

**THE PUBLIC SCHOOLS OF ESSEX FELLS, NJ  
BOARD OF EDUCATION MEETING**

**THURSDAY, AUGUST 22, 2013  
PUBLIC MEETING – 7:30 P.M. – MEDIA CENTER**

In compliance with chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School as of August 14, 2013. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress and the Star Ledger, and posted on the district's web-site.

**I. Call to Order – 7:30 P.M.**

**II. Roll Call**

Mrs. Alison Cirenza, Vice-President  
Mrs. Carol D'Alessandro  
Mr. Peter Hutchinson  
Dr. Steven LoCascio, President  
Dr. Michele Nitti

**III. Flag Salute**

**IV. Public Comment on Agenda Items Only**

**V. President's Report**

**VI. Superintendent's Report**

- Annual School Ethics Discussion
- NJASK Preliminary Scores
- 2013-2014 School Year Opening
- Staff Resignation

**VII. Superintendent's Resolutions**

**RESOLVED** that the Board of Education approves Superintendent Resolutions # 01-25.

1. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the District/Superintendent Goals for the 2013-2014 school year.

Moved by:

Seconded by:

Ayes:

Nays:

- 2. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the list of possible field trips for the 2013-2014 school year.

**NOTE:** See Attachment A

Moved by:

Seconded by:

Ayes:

Nays:

- 3. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the resignation of Sharon Zeman, Speech/Language Teacher, as of June 30, 2013.

**NOTE:** Letter Attached

Moved by:

Seconded by:

Ayes:

Nays:

- 4. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the resignation of Deborah Raimo, Media Specialist, as of August 16, 2013.

**NOTE:** Letter Attached

Moved by:

Seconded by:

Ayes:

Nays:

- 5. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the resignation of Andrea Petrullo, ABA Provider, for the 2013-2014 school year.

**NOTE:** E-Mail Attached

Moved by:

Seconded by:

Ayes:

Nays:

- 6. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Olga Weinberger as Speech/Language Teacher, at MA, Step 1, at a (.8) salary of \$44,932, for the 2013-2014 school year.

**NOTE:** Resume Attached

Moved by:

Seconded by:

Ayes:

Nays:

- 7. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following revision to the appointment of Jessica Kristiansen, Paraprofessional, for the 2013-2014 school year:

6.7 hr/day @ \$18/hr \$22,069

**NOTE:** Letter Attached

Moved by:

Seconded by:

Ayes:

Nays:

- 8. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following substitutes for the 2013-2014 school year, at \$75/day, pending the usual criminal history and background check:

Joann Barker	Nurse (\$109/day)
Theresa Caffarra	Teacher
Loretta Castrovinci	Teacher
Jocelyn Eckstein-Friedman	Teacher
Tracey Gardner	Teacher
Jody James	Teacher
Susanne Keane	Teacher
Karen Kopec	Teacher
Lucille Lapone	Teacher
Nancy Leeman	Teacher
Ann Marchioni	Teacher
Frazer O'Neill	Teacher
Patricia Pakonis	Teacher
Evelyn Peter	Teacher
Anita Stabile	Teacher
Jacquelyn Sweigart	Teacher
Laurie Unis	Teacher
Patricia Wahl	Teacher

Moved by:

Seconded by:

Ayes:

Nays:

- 9. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the submission of the NCLB (No Child Left Behind) application for 2014 to the County Office of Education and accepts the grant award in the amount of \$2,712.00.

Moved by:

Seconded by:

Ayes:

Nays:

- 10. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the submission of the IDEA application for Fiscal Year 2014, and accepts the grant award of the funds upon subsequent approval of the FY 2014 IDEA application in the following amounts:

Basic (ages 3-21)	\$40,575
Preschool (ages 3-5)	\$ 3,622

Moved by:

Seconded by:

Ayes:

Nays:

- 11. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following stipend position for the 2013-2014 school year at the contractual rate of \$25/hour:

**NOTE:** E-mail Attached

John Trogani	Lunch Duty
John Viggiano	Lunch Duty *Appointed

Moved by:

Seconded by:

Ayes:

Nays:

- 12. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Use of Facilities Requests for the following:

Tiny Treasures Extended School Day Program, Room 205  
September 2013 ó June 2014, Mondays to Friday ó 3:00-6:00pm

Essex Fells Recreation Department ó Soccer Program PreK-8, Fields  
September 2 through November 9, 2013  
Weekdays: 3:10pm ó Dusk, Weekends (Saturday): 9:00am ó Dusk

Moved by:

Seconded by:

Ayes:

Nays:

- 13. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Essex Fells School District Professional Development Plan for 2013-2014.

**NOTE:** Plan with Mrs. Gadaleta

Moved by:

Seconded by:

Ayes:

Nays:

- 14. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the submission to the NJDOE of the *Anti-Bullying Bill of Rights Act School Self-Assessment for Determining HIB*.

Moved by:

Seconded by:

Ayes:

Nays:

- 15. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the School Improvement Panel members for the 2013-2014 school year:

Michelle Gadaleta, Superintendent/Principal  
Dorotea Banek  
Jackie Castellano  
Catherine Codella  
Linda Costello  
Lisa Massaro  
Stacey Perry  
Judi Reynolds  
Jeanine Whitman

Moved by:

Seconded by:

Ayes:

Nays:

- 16. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the submission to the NJDOE of the *NJ Quality Single Accountability Continuum (QSAC) – Statement of Assurance – School Year 2013-14*.

**NOTE:** Document Attached

Moved by:

Seconded by:

Ayes:

Nays:

- 17. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the *Guidelines For Development Of K-6 Student Portfolios*.

**NOTE:** Portfolio with Mrs. Gadaleta

Moved by:	Seconded by:
Ayes:	Nays:

- 18. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, a stipend for the following facilitators of the Summer Technology Academy on Monday, June 24, 2013:

Jackie Castellano	\$65/hr
Jeanne Jeffries	\$75/hr
Jennifer Mulvaney	\$75/hr
Sharon Pontrella	\$75/hr

Moved by:	Seconded by:
Ayes:	Nays:

- 19. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the revision to the appointment of Patrice Lisante, ABA, for the 2013-2014 school year, at the following hours and rates:

Estimated 160 hours at \$40.00/hour for:

- ABA Instruction/Home

Not to exceed:	\$6,400.00
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Estimated 70 hours at \$30.00/hour for:

- Update of Data

Not to exceed:	\$2,100.00
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<b><u>Total school year cost not to exceed:</u></b>	<b><u>\$8,500.00</u></b>
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Moved by:	Seconded by:
Ayes:	Nays:

- 20. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the first reading of the TEACHNJ & AchieveNJ ó Draft Evaluation Policies and Regulations.

Moved by:	Seconded by:
Ayes:	Nays:

**21. RESOLVED**, that the Board appoints Netwerx Plus for IT Services, for the 2013-2014 school year, at an hourly rate of \$40.

**NOTE:** \*Requested proposal from Netwerx Plus

Moved by:

Seconded by:

Ayes:

Nays:

**22. RESOLVED** that the Board of Education establishes the following bank accounts with Valley National Bank, and that Valley National Bank is hereby requested, authorized, and directed to honor all checks, drafts, and other orders for the payment of money drawn in the name of the Board of Education in the following accounts when bearing the true or approved facsimile signature indicated:

Salary Account ô 41696123	One Signature Required - Treasurer of School Monies
Payroll Agency Account ô 41696131	One Signature Required - Treasurer of School Monies or Business Administrator/Board Secretary
State Unemployment Insurance ô 41696204	One Signature Required - Treasurer of School Monies or Business Administrator/Board Secretary
General Fund - 41696115	Three Signatures Required - Board President or Board Vice President and Treasurer of School Monies and Business Administrator/ Board Secretary
Student Activities Fund ô 41696212	One Signature Required - Superintendent or Business Administrator/ Board Secretary

**BE IT FURTHER RESOLVED THAT** the Board of Education will continue to utilize TD Bank during the transition period.

Moved by:

Seconded by:

Ayes:

Nays:

**23. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the payment of the following travel related expenses in accordance with the travel policy 6471 for Professional Development:

Staff Member: Steven Lella  
 Event: NJASBO ó SDA School Facilities Grant Session

Location: Robbinsville, NJ  
Date: 6/27/13  
Cost: \$27.01 mileage

Moved by: Seconded by:  
Ayes: Nays:

**24. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Out of District Program costs for Garden Academy for the 2013-2014 school year in the following amounts:

Summer (2013) 30 days total at \$475.34/day  
**Total Summer Program Not to Exceed \$14,260.20**

Moved by: Seconded by:  
Ayes: Nays:

**25. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Out-of-District Program Costs at Garden Academy (Student 230166) for the 2013-2014 school year, at the following daily/yearly rates:

Estimated 180 days at \$475.34/day for:  
• September 3, 2013 through June 17, 2014  
**Total school year cost not to exceed: \$85,561.20**

Moved by: Seconded by:  
Ayes: Nays:

**VIII. Business Administrator's Report**

- 2012-2013 Tentative Audit Start Date
- Valley National Bank
- Employee Health Care Contributions
- Boiler Update: Zero Dollar Change Order
- NJSBAIG By Laws Resolution

**IX. Business Resolutions**

**RESOLVED** that the Board of Education approves Business Resolutions # 01 ó 12.



- 1. **RESOLVED** that the Board of Education accepts the minutes of the following meetings:

Regular Minutes	May 15, 2013
Workshop Minutes	June 12, 2013
Regular/Reorganizational Minutes	June 19, 2013

Moved by:	Seconded by:
Ayes:	Nays:

- 2. **RESOLVED** that the Board of Education approves the bills and claims for June 28, 2013 in the total amount of \$14,766.81 as certified by the Business Administrator/ Board Secretary; and

**BE IT FURTHER RESOLVED**, that the Board of Education approves the payroll for June 2013 as certified by the Business Administrator and approved by the Superintendent and Board President in the total amount of \$328,339.15 including \$305,347.62 for the gross payroll, \$6,461.34 for the Board's share of FICA/Medicare and \$16,530.19 for the State's share of FICA/Medicare.

Moved by:	Seconded by:
Ayes:	Nays:

- 3. **RESOLVED** that the Board of Education approves the bills and claims for July 2, 2013 in the total amount of \$222,016.50 as certified by the Business Administrator/ Board Secretary; and

**BE IT FURTHER RESOLVED** that the Board of Education approves the bills and claims for July 26, 2013 in the total amount of \$164,053.47 as certified by the Business Administrator/ Board Secretary; and

**BE IT FURTHER RESOLVED** that the Board of Education approves the bills and claims for August 22, 2013 in the total amount of \$232,615.73 as certified by the Business Administrator/ Board Secretary; and

**BE IT FURTHER RESOLVED**, that the Board of Education approves the payroll for July 2013 as certified by the Business Administrator and approved by the Superintendent and Board President in the total amount of \$57,143.66 including \$53,144.63 for the gross payroll, \$2,733.17 for the Board's share of FICA/Medicare and \$1,295.86 for the State's share of FICA/Medicare.

Moved by:	Seconded by:
Ayes:	Nays:

4. **RESOLVED** that the Board of Education approves the transfer of funds for the month of June as certified by the Business Administrator and authorized by the Superintendent of Schools.

Moved by:

Seconded by:

Ayes:

Nays:

5. **WHEREAS**, the Board of Education has received the Reports of the Board Secretary (Secretary) and the Custodian of School Monies (Treasurer) for the month of June; and

**WHEREAS**, in compliance with N.J.A.C.6A:23-2.11(c)3, the Secretary has certified that as of the date of the reports, no budgetary line item account, in accordance with the minimum chart of accounts as established by the New Jersey Department of Education, has obligations and payments which in total exceed the amount appropriated by the Board of Education;

**NOW, THEREFORE, BE IT RESOLVED**, that in compliance with N.J.A.C.6A:23-2.11(c)4, the Board of Education certifies that, after review of the Secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the year; and

**BE IT FURTHER RESOLVED**, that pursuant to P.L. 2004 C73, the Board certifies that after review of the Secretary's monthly financial report and certification, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Commissioner of Education; and

**BE IT FURTHER RESOLVED**, that the financial reports for the months be accepted and shall become a part of the official minutes of this meeting.

Moved by:

Seconded by:

Ayes:

Nays:

6. **WHEREAS**, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 et seq., and the Electric Discount and

Energy Competition Act, N.J.S.A. 48:3-49 et seq. (EDECA) and the regulations promulgated thereunder; and

**WHEREAS**, the Essex Fells Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

**WHEREAS**, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2018 hereinafter referred to as "Effective Period") issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

**WHEREAS**, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

**WHEREAS**, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

**WHEREAS**, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

**WHEREAS**, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

**NOW, therefore, be it**

**RESOLVED** that the District binds itself to the ACES Cooperative Pricing System #E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

**FURTHER RESOLVED** that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

**FURTHER RESOLVED** that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

**FURTHER RESOLVED** that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2018 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

Moved by:

Seconded by:

Ayes:

Nays:

7. **WHEREAS**, the Alliance For Competitive Energy Services (hereinafter referred to as "ACESö), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBAö), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Lawö, N.J.S.A. 18A:18A-1 et seq., and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 et seq. ("EDECAö) and the regulations promulgated thereunder; and

**WHEREAS**, the Essex Fells Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

**WHEREAS**, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2018, hereinafter referred to as "Effective Period") issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

**WHEREAS**, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

**WHEREAS**, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

**WHEREAS**, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

**WHEREAS**, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

**NOW, therefore, be it**

**RESOLVED** that the District binds itself to the ACES Cooperative Pricing System #E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and, be it

**FURTHER RESOLVED** that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

**FURTHER RESOLVED** that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

**FURTHER RESOLVED** that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2018 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

Moved by:

Seconded by:

Ayes:

Nays:

- 8. **BE IT RESOLVED THAT** the Essex Fells Board of Education accepts a donation from the Essex Fells Police Foundation in an amount up to \$10,151.50 to be used for Security upgrades at the Essex Fells School buildings.

**BE IT FURTHER RESOLVED THAT** the following budget line be increased and that the Business Administrator be authorized to administer it:  
20-006-400-420 Essex Fells Police Foundation \$10,150.50

Moved by:

Seconded by:

Ayes:

Nays:

- 9. **WHEREAS,** The New Jersey School Boards Association Insurance Group (NJSBAIG) Board of Trustees approved proposed amendments to its Bylaws at a public meeting on March 20, 2013 in accordance with Article IX(C) of the current NJSBAIG Bylaws; and

**WHEREAS,** the current NJSBAIG Bylaws require for the proposed amendments to be approved by member school districts; and

**WHEREAS,** seventy-five percent (3/4) of the member school districts must approve the proposed amendments within one hundred eighty (180) days of the hearing on the amendments:

**NOW THEREFORE, BE IT RESOLVED** that at a regular meeting of the Essex Fells Board of Education held on the 22<sup>nd</sup> day of August 2013, the Board does hereby approve the proposed amendments to the NJSBAIG Bylaws.

Moved by:

Seconded by:

Ayes:

Nays:

**10. BE IT RESOLVED** that the Board of Education accepts and approves the submission to the NJSBAIG of the *NJSBAIG Annual Safety Questionnaire Score Sheet 2013*.

Moved by:

Seconded by:

Ayes:

Nays:

**11. BE IT RESOLVED** that the Board of Education accepts and approves change order #001 from Sunnyfield Corporation, to provide labor, material and equipment necessary to install a new PR-5 Circulation Pump.

**BE IT FURTHER RESOLVED** that the aforementioned change order in the amount of \$1,095.63 will be deducted from the project allowance of \$5,000 and will result in a zero dollar change to the original amount of the project.

Moved by:

Seconded by:

Ayes:

Nays:

**12. BE IT RESOLVED** that the Board of Education accepts and approves longevity adjustments for the following:

- Linda Costello - \$1462 for 20<sup>th</sup> year of service beginning 9/23/12
- Dorotea Banek - \$540 for 15<sup>th</sup> year of service beginning 1/1/12
- Judi Reynolds - \$900 for 15<sup>th</sup> year of service beginning 9/1/13

Moved by:

Seconded by:

Ayes:

Nays:

**X. Old Business / Board Discussion**

- Science Tables Delivery
- Fire Panel & Carbon Monoxide Installation
- PSE&G Energy Audit
- Security Updates
- Landscape Request

**XI. New Business / Board Discussion**

- September 4th Workshop attendance
- Notice of Unemployment Claim Appeal

**XII. Meeting Open for Public Comment**

**XIII. Adjournment**

**BE IT RESOLVED** that this public meeting of the Board of Education be adjourned. The next **Workshop Meeting** of the Board of Education will be held on **Wednesday, September 4, 2013** in the Superintendent's Office and the next **Regular Meeting** will be held on **Wednesday, September 18, 2013 at 7:30 P.M.** in the Media Center.

Moved by:

Seconded by:

Ayes:

Nays:

**Enrollment Count: 2013-2014**

Teacher	Section	Total	M	F
Ms. Mitchell/Ms. Almeida(Ms. Burger)-AM	PS	13	7	6
Ms. Mitchell/Ms. Almeida(Ms. Burger)-PM	PS	12	6	6
Mrs. Emma	KE	13	9	4
Mrs. Gann/Mrs. Short	KG/S	12(13)	7(8*)	5
Mrs. Massaro/Ms. Cervino	1M/C	19	7	12
Mrs. Brutman/Mrs. Hromoko	2B/H	11	5	6
Ms. McMahon	2M	12	5	7
Mrs. Perry/Ms. McLain	3P/M	13	3	10
Mrs. Reynolds	3R	13	3	10
Mrs. Barshay/Mrs. Calistri	4B/C	13	7	6
Mrs. Hacker	4H	11	6	5
Mrs. Banek	5B	18	6	12
Ms. Craveiro/Ms. Belmont	5C/B	19	8	11
Mrs. Buonomo/Mrs. Whitman	6B/W	13	8	5
Ms. Dalton	6D	13	8	5
<b>TOTALS</b>		<b>205</b>	<b>95</b>	<b>110</b>

\*PM session

**Fire Drills: 2013-2014**

Month	Fire Drill	Emergency Drill
September		
October		
November		
December		
January		
February		
March		
April		
May		
June		

**HIB / V&V Report**

As of Date of BOE Meeting	9/18/13								
TOTAL # of Reported Incidents									
Number of Unfounded Incidents									
Number of Founded Incidents									



**ESSEX FELLS SCHOOL DISTRICT MISSION STATEMENT**

The Essex Fells School is a very special public elementary school enrolling boys and girls in preschool through the sixth grades. Pupils enjoy small classes and a total school population of approximately two hundred and fifty.

The size of the school is a wonderful asset as it allows a strong sense of community and offers teachers and pupils many opportunities to form bonds of collegiality, identification and support. It also supports the concept that every adult in the school is responsible for every child.

The comparatively small faculty is also a benefit. The faculty as a whole are the decision making body on all questions of teaching and learning. Teachers find it easy to share experiences and act consistently across pupils' entire academic program. The combined efforts of the staff work to support a pupil centered approach to education.

Essex Fells teachers are encouraged to try new ideas, to work collaboratively with colleagues, and to participate fully in all aspects of schooling.

The mission of the school is etched in the mortar of the original schoolhouse with the words Studies Pass Into Character.

The primary goals of an Essex Fells education include:

1. Developing in all pupils the capacity to think critically and communicate effectively through a mastery of written and spoken English.
2. Motivating all pupils to recognize and develop their academic abilities in order to build character and to achieve their full potential.
3. Teaching children to value themselves, their peers and their teachers.
4. Establishing a respect for and a strong sense of responsibility to the physical, social, and aesthetic world around them.
5. Nurturing a love of country and a pride in our American heritage and citizenship.
6. Communicating a love of scholarship and continued interest in life-long learning.
7. Insuring all pupils will achieve the New Jersey Core Curriculum Content Standards at all levels.

To secure these common goals, the Essex Fells staff of professional educators recognizes that the collaborative engagement of the children in the learning process is the key to intellectual development. Dedicated teachers create classrooms that are alive with cooperative learning activities and child-centered problem solving routines. Children are encouraged to explore, to question, to make decisions, and to express opinions in a supportive learning environment. Teachers also model their own commitment to learning by continuing to earn advanced degrees. On-going professional development is acknowledged as the foundation for promoting outstanding pupil achievement.