

**THE PUBLIC SCHOOLS OF ESSEX FELLS, NJ  
BOARD OF EDUCATION MEETING**

**WEDNESDAY, JANUARY 4, 2017**

**REORGANIZATIONAL/WORKSHOP MEETING – 7:30 P.M. – MEDIA CENTER**

In compliance with Chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School as of November 30, 2016. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress and the Star Ledger.

**I. Call to Order – 7:30 P.M. – Board Secretary**

**II. Roll Call**

- Mrs. Carol D’Alessandro, President
- Mrs. Shani Drogin, Vice-President
- Mrs. Kris Huegel
- Dr. Steven LoCascio
- Mrs. Debra Tedesco

**III. Flag Salute**

**IV. Election Report**

The annual School Election was conducted on Tuesday, November 8, 2016 between the hours of 6:00 A.M. and 8:00 P.M.

The results of the election, as reported and certified by the Essex County Clerk, are as follows:

Members of the Board of Education:	Mrs. Shani Drogin	683 votes
	Mrs. Kris Huegel	701 votes
	Mrs. Debra Tedesco	671 votes

**V. Reorganization of the Board of Education**

- A. Oath of Office
- B. Roll Call: Board Secretary
  - Mrs. Carol D’Alessandro
  - Mrs. Shani Drogin
  - Mrs. Kris Huegel
  - Dr. Steven LoCascio
  - Mrs. Debra Tedesco
- C. Election of President: Board Secretary
- D. Election of Vice President: Board President

**VI. Board Comments**

**VII. Public Comment on Agenda Items Only**

**VIII. Reorganization Action Items**

**RESOLVED** that the Board of Education approves Reorganization Action Items # 01 - 04.

**1. RESOLVED** that the Board of Education adopts the New Jersey School Board Member Code of Ethics.

**NOTES:** Attachment A

Moved by:

Seconded by:

Ayes:

Nays:

**2. RESOLVED** that the Board of Education approves the following dates for its meetings in the ensuing year:

Wednesday	January 18, 2017	Regular Monthly Business Meeting
Wednesday	February 1, 2017	Workshop Meeting
Wednesday	February 15, 2017	Regular Monthly Business Meeting
Wednesday	March 1, 2017	Workshop Meeting
Wednesday	March 15, 2017	Regular Monthly Business Meeting
Wednesday	April 5, 2017	Workshop Meeting
Wednesday	April 19, 2017	Regular Monthly Business Meeting
Wednesday	May 3, 20167	Workshop Meeting
Wednesday	May 17, 2017	Regular Monthly Business Meeting
<b>Wednesday</b>	<b>May 31, 2017</b>	<b>or</b>
<b>Thursday</b>	<b>June 1, 2017</b>	Workshop Meeting
Wednesday	June 14, 2017	Regular Monthly Business Meeting
Wednesday	August 16, 2017	Regular Monthly Business Meeting
Wednesday	September 6, 2017	Workshop Meeting
Wednesday	September 20, 2017	Regular Monthly Business Meeting
Wednesday	October 4, 2017	Workshop Meeting
Wednesday	October 18, 2017	Regular Monthly Business Meeting
Wednesday	November 1, 2017	Workshop Meeting
Wednesday	November 15, 2017	Regular Monthly Business Meeting
Wednesday	December 7, 2017	Workshop Meeting
Wednesday	December 6, 2017	Regular Monthly Business Meeting
Wednesday	January 3, 2018	Reorganizational/Workshop Meeting

Moved by:

Seconded by:

Ayes:

Nays:

3. **WHEREAS**, N.J.S.A. 40A:11-11(5) authorizes contracting units to enter into Cooperative Pricing Agreements; and

**WHEREAS**, the Educational Services Commission of Morris County, hereinafter referred to as the “Lead Agency,” has offered voluntary participation in a Cooperative Pricing System known as the “Educational Cooperative Pricing System” for the purchase of work, materials and supplies; and

**WHEREAS**, the Essex Fells School District within the County of Essex, New Jersey, desires to participate in the Educational Cooperative Pricing System;

**NOW, THEREFORE, BE IT RESOLVED**, by the Essex Fells Board of Education as follows:

AUTHORITY

As directed by N.J.S.A. 18A:18A-11 et seq. and pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Board President is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall advertise for and receive bids from vendors who will make school supplies, equipment and other related goods and services available to participating members of the said Cooperative Pricing System at the agreed upon price; and

The Lead Agency entering into contracts on behalf of the Essex Fells Board of Education shall be responsible for complying with the 54 provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall continue to be effective as of January 1, 2017; and

**BE IT FURTHER RESOLVED**, that the Board of Education approve payment of a \$500.00 annual fee for participation in the Cooperative Purchasing System, and an additional fee of \$250.00 to Educational Data Services, Inc. for participation in the Cooperative Purchasing System for various Time and Materials bids awarded in accordance with statute.

Moved by:

Seconded by:

Ayes:

Nays:

4. **WHEREAS**, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

**WHEREAS**, The Educational Services Commission of New Jersey, hereinafter referred to as the “Lead Agency,” has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

**WHEREAS**, on January 1, 2017, the governing body of the Essex Fells Board of Education, County of Essex, State of New Jersey, duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

**NOW, THEREFORE BE IT RESOLVED** as follows:

**TITLE**

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Essex Fells Board of Education.

**AUTHORITY**

Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Board President is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

**CONTRACTING UNIT**

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

**EFFECTIVE DATE**

This resolution shall take effect immediately upon passage.

Moved by:

Seconded by:

Ayes:

Nays:

**IX. Superintendent’s Resolutions**

**RESOLVED** that the Board of Education approves Superintendent Resolutions #01-02.

**1. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the payment of the following travel related expenses in accordance with the travel policy 6471 for Professional Development:

Staff Member(s): Rosalie Almeida, Laura Brutman, Laura Adair, Michelle Liebler,  
Susan Hacker, Monica Craveiro

Event: NGSS Curriculum Writing Workshop

Location: WEHS

Date: 1/16/17

Cost: \$0



**BE IT FURTHER RESOLVED**, that the Essex Fells Board of Education will file a Corrective Action Plan, as required, regarding the Comprehensive Annual Financial Report for the period ending June 30, 2016.

Moved by:

Seconded by:

Ayes:

Nays:

2. **RESOLVED** that the Board of Education approves the appointment of Mr. Steven Lella, Business Administrator, as the Public Agency Compliance Officer (P.A.C.O.) in accordance with Affirmative Action rule changes pursuant to P.L. 1975 c. 127 (N.J.A.C. 17:27) public contracts for the 2016-17 school year.

Moved by:

Seconded by:

Ayes:

Nays:

**XI. Curriculum & Instruction**

- Math Curriculum Revision
- Language Arts Curriculum Revision
- Science Curriculum Revision

**XII. Finance**

- Budget Update

**XIII. Buildings & Grounds**

- HVAC Project

**XIV. Policy**

**XV. Personnel (Public Items only)**

- 2017-2018 Staffing
- 2017-2018 Enrollment

**XVI. Old Business / Board Discussion**

**XVII. New Business / Board Discussion**

- **January – School Board Recognition Month**
- 2017-2018 School Calendar
- Community Service/Insurance Request

**XVIII. Public Comment**

**XIX. Resolution to Enter Executive Session**

**BE IT RESOLVED** that the Board shall enter into executive session immediately following this meeting to discuss the Superintendent’s Contract. The items discussed in executive session will be disclosed to the public when the need to maintain their confidentiality no longer exists.

Moved by:

Seconded by:

Ayes:

Nays:

**XX. Adjournment**

**RESOLVED** that this reorganizational/workshop meeting of the Board of Education be adjourned at \_\_\_\_ p.m.

Moved by:

Seconded by:

Ayes:

Nays: