

The Board of Education of the Borough of Essex Fells, in the County of Essex, New Jersey, convened in a Public Reappointment Meeting held in the Media Center and livestreamed on June 15, 2022. The meeting was called to order by the Board President, Mrs. Amanda Haber, at 7:31 P.M. Mrs. Haber read the following Statement of Compliance with the Open Public Meetings Act: “In compliance with Chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School as of January 5th, 2022. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress, and the Star Ledger.

I. Call to Order -7:31 P.M.

- The meeting was called to order by the Board President.

II. Roll Call

Mrs. Amanda Haber, President-Present
Mr. John Toth, Vice-President-Present
Mrs. Kris Huegel-Present
Mr. Raj Mehta-Present
Mr. Theodore Skopak-Present

Also present: Dr. Michelle V. Gadaleta, Superintendent/Principal; Mr. Steven J. Lella, Business Administrator/Board Secretary; and approximately 20 Members of the Public logged in online.

III. Flag Salute

- The Board President led the salute to the flag.

IV. Public Comment on Agenda Items

- None

V. President’s Report

Good evening everyone-

Thank you for joining us for the last Board meeting of the 2021-2022 school year. It has been a year of great triumph, growth, learning, sorrow and unity. Essex Fells School has had a year like no other- and we said that last year. I am so proud of how every single person has risen above and beyond to maintain what is most important and special about this school. Our children, while facing unimaginable challenges, are finishing out the year stronger and better prepared for the world that awaits them.

Last night’s celebration of art was a wonderful demonstration of the amazing quality and time that is put into the education of our children. I was brought to tears looking around at the incredible work, while hearing the band perform. You couldn’t help but feel how special of a place has been created here. I couldn’t help but comment to every parent “imagine if we had this elementary school experience.” All of this is possible because of you.

On behalf of the Board, I would like to recognize everyone involved in this tremendous achievement: Dr. Gadaleta, Mr. Lella, Mrs. Renz, Mrs. Huegel, Mr. Toth, Mr. Mehta, Mr. Skopak, our buildings and grounds staff, our support staff, each and every one of our teachers; the Reopening Committee, the PTA, the Foundation; Mayor Davis, Dr. Nitti, the Essex Fells Police Dept., Fire Dept. and Rec. Dept.; the West Orange Health Dept., the Viggiano Family and of course our children and their families. It truly takes a village as they say and we are so fortunate to have such a strong network to make sure that all of our school’s needs are met. We are grateful that everyone worked together to support our students and give them the best opportunity for success.

Now I would like to recognize this year's retirees: Mrs. Castellano, Ms. DaCosta. We are so grateful for the time you have spent at Essex Fells School and for everything you have done for our children. We wish each of you the best in your future endeavors, and we will miss you.

We hope you all have a safe, healthy and fun summer. We look forward to seeing you in September.

And now it is time for the Superintendent's Report.

VI. Superintendent's Report

- Dr. Gadaleta hoped everyone enjoyed last evening's Art Celebration and today's concert.
- Dr. Gadaleta noted that the School Picture Date has been set for 9/19/22 and rain date of 9/23/22.
- Dr. Gadaleta informed the Board that Demo lessons for the open positions are coming up.
- Dr. Gadaleta noted that we have a rough draft of class lists. 6 new students are moving in, none OOD.

VII. Old Business / Board Discussion

- 2021-22 Goals will be reviewed to set 2022-23 goals in New Business.
- A residency case will be discussed in Executive Session.
- W. Essex is considering an SRO at the middle school. The BOE will revisit the possibility of an SRO.

VIII. New Business / Board Discussion

- Dr. Gadaleta addressed the 2021-22 & 2022-23 goals.
- Dr. Gadaleta noted she will be having an internal audit of the grading system.
- The Board reviewed some the Reappointment and Superintendent Resolutions.

IX. Reappointment Action Items

RESOLVED that the Board of Education approves Reorganization Action Items # 01 – 38.

1. **RESOLVED**, that the Board appoints the Steven J. Lella as the purchasing agent for the Essex Fells School District for the 2022-2023 school year in accordance with N.J.S.A.18:18A-2b as revised, and assigned the authority, responsibility, accountability for purchasing on behalf of the Board, and having the power to prepare advertisements, advertise for and receive bids, and to award contracts pursuant to N.J.S.A.18A:18A-3a(Bid

Threshold) at a bid threshold up to \$44,000, 18A:18A-37a-c (quotations), and 18A:18A-7 (Emergency Purchases) and prepare and issue all purchase orders in accordance with N.J.S.A.18A:18A et. seq. and applicable Board policies and regulations.

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

2. **RESOLVED**, that the Board appoints the firm of Fogarty & Hara as Board Attorney, as per the proposal, for the 2022-2023 school year, at an hourly rate of \$175 for a partner and \$155 for an associate.

NOTES: Documentation Attached

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

3. **RESOLVED** that Samuel Klein and Company be appointed to perform the 2021-2022 audit in the amount of \$12,500 and be the auditor of record for the 2022-2023 school year.

NOTES: Documentation Attached

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

4. **RESOLVED** that the Brown & Brown Insurance be appointed as the broker of record for Worker's Compensation Insurance and the Property & Casualty Insurance for the 2022-2023 school year.

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

5. **RESOLVED** that Brown & Brown Benefits Advisors be appointed as the broker of record for the Health & Dental benefits programs for the 2022-2023 school year.

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

6. **RESOLVED** that pursuant to the requirements of NJPL 2011 Chapter 78, the Essex Fells Board of Education hereby resolves to implement a Section 125 Flexible Spending Account (FSA) program and update its Premium Only Plan (POP) effective September 1, 2022, as follows:

1. The Board accepts the recommendation of its group insurance broker, Brown & Brown Benefit Advisors, Inc. to designate Aflac/Wage Works as the Board's FSA administrator. This recommendation includes Aflac/Wage Works updating the district's POP at no cost.
2. The Board of Education appoints Brown & Brown Benefits Advisors, Inc. as its FSA and POP broker-of-record.
3. All appropriate Board of Education staff are authorized to take such action and affect such documentation as necessary to implement these changes.

BE IT FURTHER RESOLVED that Board of Education approves the spending limits for FSAs as \$2,850 and as \$5,000 for dependent care for the 2022-2023 school year.

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

7. **RESOLVED** that the Essex Fells Board of Education approves EI Associates for the position of District Architect for the 2022-2023 school year.

NOTES: Documentation Attached

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

8. **WHEREAS**, NJAC 6A:23A-14.3 and 14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Essex Fells Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Essex Fells Board of Education has determined that up to \$500,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Essex Fells Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Moved by: Mrs. Huegel Seconded by: Mr. Toth
Ayes: 5 Nays: 0

9. RESOLVED that the Board of Education appoint Marie Criscuolo, as the Essex Fells Board of Education Treasurer of School Monies at an annual salary of \$3,248, commencing July 1, 2022, for the 2022–2023 school year.

Moved by: Mrs. Huegel Seconded by: Mr. Toth
Ayes: 5 Nays: 0

10. RESOLVED that the Board of Education designate the Chief School Administrator to approve line-item transfers as are necessary between meetings of the Board effective July 1, 2022, to June 30, 2023. Such transfers shall be reported to the Board, ratified and recorded in the Minutes at a subsequent meeting of the Board in accordance with Policy and Code.

Moved by: Mrs. Huegel Seconded by: Mr. Toth
Ayes: 5 Nays: 0

11. RESOLVED that the Board of Education approves the 2022-2023 Petty Cash fund in the amount of \$300.00, to be administered by the Business Administrator/Board Secretary.

Moved by: Mrs. Huegel Seconded by: Mr. Toth
Ayes: 5 Nays: 0

12. RESOLVED that the Board of Education approves the appointment of Mr. John Thomas, Facility Supervisor, as Integrated Pest Management Coordinator, Coordinator for Right-To-Know, AHERA and other health & safety and environmental programs mandated by the State of New Jersey, for the 2022-2023 school year.

Moved by: Mrs. Huegel Seconded by: Mr. Toth
Ayes: 5 Nays: 0

13. RESOLVED that the Board of Education approves the renewal of an agreement with New Wave Consultants, Inc, of Lincoln Park, New Jersey to provide mandatory environmental safety services under PEOSHA for the 2022-2023 school

year, at an annual fee of \$1,850, services to include training, inspections and plan review update for Right To Know, Bloodborne Pathogens, Indoor Air Quality, AHERA and Integrated Pest Management.

NOTES: Documentation Attached

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

14. RESOLVED that the Board of Education appoints Michelle V. Gadaleta as the 504 Officer for the 2022-2023 school year.

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

15. RESOLVED that the Board of Education appoints the Business Administrator/Board Secretary as the district Affirmative Action Officer, Public Agency Compliance Officer (PACO), and Custodian of Records for the 2022-2023 school year.

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

16. RESOLVED that the Board of Education reaffirms its Policies, Bylaws and Regulations Guides for the 2022-2023 school year.

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

17. RESOLVED that the Board of Education approve the renewal of an agreement with the Asbury Park Board of Education – Information Technology Center of Asbury Park, New Jersey, for the continuation of software services for Budgetary/Accounting System and Payroll/Personnel System and Processing, including ID numbers and Computer Ports for the 2022-2023 school year at a fee of \$9,400.00.

NOTES: Documentation Attached

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

18. RESOLVED that the Board of Education approves Valley National Bank as the official Bank Depository for the Board of Education for the 2022-2023 school year and approves the following signatories: The Board of Education President, the Board Secretary and the Treasurer of School Monies and approves the Principal for the Student Activity Account only.

BE IT FURTHER RESOLVED that the Essex Fells Board of Education approves the State of New Jersey Cash Management Fund as an official Bank Depository for the Board of Education for the 2022-2023 school year.

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

19. **RESOLVED** that The Progress be designated as the official newspaper of the Essex Fells Board of Education, and The Star Ledger be designated as the second newspaper for the publication of official notices and notification of meetings for the 2022-2023 school year.

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

20. **RESOLVED** that the Board of Education grants authority to the Superintendent of Schools to pay bills between Board of Education meetings with subsequent Board of Education approval for the 2022-2023 school year.

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

21. **RESOLVED** that the Board of Education approves the (12) 2022-2023 Custodial Holidays.

NOTES: Documentation Attached

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

22. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Wellness & Rehabilitation Services, Physical Therapist, for the 2022-2023 school year, at the following hours and rates:

Estimated 370 hours total at \$85.00/hour for:	
• Treatment	\$25,500.00
• Data updates and IEP Development/ Progress Reports	\$5,950.00
• Estimated 8 Evaluations total (initial/Rev.) at \$350.00 each Not to exceed	\$2,800.00
<u>Total school year cost not to exceed:</u>	<u>\$34,250.00</u>

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

23. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Meg Lipper – Hand2Heart, BCBA, for the 2022-2023 school year, at the following hours and rates:

Estimated 42 hours at \$95.00/hour for:	
• BCBA Instruction/Home Not to exceed:	\$3,990.00
Estimated 400 hours at \$95.00/hour for:	
• BCBA Instruction/School	

Not to exceed: \$38,000.00

Estimated 40 hours at \$60.00/hour for:

- Curriculum Development/Data Review

Not to exceed: \$2,400.00

Total school year cost not to exceed: \$44,390.00

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

24. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Erika Pilato – Garden State Educational Alliance, LLC, Part-time School Counselor, for the 2022-2023 school year, at a rate of \$80.00 per hour, not to exceed 280 hours.

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

25. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, contracting with Kaleidoscope Education Services for Occupational Therapist Services for the 2022-2023 school year at a rate of up to \$85.70 per hour.

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

26. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Debbie Rosenson, School Social Worker, for the 2022-2023 school year, at the following hours and rates:

Up to 10 evaluations per year at \$325 per evaluation: **\$3,250.00**

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

27. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Out-of-District Program Costs at CTC (Student 370642) for the 2022-2023 school year, at the following daily/yearly rates:

Estimated 180 days at \$460.07

- September 1, 2022 through June 30, 2023

Total school year cost not to exceed: \$82,812.60

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

28. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Out-of-District Program Costs at Academy360 Lower School (Student 370641) for the 2022-2023 school year, at the following daily/yearly rates:

Estimated 183 days at \$448.95/day for:

- September 1, 2022 through June 30, 2023

Total school year cost not to exceed: \$82,157.85

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

29. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Out-of-District Program Costs at Academy360 Lower School (Student 340600) for the 2022-2023 school year, at the following daily/yearly rates:

Estimated 183 days at \$448.95/day for:

- September 1, 2022 through June 30, 2023

Total school year cost not to exceed: \$82,157.85

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

:

30. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the services of The Ambulatory Care Center at St. Barnabas (Hearing & Cranial Facial Center) for the 2022-2023 school year for the following evaluations:

Auditory Processing Evaluations **\$700.00 each**

Audiological Evaluations **\$500.00 each**

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

31. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the services of St. Joseph's Child Development Center (Dr. Aparna Mallik & Dr. Poorvi Patel) for the 2022-2023 school year for the following evaluations:

Pediatric Neurological Evaluations **\$450.00 each**

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

32. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the services of Dr. Sandra Cammarata for the 2022-2023 school year for the following evaluations:

Pediatric Psychiatric Evaluations **\$885 each**

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

33. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the services of Platt Psychiatric Associates for the 2022-2023 school year for the following evaluations:

Basic Student Psychiatric Consultation	\$1,000 each
Complex Student Psychiatric Consultation	\$1,600 each
Contested Student Psychiatric Consultation	\$4,500 each
School System Employee Psychiatric Consultation	\$450.00/hour
Court Appearance or Conference With Attorney or Other Forensic Conference	\$600.00/hour
Charge (pro-rated) for ancillary services (e.g., completion of forms or paperwork in addition to report)	\$450.00/hour

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

34. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the services of Dr. Mercedes Paine for the 2022-2023 school year for the following evaluations:

Pediatric Psychiatric Evaluations	<u>\$1,550.00 each</u>
-----------------------------------	-------------------------------

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

35. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the services of Dr. Stuart M. Rothman for the 2022-2023 school year for the following evaluations:

Telemedicine Visit	<u>\$ 80 each</u>
Comprehensive Eye Examination	<u>\$250 each</u>
Pediatric Vision Evaluation	<u>\$195 each</u>
Vision Processing Evaluation	<u>\$250 each</u>
Eye Movement Evaluation	<u>\$130 each</u>

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

36. **RESOLVED** that the Board of Education approves the appointment of Dr. Michele Nitti as medical inspector for the 2022-2023 school year, at a rate of \$250.00 per employee physical examination.

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

37. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the services of Dr. Debora Buzinkai for the 2022-2023 school year for the following evaluations:

Dyslexia Evaluation	<u>\$1,300 each</u>
Dysgraphia Evaluation	<u>\$1,300 each</u>

Dyscalculia Evaluation **\$1,300 each**
 Psychological Evaluation **\$800 each**
 (social-emotional only)
 Cognitive Assessment (IQ only) **\$500 each**
 Complete Neuropsychological **\$3,000 each**
 Evaluation

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

38. RESOLVED that the Board of Education approves the substitute rate of pay for the 2022-2023 school year as follows:

Teacher \$100/day

Nurse \$160/day

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

X. Superintendent’s Resolutions

RESOLVED that the Board of Education approves Superintendent Resolutions #01 – 34.

1. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the contract with Steven J. Lella for the 2022-2023 school year, pending approval of the County Superintendent.

NOTE: Copy of contract with BA

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

2. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following administrative salaries for the 2022-2023 school year:

Michelle Gadaleta	Superintendent	\$194,320
	Successive Contracts	\$ 0
	Principal	<u>\$ 5,000</u>
		\$199,320

Steven J. Lella	Business Administrator	\$124,660
-----------------	------------------------	-----------

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

3. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following teaching staff for the 2022-2023 school year:

Name	FTE	Guide	Step	22-23 Salary	Position	6/3/22 EF YOS
Lauren Brzostowski	1.00	BA	7	\$61,785	5 th – Inclusion	4.75
Marisa Burger	1.00	MA + 15	8	\$69,769	Pre K	7.75
Danielle Butler	1.00	BA	4	\$58,485	5 th	1.75
Nicole Criscione	1.00	MA	8	\$68,635	5 th /6 th	8.75
Rory Duarte	1.00	BA	5	\$59,585	2 nd	3.75
Laurie Fischer	.70	MA	10	\$50,775	Speech	4.75
Candice Fitzgerald	1.00	MA	7	\$67,085	3 rd	9.75
Jaclyn Carrol	1.00	BA +30	6	\$64,985	6 th – Inclusion	5.75
Kristen Kowalski	1.00	MA + 30	6	\$69,260	3 rd	4.75
Molly Livio	1.00	MA	8	\$68,635	K	5.75
Jessica Lodato	1.00	MA	11	\$72,535	4 th – Inclusion	.18
Katie MacKenzie	1.00	MA +30	9	\$73,710	3 rd – Inclusion	11.75
Enrique Manlapid	1.00	MA +30	2	\$65,809	6 th	.75
Catherine McNish	1.00	BA + 30	9	\$69,435	STEAM	9.75
Patricia Pakonis	.40	BA	6	\$24,274	Spanish	4.75
Laura Quinn	1.00	BA	9	\$65,135	2 nd	7.75
Mary Renz	1.00	MA	17	\$92,785	Nurse	2.75
Rebecca Santin	1.00	MA	5	\$64,885	Art Therapist	3.75
LeeAnn Smith	1.00	MA +30	15	\$89,959	LDT-C	1.75
Kimberly Trafford	.60	MA + 15	8	\$41,862	Media Center	8.67
Michelle Truchel	1.00	BA	6	\$60,685	4 th /5 th	5.75
Tracie Wiczorek	1.00	BA +30	8	\$67,635	Pre K	3.75
Michelle Barshay	1.00	BA +30	14	82,635	BSI	15.75
			Longevity	\$1,200		
			Total	\$83,835		
Dorotea Banek	1.00	MA +30	18	\$98,804	4 th /6 th	24.42
			Longevity	\$1,500		
			Total	\$100,304		
Laura Brutman	1.00	MA	14	\$83,635	1 st	16.75
			Longevity	\$1,200		
			Total	\$84,835		

Kristin Gann	1.00	BA	18	\$89,285	1st	19.74
			Longevity	\$1,500		
			Total	\$90,785		
Susan Hacker	1.00	MA	14	\$83,635	4 th	16.75
			Longevity	\$1,200		
			Total	\$84,835		
Deana Hromoko	1.00	MA +30	17	\$96,201	1 st - Inclusion	22.03
			Longevity	\$1,500		
			Total	\$97,701		
Lisa Massaro	1.00	MA +15	18	\$96,504	BSI	23.75
			Longevity	\$1,500		
			Total	\$98,004		
Judi Reynolds	1.00	MA +30	18	\$98,804	Enrichment	22.75
			Longevity	\$1,500	I&RS	
			Total	\$100,304		
Rosalie Takkel	1.00	BA +30	12	\$76,735	2 nd - Inclusion	14.75
			Longevity	\$1,200		
			Total	\$77,935		
John Trogani	1.00	BA	14	\$78,335	Music	15.9
			Longevity	\$1,200		
			Total	\$79,535		

Moved by: Mrs. Huegel

Seconded by: Mr. Toth

Ayes: 5

Nays: 0

4. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of the following paraprofessional staff members for the 2022-2023 school year, 184 days:

Susan FitzGibbon	7 hr/day @ \$22/hr	\$28,336
Heather Howard	7 hr/day @ \$22/hr	\$28,336
Jennifer Sullivan	7 hr/day @ \$22/hr	\$28,336
Caroline King	7 hr/day @ \$22/hr	\$28,336
Patricia Pakonis (.6)	7 hr/day @ \$22/hr	\$17,001

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

5. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following custodial salaries for the 2022-2023 school year:

John Thomas (7:00am-3:00pm)	\$77,250
Santiago Galindo (12:30pm-8:30pm)	\$51,500
James Davis (11:00am-7:00pm)	\$45,000

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

6. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following 12-month support staff salaries for the 2022-2023 school year:

Lisa Evangelista	Administrative Assistant	\$63,654
Tina Rivera	Administrative Assistant	\$63,654

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

7. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, Marco Pannullo as the District Technology Coordinator at a salary of \$80,000 for the 2022-2023 school year.

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

8. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following stipend positions for the 2022-2023 school year at the contractual rate:

Judi Reynolds	Lead Teacher - \$5,000
LeeAnn Smith	Child Study Team Coordinator - \$5,000
Enrique Manlapid	Student Council - \$600 per
Judi Reynolds	Student Council - \$600 per

Dorotea Banek	Camp - \$800
Nicole Criscione	Camp - \$800
Jaclyn Carroll	Camp - \$800
Enrique Manlapid	Camp - \$800
Katie McNish	Camp - \$800
Mary Renz	Camp - \$800
Rebecca Santin	Camp - \$800
John Trogani	Camp - \$800
New PE Teacher	Camp - \$800
Marco Pannullo	Camp - \$800

Nicole Criscione	Sixth Grade Event - \$250
Jaclyn Franzl	Sixth Grade Event - \$250
Katie McNish	Sixth Grade Event - \$250
Enrique Manlapid	Sixth Grade Event - \$250
Mary Renz	Sixth Grade Event - \$250
Rebecca Santin	Sixth Grade Event - \$250
John Trogani	Sixth Grade Event - \$250
New PE Teacher	Sixth Grade Event - \$250
Marco Pannullo	Sixth Grade Event - \$250

Michelle Barshay	Lunch/Recess \$40 per session
Danielle Butler	Lunch/Recess \$40 per session
Patricia Pakonis	Lunch/Recess \$40 per session
Marco Pannullo	Lunch/Recess \$40 per session
Rebecca Santin	Lunch/Recess \$40 per session
John Trogani	Lunch/Recess \$40 per session
New PE Teacher	Lunch/Recess \$40 per session

Alternates: All Staff	Lunch/Recess Duty - \$40 per session
-----------------------	--------------------------------------

Moved by: Mrs. Huegel	Seconded by: Mr. Toth
-----------------------	-----------------------

Ayes: 5	Nays: 0
---------	---------

9. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, that the annual teacher evaluations will be conducted through the STRONGE & Associates model, and

BE IT FURTHER RESOLVED that the Superintendent and Business Administrator’s evaluation tools are District-developed.

Moved by: Mrs. Huegel	Seconded by: Mr. Toth
-----------------------	-----------------------

Ayes: 5	Nays: 0
---------	---------

11. **RESOLVED** that the Board of Education accepts the recommendation of the Superintendent and approves the employment of the following student assistants in the IT/custodial departments for the 2022 summer, for a total of 50 hours each.

Luke Gardner	\$12.00/hr
Abby Woods	\$12.00/hr
TBD	\$12.00/hr

TBD \$12.00/hr

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

12. RESOLVED that the Board of Education accepts the recommendation of the Superintendent and approves Katie McNish as Technology Support for Summer 2022 at the contracted rate, not to exceed 50 hours.

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

13. RESOLVED that the Board of Education accepts the recommendation of the Superintendent and approves Judi Reynolds as Lead Teacher, as needed, for Summer 2022 at the contracted rate, not to exceed 50 hours.

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

14. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the Extended School Year (ESY) Program for Summer 2022, and

BE IT FURTHER RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following staff members for the 2022 Extended School Year (ESY) Program Mondays-Thursdays, June 27 – July 28, from 9:00am – 1:00pm, including an additional one half hour per day for planning at the following rates:

LeeAnn Smith	CST Coordinator (not to exceed 50 hours at the contracted rate)
Enrique Manlapid	Special Ed Teacher at the contracted rate
Tracie Wiczorek	Special Ed Teacher at the contracted rate
Arle Berghorn	Nurse at the contracted rate

NOTES: Michelle V. Gadaleta, ESY Supervisor

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

15. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the Professional Services Agreements for Related Services for students in accordance with their IEP’s for the Extended School Year (Summer 2022) Program as follows:

OT: Kaleidoscope Education Services

Estimated 15 hours total at \$85.70/hour for:

- Treatment

Total summer cost not to exceed: \$1,285.50

PT: Wellness & Rehabilitation Services

Estimated 20 hours total at \$85.00/hour for:

- Treatment

Total summer cost not to exceed: **\$1,700.00**

BCBA: Meg Lipper – Hand2Heart

Estimated 10 hours total at \$95.00/hour
Not to exceed:

\$950.00

Speech Therapist: Allison Darrow – Miriam Skydell & Assoc.

Estimated 20 hours total at \$120.00/hour
Not to exceed

\$2,400.00

Total summer cost not to exceed: **\$6,335.50**

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

- 16. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Out of District Program costs for Academy 360 Lower School (Student 370641) for Summer 2022 in the following amount:

22 days total at \$448.95/day

Total Summer Program Not to Exceed **\$9,876.90**

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

- 17. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Out of District Program costs for Academy 360 Lower School (Student 340600) for Summer 2022 in the following amount:

22 days total at \$448.95.00/day

Total Summer Program Not to Exceed **\$9,876.90**

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

- 18. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the settlement agreement of out-of-district placement for (Student 370642) for the summer

July 5th – July 29th – Monday through Friday

Total Summer Program Not to Exceed **\$10,440.00**

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

19. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following contracts with the Essex Regional Educational Services Commission for the 2022-2023 School Year:

1. Transportation of Special Education and / or specific destinations of school students
2. Public School Child Study Team Evaluations
3. Addendum to the Public School Child Study Team for Additional Services

NOTE: Contracts with BA

Moved by: Mrs. Huegel

Seconded by: Mr. Toth

Ayes: 5

Nays: 0

20. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following contracts with the Sussex Regional Educational Services Commission for the 2022-2023 School Year:

1. Transportation of Special Education and / or specific destinations of school students

NOTE: Contracts with BA

Moved by: Mrs. Huegel

Seconded by: Mr. Toth

Ayes: 5

Nays: 0

21. WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Hunterdon County Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on (June 16th, 2022) the governing body of the Essex Fells BOE, County of Essex, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This **RESOLUTION** shall be known and may be cited as the Cooperative Pricing Resolution of the Essex Fells BOE

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Essex Fells BOE is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage for the 2022-2023 School Year.

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to enter into Cooperative Pricing Agreements; and

WHEREAS, the Morris-Union Jointure Commission, hereinafter referred to as the “Lead Agency,” has offered voluntary participation in a Cooperative Pricing System known as the “Educational Cooperative Pricing System” for the purchase of Professional Learning; and

WHEREAS, the Essex Fells School District within the County of Essex, New Jersey, desires to participate in the Educational Cooperative Pricing System;

NOW, THEREFORE, BE IT RESOLVED, by the Essex Fells Board of Education as follows:
AUTHORITY

As directed by N.J.S.A. 18A:18A-11 et seq. and pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Board President is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall advertise for and receive bids from vendors who will make school supplies, equipment and other related goods and services available to participating members of the said Cooperative Pricing System at the agreed upon price; and

The Lead Agency entering into contracts on behalf of the Essex Fells Board of Education shall be responsible for complying with the 54 provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage for the 2022-2023 School Year.

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

22. RESOLVED that the Board of Education, as recommended by the Superintendent, extends thanks to the PTA and Essex Fells Foundation for Educational Excellence for their donations and support of the school throughout the 2022-2023 school year.

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

23. RESOLVED that the Board of Education recognizes the Essex Fells Foundation for Educational Excellence and the Essex Fells PTA as official parent support Organizations for the 2022-2023 school year in accordance with Policy #9210; and

BE IT FURTHER RESOLVED that the activities/functions scheduled by these organizations will be brought to the attention of the Board.

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

24. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following Nursing Agencies to provide substitute nursing services to the 2022-2023 school year:

Bayada Pediatrics
Delta-T Group
GHR Education

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

25. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the submission of the Security Drill Statement of Assurance for the 2021-2022 school year to the County Office of Education.

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

26. **RESOLVED** that the Board of Education enters into an agreement for software services for the 2022-2023 school year with Frontline in the amount of \$8,969.45 used for the creation and modification of individualized education programs for students with special needs.

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

27. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the submission of the IDEA application for Fiscal Year 2022-2023, and accepts the grant award of the funds upon subsequent approval of the FY 2022-2023 IDEA application in the following amounts:

Basic	\$55,141.00
Preschool	\$4,136.00
Total	<u>\$59,277.00</u>

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

28. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the submission of the ESEA application for Fiscal Year 2022-2023, and accepts the grant award of the funds upon subsequent approval of the FY 2022-2023 ESEA application in the following amounts:

Title IIA	\$3,273.00
Title IVA	\$10,000.00
Total	<u>\$13,273.00</u>

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

29. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the annual approval of District Job Descriptions:

NOTES: Binder located in the Superintendent's office for review

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

30. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following substitutes for the 2022-2023 school year, at

\$100(teacher) \$160 (nurse)/day, pending the usual criminal history and background check for new hires:

Farrah Carnahan	Teacher
Richard DeVivo	Teacher
Joan Ganton	Teacher
Lucille Lapone	Teacher
Rebeca Katsios	Teacher
Judy Longthorne	Teacher
Kelly King	Teacher
Evelyn Peter	Teacher
Jackie Savarese	Teacher
Patricia Wahl	Teacher
Mariam Whelan	Teacher
Amy Isabel	Teacher
Marla Kearney	Teacher
PeggyAnne Reinhardt	Teacher
Stephanie Bavbek	Teacher
Joanne Barker	Nurse
Arle Berghorn	Nurse

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

31. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the list of possible field trips for the 2022-2023 school year.

NOTE: List Attached

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

32. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Curriculum List for the 2022-2023 school year.

NOTE: List Attached

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5

Nays: 0

33. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Textbook List for the 2022-2023 school year.

NOTE: List Attached

Moved by: Mrs. Huegel

Seconded by: Mr. Toth

Ayes: 5

Nays: 0

34. **RESOLVED** that the Board of Education, as recommended by the Superintendent, names the Essex Fells School baseball field the John P. Viggiano Memorial Field.

Moved by: Mrs. Huegel

Seconded by: Mr. Toth

Ayes: 5

Nays: 0

35. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Use of Facilities Request for the following:

6th Grade Graduation Video
6/23/22
Gymnasium

Moved by: Mrs. Huegel

Seconded by: Mr. Toth

Ayes: 5

Nays: 0

XI. Business Administrator's Report

- Mr. Lella noted the Chapter 47 – List of contracts that was part of the BOE package.
- Mr. Lella reminded the Board of the 2 open BOE Member seats on the November election.
- Dr. Gadaleta and Mr. Lella provided an update on the roof project.
- Mr. Skopak asked about the tent removal.

XII. Business Resolutions

RESOLVED that the Board of Education approves Business Resolutions #01–04.

1. **RESOLVED** that the Board of Education approves bills and claims for June in the total amount of \$127,783.07 as certified by the Business Administrator/ Board Secretary; and

BE IT FURTHER RESOLVED, that the Board of Education approves the payroll for May as certified by the Business Administrator and approved by the Superintendent and Board President in the total amount of \$356,107.33 including \$331,852.47 for the gross

payroll, \$5,189.88 for the Board's share of FICA/Medicare and \$19,064.98 for the State's share of FICA/Medicare.

2. **RESOLVED** that the Board of Education approves the transfer of funds for the

month of May, and one additional transfer for April, as certified by the Business Administrator and authorized by the Superintendent of Schools.

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

3. **RESOLVED**, that the Board of Education approves the submission of a request to the Executive County Superintendent of Schools for renewal of the required waiver of toilet facilities for Kindergarten classrooms 201 and 202 for the 2022-2023 school year.

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

4. **RESOLVED** that the Essex Fells Board of Education hereby approves the submission of a grant application for the Safety Grant Program through the New Jersey Schools Insurance Group's ERIC NORTH Subfund for the purposes described in the application, in the amount of \$2,097.00 for the period July 1, 2022 through June 30, 2023.

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

:

XII. Meeting Open for Public Comment

- None

XIII. Resolution to Enter Executive Session

At 8:13 P.M. the Board made a motion to enter into executive session immediately following this meeting to discuss legal matters. The items discussed in Executive Session will be disclosed to the public when the need to maintain their confidentiality no longer exists.

Moved by: Mrs. Huegel Seconded by: Mr. Toth

Ayes: 5 Nays: 0

XIV. Adjournment

At 9:05 P.M. the Board made a motion to adjourn. The next **Regular Meeting** of the Board of Education is scheduled for **Wednesday, August 18 at 7:30 P.M.**

Moved by: Mr. Skopak Seconded by: Mrs. Huegel

Ayes: 5 Nays: 0

Respectfully Submitted,

Mr. Steven J. Lella
Business Administrator/