

THE PUBLIC SCHOOLS OF ESSEX FELLS, NJ
BOARD OF EDUCATION MEETING

WEDNESDAY, AUGUST 14, 2019

PUBLIC MEETING
7:30 P.M. – MEDIA CENTER

In compliance with chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School as of January 2, 2019. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress and the Star Ledger, and posted on the district's web-site.

I. Call to Order

II. Roll Call

Mrs. Kris Huegel, President
Dr. Steven LoCascio, Vice-President
Mrs. Bethany Buccino
Mrs. Shani Drogin
Mrs. Debra Tedesco

III. Flag Salute

IV. Public Comment on Agenda Items Only

V. President's Report

VI. Superintendent's Report

- Stronge TEPES Re-Certification Training 2019-2020
- Superintendent Transcripts from Centenary University

VII. Old Business / Board Discussion

VIII. New Business / Board Discussion

IX. Superintendent’s Resolutions

RESOLVED that the Board of Education approves Superintendent Resolutions #01 – 05.

- 1.. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the payment of the following travel related expenses in accordance with the travel policy 6471 for Professional Development:

Staff Member(s): Katie McNish
 Event: ARTify 2019 – AENJ Annual Conference
 Location: Ocean Place Resort, Long Branch, NJ
 Date: 10/6&7/19
 Cost: \$250.22 Total (\$205.00 fees; \$45.22 mileage)
 * previously approved 7/18/19; revised for new mileage rate

Staff Member(s): Steven J. Lella
 Event: Essex County ASBO Meetings
 Location: Nanina’s in The Park – Belleville, NJ
 Date: 9/17, 10/15, 11/20, 12/13, 1/15, 2/12, 3/11, 4/22, 5/20
 Cost: \$200.00

Moved by:	Seconded by:
Ayes:	Nays:

- 2. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Use of Facilities Request(s) for the following:

West Essex Football Club
 Fields – After School from 3:45pm-dusk
 Saturday & Sunday from 8:30am-dusk
 September 1, 2019 – November 15, 2019

Moved by:	Seconded by:
Ayes:	Nays:

- 3. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following substitutes for the 2019-2020 school year, at \$90/day, pending the usual criminal history and background check for new hires*:

Martine Shepard	Teacher*
Jen Sullivan	Teacher

Moved by: Seconded by:

Ayes: Nays:

4. **RESOLVED** that the Board of Education accepts and approves the recommendation of the Superintendent and approves an additional 10 hours each of summer custodial work for the following student assistants in the custodial department for the summer 2019.

Joseph Appello	\$10.00/hr
Nick McNish	\$10.00/hr

Moved by: Seconded by:

Ayes: Nays:

5. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the first reading of the following policy:

Policy 9210 School-Connected Organizations

Moved by: Seconded by:

Ayes: Nays:

X. Business Administrator’s Report

- Extraordinary Aid
- B&G Summer Projects Update

XI. Business Resolutions

RESOLVED that the Board of Education approves Business Resolutions #01–05.

1. **RESOLVED** that the Board of Education accepts the minutes of the following meetings:

Regular Meeting Minutes 5/1/19

Moved by: Seconded by:

Ayes: Nays:

- 2. **RESOLVED** that the Board of Education approves bills and claims for August in the amount of **\$201,342.85**, and additional for June in the amount of \$6,785.43 as certified by the Business Administrator/ Board Secretary; and

BE IT FURTHER RESOLVED, that the Board of Education approves the payroll for July as certified by the Business Administrator and approved by the Superintendent and Board President in the total amount of \$65,594.35 including \$61,982.77 for the gross payroll, \$2,914.70 for the Board’s share of FICA/Medicare and \$1,696.88 for the State’s share of FICA/Medicare.

Moved by: Seconded by:

Ayes: Nays:

- 3. **RESOLVED** that the Board of Education approves the transfer of funds for the month of June as certified by the Business Administrator and authorized by the Superintendent of Schools.

Moved by: Seconded by:

Ayes: Nays:

- 4. **RESOLVED** that the Board of Education approve appropriating additional fiscal year 2019 Extraordinary Aid funding to the 2019-20 school budget in the amount of \$51,585 to line account 11-120-100-101-01; and

BE IT FURTHER RESOLVED that the Essex Fells Board of Education acknowledges that it did not include an estimated Extraordinary Aid payment in the 2018-19 school budget and received an award of Extraordinary Aid in the amount of \$51,585; and

BE IT FURTHER RESOLVED that NJAC 6A:23A2.13(d)6 provides that a district Board of Education may, at any time without commissioner approval, appropriate surplus generated from state revenue such as Extraordinary Aid, that has been excluded from the excess surplus calculation in the prior year.

Moved by: Seconded by:

Ayes:

Nays:

5. RESOLVED that the Board of Education accepts and approves the tuition reimbursement for Michelle V. Gadaleta in the amount of \$4,275.00.

Moved by:

Seconded by:

Ayes:

Nays:

XII. Meeting Open for Public Comment

XIII. Adjournment

BE IT RESOLVED that this public meeting of the Board of Education be adjourned. The next **Workshop Meeting** will be held on **Wednesday, September 4 2019, at 7:30 P.M.** in the Superintendent’s Office. The next **Regular Meeting** will be held on **Wednesday, September 18, 2019 at 7:30 P.M.** in the Media Center.

Moved by:

Seconded by:

Ayes:

Nays:

2019-2020 Enrollment Count

Teacher	Section	Total	M	F
Mrs. Quinn/Ms. Duarte	PS/AM	14	8	6
Mrs. Quinn/Ms. Duarte	PS/PM	14	6	8
Mrs. Gann/Mrs. Takkel	KG/T	13	9	4
Ms. Livio	KL	13	10	3
Mrs. Brutman	1B	13	8	5
Ms. Mitchell/Mrs. Hromoko	1M/H	13	5	8
Ms. Burger	2B	17	9	8
Mrs. Fitzgerald/Mrs. MacKenzie	2F/M	17	9	8
Ms. Kowalski/Ms. Wieczorek	3K/W	13	7	6
Mrs. Massaro	3M	14	6	8
Mrs. Banek/Ms. Franzi	4B/F	20	10	10
Mrs. Hacker/Mrs. Brzostowski	4H/B	20	9	11
Ms. Craveiro/Mrs. Vetere	5C/V	20	12	8
Mrs. Truchel/Mrs. Criscione	5T/C	19	9	10
Mrs. Buonomo/Ms. Myers	6B/M	14	9	5
Mrs. Christopher	6C	15	11	4
TOTAL		249	137	112
Out-of-District		2*		
FINAL TOTALS		251		

*Total includes 2 out-of-district students

Fire Drills: 2019-20

Month	Fire Drill	Emergency Drill
September		
October		

AGENDA

November		
December		
January		
February		
March		
April		
May		
June		

HIB / V&V Report

As of Date of BOE Meeting	9/18/19	10/16/19	11/20/19	12/18/19
TOTAL # of Reported Incidents				
Number of Unfounded Incidents				
Number of Founded Incidents				
Violence & Vandalism Incidents				

ESSEX FELLS SCHOOL DISTRICT MISSION STATEMENT

The Essex Fells School is a very special public elementary school enrolling boys and girls in preschool through the sixth grades. Pupils enjoy small classes and a total school population of approximately two hundred and fifty.

The size of the school is a wonderful asset as it allows a strong sense of community and offers teachers and pupils many opportunities to form bonds of collegiality, identification and support. It also supports the concept that every adult in the school is responsible for every child.

The comparatively small faculty is also a benefit. The faculty as a whole are the decision making body on all questions of teaching and learning. Teachers find it easy to share experiences and act consistently across pupils' entire academic program. The combined efforts of the staff work to support a pupil centered approach to education.

Essex Fells teachers are encouraged to try new ideas, to work collaboratively with colleagues, and to participate fully in all aspects of schooling.

The mission of the school is etched in the mortar of the original schoolhouse with the words Studies Pass Into Character.

The primary goals of an Essex Fells education include:

1. Developing in all pupils the capacity to think critically and communicate effectively through a mastery of written and spoken English.
2. Motivating all pupils to recognize and develop their academic abilities in order to build character and to achieve their full potential.
3. Teaching children to value themselves, their peers and their teachers.
4. Establishing a respect for and a strong sense of responsibility to the physical, social, and aesthetic world around them.
5. Nurturing a love of country and a pride in our American heritage and citizenship.
6. Communicating a love of scholarship and continued interest in life-long learning.
7. Insuring all pupils will achieve the New Jersey Student Learning Standards at all levels.

To secure these common goals, the Essex Fells staff of professional educators recognizes that the collaborative engagement of the children in the learning process is the key to intellectual development. Dedicated teachers create classrooms that are alive with cooperative learning activities and child-centered problem solving routines. Children are encouraged to explore, to question, to make decisions, and to express opinions in a supportive learning environment. Teachers also model their own commitment to learning by continuing to earn advanced degrees. On-going professional development is acknowledged as the foundation for promoting outstanding pupil achievement.