

**THE PUBLIC SCHOOLS OF ESSEX FELLS, NJ  
BOARD OF EDUCATION MEETING**

**WEDNESDAY, DECEMBER 6, 2017  
WORKSHOP MEETING – 7:30 P.M. – MEDIA CENTER**

In compliance with chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School on November 7, 2017. Agendas were subsequently mailed to the Clerk of the Borough of Essex Fells, the Progress and the Star Ledger, and posted on the district's web-site.

**I. Call to Order – 7:30 P.M.**

**II. Roll Call**

Mrs. Carol D'Alessandro, President  
Mrs. Shani Drogin, Vice-President  
Mrs. Kris Huegel  
Dr. Steven LoCascio  
Mrs. Debra Tedesco

**III. Flag Salute**

**IV. Public Comment**

**V. PARCC / NJASK Recognition**

**VI. Buildings & Grounds**

- Gym Divider

**VII. Curriculum & Instruction**

- Social Studies Consortium Revision K-6
- edTPA
- Caldwell University Student Teacher

**VIII. Finance**

- 2018-19 Budget Calendar
- 2016-17 Audit
- 2018-19 ASSA Submission (Application for School State Aid)

**IX. Policy**

Discussion:

- P 5111 Eligibility of Resident/Nonresident Students

**X. Personnel (Public Items only)**

- 2018-2019 Staffing

**XI. Old Business / Board Discussion**

- Rolling Pick-up Follow-up
- Residency Check Status
- 2018-2019 School Calendar Revisions
- EFPD Monthly Meeting

**XII. New Business / Board Discussion**

- January Re-organization Meeting
- BOE Member Training
- Recess Injury

**XIII. Superintendent's Resolutions**

**RESOLVED** that the Board of Education approves Superintendent Resolutions #01-04.

- 1. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the payment of the following travel related expenses in accordance with the travel policy 6471 for Professional Development:

Staff Member(s): Jeanine Whitman

Event: Observation

Location: Reed Academy

Date: 11/22/17

Cost: \$9.86=mileage

Staff Member(s): Dorotea Banek

Event: Essex County Curriculum and Instruction Roundtable

Location: Salugo Bistro, Verona, NJ

Date: 11/29/17

Cost: \$0

Staff Member(s): Ashley Messer

Event: Brain Health Workshop

Location: Fairfield, NJ

Date: 1/19/18

Cost: \$84.00



- European Handball with Mr. V  
Gym, 3:30-4:30pm  
Tuesdays: 1/16 – 3/13
- Winter Crafts with Ms. Craveiro  
Room 103, 3:30-4:30pm  
Tuesdays: 1/16 – 3/13
- Ceramics with Mrs. McNish  
Art Room; 7:30-8:30am  
Tuesdays: 1/16 – 3/13
- Coding for Kids – Grades 3-6  
Technology Room #101; 7:30-8:30am  
Wednesdays: 1/17 – 3/7
- Coding for Kids – Grades K-2  
Technology Room #101; 3:30-4:30pm  
Wednesdays: 1/17 – 3/7
- Mad Science / Science Mysteries  
Science Room; 3:30-4:30pm  
Wednesdays: 1/17 – 3/7

Moved by:

Seconded by:

Ayes:

Nays:

**4. BE IT RESOLVED** that the Essex Fells Board of Education approves a Side Bar Agreement with the Essex Fells Teachers’ Association which will enable the Board to move Catherine McNish to the BA+30 column on the salary guide;

**BE IT FURTHER RESOLVED** that the Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Side Bar Agreement, and any other documents necessary to effectuate same.

Moved by:

Seconded by:

Ayes:

Nays:

**XIV. Business Resolutions**

**RESOLVED** that the Board of Education approves Business Resolutions #01- 04.

1. **RESOLVED** that the Board of Education accepts the minutes of the following meetings:

Regular Meeting Minutes	10/18/17
Moved by:	Seconded by:
Ayes:	Nays:

2. **RESOLVED** that the Board of Education approves the bills and claims for December in the total amount of \$148,717.58, as certified by the Business Administrator/ Board Secretary; and

**BE IT FURTHER RESOLVED**, that the Board of Education approves the payroll for November as certified by the Business Administrator and approved by the Superintendent and Board President in the total amount of \$316,660.61 including \$295,732.76 for the gross payroll, \$4,471.69 for the Board’s share of FICA/Medicare and \$16,456.16 for the State’s share of FICA/Medicare.

Moved by:	Seconded by:
Ayes:	Nays:

3. **WHEREAS**, the Board of Education has received the Reports of the Board Secretary (Secretary) and the Custodian of School Monies (Treasurer) for the month of September & October;

**WHEREAS**, in compliance with N.J.A.C.6A:23-2.11(c)3, the Secretary has certified that as of the date of the reports, no budgetary line item account, in accordance with the minimum chart of accounts as established by the New Jersey Department of Education, has obligations and payments which in total exceed the amount appropriated by the Board of Education;

**NOW, THEREFORE, BE IT RESOLVED**, that in compliance with N.J.A.C.6A:23-2.11(c)4, the Board of Education certifies that, after review of the Secretary’s monthly financial report, and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(c)4, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year; and

**BE IT FURTHER RESOLVED**, that pursuant to P.L. 2004 C73, the Board certifies that after review of the Secretary’s monthly financial report and certification, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Commissioner of Education; and

