$XXXX.00**

Moved by: Seconded by:

Ayes: Nays:

31. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Out of District Transportation costs through the Sussex County Co-op (Student 210090) for the 2015-2016 school year in the following amounts:

School Year (2015-16) 180 days total at \$TBD/day

Total School Year Program Not to Exceed **\$XXXX.00**

Moved by: Seconded by:

Ayes: Nays:

32. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Out of District Transportation costs through the Sussex County Co-op (Student 150082) for the 2015-2016 school year in the following amounts:

School Year (2015-16) 180 days total at \$TBD/day

Total School Year Program Not to Exceed **\$XXXX.00**

Moved by: Seconded by:

Ayes: Nays:

33. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following staff members for the Summer 2015 Curriculum Revision Committee, at the 2015-18 teacher contractual rate of \$50/hr:

- Dorotea Banek
- Michelle Barshay
- Nina Buonomo
- Marisa Burger
- Nicole Cervino
- Monica Craveiro
- Deana Hromoko
- Katie MacKenzie
- Kelly Mitchell
- Judi Reynolds

Moved by: Seconded by:

Ayes: Nays:

- 3. **RESOLVED** that the Board of Education approves the transfer of funds for the month of May as certified by the Business Administrator and authorized by the Superintendent of Schools.

Moved by:

Seconded by:

Ayes:

Nays:

- 4. **WHEREAS**, the Board of Education has received the Reports of the Board Secretary (Secretary) and the Custodian of School Monies (Treasurer) for the month of April; and

WHEREAS, in compliance with N.J.A.C.6A:23-2.11(c)3, the Secretary has certified that as of the date of the reports, no budgetary line item account, in accordance with the minimum chart of accounts as established by the New Jersey Department of Education, has obligations and payments which in total exceed the amount appropriated by the Board of Education;

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.A.C.6A:23-2.11(c)4, the Board of Education certifies that, after review of the Secretary’s monthly financial report, and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(c)4, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year; and

BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 C73, the Board certifies that after review of the Secretary’s monthly financial report and certification, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Commissioner of Education; and

BE IT FURTHER RESOLVED, that the financial reports for the months be accepted and shall become a part of the official minutes of this meeting.

Moved by:

Seconded by:

Ayes:

Nays:

- 5. **RESOLVED**, that the Board of Education approves the submission of a request to the Executive County Superintendent of Schools for renewal of the required waiver of toilet facilities for Kindergarten classrooms 201 and 202 for the 2015-2016 school year.

Moved by:

Seconded by:

Ayes:

Nays:

IX. Old Business / Board Discussion

- BOE and Superintendent/District Goals/Merit Goals – August Approval

X. New Business / Board Discussion

- August Meeting Date
- Request for SpeechTherapy Allowance
- Out-of-District Tuition Request - Grade 1
- Bike Rodeo

XI. Meeting Open for Public Comment

XII. Resolution to Enter Executive Session

BE IT RESOLVED that the Board shall enter into executive session immediately following this meeting to discuss the Superintendent’s Evaluation. The items discussed in executive session will be disclosed to the public when the need to maintain their confidentiality no longer exists.

Moved by:

Seconded by:

Ayes:

Nays:

XIII. Adjournment

BE IT RESOLVED that this public meeting of the Board of Education be adjourned. The next **Regular meeting** of the Board of Education will be **Wednesday, August 19, 2015 at 7:30 P.M.** in the Media Center.

Moved by:

Seconded by:

Ayes:

Nays:

Enrollment Count: 2014-2015

Teacher	Section	Total	M	F
Mrs. Quinn/Ms. Burger	PS/AM	13	8	5
Mrs. Quinn/Ms. Burger	PS/PM	13	4	9
Mrs. Gann	KG	15	9	6
Ms. Mitchell/Mrs. Short	KM/S	13	6	7
Mrs. Brutman/Mrs. Hromoko	1B/H	14	9	5
Mrs. Massaro	1M	14	9	5
Ms. McMahon/Ms. Almeida	2M/A	12	5	7
Mrs. Perry	2P	9	4	5
Ms. Cervino	3C	11	6	5
Mrs. Reynolds/Ms. McLain	3R/M	10	5	5
Mrs. Barshay	4B	13	3	10
Mrs. Hacker/Mrs. Calistri	4H/C	11	3	8
Mrs. Banek/Ms. Belmont	5B/B	11	5	6
Ms. Craveiro	5C	12	7	5
Mrs. Buonomo	6B	19	8	11
Ms. Dalton/Mrs. Whitman	6D/W	20	8	12
Total		210	99	111
Out-of-District		4+		
FINAL TOTALS		214	99	111

+ Total includes 4 out-of-district students

Fire Drills: 2014-2015

Month	Fire Drill	Emergency Drill
September	9/8/14	Lockdown 9/16/14
October	10/8/14	Shelter in Place 10/2/14
November	11/12/14	Lockdown 11/19/14
December	12/15/14	Lockdown 12/9/14
January	1/29/15	Lockdown 1/20/15
February	2/25/15	Shelter in Place 2/27/15
March	3/11/15	Lockdown 3/13/15
April	4/15/15	Evacuation to Bleachers 4/22/15
May	5/4/15	Lockdown 5/22/15
June	6/15/15	Lockdown 6/9/15

HIB / V&V Report

As of Date of BOE Meeting	9/17/14	10/15/14	11/19/14	12/17/14	1/21/15	2/18/15	3/18/15	4/15/15	5/20/15	6/17/15
TOTAL # of Reported Incidents	0	0	0	1	0	0	2	0	0	0
Number of Unfounded Incidents	0	0	0	1	0	0	2	0	0	0
Number of Founded Incidents	0	0	0	0	0	0	0	0	0	0

ESSEX FELLS SCHOOL DISTRICT MISSION STATEMENT

The Essex Fells School is a very special public elementary school enrolling boys and girls in preschool through the sixth grades. Pupils enjoy small classes and a total school population of approximately two hundred and fifty.

The size of the school is a wonderful asset as it allows a strong sense of community and offers teachers and pupils many opportunities to form bonds of collegiality, identification and support. It also supports the concept that every adult in the school is responsible for every child.

The comparatively small faculty is also a benefit. The faculty as a whole are the decision making body on all questions of teaching and learning. Teachers find it easy to share experiences and act consistently across pupils' entire academic program. The combined efforts of the staff work to support a pupil centered approach to education.

Essex Fells teachers are encouraged to try new ideas, to work collaboratively with colleagues, and to participate fully in all aspects of schooling.

The mission of the school is etched in the mortar of the original schoolhouse with the words Studies Pass Into Character.

The primary goals of an Essex Fells education include:

1. Developing in all pupils the capacity to think critically and communicate effectively through a mastery of written and spoken English.
2. Motivating all pupils to recognize and develop their academic abilities in order to build character and to achieve their full potential.
3. Teaching children to value themselves, their peers and their teachers.
4. Establishing a respect for and a strong sense of responsibility to the physical, social, and aesthetic world around them.
5. Nurturing a love of country and a pride in our American heritage and citizenship.
6. Communicating a love of scholarship and continued interest in life-long learning.
7. Insuring all pupils will achieve the New Jersey Core Curriculum Content Standards at all levels.

To secure these common goals, the Essex Fells staff of professional educators recognizes that the collaborative engagement of the children in the learning process is the key to intellectual development. Dedicated teachers create classrooms that are alive with cooperative learning activities and child-centered problem solving routines. Children are encouraged to explore, to question, to make decisions, and to express opinions in a supportive learning environment. Teachers also model their own commitment to learning by continuing to earn advanced degrees. On-going professional development is acknowledged as the foundation for promoting outstanding pupil achievement.