

**THE PUBLIC SCHOOLS OF ESSEX FELLS, NJ
BOARD OF EDUCATION MEETING**

WEDNESDAY, OCTOBER 20, 2021

REGULAR MEETING – 7:30 P.M. – GYMNASIUM

In compliance with Chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School as of January 8, 2021. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress, and the Star Ledger.

I. Call to Order – 7:30 P.M.

II. Roll Call

Mrs. Kris Huegel, President
Dr. Steven LoCascio, Vice-President
Mrs. Amanda Haber
Mr. Raj Mehta
Mr. Theodore Skopak

III. Flag Salute

IV. Public Comment on Agenda Items Only

V. President’s Report

VI. Superintendent’s Report

- Safe Return Committee Meeting 10/25/21
- Water Testing
- Virtual/Remote Instruction Attestation
- Parent/Teacher Conferences
- Fire Prevention Visit by EFFD
- **Violence and Vandalism Week**
- Halloween

VII. Superintendents Resolutions

RESOLVED that the Board of Education approves Superintendent Resolutions #01 –3.

1. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the payment of the following travel related expenses in accordance with the travel policy 6471 for Professional Development:

Staff Member(s): Lisa Massaro
Event: Enhancing Reading Workshop: Make the Best of Explicit,
Systematic Phonics, Small Group Strategy Lessons and Word
Work Activities to Boost Early Reading Success (K-2)
Location: Virtual
Date: TBD
Cost: \$259.00

Staff Member(s): Kristin Gann
Event: Enhancing Reading Workshop: Make the Best of Explicit,
Systematic Phonics, Small Group Strategy Lessons and Word
Work Activities to Boost Early Reading Success (K-2)
Location: Virtual
Date: TBD
Cost: \$259.00

Staff Member(s): Laura Brutman
Event: Enhancing Reading Workshop: Make the Best of Explicit,
Systematic Phonics, Small Group Strategy Lessons and Word
Work Activities to Boost Early Reading Success (K-2)
Location: Virtual
Date: TBD
Cost: \$259.00

Staff Member(s): Laura Quinn
Event: Enhancing Reading Workshop: Make the Best of Explicit,
Systematic Phonics, Small Group Strategy Lessons and Word
Work Activities to Boost Early Reading Success (K-2)
Location: Virtual
Date: TBD
Cost: \$259.00

Staff Member(s): LeeAnn Smith
Event: Maximizing Effectiveness as Instructional Coach
Location: Wilshire Grand Hotel, West Orange, NJ
Date: 12/8/21 & 12/9/21
Cost: \$619.34

Staff Member(s): Rosalie Takkel
Event: Increasing Engagement and Mindfulness for Distracted Students
Location: Virtual
Date: TBD
Cost: \$279.00

Staff Member(s): Steven Lella
Event: NJASBO - Pensions
Location: Birchwood Manor, Whippany, NJ
Date: 10/19/21
Cost: \$108.19

- P 2467 Surrogate Parents and Resource Family Parents (M) (Revised)
- P 5111 Eligibility of Resident/Nonresident Students (M) (Revised)
- P 5114 Children Displaced by Domestic Violence (Abolished)
- P 5116 Education of Homeless Children (Revised)
- P & R 7432 Eye Protection (M) (Revised)
- P 8420 Emergency and Crisis Situations (M) (Revised)
- R 8420.1 Fire and Fire Drills (M) (Revised)
- P 8540 School Nutrition Programs (M) (Revised)
- P 8550 Meal Charges/Outstanding Food Service Bill (M) (Revised)
- P 8600 Student Transportation (M) (Revised)
- P 8810 Religious Holidays (Abolished)
- P 6115.01 Federal Awards/Funds Internal Controls–Allowability of Costs (New)
- P 6115.02 Federal Awards/Funds Internal Controls–Mandatory Disclosures (New)
- P 6115.03 Federal Awards/Funds Internal Controls – Conflict of Interest (M) (New)
- P 6311 Contracts for Goods or Services Funded by Federal Grants (M) (Revised)
- P 1648 Restart and Recovery Plan (M) (Abolished)
- P 1648.02 Remote Learning Options for Families (M) (Abolished)
- P 1648.03 Restart and Recovery Plan – Full-Time Remote Instruction (M) (Abolished)
- P 1648.11 The Road Forward COVID-19 – Health and Safety (M) (New)
- P 1648.13 School Employee Vaccination Requirements (M) (New)
- P 1648.14 Safety Plan for Healthcare Settings in School Buildings–COVID-19(New)
- P 2425 Emergency Virtual or Remote Instruction Program (M) (New)
- P & R 5751 Sexual Harassment of Students (M) (Revised)

Moved by:

Seconded by:

Ayes:

Nays:

VIII. Business Administrator’s Report

- ASSA (Application for School State Aid) Snapshot Date – October 15th
- M1-CMP (Comprehensive Maintenance Plan) – November 15th
- DRTRS (District Report of Transported Students) – November 15th

IX. Business Resolutions

RESOLVED that the Board of Education approves Business Resolutions #01-04.

1. RESOLVED that the Board of Education accepts the minutes of the following meeting(s):

Regular Meeting Minutes	October 6 th , 2021
Executive Session Minutes	October 6 th , 2021

Moved by:

Seconded by:

Ayes:

Nays:

2. RESOLVED that the Board of Education approves bills and claims for October in the amount of \$172,088.07 as certified by the Business Administrator/Board Secretary; and

BE IT FURTHER RESOLVED, that the Board of Education approves the payroll for September as certified by the Business Administrator and approved by the Superintendent and Board President in the total amount of \$349,484.17, including \$325,695.30 for the gross payroll, \$4,507.10 for the Board’s share of FICA/Medicare and \$19,281.77 for the State’s share of FICA/Medicare.

Moved by:

Seconded by:

Ayes:

Nays:

3. RESOLVED that the Board of Education approves the transfer of funds for the month of September as certified by the Business Administrator and authorized by the Superintendent of Schools.

Moved by:

Seconded by:

Ayes:

Nays:

4. RESOLVED that the Board of Education approves the M1 & Comprehensive Maintenance Plan for the period FY ’21 through FY ’23, and authorizes the Business Administrator/Board Secretary to submit the Plan to the Essex County Executive Superintendent of Schools.

Moved by:

Seconded by:

Ayes:

Nays:

X. Old Business / Board Discussion

- **Anti-Defamation League Assembly Recap**
- **Staff COVID-19 Testing Update**
- **EFTA MOA**

XI. New Business / Board Discussion

- **Garbage Dumpster Permit**
- **Crossing Guard**
- **2022-2023 School Calendar**

XII. Public Comment

XIII. Resolution to Enter Executive Session

BE IT RESOLVED that the Board shall enter into executive session immediately following this meeting to discuss negotiations. The items discussed in Executive Session will be disclosed to the public when the need to maintain their confidentiality no longer exists.

Moved by:

Seconded by:

Ayes:

Nays:

XIV. Adjournment

RESOLVED that this public meeting of the Board of Education be adjourned at ___ P.M. The next meeting of the Board of Education will be held on **Wednesday, November 3, 2021 at 7:30 P.M.** in the Gymnasium.

Moved by:

Seconded by:

Ayes:

Nays:

AGENDA

October 20, 2021

2021-2022

Teacher	Section	Total	M	F
Mrs. Burger/Ms. Wiezcorek	PS/AM	14	10	4
Mrs. Burger/Ms. Wiezcorek	PS/PM	13	5	8
Mrs. Gann	KG	14	7	7
Ms. Livio	KL	15	7	8
Mrs. Brutman	1B	20	10	10
Ms. Mitchell/Mrs. Hromoko	1MH	19	7	12
Ms. Duarte	2D	14	10	4
Mrs. Quinn/Mrs. Takkel	2QT	14	10	4
Mrs. Fitzgerald/Mrs. MacKenzie	3FM	16	7	9
Ms. Kowalski	3K	14	5	9
Mrs. Banek/Ms. Butler	4BB	16	9	7
Mrs. Hacker	4H	15	7	8
Ms. Craveiro	5C	15	7	8
Mrs. Truchel/Mrs. Brzostowski	5TB	15	8	7
Mrs. Criscione/Mrs. Carroll	6CC	19	9	10
Ms. Myers/Mr. Manlapid	6MM	20	9	11
TOTAL		253	127	126
Out-of-District		3		
FINAL TOTALS		256		

*Total includes 3 out-of-district students.

9/2/2021

Fire Drills: 2021-22

Month	Fire Drill	Emergency Drill
September	9/20/21	Shelter in Place 9/22/21
October		
November		
December		
January		
February		
March		
April		
May		
June		
July	7/27/21	7/27/21

HIB / V&V Report

As of Date of BOE Meeting	10/6	10/20										
TOTAL # of Reported Incidents	0	0	0	0	0	0	0	0	0	0	0	0
Number of Unfounded Incidents	0	0	0	0	0	0	0	0	0	0	0	0
Number of Founded Incidents	0	0	0	0	0	0	0	0	0	0	0	0
Violence & Vandalism Incidents	0	0	0	0	0	0	0	0	0	0	0	0

ESSEX FELLS SCHOOL
DISTRICT MISSION STATEMENT

The Essex Fells School is a very special public elementary school enrolling boys and girls in preschool through the sixth grades. Pupils enjoy small classes and a total school population of approximately two hundred and fifty.

The size of the school is a wonderful asset as it allows a strong sense of community and offers teachers and pupils many opportunities to form bonds of collegiality, identification and support. It also supports the concept that every adult in the school is responsible for every child.

The comparatively small faculty is also a benefit. The faculty as a whole are the decision-making body on all questions of teaching and learning. Teachers find it easy to share experiences and act consistently across pupils' entire academic program. The combined efforts of the staff work to support a pupil centered approach to education.

Essex Fells teachers are encouraged to try new ideas, to work collaboratively with colleagues, and to participate fully in all aspects of schooling.

The mission of the school is etched in the mortar of the original schoolhouse with the words Studies Pass Into Character.

The primary goals of an Essex Fells education include:

1. Developing in all pupils the capacity to think critically and communicate effectively through a mastery of written and spoken English.
2. Motivating all pupils to recognize and develop their academic abilities in order to build character and to achieve their full potential.
3. Teaching children to value themselves, their peers and their teachers.
4. Establishing a respect for and a strong sense of responsibility to the physical, social, and aesthetic world around them.
5. Nurturing a love of country and a pride in our American heritage and citizenship.
6. Communicating a love of scholarship and continued interest in life-long learning.
7. Ensuring all pupils will achieve the New Jersey Student Learning Standards at all levels.

To secure these common goals, the Essex Fells staff of professional educators recognizes that the collaborative engagement of the children in the learning process is the key to intellectual development. Dedicated teachers create classrooms that are alive with cooperative learning activities and child-centered problem-solving routines. Children are encouraged to explore, to question, to make decisions, and to express opinions in a supportive learning environment. Teachers also model their own commitment to learning by continuing to earn advanced degrees. On-going professional development is acknowledged as the foundation for promoting outstanding pupil achievement.