

**THE PUBLIC SCHOOLS OF ESSEX FELLS, NJ  
BOARD OF EDUCATION MEETING**

**WEDNESDAY, FEBRUARY 2, 2022**

**WORKSHOP MEETING – 7:30 P.M. – MEDIA CENTER**

In compliance with Chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School as of January 31st, 2022. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress, and the Star Ledger.

**I. Call to Order – 7:30 P.M.**

**II. Roll Call**

- Mrs. Amanda Haber, President
- Mr. John Toth, Vice-President
- Mrs. Kris Huegel
- Mr. Raj Mehta
- Mr. Theodore Skopak

**III. Flag Salute**

**IV. President’s Report**

**V. Public Comment on Agenda Items Only**

**VI. Superintendent’s Report**

- Health Update – testing consent form
- Preschool/Kindergarten Registration

**VII. Superintendents Resolutions**

**RESOLVED** that the Board of Education approves Superintendent Resolutions #01-02.

**1. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Susan FitzGibbon as 6<sup>th</sup> Grade Temporary Teacher, BA Step 1, beginning February 7, 2022 through March 7, 2022 for the 2021-22 school year at a prorated salary of \$5,666.00.

Moved by:

Seconded by:

Ayes:

Nays:

**2. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the submission of the School Self –Assessment for Determining Grades Statement of Assurance for the 2021-2022 school year to the Essex County Office of Education.

Moved by:

Seconded by:

Ayes:

Nays:

**VIII. Business Resolutions**

**RESOLVED** that the Board of Education approves Business Resolutions #01.

**1. WHEREAS**, the Essex Fells Board of Education (hereinafter referred to as the “Board”) advertised for bids for Roof Replacement at Essex Fells Elementary School Project (the “Project”);

**WHEREAS**, on January 27, 2022, the Board received bids for the Project;

**WHEREAS**, the lowest bid was submitted by VMG was withdrawn due to a missing Addendum which is a non-waivable material defect; and

**WHEREAS**, Laumar Roofing Co., Inc. was the next lowest bidder (“Laumar”), with a Bid Form A Base Bid in the amount of \$640,000; and Bid Form B Base Bid in the amount of \$405,000 for a total contract sum of \$1,045,000; and

**WHEREAS**, the bid submitted by Laumar is responsive in all material respects;

**WHEREAS**, the Board desires to award the contract for the Project in the total contract amount of \$1,045,000 to Laumar as the lowest responsive bidder.

**NOW, THEREFORE, BE IT RESOLVED** as follows:

1. The Board hereby awards the contract for the Project to Laumar as the lowest responsive bidder, for a total contract sum of \$1,045,000 for Bid Form A Base Bid and Bid Form B Base Bid.
2. This award is expressly conditioned upon the successful contractor furnishing the requisite insurance certificate and labor and materials/performance bonds as required in the project specifications, together with an AA201-Project Manning Report, an executed A-101-Standard Form of Agreement Between Owner and Contractor and A-201-General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

**BE IT FURTHER RESOLVED** that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

Moved by:

Seconded by:

Ayes:

Nays:

**IX. Buildings & Grounds**

- Roof Project
- Share 911

**X. Curriculum & Instruction**

- Teacher Pay Teachers Subscription
- **Doodle for Google**

**XI. Finance**

- Midyear Budget Review
- 2021-22 Audit Update
- 2022-23 Budget

**XII. Personnel**

- New 6<sup>th</sup> Grade teacher appointment

**XIII. Policy**

**XIV. Old Business / Board Discussion**

- Crossing Guard
- Tent Update/ESSER funding

**XV. New Business / Board Discussion**

- BOE Committees

**XVI. Public Comment**

**XVII. Resolution to Enter Executive Session**

BE IT RESOLVED that the Board shall enter into executive session immediately following this meeting to discuss legal matters. The items discussed in Executive Session will be disclosed to the public when the need to maintain their confidentiality no longer exists.

Moved by:

Seconded by:

Ayes:

Nays:

**XVIII. Adjournment**

**RESOLVED** that this public meeting of the Board of Education be adjourned at \_\_\_\_ P.M. The next meeting of the Board of Education will be held on **Wednesday, February 16, 2022 at 7:30 P.M.** in the Media Center.

Moved by:

Seconded by:

Ayes:

Nays:

**AGENDA**

**February 2, 2022**

**2021-2022**

Teacher	Section	Total	M	F
Mrs. Burger/Ms. Wiezcorek	PS/AM	14	10	4
Mrs. Burger/Ms. Wiezcorek	PS/PM	13	6	7
Mrs. Gann	KG	15	7	8
Ms. Livio	KL	16	7	9
Mrs. Brutman	1B	19	10	9
Ms. Mitchell/Mrs. Hromoko	1MH	19	7	12
Ms. Duarte	2D	13	9	4
Mrs. Quinn/Mrs. Takkel	2QT	15	11	4
Mrs. Fitzgerald/Mrs. MacKenzie	3FM	16	7	9
Ms. Kowalski	3K	14	5	9
Mrs. Banek/Ms. Butler	4BB	16	9	7
Mrs. Hacker	4H	15	7	8
Ms. Craveiro	5C	15	7	8
Mrs. Truchel/Mrs. Brzostowski	5TB	15	8	7
Mrs. Criscione/Mrs. Carroll	6CC	19	9	10
Ms. Myers/Mr. Manlapid	6MM	20	9	11
<b>TOTAL</b>		<b>254</b>	<b>128</b>	<b>126</b>
Out-of-District		3		
<b>FINAL TOTALS</b>		<b>257</b>		

\*Total includes 3 out-of-district students.

1/10/2022

**Fire Drills: 2021-2022**

Month	Fire Drill	Emergency Drill
September	9/20/21	Shelter in Place 9/22/21
October	10/29/21	Walkie Talkie Check 10/27/21
November	11/11/21	Lockdown 11/12/21
December	12/21/21	Safety Drill 12/23/21
January	1/25/22	Shelter in Place/Walkie Talkie 1/28/22
February		
March		
April		
May		
June		
July	7/27/21	7/27/21

**HIB / V&V Report**

As of Date of BOE Meeting	10/6	10/20	11/17	12/1	1/5/22	1/19/22	2/2/22					
TOTAL # of Reported Incidents	0	0	0	0	0	0	0	0	0	0	0	0
Number of Unfounded Incidents	0	0	0	0	0	0	0	0	0	0	0	0
Number of Founded Incidents	0	0	0	0	0	0	0	0	0	0	0	0
Violence & Vandalism Incidents	0	0	0	0	0	0	0	0	0	0	0	0

**ESSEX FELLS SCHOOL**  
**DISTRICT MISSION STATEMENT**

The Essex Fells School is a very special public elementary school enrolling boys and girls in preschool through the sixth grades. Pupils enjoy small classes and a total school population of approximately two hundred and fifty.

The size of the school is a wonderful asset as it allows a strong sense of community and offers teachers and pupils many opportunities to form bonds of collegiality, identification and support. It also supports the concept that every adult in the school is responsible for every child.

The comparatively small faculty is also a benefit. The faculty as a whole are the decision-making body on all questions of teaching and learning. Teachers find it easy to share experiences and act consistently across pupils' entire academic program. The combined efforts of the staff work to support a pupil centered approach to education.

Essex Fells teachers are encouraged to try new ideas, to work collaboratively with colleagues, and to participate fully in all aspects of schooling.

The mission of the school is etched in the mortar of the original schoolhouse with the words Studies Pass Into Character.

The primary goals of an Essex Fells education include:

1. Developing in all pupils the capacity to think critically and communicate effectively through a mastery of written and spoken English.
2. Motivating all pupils to recognize and develop their academic abilities in order to build character and to achieve their full potential.
3. Teaching children to value themselves, their peers and their teachers.
4. Establishing a respect for and a strong sense of responsibility to the physical, social, and aesthetic world around them.
5. Nurturing a love of country and a pride in our American heritage and citizenship.
6. Communicating a love of scholarship and continued interest in life-long learning.
7. Ensuring all pupils will achieve the New Jersey Student Learning Standards at all levels.

To secure these common goals, the Essex Fells staff of professional educators recognizes that the collaborative engagement of the children in the learning process is the key to intellectual development. Dedicated teachers create classrooms that are alive with cooperative learning activities and child-centered problem-solving routines. Children are encouraged to explore, to question, to make decisions, and to express opinions in a supportive learning environment. Teachers also model their own commitment to learning by continuing to earn advanced degrees. On-going professional development is acknowledged as the foundation for promoting outstanding pupil achievement.