

The Board of Education of the Borough of Essex Fells, in the County of Essex, New Jersey, convened in a Public Appointment Meeting held remotely on June 16, 2021. The meeting was called to order by the Board President, Mrs. Kris Huegel, at 7:00 P.M. Mrs. Huegel read the following Statement of Compliance with the Open Public Meetings Act: "In compliance with chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School as of January 8, 2021. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress and the Star Ledger, and posted on the district's web-site".

I. Call to Order -7:00 P.M.

- The meeting was called to order by the Board President

II. Roll Call

Mrs. Kris Huegel, President-Present
Dr. Steven LoCascio, Vice-President-Present
Mrs. Amanda Haber-Present
Mr. Raj Mehta-Present
Mr. Theodore Skopak-Present

Also present: Mrs. Michelle V. Gadaleta, Superintendent/Principal; Mr. Steven J. Lella, Business Administrator/Board Secretary; and 72 members of the public.

III. Flag Salute

- The Board President led the salute to the flag.

IV. Public Comment on Agenda Items

- None

V. President's Report

- Good evening everyone-

Thank you for joining us for the last Board meeting of the 2020-2021 school year. It has truly been incredible. One year ago, we were faced with the immense challenge of determining how to reopen for in-person education during a pandemic. It was a daunting task, to say the least. Through Dr. Gadaleta's collaboration with the families of Essex Fells, the teachers, the Board and the Reopening Committee a plan was formulated. Because of the accommodations EFS was able to put in place, our staff was able to provide both in-person and remote options for the families of Essex Fells. The success of the plan would not have been possible without the support of everyone in our school community and we could not be more thankful.

On behalf of the Board, I would like to recognize everyone involved in this tremendous achievement: Dr. Gadaleta, Mr. Lella, Mrs. Renz, our buildings and grounds staff, our support staff, each and every one of our teachers; the Reopening Committee, the PTA, the Foundation; Mayor Davis, Dr. Nitti, the Essex Fells Police Dept, Fire Dept. and Rec. Dept; the West Orange Health Dept. and of course our children and their families. We know that the guidelines were rigorous and required sacrifices to be made. We are grateful that everyone worked together to support our students and give them the best opportunity for success.

Now I would like to recognize this year's retirees: Mr. Adi, Miss Lucy, Mrs. Codella and Mrs. Buonomo. We are so grateful for the time you have spent at Essex Fells School and for everything you have done for our children. We wish each of you the best in your future endeavors, and we will miss you.

Congratulations on a wonderful school year. We hope you all have a safe, healthy and fun summer. We look forward to seeing you in September.

And now it is time for the Superintendent's Report.

VI. Superintendent's Report

- Mrs. Gadaleta reported that the September 2021 Safe Return to School Plan/Committee would be submitted by June 24th. The first meeting will be next Monday where the plan will be discussed.
- Mrs. Gadaleta will be meeting in July with staff regarding ADL (Anti-Defamation League) programming for the 2020-21 school year.
- The Board briefly discussed, and will discuss further, Pre-k deposit refunds further in Executive Session.
- Mrs. Gadaleta informed the Board of the School Pictures Dates in September.
- Mrs. Gadaleta reported that she will be re-advertising for the 6th grade vacancy.
- Class lists will posted in July.
- Mrs. Gadaleta noted the 2021-22 Student Council winners, and thanked Mrs. Hromoko and Mrs. Quinn for their efforts.
- Mrs. Gadaleta provided an update on the Before & Aftercare program. Currently only 2 families are registered. Tiny Treasures will have a deadline date.
- The ESY program will begin in July, from 9 am to 1 pm, Monday through Thursday.
- Mrs. Gadaleta noted that negotiations are still on going, and mediation will be taking place.
- Mrs. Gadaleta provided an End of Year thank you to the PTA, Foundation, Nurse Renz, Dr. Nitti, the teachers and support staff, and everyone else in general.

VII. Old Business / Board Discussion

- Mrs. Gadaleta reported that 2020-21 goals had been completed and new goals will be prepared for 2021-22.
- Mrs. Gadaleta reviewed policies for the BOE.
 - Policy Discussion
- P0145 Board Member Resignation and Removal (M) Revised
- P0164.6 Remote Public Board Meetings During A Declared Emergency (M) (New)
- P1642 Earned Sick Leave Law (M) (Revised)
- P1643 Family Leave (M) (New)
- P3431.1 Family Leave (M) Abolished)
- P4431.1 Family Leave (M) (Abolished)
- P3431.3 New Jersey Family Leave Insurance Program (Abolished)
- P4431.3 New Jersey Family Leave Insurance Program (Abolished)
- P5330.01 Administration of Medical Cannabis (M) (Revised)
- R5330.01 Administration of Medical Cannabis (M) (Revised)
- P7425 Lead Testing of Water in Schools (M) (Revised)
- P7425 Lead Testing of Water in Schools (M) (New)
- P7430 School Safety (M) (Abolished)
- R7430 School Safety (M) (Abolished)
- P2415 Every Student Succeeds Act (M) (Revised)
- P2415.01 Academic Standards, Academic Assessments, and Accountability (M) (Abolished)
- P2415.02 Title I – Fiscal Responsibilities (M) (Revised)
- P2415.03 Highly Qualified Teachers (M) (Abolished)

- P2415.05 Student Survey, Analysis, and/or Evaluations (M) (Revised)
- P2415.20 Every Student Succeeds Act Complaints (M) (Revised)\
- R2415.20 Every Student Succeeds Act Complaints (M) (Revised)\
- P4125 Employment of Support Staff Members (M) (Revised)
- P6360 Political Contributions (M) (Revised)
- P8330 Student Records (M) (Revised)
- P9713 Recruitment by Special Interest Groups (M) (Revised)

VIII. New Business / Board Discussion

- The Board will table Reappointment resolution #22, 2022-23 pre-school tuition to compare to other districts and a possible increase.
- The Board discussed goals for 2021-22.

IX. Reappointment Action Items

RESOLVED that the Board of Education approves Reorganization Action Items # 01 – 38.

1. **RESOLVED**, that the Board accepts and approves the Safe Return to School Plan for the Essex Fells School District for the 2021-2022 school year.

NOTES: Documentation Attached

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

2. **RESOLVED**, that the Board appoints the Steven J. Lella as the purchasing agent for the Essex Fells School District for the 2021-2022 school year in accordance with N.J.S.A.18:18A-2b as revised, and assigned the authority, responsibility, accountability for purchasing on behalf of the Board, and having the power to prepare advertisements, advertise for and receive bids, and to award contracts pursuant to N.J.S.A.18A:18A-3a(Bid

Threshold) at a bid threshold up to \$44,000, 18A:18A-37a-c (quotations), and 18A:18A-7 (Emergency Purchases) and prepare and issue all purchase orders in accordance with N.J.S.A.18A:18A et. seq. and applicable Board policies and regulations.

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

3. **RESOLVED**, that the Board appoints the firm of Fogarty & Hara as Board Attorney, as per the proposal, for the 2021-2022 school year, at an hourly rate of \$175 for a partner and \$155 for an associate.

NOTES: Documentation Attached

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

4. **RESOLVED** that Samuel Klein and Company be appointed to perform of the 2020-2021 audit in the amount of \$12,175 and be the auditor of record for the 2021-2022 school year.

NOTES: Documentation Attached

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

5. **RESOLVED** that the Brown & Brown Insurance be appointed as the broker of record for Worker’s Compensation Insurance and the Property & Casualty Insurance for the 2021-2022 school year.

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

6. **RESOLVED** that Brown & Brown Benefits Advisors be appointed as the broker of record for the Health & Dental benefits programs for the 2021-2022 school year.

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

7. **RESOLVED** that pursuant to the requirements of NJPL 2011 Chapter 78, the Essex Fells Board of Education hereby resolves to implement a Section 125 Flexible Spending Account (FSA) program and update its Premium Only Plan (POP) effective September 1, 2021, as follows:

1. The Board accepts the recommendation of its group insurance broker, Brown & Brown Benefit Advisors, Inc. to designate Aflac/Wage Works as the Board’s FSA administrator. This recommendation includes Aflac/Wage Works updating the district’s POP at no cost.
2. The Board of Education appoints Brown & Brown Benefits Advisors, Inc. as its FSA and POP broker-of-record.
3. All appropriate Board of Education staff are authorized to take such action and affect such documentation as necessary to implement these changes.

BE IT FURTHER RESOLVED that Board of Education approves the spending limits for FSAs as \$2,750 for medical and dental and as \$5,000 for dependent care for the 2021-2022 school year.

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

8. **RESOLVED** that the Essex Fells Board of Education approves EI Associates for the position of District Architect for the 2021-2022 school year.

NOTES: Documentation Attached

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

9. **WHEREAS**, NJAC 6A:23A-14.3 and 14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Essex Fells Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Essex Fells Board of Education has determined that up to \$500,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Essex Fells Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Moved by: Dr. LoCascio Seconded by: Mr. Skopak
Ayes: 5 Nays: 0

10. RESOLVED that the Board of Education appoint Marie Criscuolo, as the Essex Fells Board of Education Treasurer of School Monies at an annual salary of \$3,153, commencing July 1, 2021, for the 2021–2022 school year.

Moved by: Dr. LoCascio Seconded by: Mr. Skopak
Ayes: 5 Nays: 0

11. RESOLVED that the Board of Education designate the Chief School Administrator to approve line-item transfers as are necessary between meetings of the Board effective July 1, 2021, to June 30, 2022. Such transfers shall be reported to the Board, ratified and recorded in the Minutes at a subsequent meeting of the Board in accordance with Policy and Code.

Moved by: Dr. LoCascio Seconded by: Mr. Skopak
Ayes: 5 Nays: 0

12. RESOLVED that the Board of Education approves the 2021-2022 Petty Cash fund in the amount of \$300.00, to be administered by the Business Administrator/Board Secretary.

Moved by: Dr. LoCascio Seconded by: Mr. Skopak
Ayes: 5 Nays: 0

13. RESOLVED that the Board of Education approves the appointment of Mr. John Thomas, Facility Supervisor, as Integrated Pest Management Coordinator, Coordinator for Right-To-Know, AHERA and other health & safety and environmental programs mandated by the State of New Jersey, for the 2021-2022 school year.

Moved by: Dr. LoCascio Seconded by: Mr. Skopak
Ayes: 5 Nays: 0

14. RESOLVED that the Board of Education approves the renewal of an agreement with New Wave Consultants, Inc, of Lincoln Park, New Jersey to provide mandatory environmental safety services under PEOSHA for the 2021-2022 school year, at an annual fee of \$1,700, services to include training, inspections and plan review update for Right To Know, Bloodborne Pathogens, Indoor Air Quality, AHERA and Integrated Pest Management.

NOTES: Documentation Attached

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

15. **RESOLVED** that the Board of Education appoints Michelle V. Gadaleta as the 504 Officer for the 2021-2022 school year.

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

16. **RESOLVED** that the Board of Education appoints the Business Administrator/Board Secretary as the district Affirmative Action Officer, Public Agency Compliance Officer (PACO), and Custodian of Records for the 2021-2022 school year.

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

17. **RESOLVED** that the Board of Education reaffirms its Policies, Bylaws and Regulations Guides for the 2021-2022 school year.

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

18. **RESOLVED** that the Board of Education approve the renewal of an agreement with the Asbury Park Board of Education – Information Technology Center of Asbury Park, New Jersey, for the continuation of software services for Budgetary/Accounting System and Payroll/Personnel System and Processing, including ID numbers and Computer Ports for the 2021-2022 school year at a fee of \$9,055.00.

NOTES: Documentation Attached

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 4

Nays: 0

****Dr. LoCascio Abstained****

19. **RESOLVED** that the Board of Education approves Valley National Bank as the official Bank Depository for the Board of Education for the 2021-2022 school year and approves the following signatories: The Board of Education President, the Board Secretary and the Treasurer of School Monies and approves the Principal for the Student Activity Account only.

BE IT FURTHER RESOLVED that the Essex Fells Board of Education approves the State of New Jersey Cash Management Fund as an official Bank Depository for the Board of Education for the 2021-2022 school year.

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 4

Nays: 0

20. **RESOLVED** that The Progress be designated as the official newspaper of the Essex Fells Board of Education of the Township of Essex Fells, and The Star Ledger be designated as the second newspaper for the publication of official notices and notification of meetings.

Moved by: Dr. LoCascio Seconded by: Mr. Skopak
Ayes: 5 Nays: 0

21. **RESOLVED** that the Board of Education grants authority to the Superintendent of Schools to pay bills between Board of Education meetings with subsequent Board of Education approval for the 2021-2022 school year.

Moved by: Dr. LoCascio Seconded by: Mr. Skopak
Ayes: 5 Nays: 0

22. **RESOLVED** that the Board of Education approves the annual preschool tuition rate of \$3,500 per student for 2022-2023 school year for a 5-day, 3-hour program.

Moved by: Seconded by:
Ayes: Nays: 0

****TABLED****

23. **RESOLVED** that the Board of Education approves the (11) 2021-2022 Custodial Holidays.

NOTES: Documentation Attached

Moved by: Dr. LoCascio Seconded by: Mr. Skopak
Ayes: 5 Nays: 0

24. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Wellness & Rehabilitation Services, Physical Therapist, for the 2021-2022 school year, at the following hours and rates:

Estimated 300 hours total at \$85.00/hour for:	
• Treatment	\$25,500.00
• Data updates and IEP Development/ Progress Reports	\$5,650.00
• Estimated 8 Evaluations total (initial/Rev.) at \$350.00 each Not to exceed	\$2,800.00
<u>Total school year cost not to exceed:</u>	<u>\$33,950.00</u>

Moved by: Dr. LoCascio Seconded by: Mr. Skopak
Ayes: 5 Nays: 0

25. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Meg Lipper – Hand2Heart, BCBA, for the 2021-2022 school year, at the following hours and rates:

Estimated 42 hours at \$95.00/hour for:

- BCBA Instruction/Home
Not to exceed: \$3,990.00

Estimated 400 hours at \$95.00/hour for:

- BCBA Instruction/School
Not to exceed: \$38,000.00

Estimated 40 hours at \$60.00/hour for:

- Curriculum Development/Data Review
Not to exceed: \$2,400.00

Total school year cost not to exceed: \$44,390.00

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

26. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, contracting with Kaleidoscope Education Services for Occupational Therapist Services for the 2021-2022 school year at a rate of up to \$85.70 per hour.

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

27. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Debbie Rosenson, School Social Worker, for the 2021-2022 school year, at the following hours and rates:

Up to 10 evaluations per year at \$325 per evaluation: \$3,250.00

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

28. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Out-of-District Program Costs at Winston Prep School (Student 270198) for the 2021-2022 school year, at the following daily/yearly rates:

Estimated 180 days

- September 1, 2021 through June 30, 2022

Total school year cost not to exceed: \$73,300.00

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

29. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Out-of-District Program Costs at PG Chambers (Student 280447) for the 2021-2022 school year, at the following daily/yearly rates:

Estimated 180 days at \$428.00/day for:

- September 1, 2021 through June 30, 2022

Total school year cost not to exceed: \$77,040.00

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

30. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Out-of-District Program Costs at Academy360 Lower School (Student 340600) for the 2021-2022 school year, at the following daily/yearly rates:

Estimated 183 days at \$403.96/day for:

- September 1, 2021 through June 30, 2022

Total school year cost not to exceed: \$73,924.678

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

Nays:

31. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the services of The Ambulatory Care Center at St. Barnabas (Hearing & Cranial Facial Center) for the 2021-2022 school year for the following evaluations:

Auditory Processing Evaluations

\$700.00 each

Audiological Evaluations

\$500.00 each

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

32. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the services of St. Joseph's Child Development Center (Dr. Aparna Mallik & Dr. Poorvi Patel) for the 2021-2022 school year for the following evaluations:

Pediatric Neurological Evaluations

\$450.00 each

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

33. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the services of Dr. Sandra Cammarata for the 2021-2022 school year for the following evaluations:

Pediatric Psychiatric Evaluations

\$885 each

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

34. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the services of Platt Psychiatric Associates for the 2021-2022 school year for the following evaluations:

Pediatric Psychiatric Evaluations	<u>\$875 each</u>
Moved by: Dr. LoCascio	Seconded by: Mr. Skopak
Ayes: 5	Nays: 0

35. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the services of Dr. Mercedes Paine for the 2021-2022 school year for the following evaluations:

Pediatric Psychiatric Evaluations	<u>\$1,550.00 each</u>
Moved by: Dr. LoCascio	Seconded by: Mr. Skopak
Ayes: 5	Nays: 0

36. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the services of Dr. Stuart M. Rothman for the 2021-2022 school year for the following evaluations:

Pediatric Vision Evaluations	<u>\$190 each</u>
Moved by: Dr. LoCascio	Seconded by: Mr. Skopak
Ayes: 5	Nays: 0

37. **RESOLVED** that the Board of Education approves the appointment of Dr. Michele Nitti as medical inspector for the 2021-2022 school year, at a rate of \$200.00 per employee physical examination.

Moved by: Dr. LoCascio	Seconded by: Mr. Skopak
Ayes: 5	Nays: 0

38. **RESOLVED** that the Board of Education approves the substitute rate of pay for the 2021-2022 school year as follows:

Teacher \$95/day
Nurse \$160/day

Moved by: Dr. LoCascio	Seconded by: Mr. Skopak
Ayes: 5	Nays: 0

X. Superintendent’s Resolutions

RESOLVED that the Board of Education approves Superintendent Resolutions # 01 – 35.

1. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the submission of attained 2020-2021 Superintendent Merit Goals to the Essex County Office of Education for approval and District payment pending approval of the County Superintendent.

NOTE: Documentation Attached

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

2. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the submission of attained 2020-2021 Business Administrator Merit Goals to the Essex County Office of Education for approval and District payment pending approval of the County Superintendent.

NOTE: Documentation Attached

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

3. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the contract with Steven J. Lella for the 2021-2022 school year, pending approval of the County Superintendent.

NOTE: Copy of contract with BA

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

4. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following administrative salaries for the 2021-2022 school year:

Michelle Gadaleta	Superintendent	\$160,389
	Successive Contracts	\$ 3,305
	Principal	<u>\$ 5,000</u>
		\$168,697

Steven J. Lella	Business Administrator	\$117,130
-----------------	------------------------	-----------

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

5. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following teaching staff for the 2021-2022 school year:

*Salaries subject to change pending negotiations.

Name	FTE	Guide	Step	*20-21 Salary	Position	6/17/21 EF YOS
Lauren Brzostowski	1.00	BA	5	\$58,933	5 th – Inclusion	3.9
Marisa Burger	1.00	MA + 15	6	\$66,280	Pre K	6.9
Danielle Butler	1.00	BA	2	\$56,668	4 th	.9

ESSEX FELLS BOARD OF EDUCATION

REAPPOINTMENT MEETING MINUTES

June 16, 2021

Monica Craveiro	1.00	MA	7	\$66,006	5 th	10.9
Nicole Criscione	1.00	MA	6	\$64,999	6 th	7.9
Rory Duarte	1.00	BA	3	\$57,168	2 nd	2.9
Laurie Fischer	.70	MA	8	\$47,255	Speech	3.9
Candice Fitzgerald	1.00	BA +30	5	\$63,220	3 rd	8.9
Jaclyn Franzi	1.00	BA +30	4	\$62,303	6 th – Inclusion	4.9
Kristen Kowalski	1.00	BA + 30	4	\$62,303	3 rd	3.9
Molly Livio	1.00	BA +15	6	\$61,994	K	4.9
Katie MacKenzie	1.00	MA +30	7	\$69,340	3 rd – Inclusion	10.9
Catherine McNish	1.00	BA + 30	7	\$64,999	Art/STEAM	8.9
Allison Myers	1.00	MA	3	\$62,409	6 th	2.9
Patricia Pakonis	.40	BA	4	\$23,206	Spanish	3.9
Laura Quinn	1.00	BA	7	\$60,765	2nd	6.9
Mary Renz	1.00	MA	15	\$84,915	Nurse	1.9
Rebecca Santin	1.00	MA	3	\$62,409	Art Therapist	2.9
LeeAnn Smith	1.00	MA +30	13	\$82,386	LDT-C	.9
Rosalie Takkell	1.00	BA +30	10	\$70,303	2 nd – Inclusion	13.9
Kimberly Trafford	.60	MA + 15	6	\$39,768	Media Center	7.8
Michelle Truchel	1.00	BA	4	\$58,016	5 th	4.9
John Viggiano	1.00	MA	10	\$71,127	Phys Ed	13.7
Tracie Wieczorek	1.00	BA +30	6	\$64,138	Pre K	2.9
Michelle Barshay	1.00	BA +30	12	75,338	BSI	14.9
			Longevity	\$1,200		
			Total	\$76,538		
Dorotea Banek	1.00	MA +30	18	\$96,719	4 th /6 th	23.6
			Longevity	\$1,500		
			Total	\$98,219		
Laura Brutman	1.00	MA	12	\$76,184	1 st	15.9
			Longevity	\$1,200		
			Total	\$77,384		
Jackie Castellano	1.00	MA +30	18	\$96,719	Technology	31.9
			Longevity	\$1,500		
			Total	\$98,219		

Kristin Gann	1.00	BA	18	\$87,200	K	18.9
			Longevity	\$1,200		
			Total	\$88,400		
Susan Hacker	1.00	MA	12	\$76,184	4 th	15.9
			Longevity	\$1,200		
			Total	\$77,384		
Deana Hromoko	1.00	MA +30	15	\$88,249	1 st	21
			Longevity	\$1,500		
			Total	\$89,749		
Lisa Massaro	1.00	MA +15	18	\$94,419	BSI	22.9
			Longevity	\$1,500		
			Total	\$95,919		
Kelly Mitchell	1.00	MA +15	13	\$80,244	1 st	16.9
			Longevity	\$1,200		
			Total	\$81,444		
Judi Reynolds	1.00	MA +30	18	\$96,719	Enrichment	21.9
			Longevity	\$1,500	I&RS	
			Total	\$98,219		
John Trogani	1.00	BA	12	\$70,943	Music	15.9
			Longevity	\$1,200		
			Total	\$72,143		

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

6. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of the following paraprofessional staff members for the 2021-2022 school year, 184 days:

Nancy Cannon	7 hr/day @ \$22/hr	\$28,336
Susan FitzGibbon	7 hr/day @ \$22/hr	\$28,336

Heather Howard	7 hr/day @ \$22/hr	\$28,336
Jennifer Sullivan	7 hr/day @ \$22/hr	\$28,336
Caroline King	7 hr/day @ \$22/hr	\$28,336
Patricia Pakonis (.6)	7 hr/day @ \$22/hr	\$17,001

Moved by: Dr. LoCascio Seconded by: Mr. Skopak

Ayes: 5 Nays: 0

7. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following custodial salaries for the 2021-2022 school year:

John Thomas (7:00am-3:00pm)	\$75,000
Santiago Galindo (12:30pm-8:30pm)	\$50,000
Luis Feliz (2:30pm-6:30pm)	\$14,960

Moved by: Dr. LoCascio Seconded by: Mr. Skopak

Ayes: 5 Nays: 0

8. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following 12-month support staff salaries for the 2021-2022 school year:

Lisa Evangelista	Administrative Assistant	\$61,800
Tina Rivera	Administrative Assistant	\$61,800
Marco Pannullo	Computer/IT Technician	\$65,816

Moved by: Dr. LoCascio Seconded by: Mr. Skopak

Ayes: 5 Nays: 0

9. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following stipend positions for the 2021-2022 school year at the contractual rate:

Judi Reynolds	Lead Teacher - \$5,000
Jackie Castellano	Technology Coordinator - \$5,000
LeeAnn Smith	Child Study Team Coordinator - \$5,000
Deana Hromoko	Student Council - \$500 per
Laura Quinn	Student Council - \$500 per
Dorotea Banek	Camp - \$800
Nicole Criscione	Camp - \$800
Jaclyn Franzi	Camp - \$800
New 6 th Grade Teacher	Camp - \$800
Katie McNish	Camp - \$800
Allison Myers	Camp - \$800
Mary Renz*	Camp - \$800
Rebecca Santin	Camp - \$800

John Trogani	Camp - \$800
John Viggiano	Camp - \$800
EFPD Officer	Camp - \$800
Nicole Criscione	Sixth Grade Event - \$250
Jaelyn Franzl	Sixth Grade Event - \$250
Katie McNish	Sixth Grade Event - \$250
Allison Myers	Sixth Grade Event - \$250
Mary Renz	Sixth Grade Event - \$250
Rebecca Santin	Sixth Grade Event - \$250
John Trogani	Sixth Grade Event - \$250
John Viggiano	Sixth Grade Event - \$250
New 6 th Grade Teacher	Sixth Grade Event - \$250

Michelle Barshay	Lunch/Recess \$40 per session
Danielle Butler	Lunch/Recess \$40 per session
Lauren Brzostowski	Lunch/Recess \$40 per session
Allison Myers	Lunch/Recess \$40 per session
Patricia Pakonis	Lunch/Recess \$40 per session
Marco Pannullo	Lunch/Recess \$40 per session
Rebecca Santin	Lunch/Recess \$40 per session
John Trogani	Lunch/Recess \$40 per session
Tracie Wiczorek	Lunch/Recess \$40 per session
John Viggiano	Lunch/Recess \$40 per session
Alternates: All Staff	Lunch/Recess Duty - \$40 per session

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

- 10. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, that the annual teacher evaluations will be conducted through the STRONGE & Associates model, and

BE IT FURTHER RESOLVED that the Superintendent and Business Administrator’s evaluation tools are District-developed.

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

- 11. RESOLVED** that the Board of Education accepts the recommendation of the Superintendent and approves the employment of the following student assistants in the IT/custodial departments for the 2021 summer, for a total of 100 hours each.

Dylan Desiderio	\$12.00/hr
Dylan Coyle	\$12.00/hr

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

- 12. RESOLVED** that the Board of Education accepts the recommendation of the Superintendent and approves Jackie Castellano as Technology Coordinator for Summer 2021 at the contracted rate, not to exceed 50 hours.

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

13. RESOLVED that the Board of Education accepts the recommendation of the Superintendent and approves Judi Reynolds as Lead Teacher, as needed, for Summer 2021 at the contracted rate, not to exceed 50 hours.

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

14. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the Extended School Year (ESY) Program for Summer 2021, and

BE IT FURTHER RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following staff members for the 2021 Extended School Year (ESY) Program Mondays-Thursdays, June 28 – July 30, from

9:00am – 1:00pm, including one half hour additional per day for planning at the following rates:

- LeeAnn Smith CST Coordinator (not to exceed 50 hours at the contracted rate)
- Jaclyn Franzi Special Ed Teacher at the contracted rate
- Katie MacKenzie Special Ed Teacher at the contract rate

NOTES: Michelle V. Gadaleta, ESY Supervisor

Moved by: Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

15. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the Professional Services Agreements for Related Services for students in accordance with their IEP’s for the Extended School Year (Summer 2021) Program as follows:

OT: Kaleidoscope Education Services

Estimated 15 hours total at \$85.70/hour for:

- Treatment

Total summer cost not to exceed: \$1,285.50

PT: Wellness & Rehabilitation Services

Estimated 20 hours total at \$85.00/hour for:

- Treatment

Total summer cost not to exceed: \$1,700.00

BCBA: Meg Lipper – Hand2Heart

Estimated 10 hours total at \$95.00/hour

Not to exceed: **\$950.00**

Speech Therapist: Alexandra Zigouras

Estimated 20 hours total at \$65.00/hour
Not to exceed

\$1,300.00

Total summer cost not to exceed:

\$3,935.50

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

- 16. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Out of District Program costs for Academy 360 Lower School for Summer 2021 in the following amount:

22 days total at \$403.96/day

Total Summer Program Not to Exceed

\$8,887.12

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

- 17. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Out of District Program costs for PG Chambers for Summer 2021 in the following amount:

30 days total at \$428.00/day

Total Summer Program Not to Exceed

\$12,840.00

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

- 18. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Out of District Program costs for Winston Prep School for Summer 2021 in the following amount:

July 6th – July 30th – Monday through Friday

Total Summer Program Not to Exceed

\$6,000.00

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

- 19. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following contracts with the Essex Regional Educational Services Commission for the 2021-2022 School Year:

- 1. Transportation of Special Education and / or specific destinations of school students**
- 2. Public School Child Study Team Evaluations**
- 3. Addendum to the Public School Child Study Team for Additional Services**

NOTE: Contracts with BA

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

20. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following contracts with the Sussex Regional Educational Services Commission for the 2021-2022 School Year:

1. Transportation of Special Education and / or specific destinations of school students

NOTE: Contracts with BA

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Hunterdon County Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on (June 17th, 2020) the governing body of the Essex Fells BOE, County of Essex, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This **RESOLUTION** shall be known and may be cited as the Cooperative Pricing Resolution of the Essex Fells BOE

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Essex Fells BOE is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage for the 2021-2022 School Year.

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to enter into Cooperative Pricing Agreements; and

WHEREAS, the Morris-Union Jointure Commission, hereinafter referred to as the "Lead Agency," has offered voluntary participation in a Cooperative Pricing System

known as the “Educational Cooperative Pricing System” for the purchase of Professional Learning; and

WHEREAS, the Essex Fells School District within the County of Essex, New Jersey, desires to participate in the Educational Cooperative Pricing System;

NOW, THEREFORE, BE IT RESOLVED, by the Essex Fells Board of Education as follows:
AUTHORITY

As directed by N.J.S.A.18A:18A-11 et seq. and pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Board President is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall advertise for and receive bids from vendors who will make school supplies, equipment and other related goods and services available to participating members of the said Cooperative Pricing System at the agreed upon price; and

The Lead Agency entering into contracts on behalf of the Essex Fells Board of Education shall be responsible for complying with the 54 provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage for the 2021-2022 School Year.

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

22. RESOLVED that the Board of Education, as recommended by the Superintendent, extends thanks to the PTA and Essex Fells Foundation for Educational Excellence for their donations and support of the school throughout the 2021-2022 school year.

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

23. RESOLVED that the Board of Education recognizes the Essex Fells Foundation for Educational Excellence and the Essex Fells PTA as official parent support Organizations for the 2021-2022 school year in accordance with Policy #9210; and

BE IT FURTHER RESOLVED that the activities/functions scheduled by these organizations will be brought to the attention of the Board.

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

24. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the payment of the following travel related expenses in accordance with the travel policy 6471 for Professional Development:

Staff Member(s): LeeAnn Smith
 Event: Strengthening the Executive Function Skills of Students w/Special Needs
 Location: Virtual
 Date: 7/19/21-7/21/21
 Cost: \$1,095.00

Staff Member(s): Lauren Brzostowski
 Event: Conquer Mathematics
 Location: Virtual or Conquer Math Facility (TBD)
 Date: 9/22/21, 10/26/21, 12/3/21, 1/6/22, 2/8/22, 3/10/22, 4/8/22
 Cost: \$1,120.00

Moved by: Dr. LoCascio	Seconded by: Mr. Skopak
Ayes: 5	Nays: 0

- 25. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following Nursing Agencies to provide substitute nursing services to the 2021-2022 school year:

Bayada Pediatrics
 Delta-T Group
 GHR Education

Moved by: Dr. LoCascio	Seconded by: Mr. Skopak
Ayes: 5	Nays: 0

- 26. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the submission of the Security Drill Statement of Assurance for the 2020-2021 school year to the County Office of Education.

Moved by: Dr. LoCascio	Seconded by: Mr. Skopak
Ayes: 5	Nays: 0

- 27. RESOLVED** that the Board of Education enters into an agreement for software services for the 2021-2022 school year with Frontline in the amount of \$8,501.85 used for the creation and modification of individualized education programs for students with special needs.

Moved by: Dr. LoCascio	Seconded by: Mr. Skopak
Ayes: 5	Nays: 0

- 28. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the submission of the IDEA application for Fiscal Year 2021-22, and accepts the grant award of the funds upon subsequent approval of the FY 2021-22 IDEA application in the following amounts:

Basic (ages 3-21)	\$53,257
Preschool (ages 3-5)	<u>\$ 3,900</u>
Total	\$57,157

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

29. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the annual approval of District Job Descriptions:

NOTES: Binder located in the Superintendent's office for review

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

30. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following substitutes for the 2021-2022 school year, at

\$95(teacher) \$160 (nurse)/day, pending the usual criminal history and background check for new hires:

Farrah Carnahan	Teacher
Richard DeVivo	Teacher
Joan Ganton	Teacher
Lucille Lapone	Teacher
Evelyn Peter	Teacher
Jackie Savarese	Teacher
Patricia Wahl	Teacher
Mariam Whelan	Teacher
Elizabeth DeStefano	Teacher
Amy Isabel	Teacher
Marla Kearney	Teacher
Meg Lipper	Teacher
PeggyAnne Reinhardt	Teacher
Anne Smith	Teacher
Joanne Barker	Nurse
Arle Berghorn	Nurse

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

31. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the list of possible field trips for the 2021-2022 school year.

NOTE: List Attached

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

32. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the Curriculum List for the 2021-2022 school year.

NOTE: List Attached

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

33. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Textbook List for the 2021-2022 school year.

NOTE: List Attached

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

34. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of TBC, 6th Grade Inclusion Teacher, for the 2021-2022 school year, at the at the salary of \$TBC, pending the usual criminal history and background check for new hires.

Moved by:

Seconded by:

Ayes:

Nays:

****TABLED****

35. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Erika Pilato, Part Time School Counselor, for the 2021-2022 school year, at the at the salary of \$32,766.00, pending the usual criminal history and background check for new hires.

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

XI. Business Administrator's Report

XII. Business Resolutions

RESOLVED that the Board of Education approves Business Resolutions #01–05.

1. **RESOLVED** that the Board of Education approves bills and claims for June in the total amount of **\$111,587.45** as certified by the Business Administrator/ Board Secretary; and

BE IT FURTHER RESOLVED, that the Board of Education approves the payroll for May as certified by the Business Administrator and approved by the Superintendent and Board President in the total amount of \$376,070.19 including \$350,372.17 for the gross payroll, \$5,869.63 for the Board's share of FICA/Medicare and \$19,911,.44 for the State's share of FICA/Medicare.

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

2. **WHEREAS**, the Board of Education has received the Reports of the Board Secretary (Secretary) and the Custodian of School Monies (Treasurer) for the month of April;

WHEREAS, in compliance with N.J.A.C.6A:23-2.11(c)3, the Secretary has certified

that as of the date of the reports, no budgetary line-item account, in accordance with the minimum chart of accounts as established by the New Jersey Department of Education, has obligations and payments which in total exceed the amount appropriated by the Board of Education;

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.A.C.6A:23-2.11(c)4, the Board of Education certifies that, after review of the Secretary’s monthly financial report, and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(c)4, and that sufficient funds are

available to meet the district’s financial obligations for the remainder of the year; and

BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 C73, the Board certifies that after review of the Secretary’s monthly financial report and certification, that

there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Commissioner of Education; and

BE IT FURTHER RESOLVED, that the financial reports for the months be accepted and shall become a part of the official minutes of this meeting.

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

- 3. **RESOLVED** that the Board of Education approves the transfer of funds for the month of May as certified by the Business Administrator and authorized by the Superintendent of Schools.

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

- 4. **RESOLVED**, that the Board of Education approves the submission of a request to the Executive County Superintendent of Schools for renewal of the required waiver of toilet facilities for Kindergarten classrooms 201 and 202 for the 2021-2022 school year.

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

- 5. **RESOLVED** that the Essex Fells Board of Education hereby approves the submission of a grant application for the Safety Grant Program through the New Jersey Schools Insurance Group’s ERIC NORTH Subfund for the purposes described in the application, in the amount of \$2,137.00 for the period July 1, 2021 through June 30, 2022.

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

XII. Meeting Open for Public Comment

- Mrs. Dioguardi asked about the EFS plan for masking and social distancing upon returning to school in September. Mrs. Gadaleta responded that she is awaiting information from the NJDOE, and will continue to follow the DOH guidelines unless directed otherwise. Mrs. Haber added that at the moment it is recommended that if you are not vaccinated you need to be masked, and that Mrs. Gadaleta is following the guidelines she is given. Mrs. Haber also noted the district has air conditioning in each classroom. Mr. Mehta asked if masking was a guideline or mandate. The Board Attorney noted following the guidelines of the Health Department.
- Mrs. V. Bronstein asked about allergies and masking.
- Mrs. MacKenzie read a statement of behalf of the EFTA and negotiations:
 - I'd like to make a statement on behalf of the Negotiations Team. Although unsuccessful at our first mediation session, we are still hopeful that we will be able to work together with the Board of Education to reach a fair settlement. The Essex Fells teachers and staff continue to demonstrate our loyalty to the community and our commitment to serve. We believe in the power of education and the positive outcomes when teamwork, quality, and care drive a pursuit. Thank you to the Essex Fells families for their continued support.

XIII. Resolution to Enter Executive Session

The Board convened in Executive Session at 8:23 P.M. to discuss personnel, legal matters and negotiations. The items discussed in Executive Session will be disclosed to the public when the need to maintain their confidentiality no longer exists.

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

XIV. Adjournment

At 9:56 P.M. the Board of Education made a motion to adjourn. The next **Regular Meeting** of the Board Of Education is scheduled for **Wednesday, August 18 at 7:30 P.M.** virtually.

Moved by: Dr. LoCascio

Seconded by: Mr. Skopak

Ayes: 5

Nays: 0

Respectfully Submitted,

Mr. Steven J. Lella
Business Administrator/
Board Secretary