

The Board of Education of the Borough of Essex Fells, in the County of Essex, New Jersey, convened in a reorganizational/workshop session on January 3, 2018, in the Media Center of the Essex Fells School. The meeting was called to order by the Board Secretary, Mr. Steven Lella, at 7:31 P.M. Mr. Lella read the following Statement of Compliance with the Open Public Meetings Act: “In compliance with Chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School on January 4, 2017. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress, the Star Ledger, and posted on the district web-site.”

I. Call to Order – 7:31 P.M.

- The meeting was called to order by the Board Secretary.

II. Roll Call

- Mrs. Carol D’Alessandro, President – present
- Mrs. Shani Drogin, Vice President - present
- Mrs. Kris Heugel –present
- Dr. Steven LoCascio, – present
- Mrs. Debra Tedesco – present

Also present: Mrs. Michelle V. Gadaleta, Superintendent/Principal; and Mr. Steven J. Lella, Business Administrator/Board Secretary; 2 EFS staff members; 3 members of the public; 1 member of the press.

III. Flag Salute

- The Board Secretary led the salute to the flag.

IV. Election Report

- The annual School Election was conducted on Tuesday, November 7, 2017 between the hours of 6:00 A.M. and 8:00 P.M.
- The results of the election, as reported and certified by the Essex County Clerk, are as follows:
Members of the Board of Education: Mrs. Bethany Buccino 359 votes 3 year term

V. Reorganization of the Board of Education

- Mr. Lella administered the Oath of Office to elected member Mrs. Buccino.
- Mr. Lella conducted roll call.
- Election of President: Dr. LoCascio nominated Mrs. Drogin. Mrs. Drogin took over the meeting.

Moved by: Dr. LoCascio Seconded by: Mrs. Tedesco
Ayes: 4 Nays: 0 Abstain: 1

- Election of VP: Dr. LoCascio nominated Mrs. Huegel.

Moved by: Dr. LoCascio Seconded by: Mrs. Tedesco
Ayes: 4 Nays: 0 Abstain: 1

VI. Board Comments

- Dr. LoCascio thanked Mrs. D’Alessandro for her six and a half years of service with the Board of Education. Dr. LoCascio noted that she will be missed.

VII. Public Comment on Agenda Items Only

- Mr. & Mrs. Milano introduced themselves to the Board and provided an update as to the status of their residency.

VIII. Old Business/Board Discussion

- Mrs. Gadaleta informed the Board that she had been accepted into the Doctoral Program at Centenary University and would be beginning in about 2 weeks.
- The Milano family spoke during public comment regarding their residency status and the Board will discuss further in executive session along with 2 other residency cases.
- Mrs. Gadaleta provided the Board with the updated Registration packets for their review. Mrs. Gadaleta confirmed for Mrs. Tedesco the additions were taken from Ed Law.
- Mrs. Gadaleta informed the Board that the pre-school tuition would be raised from \$2,500 to \$3,000 for the 2018-19 school year. The Board agrees the amount is appropriate for the program that is provided.
- Mrs. Gadaleta noted that the Report Card Portal is open for parents review.
- Mr. Lella noted the resolution approving the 2016-17 Audit and asked the Board if they had any further questions.

IX. New Business / Board Discussion

- Mrs. Gadaleta noted that January is School Board Recognition Month. Mrs. Gadaleta thanked the Board and stated how pleased and appreciative she is of the EFS Board members involvement.
- The Board reviewed the 2018 BOE Meeting Dates. June 6th will be removed.
- Mrs. Gadaleta reported that the recreation program will be returning to use the EFS fields. A resolution will follow.
- Mrs. Gadaleta wanted to discuss with the Board an idea she had regarding the Instrumental Music Program. Mrs. Gadaleta has some ideas she would like to discuss with the music teacher on how to recruit more children into the music program. The Board discussed.
- Mr. Lella updated the Board as to an issue with the sprinkler / fire alarm system, which had gone off the night before at 1:30 in the morning. The sprinkler system has a leak which set off the alarm. A vendor will come out to inspect for leaks in the system.

X. Reorganization Action Items

RESOLVED that the Board of Education approves Reorganization Action Items # 01 - 04.

1. RESOLVED that the Board of Education adopts the New Jersey School Board Member Code of Ethics.

NOTES: Attachment A

Moved by: Dr. LoCascio Seconded by: Mrs. Tedesco
 Ayes: 5 Nays: 0

2. RESOLVED that the Board of Education approves the following dates for its meetings in the ensuing year (*dates subject to change):

| | | |
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| Wednesday | January 17, 2018 | Regular Monthly Business Meeting |
| Wednesday | February 7, 2018 | Workshop Meeting |
| Wednesday | February 21, 2018 | Regular Monthly Business Meeting |
| Wednesday | March 7, 2018 | Workshop Meeting |
| Wednesday | March 21, 2018 | Regular Monthly Business Meeting |
| Wednesday | April 4, 2018* | Workshop Meeting |
| Wednesday | April 18, 2018 | Regular Monthly Business Meeting |
| Wednesday | May 2, 20178 | Workshop Meeting |
| Wednesday | May 16, 2018 | Regular Monthly Business Meeting |

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|------------------|---------------------|-----------|-----------------------------------|
| <i>Wednesday</i> | <i>May 30, 2018</i> | <i>or</i> | |
| <i>Thursday</i> | <i>June 6, 2018</i> | | Workshop Meeting |
| Wednesday | June 20, 2018 | | Regular Monthly Business Meeting |
| Wednesday | August 15, 2018 | | Regular Monthly Business Meeting |
| Wednesday | September 5, 2018 | | Workshop Meeting |
| Wednesday | September 19, 2018* | | Regular Monthly Business Meeting |
| Wednesday | October 3, 2018 | | Workshop Meeting |
| Wednesday | October 17, 2018 | | Regular Monthly Business Meeting |
| Wednesday | November 7, 2018 | | Workshop Meeting |
| Wednesday | November 21, 2018* | | Regular Monthly Business Meeting |
| Wednesday | December 5, 2018 | | Workshop Meeting |
| Wednesday | December 19, 2018 | | Regular Monthly Business Meeting |
| Wednesday | January 2, 2019 | | Reorganizational/Workshop Meeting |

- *Thursday, June 6, 2018 will be removed*

Moved by: Dr. LoCascio Seconded by: Mrs. Tedesco
 Ayes: 5 Nays: 0

3. WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to enter into Cooperative Pricing Agreements; and

WHEREAS, the Educational Services Commission of Morris County, hereinafter referred to as the “Lead Agency,” has offered voluntary participation in a Cooperative Pricing System known as the “Educational Cooperative Pricing System” for the purchase of work, materials and supplies; and

WHEREAS, the Essex Fells School District within the County of Essex, New Jersey, desires to participate in the Educational Cooperative Pricing System;

NOW, THEREFORE, BE IT RESOLVED, by the Essex Fells Board of Education as follows:

AUTHORITY

As directed by N.J.S.A. 18A:18A-11 et seq. and pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Board President is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall advertise for and receive bids from vendors who will make school supplies, equipment and other related goods and services available to participating members of the said Cooperative Pricing System at the agreed upon price; and

The Lead Agency entering into contracts on behalf of the Essex Fells Board of Education shall be responsible for complying with the 54 provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall continue to be effective as of January 1, 2018; and

BE IT FURTHER RESOLVED, that the Board of Education approve payment of a \$500.00 annual fee for participation in the Cooperative Purchasing System, and an additional fee of \$250.00 to Educational Data Services, Inc. for participation in the Cooperative Purchasing System for various Time and Materials bids awarded in accordance with statute.

Moved by: Dr. LoCascio Seconded by: Mrs. Tedesco
Ayes: 5 Nays: 0

4. WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, The Educational Services Commission of New Jersey, hereinafter referred to as the “Lead Agency,” has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on January 1, 2018, the governing body of the Essex Fells Board of Education, County of Essex, State of New Jersey, duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Essex Fells Board of Education.

AUTHORITY

Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Board President is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

Moved by: Dr. LoCascio Seconded by: Mrs. Tedesco
Ayes: 5 Nays: 0

XI. Superintendent’s Resolutions

RESOLVED that the Board of Education approves Superintendent Resolutions #01-04.

1. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the payment of the following travel related expenses in accordance with the travel policy 6471 for Professional Development:

Staff Member(s): Noell Gomez
Event: Special Education/Math Conference
Location: Ramada Plaza Hotel & Conference Center, Monroe Township, NJ
Date: 12/6/17
Cost: \$164.00 (revised fee amount)

Staff Member(s): Kristen Kowalski
 Event: Numbers & Operations-Fractions, Part II &III; Geometry, Measurement
 & Data Workshops
 Location: Conquer Math, Fairfield, NJ
 Date: 1/24/18, 2/26/18, 3/26/18
 Cost: \$435.00 Total (\$145.00 per session)

Staff Member(s): Monica Craveiro
 Event: Strengthen Your STEM Instruction Workshop
 Location: Wilshire Grand Hotel, West Orange, NJ
 Date: 2/2/18
 Cost: \$249.00

Moved by: Dr. LoCascio Seconded by: Mrs. Tedesco
 Ayes: 5 Nays: 0

2. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the 2018-2019 School Calendar.

Moved by: Dr. LoCascio Seconded by: Mrs. Tedesco
 Ayes: 5 Nays: 0

3. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the Social Studies Curriculum, Grades K-6.

Moved by: Dr. LoCascio Seconded by: Mrs. Tedesco
 Ayes: 5 Nays: 0

4. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the Field Placement for the following student from Caldwell University:

Sarah Martin – Student Intern/Clinical Experience
 Cooperating Teacher – John Trogani
 Spring Semester: 1/22/18 – 5/11/18
 100 hrs/semester, approx. 7-8hrs/wk

Moved by: Dr. LoCascio Seconded by: Mrs. Tedesco
 Ayes: 5 Nays: 0

XII. Business Resolution

RESOLVED that the Board of Education approves Business Resolutions #01-02.

1. RESOLVED that the Board of Education acknowledge receipt of and accepts the Comprehensive Annual Financial Report (CAFR) of the Essex Fells School District and the Auditors' Management Report, prepared by the auditing firm of Samuel Klein and Company for the fiscal year ending June 30, 2017.

Moved by: Dr. LoCascio Seconded by: Mrs. Tedesco
 Ayes: 5 Nays: 0

2. **RESOLVED** that the Board of Education approves the appointment of Mr. Steven Lella, Business Administrator, as the Public Agency Compliance Officer (P.A.C.O.) in accordance with Affirmative Action rule changes pursuant to P.L. 1975 c. 127 (N.J.A.C. 17:27) public contracts for the 2017-18 school year.

Moved by: Dr. LoCascio Seconded by: Mrs. Tedesco

Ayes: 5 Nays: 0

XIII. Public Comment

- None

XIV. Resolution to Enter Executive Session

BE IT RESOLVED that the Board shall enter into executive session immediately following this meeting to discuss personnel and legal matters. The items discussed in executive session will be disclosed to the public when the need to maintain confidentiality no longer exists.

Moved by: Dr. LoCascio Seconded by: Mrs. Tedesco

Ayes: 5 Nays: 0

XV. Adjournment

RESOLVED that this Workshop meeting of the Board of Education be adjourned at 8:43 P.M.

Moved by: Dr. LoCascio Seconded by: Mrs. Tedesco

Ayes: 5 Nays: 0

Respectfully submitted,

Mr. Steven J. Lella
Business Administrator/
Board Secretary