

The Board of Education of the Borough of Essex Fells, in the County of Essex, New Jersey, convened in a Reorganizational/Workshop Meeting on January 7, 2020, in the Media Center of the Essex Fells School. The meeting was called to order by the Board Secretary, Mr. Lella, at 7:45 P.M. Mr. Lella read the following Statement of Compliance with the Open Public Meetings Act: "In compliance with Chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School on November 25, 2019. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress, the Star Ledger, and posted on the district web-site.

I. Call to Order – 7:45 P.M. – Board Secretary

II. Roll Call

Mrs. Kris Huegel, President-present
 Dr. Steven LoCascio, Vice-President-absent
 Mrs. Bethany Buccino-present
 Mrs. Shani Drogin-present
 Mrs. Debra Tedesco-present

Also present: Mrs. Michelle V. Gadaleta, Superintendent/Principal; Mr. Steven J. Lella, Business Administrator/Board Secretary; 2 Staff Members; 5 members of the public and 1 reporter from The Progress.

III. Flag Salute

- The Board Secretary led the salute to the flag.

IV. Election Report

The annual School Election was conducted on Tuesday, November 5, 2019 between the hours of 6:00 A.M. and 8:00 P.M.

The results of the election, as reported and certified by the Essex County Clerk, are as follows:

Members of the Board of Education:	Mrs. Kris Huegel	312 votes 3-year term
	Mr. Theodore Skopak	282 votes 3-year term

V. Reorganization of the Board of Education

- Mr. Lella administered the Oath of Office to elected members Mrs. Kris Huegel and Mr. Theodore Skopak.
- Mr. Lella conducted roll call.
- Election of President: Mrs. Tedesco nominated Mrs. Huegel.

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 3

Nays: 0

- Mrs. Huegel took over the meeting.

- Election of VP: Mrs. Buccino nominated Mrs. Tedesco

Moved by: Mrs. Buccino

Seconded by: Mr. Skopak

Ayes: 3

Nays: 0

VI. Board Comments

- Mrs. Huegel thanked Mrs. Drogin for her time served on the Essex Fells Board of Education and welcomed Mr. Skopak.

VII. Public Comment on Agenda Items Only

- None

VIII. Old Business / Board Discussion

- None

IX. New Business / Board Discussion

- Mrs. Gadaleta noted that January is School Board Recognition Month. Mrs. Gadaleta wanted to recognize the Board of Education Members for the hard work and time they put in.
- Mr. Lella informed the Board of the 2020 BOE Meeting dates on the agenda.
- Mrs. Gadaleta explained to the Board that 3 new students would be moving in to the district increasing enrollment to 255 students.
- Mr. Lella reminded the Board that the 2020 annual BOE Financial Disclosure Statement email would be coming out in January.
- Mrs. Gadaleta discussed with the Board allowing the Praxis test for teacher certification to be reimbursed as PD.
- Mr. Lella informed the Board that just before the winter break a large tree branch had fallen onto the roof and some wiring of building #2 from the Glen due to icing. American Tree Experts removed the branch and tree the following day.
- Mr. Lella informed the Board of an upcoming NJSBA Training Event.
- Mr. Lella reviewed the 2018-19 Audit and noted a resolution to accept the audit would be on the January 22nd agenda.

X. Reorganization Action Items

RESOLVED that the Board of Education approves Reorganization Action Items # 01 - 04.

I. RESOLVED that the Board of Education adopts the New Jersey School Board Member Code of Ethics.

NOTES: Code of Ethics Attached

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 4

Nays: 0

2. **RESOLVED** that the Board of Education approves the following dates for its meetings in the ensuing year (*dates subject to change):

Wednesday	January 22, 2020	Regular Monthly Business Meeting
Wednesday	February 5, 2020	Workshop Meeting
Wednesday	February 19, 2020	Regular Monthly Business Meeting
Wednesday	March 4, 2020	Workshop Meeting
Wednesday	March 18, 2020	Regular Monthly Business Meeting
Wednesday	April 8, 2020	Workshop Meeting
Wednesday	April 22, 2020	Regular Monthly Business Meeting
Wednesday	May 6, 2020	Workshop Meeting
Wednesday	May 20, 2020	Regular Monthly Business Meeting
Wednesday	June 17, 2020	Regular Monthly Business Meeting
Wednesday	August 19, 2020	Regular Monthly Business Meeting
Wednesday	September 9, 2020	Workshop Meeting
Wednesday	September 23, 2020	Regular Monthly Business Meeting
Wednesday	October 7, 2020	Workshop Meeting
Wednesday	October 21, 2020	Regular Monthly Business Meeting
Wednesday	November 4, 2020	Workshop Meeting
Wednesday	November 18, 2020	Regular Monthly Business Meeting
Wednesday	December 2, 2020	Workshop Meeting
Wednesday	December 16, 2020	Regular Monthly Business Meeting
Wednesday	January 6, 2021 (TBD)	Reorganizational/Workshop Meeting

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 4

Nays: 0

3. **WHEREAS**, N.J.S.A. 40A:11-11(5) authorizes contracting units to enter into Cooperative Pricing Agreements; and

WHEREAS, the Educational Services Commission of Morris County, hereinafter referred to as the “Lead Agency,” has offered voluntary participation in a Cooperative Pricing System known as the “Educational Cooperative Pricing System” for the purchase of work, materials and supplies; and

WHEREAS, the Essex Fells School District within the County of Essex, New Jersey, desires to participate in the Educational Cooperative Pricing System;

NOW, THEREFORE, BE IT RESOLVED, by the Essex Fells Board of Education as follows:

AUTHORITY

As directed by N.J.S.A. 18A:18A-11 et seq. and pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Board President is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall advertise for and receive bids from vendors who will make school supplies, equipment and other related goods and services available to participating members of the said Cooperative Pricing System at the agreed upon price; and

The Lead Agency entering into contracts on behalf of the Essex Fells Board of Education shall be responsible for complying with the 54 provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall continue to be effective as of January 1, 2020; and

BE IT FURTHER RESOLVED, that the Board of Education approve payment of a \$500.00 annual fee for participation in the Cooperative Purchasing System, and an additional fee of \$250.00 to Educational Data Services, Inc. for participation in the Cooperative Purchasing System for various Time and Materials bids awarded in accordance with statute.

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 4

Nays: 0

4. WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, The Educational Services Commission of New Jersey, hereinafter referred to as the “Lead Agency,” has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on January 1, 2020, the governing body of the Essex Fells Board of Education, County of Essex, State of New Jersey, duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Essex Fells Board of Education.

AUTHORITY

Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Board President is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 4

Nays: 0

XI. Superintendent’s Resolutions

RESOLVED that the Board of Education approves Superintendent Resolutions #01-03.

1. RESOLVED that the Board of Education accepts and approves, as recommended by

the Superintendent, the payment of the following travel related expenses in accordance with the travel policy 6471 for Professional Development:

Staff Member(s): Steve Lella
 Event: After School Sports & Special Events Safety Training
 Location: Bergen Community College
 Date: 1/9/20
 Cost: \$0

Staff Member(s): Laura Brutman, Sara Christopher, Jaclyn Franzi,
 Deana Hromoko, Katie McNish, Kelly Mitchell,
 Event: NJECC Conference
 Location: MSU
 Date: 1/14/20
 Cost: \$0

Staff Member(s): Dorotea Banek, Nina Buonomo
 Event: NJECC Conference
 Location: MSU
 Date: 1/16/20
 Cost: \$0

Staff Member(s): Lisa Evangelista, Beth Leggett
 Event: Google Admin Training
 Location: MSU
 Date: 1/20/20
 Cost: \$0

Staff Member(s): Marco Pannullo
 Event: Techspo Conference
 Location: Harrah's Atlantic City
 Date: 1/30-31/20
 Cost: \$662.00 Total (Conference = \$475.00; Lodging = \$97.00; Mileage = \$90.00)

Staff Member(s): Jackie Castellano, Katie McNish
 Event: Full STEAM Ahead Workshop
 Location: Wilshire Grand Hotel, West Orange, NJ
 Date: 2/24/20
 Cost: \$281.24 Total Per Person (Fee-\$279.00; Mileage-\$2.24)

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 4

Nays: 0

2. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the Use of Facilities for the following:

Brownie Meetings
 Gymnasium and *Science Room
 Fridays: 1/17/20, *2/21/20, 6/12/20
 Monday: 5/18/20

EFRD – Baseball and Softball

Fields

3/2/20 – 8/3/20

Weekdays from 3:10-Dusk; Saturdays from 9:00am-5:00pm

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 4

Nays: 0

3. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the *Essex Fells School Professional Development Plan for 2019-2020*.

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 4

Nays: 0

XII. Business Resolutions

RESOLVED that the Board of Education approves Business Resolutions #01-02.

1. **RESOLVED** that the Board of Education approves the appointment of Mr. Steven Lella, Business Administrator, as the Public Agency Compliance Officer (P.A.C.O.) in accordance with Affirmative Action rule changes pursuant to P.L. 1975 c. 127 (N.J.A.C. 17:27) public contracts for the 2019-20 school year.

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 4

Nays: 0

2. **RESOLVED** that the Board of Education accepts and approves the tuition reimbursement for Michelle V. Gadaleta in the amount of \$2,227.50.

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 3

Nays: 0\

**Mrs. Tedesco Abstained

XIII. Public Comment

- Mrs. Drogin asked Mrs. Gadaleta how she was doing with her Dissertation.
- Mrs. Drogin thanked the Board for her time serving as a Board Member and commended them on how hard they work.

XIV. Resolution to Enter Executive Session

The Board convened in Executive Session at 8:10 P.M. to discuss legal matters. The items discussed in Executive Session will be disclosed to the public when the need to maintain their confidentiality no longer exists.

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 4

Nays: 0

XV. Adjournment

At 8:43 P.M. the Board of Education made a motion to adjourn. The next **Regular Meeting** of the Board of Education will be held on **Wednesday, January 22, 2020, at 7:30 P.M.** in the Media Center of Essex Fells School.

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 4

Nays: 0

